

**NUMALIGARH
REFINERY
LIMITED**

A GOVERNMENT OF INDIA UNDERTAKING



**TENDER DOCUMENT
for**

**Supply & Installation of Bypass Conductor
in Floating Roof Tanks of NRL**

(Tender No. OC02000245/MON)

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER

JOB NAME: Supply & Installation of Bypass Conductor in Floating Roof Tanks of NRL (File Ref. PUR-ELECMNT-1000016)

Dear Sirs,

Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian supplier for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Pre- Qualification Criteria (PQC) of the tender document.

1. TENDER SCHEDULE

S.No.	Title	Date & Time
1	Tender Publish Date	16-09-2020
2	Tender document download start date & time	16-09-2020 at 05:00 PM
3	Pre Bid Meeting date & time	22-09-2020 at 11:00 AM
4	Tender document download end date & time	05-10-2020 at 11:00 AM
5	Bid Submission start date & time	16-09-2020 at 05:00 PM
6	Bid Submission end date & time	05-10-2020 at 11:00 AM
7	Bid opening date & time (Technical Bid)	06-10-2020 after 11:00 AM

2. SUBMISSION OF E-BID:

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I: Techno-commercial / Unpriced Bid
- ii) PART - II : Priced Bid

Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>.
- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel
Dhiraj Mohan Saikia
Phone No 03776 – 265774,
email: z_tender@nrl.co.in
- iv) Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The Toll free contact number for the helpdesk is 1800 3070 2232.
- v) For any Technical Clarification please contact :
Dulal Chandra Das; Sr. Mgr(Electrical Maintenance)
Ph- 9435504012
Email: dulal.c.das@nrl.co.in

Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.

3. **EVALUATION OF TENDER:**

Evaluation will be done on **OVERALL LOWEST OFFER BASIS** and items are **NOT SPLITABLE**

4. **PRE QUALIFICATION CRITERIA :**

Refer **Page no 8 of 27** of tender document.

SPECIAL NOTE TO THE BIDDERS:

Item performance is directly related to safety of Plant, men and machine. Thus to ensure that the items procured have reliable and proven performance PQC cannot be relaxed for MSE/start-up vendor for the subject tender. As such Pre-Qualifying Criteria mentioned in the tender should be complied by all participating bidders.

5. **PRE-BID MEETING MODALITIES:**

For better understanding of the scope of work a pre-bid meeting is proposed. Following are the modalities of Pre-bid meeting :

- a. Pre- bid Meeting Date, Time, Venue: 22.09.2020; 11:00 AM, Conference Room, Commercial Department, NRL Site.
- b. Prospective Bidders desirous of participating in the bid but unable to come to NRL for the meeting may join the proceeding thru :
 1. **MS Team:** Bidders have the option of providing their E-Mail IDs for participation in the meeting thru MS Team against invite from our end. Group invite will be sent in their e-mails prior to start of the meeting. E-Mails may be send to the following IDs:
 - Dulal Chandra Das; Sr. Mgr(Electrical Maintenance); dulal.c.das@nrl.co.in
 - Monalisha Dutta: M(Commercial) ; Monalisha.dutta@nrl.co.in
 2. **Video Conferencing:** VC request for participation thru VC should reach NRL Commercial Department at least by 21.09.2020 (Monday) before 14:00 hrs along with their IP Address for facilitating the process. IP Address / any clarification regarding Pre-bid meeting shall mailed to above mentioned email IDs.

Note: It is highly recommended to attend the Pre- Bid Meeting for a better understanding of the job even though the same is not mandatory. Pre- Bid Queries are welcome and all such queries in tandem with the queries raised during the Pre- Bid Meeting will be addressed in the course of the deliberation in the meeting. Any Queries left unattended will be responded by NRL in the next 02 working days post the day of the pre- bid meeting.

6. **DOCUMENTS TO BE UPLOADED AS A PART OF PART - I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of PQC of the tender.
- b) Complete set of tender documents duly signed and stamped.

7. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART - II: PRICED E-BID:**

BoQ/Priced Bid "in "XLS" format as per instructions provided.

8. **BENEFITS TO MICRO AND SMALL ENTERPRISES:**

Applicable in this tender as per ***Annexure-“X”***

Documents to be submitted in support of ‘Micro & Small’ :

Apart from the documents listed above, bidders who are willing to avail the benefit of ‘Micro & Small Enterprises’ are required to submit the documents as per ***Annexure-“X”***.

9. **PURCHASE PREFERENCE LINKED WITH LOCAL CONTENT:**

Applicable in this tender as per ***Annexure-“XI”***

10. **GENERAL:**

- 1.0 Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. **Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document as Annexure “IX”.** It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder’s offer, and if the bid has resulted in a contract, the contract is liable to be terminated.
- 2.0 **Consortium/Joint venture bids shall not be accepted.**
- 3.0 Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- 4.0 In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- 5.0 NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

IMPORTANT NOTE:

- 1) Tender documents may be downloaded from Central Public Procurement Portal **<http://eprocure.gov.in/eprocure/app>**. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating through the website **<http://eprocure.gov.in/eprocure/app>**. The portal enrollment is free of cost. Bidders are advised to go through instructions provided at **Appendix-A regarding ‘Instructions for online Bid Submission’**.
- 2) Tenderers can access tender documents on the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website **<http://eprocure.gov.in/eprocure/app>**.
- 3) **Any queries related to tender must be asked or clarified online (after logging with your User ID) before last date of bid submission.**
- 4) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website **<https://eprocure.gov.in/eprocure/app>**.

Offer will be considered only when NRL is satisfied with experience and capability of the tenderer to take up this work.

The Tender Document is uploaded in Central Public Procurement Portal (e-procurement) – Govt of India. Bidders are requested log in to the portal for details. Any tender related information like Corrigendum / Extension of Bid Due Date etc. will be uploaded in the CPP Portal henceforth.

Thanking you,

For & on behalf of Numaligarh Refinery Limited

General Manager (Commercial) I/C