

CRITERIA FOR ENLISTMENT OF SUPPLIERS

The qualification of suppliers for registration shall be based entirely upon the capability and resources of prospective bidders to perform the particular contract satisfactorily. While registering new suppliers and placing them on the approved list, a comprehensive study in each case will be made considering the following factors / aspects :

- i) Whether the supplier is a manufacturer, agent, stockiest or dealer.
- ii) If manufacturer, details of manufacturing capacity, location of factories and / or places of business, range and technical capability.
- iii) Availability of competent and qualified supervisory / technical staff
- iv) Adequate facilities for design, engineering, manufacturer, testing and commissioning facilities.
- v) Certification of Management systems like ISO, OHSAS, or ISRS etc.
- vi) Availability of tools, tackles and machineries
- vii) Facilities for inspection and testing available.
- viii) Methods of quality control adopted.
- ix) Overall volume of business and other parties with whom sales / dealings have been established.
- x) Overall business reputation.
- xi) After-sales service facilities
- xii) Financial standing supported by Balance Sheet, reports from Bankers and other relevant data.
- xiii) Sales Tax / Excise Registration
- xiv) Income tax Permanent Account Number
- xv) Provident Fund Registration
- xvi) Service Tax Registration
- xvii) Capacity, equipment / manpower availability.
- xviii) Type of orders executed and performance.
- xix) Registration with Consultancy Organizations such as EIL, PDIL, TEIL, Bechtel and Flour Daniel.
- xx) Registration with other Oil Sector Companies/ PSU & Govt. Organization.
- xxi) Previous record of Arbitration/ Litigation/ Blacklisting etc.
- xxii) The authorized dealers shall be considered only against submission of valid Dealership Agreement.

Additional Notes

Maximum Nos. of Suppliers to be enlisted against one particular item : Subject to availability and meeting the qualifying criteria maximum 15 nos. of agencies shall be registered against each category of item. In case the nos. of agencies are more than 15; the preference shall be given to the agencies having valid Registration with either of EIL, PDIL, TEIL, Bechtel and Flour Daniel.

Enlistment for more than one item : One agency shall be allowed to register for more than one item provided he meets the desired qualifying criteria against the particular item.

Enlistment under more than one name

One agency shall be allowed to register under one name only.

Enlistment of Ex-employees of NRL

Unless prior permission of the undertaking has been obtained, retired engineers or ex-employees of NRL shall neither be considered for enlistment as contractors nor allowed to work as employees of contractors for a period of two years of their retirement from service.

Companies / Firms having common Directors / Partners :

Not more than one agency having common Directors / Partners shall be considered for enlistment under the same class / services.

NOTE : THE PROSPECTIVE VENDORS SHALL COMPLETELY FILL-IN VENDORS APPRAISAL FORM ON THE BASIS OF WHICH THEIR SUITABILITY WITH RESPECT TO ABOVE CRITERIA WILL BE JUDGED

ENLISTMENT/REGISTRATION CONFIRMATION

On completion of enlistment procedures, parties found suitable will be issued a enrolment letter by NRL, indicating their Registration number and the items for which the party has been registered.
