

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA UNDERTAKING

TENDER DOCUMENT

for

**Supply of Servers and HANA Appliance for Refinery
Data Center at NRL Site, Numaligarh
(COMM/C11/6942).**

(Tender No. OC11000118/HIR)

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER

JOB NAME:

Supply of Servers and HANA Appliance for Refinery Data Center at NRL Site, Numaligarh.

TENDER DETAILS

E – Tender Reference No : OC11000118
Col. No. : OC11000118/HIR
Tender Publish Date : 04-09-2019 at 05:00 PM
Officer Name : Hirendra Bora; Officer (Commercial)
E-Mail : hirendra.bora@nrl.co.in
Phone : 03776-265409

Note: Only online offer shall be considered against the subject enquiry. For details please go to NRL's e-tendering portal <http://eprocure.gov.in/eprocure/app>.

Bids shall be submitted online only at CPPP website: <http://eprocure.gov.in/eprocure/app>.
Tenderer/Contractors are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <http://eprocure.gov.in/eprocure/app>'.

NRL invites Online Bids from Prospective Bidders through e-tendering mode for subject items.

This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.

For any assistance you may please contact our service provider personal:

Dhiraj Mohan Saikia,
Phone No. 03776 – 265774,
Email ID: z_tender@nrl.co.in
M: 96788 65102

For any Technical Clarification please contact:

Mr. Anupom Bora
Manager (IIS)
E-mail ID: anupom.bora@nrl.co.in
Mobile No.: 9613784054

1. EVALUATION & ORDER AWARD:

- ❖ Evaluation will be done on “ITEM WISE LOWEST OFFER BASIS” and items are SPLITABLE.

2. PRE-QUALIFICATION CRITERIA:

- 1) Bidder must be either OEM or authorized supplier/reseller of OEM of the offered items for the quoted items. Proof of being authorized supplier/reseller with validity date to be enclosed with the technical bid. NRL reserves the right to cross check it with OEM.
- 2) If bidder is not the manufacturer/supplier/reseller, then along with the bid, bidder must submit the original authorization letter from manufacturer/OEM with sign and seal authorizing the bidder to participate in this particular tender (Tender/RFQ no. of this tender must be mentioned in the authorization letter from OEM). Else, the bid will be rejected. NRL will invariably cross check the authenticity of the letter with OEM.
- 3) Either System Integrator (SI), Authorized partner or OEM itself can bid, but both cannot bid simultaneously for the same tender.
- 4) If an SI/Authorized partner submits on behalf of the principal / OEM, the same shall not submit a bid on behalf of another Principal / OEM in the same tender.
- 5) The vendor has to register the items in the OEM's support portal with updated support validity dates for 5 years and arrange for access to OEM's support portal for raising support tickets.
- 6) In any scenario, support (Level1, Level2 & Level3) should be provided directly by OEM for supplied hardware and software. Bidder should explicitly state the same.
- 7) Bidder must have previous experience in executing similar work order in India (i.e. supply of enterprise grade servers, excluding workstations). One sample work order copy is to be enclosed along with the technical bid. NRL reserves the right to cross check it with OEM. Failing to provide any previous work order reference, the bid will be rejected.

SPECIAL NOTE TO THE BIDDERS:

Item performance is directly related to uninterrupted operation and is necessary for safety of man and machine. Thus to ensure that the items procured have reliable and proven performance PQC cannot be relaxed for MSE/start-up vendor for the subject tender. As such Pre-Qualifying Criteria mentioned in the tender should be complied by all participating bidders.

3. DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:

- a) Documents in support of PQC of the tender.
- b) Complete set of tender documents duly signed and stamped.
- c) Special Instruction to bidders duly signed and stamped.
- d) Vendor Details as per Format enclosed.

4. DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:

- (a) BoQ/Priced Bid “in "XLS" format as per instructions provided.

5. GENERAL:

- i) **Consortium/Joint venture bids shall not be accepted.**
- ii) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- iii) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- iv) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

IMPORTANT NOTE:

- 1) Tender documents may be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating through the website <http://eprocure.gov.in/eprocure/app>. The portal enrollment is free of cost. Bidders are advised to go through instructions provided at **Appendix-A regarding 'Instructions for online Bid Submission'**.
- 2) Tenderers can access tender documents on the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>.
- 3) Tenders and supporting documents should be uploaded through e-procurement. Hard copy of the tender documents will not be accepted.
- 4) **All documents as per tender requirement should be uploaded online and further no documents will be accepted offline.**
- 5) **Any queries related to tender must be asked or clarified online (after logging with your User ID) before last date of bid submission.**
- 6) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <https://eprocure.gov.in/eprocure/app>.

Tender Schedule

S.No.	Title	Date & Time
1	Tender Publish Date	04-09-2019
2	Tender document download start date & time	04-09-2019 at 05:00 PM
3	Pre Bid Meeting date & time	Not Applicable
4	Tender document download end date & time	26-09-2019 at 11.00 AM
5	Bid Submission start date & time	04-09-2019 at 05.00 PM
6	Bid Submission end date & time	26-09-2019 at 11.00 AM
7	Bid opening date & time (Technical Bid)	27-09-2019 after 11.00 AM

Bid submission or queries relating to CPP Portal in general may be directed to the CPP Portal Helpdesk at 0120-4200462 / support-eproc@nic.in
