



**NUMALIGARH REFINERY LIMITED**  
(A GOVERNMENT OF INDIA ENTERPRISE)  
NRL COMPLEX, NUMALIGARH,  
District:GOLAGHAT;ASSAM 785699  
Tel.: 03776-265495 Fax : 03776-265514



800001

M/s.  
NRL Open tender ,  
NRL Site  
785699 Numaligarh

## REQUEST FOR QUOTATION

**NRL REF : OC12000069/BHU**  
Date : 28.09.2016  
RFQ number : 6100026239  
Contact Person : Bhupen Bora 03776-265481  
Email ID : bhupen.bora@nrl.co.in  
**Submission Date: 24.10.2016 TIME : 11:00 AM**

**Job Name: Rate Contract for spectrophotometer Kits (COMM/C12/3749).**

Dear Sirs,

Please quote your lowest prices online for the supply of materials as per details below. The quotation shall show separately and clearly (without any corrections) the basic price, packing & forwarding (%), excise duty (with relevant excise tariff no./chapter id), sales tax, freight(%), other charges, etc against each item along with all technical & commercial details. **Foreign vendors shall always quote their FOB prices against each item.** Rates/charges quoted in the quotation shall be final and no additional charges/corrections will be accepted after the receipt of quotation unless the same is necessitated by NRL in writing.

### **IMPORTANT NOTE:**

1) Tender documents should be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website <http://eprocure.gov.in/eprocure/app>. Bidders are advised to go through instructions provided as **‘Instructions for online Bid Submission’**.

2) Bidders can access tender documents on the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>.

3) Tenders and supporting documents should be uploaded through e-procurement. Hard copy of the tender documents will not be accepted.

Both Technical bid and Financial bid are to be submitted concurrently, duly digitally signed in the web site <http://eprocure.gov.in/eprocure/app>.

Online Bids are received only on CPP Portal website <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt.

**NOTE: Filled, stamped and signed scan pdf copy of this RFQ (Request for Quotation) has to be uploaded.**

Any deviations to our enquiry specifications/conditions shall be mentioned clearly in the offer. Otherwise it will be presumed that enquiry specification/conditions are acceptable to you in toto and no change will be allowed after placement of Order. The commercial requirements, wherever applicable, are specified in the attached questionnaire titled "Agreed Terms & Conditions" which should be duly filled in, signed & stamped on each page and shall be returned along with your bid. Bids received without duly filled in questionnaire shall not be considered for evaluation.

Other terms & conditions of purchase shall be as per NRL's "General Purchase Conditions (Indigenous)". Deviation to the GPC terms and those mentioned above, may lead to loading of prices/rejection of offer. General Purchase conditions (Ind), Agreed terms & conditions (Ind) and Bank Gurantee profoma (Ind Purchase) is available on **WWW.NRL.CO.IN**.

NRL reserves the right to make changes in the terms & conditions of purchase and to reject any or all bids on valid ground.

Thanking you,

Yours faithfully,

For & on behalf of Numaligarh Refinery Limited

General Manager (Commercial)

**RFQ number : 6100026239**

| Item  | Material Code                                      | Description                                                                                                                                                                                                                                                                                                                                                  | Order Qty | UoM |
|-------|----------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----|
| 00010 | Aluminium , range : 0.02-0.1.2 mg/l                | 1. One Set should contain enough reagent to complete 350 nos of measurements<br>2. Specification: Spectrophotometric grade reagent chromazurol S and complete set with buffer etc for determination of Aluminium                                                                                                                                             | 6         | SET |
| 00020 | Ammonium, range : 0.01-3.0 mg/l NH <sub>4</sub> -N | 1. One Set should contain enough reagent to complete 250 nos of measurements<br>2. Specification: Spectrophotometric grade reagent set with required chlorinating agent, thymol etc. needed for measurement of Ammonium ions present in sample.                                                                                                              | 12        | SET |
| 00030 | Sulfide, range : 0.02-1.50 mg/l                    | 1. One Set should contain enough reagent to complete 220 nos of measurements<br>2. Specification: Spectrophotometric grade reagent set comprising with dimethyl-p-phenylenediamine, ferric salts, buffer etc to measure HS <sup>-</sup> ions present in sample                                                                                               | 9         | SET |
| 00040 | Iron, range : 0.005-5.0 mg/l                       | 1. One Set should contain enough reagent to complete 1000 nos of measurements<br>2. Specification: Spectrophotometric grade reagent set comprising with ammonium thioglycollate, thioglycolic acid etc to measure total contain of Fe <sup>3+</sup> ions and Fe <sup>2+</sup> ions present in sample.                                                        | 12        | SET |
| 00050 | Cyanide, Range:0.002-0.500 mg/l                    | 1. One Set should contain enough reagent to complete 100 nos of measurements<br>2. Specification: Spectrophotometric grade reagent set complete with chlorinating agent, 1,3-dimethylbarbituric acid etc. for measurement of free & readily liberated CN <sup>-</sup> ions present in sample                                                                 | 3         | SET |
| 00060 | Fluoride, range : 0.1-20.0 mg/l.                   | 1. One Set should contain enough reagent to complete 250 nos of measurements<br>2. Specification: Spectrophotometric grade reagent alizarin complexone, lanthanum(III) salt with complete set to measure F <sup>-</sup> ions present in sample.                                                                                                              | 6         | SET |
| 00070 | Phenol, range : 0.025-5.0 mg/l.                    | 1. One Set should contain enough reagent to complete 250 nos of measurements<br>2. Specification: Spectrophotometric grade reagent set comprising with 4-aminoantpyrine, buffers etc. to measure Phenol and its ortho & meta substitutates compounds present in sample.                                                                                      | 12        | SET |
| 00080 | Arsenic, range : 0.001- 0.1 mg/l.                  | 1. One Set should contain enough reagent to complete 30 nos of measurements<br>2. Specification: Spectrophotometric grade reagent set comprising with Zinc, Tin(II)Chloride, KI, Silverdiethyldithiocarbamate, Sulphuric acid, 10 sets of complete Arsin generator assembly to measure total presence of As <sup>3+</sup> & As <sup>5+</sup> ions in sample. | 6         | SET |
| 00090 | Chloride, range : 2.5-50 mg/l                      | 1. One Set should contain enough reagent to complete 175 nos of measurements<br>2. Specification: Spectrophotometric grade reagent set complete with                                                                                                                                                                                                         | 12        | SET |

**RFQ number : 6100026239**

| Item | Material Code | Description                                                  | Order Qty | UoM |
|------|---------------|--------------------------------------------------------------|-----------|-----|
|      |               | Mercury(II)thiocyanate to mesure Cl- ions present in sample. |           |     |

## NOTES

I. TECHNICAL : Detailed specifications, Scope of supply etc. are attached with this RFQ

Procurement of Spectrophotometer Kits on Annual Rate Contract Basis

Special Note to bidder (Technical Requirement):

A) The items shall be procured on annual rate contract basis for a period of three years. There may be  $\pm 10\%$  variation in quantity.

B) Delivery shall be in staggered manner. NRL will inform Vendor about the Quantities for each delivery required before each delivery.

C) Vendor to quote firm price. Tentative quantities to be procured in there year as follows (Indicative only)

| Sl no | Item Desc                             | Qty | UOM |
|-------|---------------------------------------|-----|-----|
| 10    | Aluminium , range : 0.02-0.1.2 mg/l   | 6   | SET |
| 20    | Ammonium, range : 0.01-3.0 mg/l NH4-N | 12  | SET |
| 30    | Sulfide, range : 0.02-1.50 mg/l       | 9   | SET |
| 40    | Iron, range : 0.005-5.0 mg/l          | 12  | SET |
| 50    | Cyanide, Range:0.002-0.500 mg/l       | 3   | SET |
| 60    | Fluoride, range : 0.1-20.0 mg/l.      | 6   | SET |
| 70    | Phenol, range : 0.025-5.0 mg/l.       | 12  | SET |
| 80    | Arsenic, range : 0.001- 0.1 mg/l.     | 6   | SET |
| 90    | Chloride, range : 2.5-50 mg/l         | 12  | SET |

## II] COMMERCIAL:

EVALUATION SHALL BE DONE ITEM-WISE LOWEST OFFER BASIS. AS SUCH, BREAK-UP SHALL BE PROVIDED FOR INDIVIDUAL ITEMS, IF BREAK-UP CANNOT BE GENERALIZED.

Prices shall be quoted on FOR NRL, Numaligarh basis, showing break-up of taxes, duties, freight & other charges (in terms of %), which may please be indicated / confirmed below:

1. Price basis: \_\_\_\_\_
2. Packing & Forwarding charges, if any (in terms of %): (Whether Included / Extra: \_\_\_\_\_ )
3. Present rate of Excise Duty (E Cess, Sec E Cess) applicable on the offered items: \_\_\_\_\_  
(Whether Included / Extra: \_\_\_\_\_ )

Excise duty gate pass shall be furnished for availing CENVAT benefit. Please confirm the minimum CENVAT benefit in terms of % of your quoted basic price: \_\_\_\_\_

4. Rate of Sales tax payable extra (C-form can be issued by NRL): \_\_\_\_\_  
(Whether Included / Extra: \_\_\_\_\_ )

5. Freight charges : \_\_\_\_\_  
(Whether Included / Excluded in quoted price: \_\_\_\_\_ )

6. Transit Insurance : \_\_\_\_\_

(Whether Included / Excluded in quoted price: \_\_\_\_\_ )

**7. PAYMENT TERM:**

100% payment within 30 days from the date of receipt and acceptance of consignment or 30 days of receipt of invoice, whichever is later. Deviation from this payment term may lead to rejection of offer. \_\_\_\_\_

**8. DELIVERY PERIOD:** Please quote your earliest delivery period which shall be counted from the date of intimation of supply the material of order : \_\_\_\_\_

**9. DELAYED DESPATCH & PRICE REDUCTION :** The despatch period shall be strictly followed. Failing supplies in time, NRL reserves the right to cancel the order and take alternative procurement action solely at the risk and cost of the vendor.

In case of delay in execution of the order, NRL may at its option, recover from the vendor price reduction of 0.5% of the value of delayed goods per week of delay or part thereof subject to a maximum of 5% of the total order value of good \_\_\_\_\_

**10.** Confirm that Performance Bank Guarantee (if required as per enquiry documents) shall be furnished for 10% of the Total Order value valid till the guarantee period of goods \_\_\_\_\_

**III] OTHERS:**

**1. VALIDITY OF THE OFFER:** The vendor's offer shall be valid for acceptance for a period of 90 days from the final due date of the enquiry.

**2. SHELF LIFE ITEMS:** Please identify & indicate the Shelf Life of the items clearly in the offer.

**3. Warranty / Guarantee Period of Material :** \_\_\_\_\_

**4. CATALOGUES ETC.:** Relevant catalogues/literatures/drawings for the offered items shall be enclosed with the offer.

**5. STATUTORY/LEGAL REQUIREMENTS:** IT IS MANDATORY ON THE PART OF THE VENDOR TO FURNISH AN UNDERTAKING TO CONFIRM THAT THEY HAVE BEEN FOLLOWING ALL LEGAL / STATUTORY REQUIREMENTS AT THEIR END. THIS UNDERTAKING MUST ACCOMPANY THE CHALLANS (IN CASE OF DIRECT SUPPLY / DESPATCH DOCUMENTS (IN CASE OF PAYMENT THROUGH BANK), AS THE CASE MAY BE, WITHOUT WHICH THE MATERIALS ARE LIABLE FOR REJECTION.

**6. TERMS AND CONDITIONS:** All other terms & conditions of purchase shall be as per NRL's "General Purchase Conditions (Indigenous)". Deviation to the GPC terms and those mentioned above, may lead to loading of prices/rejection of offer. May please visit [www.nrl.co.in](http://www.nrl.co.in) for GPC.

**7. TRANSPORTER:** Goods shall preferably be transported through the following NRL approved transporter. However, freight and transit insurance being intended in supplier's scope, supplier can choose their own transporter.

M/s Associated Road Carriers Limited.

**TENDERS FROM MICRO AND SMALL ENTERPRISES (MSE):**

This tender is guided by the Public Procurement Policy for Micro and Small Enterprises (MSEs) notified by the Government under the Micro, Small and Medium Enterprise Development Act, 2006, which came into effect from 1st April, 2012. The Ministry of MSME published an order known as Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012 under which Micro and Small Enterprises (MSEs) shall be entitled for benefits, subject to terms and conditions as per ANNEXURE "X".

#### ANNEXURE "X"

#### TENDERS FROM MICRO AND SMALL ENTERPRISES (MSEs):

With reference to Public Procurement Policy for Micro and Small Enterprises (MSEs) notified by the Government under the Micro, Small and Medium Enterprise Development Act, 2006, which came into effect from 1st April, 2012. The Ministry of MSME published an order known as Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012 under which Micro and Small Enterprises (MSEs) shall be entitled for benefits, subject to terms and conditions as under:

##### A. Qualifying Criteria for MSEs Bidder:

(i) MSE bidder must submit Notarized copy of MSE registration document i.e. Entrepreneurs Memorandum Acknowledgement (Part-II) from any of the following body (or any other body specified by the Ministry of MSME):

- " National Small Industries Corporation (NSIC)
- " District industries Centers( DICs)
- " Coir Board
- " Khadi and Village Industries Commission(KVIC)
- " Khadi and Village Industries Board(KVIB)
- " Directorate of Handicrafts and Handloom

(ii) The MSE registration shall be valid as on date of placement of order

(iii) The registration must be for the items/category of items/services relevant to the tendered items/category of items /services.

(iv) The classification and registration as Small Scale Industries has been rescinded, after implementation of the MSMED Act 2006. The same is also issued vide policy ref. no. 5(1)/2011-MSME Pol. dtd. 14.06.2011 issued from the Office of the Development Commissioner, Ministry of MSME, Govt. of India. So, the use of Small Scale Industries in statutes/ rules/ guidelines/ instructions etc. is to be substituted by the term Micro and Small Enterprise (MSE) and permanent SSI registration is to be substituted by Entrepreneurs Memorandum Acknowledgement (Part-II). As such, certificates with SSI registration shall not be considered eligible for the benefits under Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012.

##### B. Benefits Under The Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012

###### 1. Issue of Tender Sets Free of Cost

Tenders shall be provided free of cost and tender documents are downloadable from NRL Website [www.nrl.co.in](http://www.nrl.co.in), The Indian Government tenders information system [www.tenders.gov.in](http://www.tenders.gov.in) or Central Public Procurement (CPP) Portal <http://eprocure.gov.in/eprocure/app> or can be obtained from the Office of General Manager (Commercial & Legal).

###### 2. Exemption from payment of EMD (Earnest Money Deposit)

MSE units qualifying as at (A) above shall be exempt from paying EMD if EMD is applicable against the tender.

###### 3. Price preference for MSEs Bidder:

#### For Service Tender

- i) In tender, participating Micro and Small Enterprises quoting price within price band of L1+15% per cent shall also be allowed to supply a portion of requirement by bringing down the price to L1 price in a situation where L1 bidder is from someone other than a Micro and Small Enterprise and such Micro and Small Enterprise shall be allowed to supply up to 20 percent of total tendered value.
- ii) In case of tender item is non-splitable or non-dividable etc. MSE quoting price within price band L1+15% may be awarded the full/complete supply of the total tendered value to MSE, considering spirit of policy for enhancing the Government procurement from MSE, provided they agree to bring down their price to L1 price.

In such cases, the MSE who is lowest within the MSEs and quoting price within the price band of L1+15% shall be provided the first opportunity to agree to accept and execute the contract at the L1 price and on his refusal to accept the L1 price, opportunity shall be provided so on to the other MSEs.

#### For Procurement Tender

- i) Indemnity Bond (on Rs. 100 Stamp Paper) stating that "The Bidder" shall offer and supply the entire tender quantity from the plant (situated at \_\_\_\_\_ Plant Address \_\_\_\_\_), which is having MSE Certification.

Note: Scan copy of Indemnity Bond and Notarized copy of MSE Registration documents (all the pages of the EM Acknowledgement - Part II Certificate to be uploaded by the bidder along with their un-priced (Techno-Commercial) bid and Original/True copy to be submitted in a sealed envelope super scribed as - "Submission of Original Indemnity Bond & Original Notarized copy of MSE Registration document against Tender No: \_\_\_\_\_ dated \_\_\_\_\_ and to be send to the undersigned at the following address on or before bid submission close date. In absence of above documents, benefit to MSE will not be passed on to bidders.

- ii) In tender, participating Micro and Small Enterprises quoting price within price band of L1+15% per cent shall also be allowed to supply a portion of requirement by bringing down the price to L1 price in a situation where L1 bidder is from someone other than a Micro and Small Enterprise and such Micro and Small Enterprise shall be allowed to supply up to 20 percent of total tendered value.
- iii) In case of tender item is non-splitable or non-dividable etc. MSE quoting price within price band L1+15% may be awarded the full/complete supply of the total tendered value to MSE, considering spirit of policy for enhancing the Government procurement from MSE, provided they agree to bring down their price to L1 price.

In such cases, the MSE who is lowest within the MSEs and quoting price within the price band of L1+15% shall be provided the first opportunity to agree to supply the item at the L1 price and on his refusal to accept the L1 price, opportunity shall be provided so on to the other MSEs.

#### IV] SPECIAL NOTE:

1. IT IS MANDATORY ON YOUR PART TO FURNISH AN UNDERTAKING TO CONFIRM THAT YOU ARE FOLLOWING ALL LEGAL / STATUTORY REQUIREMENTS AT YOUR ENDS.
2. In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list apart from other penal actions as deemed fit by NRL

Please note that failure to comply with above may lead to rejection of supply.



OPENING OF TENDER: NRL RESERVES THE RIGHT TO DEFER THE DATE/TIME OF OPENING OF THE OFFER, WITHOUT ASSIGNING ANY REASON THEREOF

## **Annexure- A**

### **Instructions for Online Bid Submission:**

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at:

<https://eprocure.gov.in/eprocure/app>.

#### **REGISTRATION**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Click **here to Enroll**” on the CPP Portal is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

#### **SEARCHING FOR TENDER DOCUMENTS**

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

## **PREPARATION OF BIDS**

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

## **SUBMISSION OF BIDS**

- 1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the Tender Processing Section, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the prices bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done

- 8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### **ASSISTANCE TO BIDDERS**

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800-3070-2232.

## **PRICE BID UNDERTAKING**

From: (Full name and address of the Bidder)\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To,

Dear Sir/Madam,

I submit the Price Bid for\_\_\_\_\_ and related activities as envisaged in the Bid document.

2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.

3. I offer to work at the rates as indicated in the price Bid, inclusive of all applicable taxes.

Yours Faithfully,

Signature of  
authorized  
Representative:

### **Schedule of price bid in the form of BOQ\_XXXX .xls**

The below mentioned Financial Proposal/Commercial bid format is provided as BoQ\_XXXX.xls along with this tender document at <https://eprocure.gov.in/eprocure/app> . Bidders are advised to download this BoQ\_XXXX.xls as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid. **Bidder shall not tamper/modify downloaded price bid template in any manner.** In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with NRL .

**TENDER ACCEPTANCE LETTER**  
(To be given on Company Letter Head)

**Annexure-B**

Date:

To,

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Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: -

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Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

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as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract , without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)