

**NUMALIGARH
REFINERY
LIMITED**

A GOVERNMENT OF INDIA UNDERTAKING



TENDER DOCUMENT FOR – “PROCUREMENT OF NON-METALLIC OCTANE-BOOSTER”.

(Tender No. OC44000079/PRA)

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



**NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER (NIT)**

1. Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian supplier for the following under two bid system (Part-I: Techno-commercial Part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Pre-Qualification Criteria (PQC) of the tender document.

PROCUREMENT OF NON-METALLIC OCTANE-BOOSTER. (Tender No : OC44000079/PRA)	Tender Publishing Date:	02.09.2020 (12.05 Hours)
	Document Download/ Sale Date:	02.09.2020 (12.05 Hours)
	Seek Clarification Start Date:	02.09.2020 (12.05 Hours)
	Seek Clarification End Date:	17.09.2020 (12.05 Hours)
	Bid submission start date:	02.09.2020 (12.05 Hours)
	Bid submission close date (i.e. Bid Due Date)	23.09.2020 (11.00 Hours)
	Bid Opening Date:	24.09.2020 (11.00 Hours)

2. **SUBMISSION OF E-BID:**

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I : Techno-commercial / Unpriced Bid
- ii) PART - II : Price Bid

Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in
- iv) **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**
- v) Corrigendum, Addendum (if any) will be published in e-tendering portal (<http://eprocure.gov.in/eprocure/app>) only.

3. **EARNEST MONEY DEPOSIT:** Not applicable.

4. Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.

5. **PRE-QUALIFICATION CRITERIA (PQC):** Refer Clause no. 2 of Technical Specification document enclosed with tender.

6. **PURCHASE PREFERENCE TO MICRO AND SMALL ENTERPRISES (MSEs):**

Purchase preference to Indian MSEs (Micro & Small Enterprises) shall be applicable as per the Govt. of India Policies. Refer details in Annexure-X.

Note : Relaxation of Past Tract Record (PTR) for MSEs and Start-ups will not be applicable for this tender since the tender item involves public safety, health, high safety standards and for highly critical operations.

7. **PURCHASE PREFERENCE POLICY LINKED WITH LOCAL CONTENT (PP-LC):**

MOP&NG has notified the purchase preference (linked with local content) for the procurement of goods and services under Oil & Gas Projects in India. Under this Policy, the bidders are allowed to avail the purchase preference linked with attaining Local content as stipulated in PP-LC Policy enclosed with tender.

The bidder claiming the PP-LC benefit shall be required to furnish an undertaking on bidder's letterhead confirming his meeting the Local Content and this undertaking shall be certified as under:

- Where the total quoted value is less than INR 5 Cr.:

The LC content shall be self-assessed and certified by the authorized signatory of the bidder signing the bid.

- Where the total quoted value is INR 5 Cr. or above:

- i. The Proprietor and an independent Chartered Accountant, not being an employee of the firm, in case of a proprietorship firm.
- ii. Any one of the partners and an independent Chartered Accountant, not being an employee of the firm in case of a partnership firm.
- iii. Statutory auditors in case of a company. However, where statutory auditors are not mandatory as per laws of the country, where bidder is registered, an independent chartered accountant, not being an Employee of the bidder's organization.

8. **SPECIAL TENDER CLAUSE ON PROCUREMENT FROM A BIDDER FROM A COUNTRY WHICH SHARES LAND BORDER WITH INDIA:**

The Department of Expenditure (DOE) (Ministry of Finance) of the Govt. of India through OMs no. 6/18/2019- PPD dated 23rd July and 24th July'2020 has issued guidelines regarding procurement from bidders from a country or countries which share land boundary with India. The detail guidelines are available on the website of DoE (<https://doe.gov.in/>).

In compliance to the above referred guidelines by DOE, bidders are requested to kindly furnish duly filled, signed and sealed copy of the undertaking as per **Form A [i.e. Bidder's Undertaking on Company's letter head]** enclosed with tender document

9. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of PQC of the tender.
- b) Technical Specification Document duly signed & sealed as a token of acceptance.
- c) Agreed Terms & Conditions (ATC) duly filled, signed & stamped. **The commercial terms & conditions should not be repeated in the offer.**
- d) Bidder's Self-Declaration of black listing/ holiday listing as per Performa enclosed - duly signed & sealed.
- e) 'Format I – Reverse Auction Compliance Form' enclosed with General Terms And Conditions Of Reverse Auction (RA).
- f) Integrity Pact duly signed & sealed.
- g) MSE bidder may submit EM (Part-II)/ UAM wherein bidder is registered as 'Micro/ Small Enterprise' [refer Annexure-X enclosed]
- h) In case of availing benefits under Purchase Preference Policy (Linked with Local Content) (PP-LC Policy), bidder to submit duly signed & sealed copy of per PP-LC Policy along with all relevant documents asked in the Policy. Further, 'Table 1: Calculation of Local Content – Supply Contracts (Goods); page 5 of PP-LC Policy' to be submitted by stating 'Local Content has been indicated in Priced Bid'.
- i) Duly filled, signed and sealed Form A [i.e. Bidder's Undertaking on Company's letter head] in compliance to Department of Expenditure's (DOE's) guidelines regarding procurement from bidders from a country or countries which share land boundary with India.
- j) GST Undertaking enclosed with tender.
- k) Bidder Details as per Format enclosed.

10. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

- BoQ/Priced Bid "in "XLS" format as per instructions provided.
- In case availing benefits under Purchase Preference Policy (Linked with Local Content) (PP-LC Policy) (as explained per PP-LC Policy), bidder shall provide break up of "Local component" and "Imported Component" along with their price bid (in PDF) as per format in 'Table 1: Calculation Of Local Content – Supply Contracts (Goods)'; refer page 5 of 7 of PP-LC Policy

11. **EVALUATION OF THE TENDER:**

- 11.1 Based on the 'online Price e-Bid' submitted by the techno-commercially qualified bidders against this tender, L1 bidder shall be determined based on 'lowest landed cost basis' as per clause no. 8 (i.e. Priced Bid Evaluation Criteria) of the 'Technical Specification Document' enclosed with tender. Further, NRL reserves the right to distribute the tender quantity between 02 bidders in the ratio 70:30 as explained in clause no. 5.2 of 'Technical Specification Document'.
- 11.2 However, NRL also reserves the right to finalize the tender based on the 'online Price e-Bid' submitted by the qualified bidders in e-tendering portal **OR** by conducting 'Reverse Auction' (RA) with qualified bidders. The bidders should submit their best prices in the 'online Price e-Bid' in e-tendering portal.

11.3 In case NRL decides to conduct for Reverse Auction (RA) for this tender,

- a) The process of RA will be carried out post price bid opening with the Opening Bid Price for the RA displayed to the qualified bidders. Bidders will be required to provide the decrement factor as indicated on the screen. The lowest bidder shall be arrived at post completion of the RA exercise. NRL reserves the right to distribute the tender quantity between 02 bidders in the ratio 70:30 (as per clause no. 5.2 of 'Technical Specification Document') post completion of the RA exercise on the basis of 'L1 price' obtained in RA. General Terms & Conditions of RA is enclosed with the tender.
- b) RA shall be conducted between the lowest 05 (five) bidders (Maximum). However, MSE/PPLC compliant bidders who do not fall in the L-1 to L-5 range in terms of price but are within price band as per respective Government of India policy guidelines for Purchase Preference shall also be given an opportunity to participate in RA. The opportunity to match the L1 price by MSE/PPLC compliant bidders as per 'MSE Policy/ PP-LC Policy' will not be applicable for this tender incase tender is finalized through RA. Post RA, incase NRL decides to exercise the right to distribute the tender quantity between 02 bidders in the ratio 70:30 as per clause no. 5.2 of 'Technical Specification Document', MSE/PPLC compliant bidders will get equal opportunity which is applicable to other bidders participated in RA.

11.4 Bidders have to enclose the duly signed & filled-in compliance form in the prescribed **'Format I – Reverse Auction Compliance Form'** along with the un-priced commercial bid. **Without this said form, the bidder will not be eligible to participate in the tender.**

12. **GENERAL:**

- i) NRL adopts a practice to verify documents submitted by L1 (successful) bidder in support of bidder's credential against PQC. Authentication may be verified with the issuing authorities, by way of direct communication to NRL over official e-mail IDs / Original letter of authentication by post. Bidders may also follow up with the issuing authority for eliciting early response. If documents remain unauthenticated till given time line, NRL reserves the right to reject the bid.
Proper address for communication, including e-mail ID of the issuing authority should be provided along the tender document.
- ii) **Consortium/Joint venture bids shall not be accepted.**
- iii) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- iv) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- v) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: 02.09.2020

**GM (Commercial) I/c
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