

NUMALIGARH REFINERY LIMITED
Agreed Terms & Conditions (Indigenous)

Bidder M/s RFQ No.

Offer Ref. Signature

Tel. No. Name

Fax No. Official Seal

This Questionnaire must be duly filled in and should be returned alongwith each copy of Unpriced-Bid. Clauses confirmed hereunder should not be repeated in the Bid. All the Commercial terms & conditions should be indicated in this format only. If required, details including deviation to General Purchase Conditions(Indigenous), if any, should be indicated as an Annexure to this questionnaire.

Sl. No.	Description	Vendor's Confirmation
	<u>TECHNICAL</u>	
1.	Confirm acceptance of Technical Specifications including General/Technical notes and scope of supply as per the 'Request for Quotation' (RFQ).	
2.	In case of deviations, confirm that same has been highlighted separately.	
3.	Confirm that data sheets/technical questionnaire duly filled in are attached wherever required.	
4.	Confirm that Spare Parts list wherever required, with itemwise prices have been submitted for 'Mandatory Spares', 'Commissioning Spares' and 'Recommended Spares for 2 years normal operation'.	
	<u>COMMERCIAL</u>	
1.	It is noted that deviation to these terms and conditions shall lead to loading of prices or rejection of offer.	
2.	Indicate despatch point and mode of despatch of goods.	
3.	Confirm that quoted prices are based on FOR/FOT despatch point including Packing & Forwarding (P&F) charges.	
4.	If quoted on Ex-Works basis, indicate P&F charges (in terms of % age of Basic Price).	
5.	Indicate separately firm freight charges upto FOT destination point - NRL Site, Numaligarh, Dist. Golaghat, Assam (in terms of % age of Basic Price).	

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6.	<p>Indicate whether transit insurance is included or excluded from the quoted prices.</p> <p>If included, indicate %age rebate from the quoted prices for excluding the same.</p>	
7.	It is noted that statutory variation in taxes and duties within the contractual delivery period shall be borne by NRL.	
8.	<p>Indicate rate of Sales Tax payable extra :</p> <p>i) CST without 'C' Form.</p> <p>ii) CST with 'C' Form.</p> <p>iii) Local Sales Tax (AGST).</p>	
9.	Indicate present rate of Excise Duty (ED) applicable on the offered Items as well as Spares and specify whether ED is included or excluded from the quoted prices.	
10.	If there is any variation in ED at the time of supplies for non- statutory reasons, including turnover, confirm that same will be borne by you.	
11.	If ED is presently not applicable, confirm whether the same will be borne by you, in case it becomes leviable later.	
12.	In case clause nos. 10 & 11 above, are not acceptable, please advise maximum possible rate of ED chargeable to NRL for the Items & Spares.	
13.	Confirm that in case of delay on your account, any new or additional taxes and duties imposed after the contractual delivery period shall be to your account.	
14.	Confirm acceptance of the Price Reduction Schedule as specified in General Purchase Conditions (Indigenous) for delay in deliveries.	
15.	<p>Indicate firm Delivery Period - which will be counted from the date of placement of order.</p> <p>Date of LR/GR shall be considered as the delivery completion date.</p>	
16.	Confirm acceptance of the relevant Payment Term specified in 'GPC (Indigenous)'/attached documents to the 'RFQ'.	

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17.	Confirm that quoted prices shall remain firm and fixed till complete execution of the order.	
18.	Confirm that Performance Bank Guarantee (if required as per enquiry documents) shall be furnished for 10% of the Total Order Value valid till the guarantee period of goods.	
19.	Confirm your acceptance to enter into an agreement with NRL for Annual Maintenance Contract (if specified in the enquiry documents) for at least 3 years after expiry of the guarantee/warranty period of goods. Confirm that AMC charges in terms of %age (if applicable) have been indicated separately in your Priced-Bid.	
20.	In case of IBR items, confirm that quoted prices are inclusive of IBR/all other testing charges required as per the enquiry documents. If excluded, please indicate the charges in %age of Basic Price only .	
21.	Confirm acceptance of Part Order. However, the quantity in the enquiry documents for each item shall be ordered on one vendor. All applicable lumpsum charges, if any, shall be pro-rata on value basis.	
22.	Confirm acceptance of Repeat Order within 6 months from the date of the Basic Order at the same prices, terms & conditions as that in the Basic Order.	
23.	All other terms and conditions shall be as per NRL's 'General Purchase Conditions (Indigenous)' and other documents attached with the RFQ. Confirm compliance.	
24.	All terms and conditions have been indicated in this format including an Annexure (if required) and shall not be repeated in the bid elsewhere. It is noted that terms and conditions indicated elsewhere shall be ignored. Confirm compliance.	
25.	Confirm that the offer shall be valid for acceptance for a period of 90 days from the final due date of the enquiry.	
