

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA UNDERTAKING

**TENDER DOCUMENT FOR– “SUPPLY OF CONSUMABLES
AT NRL”.**

Tender No. OC01000196/PRA

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER (NIT)

1. Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian supplier for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part):

Supply of Consumables at NRL. (Tender No : OC01000196/PRA)	Tender Publishing Date:	04.09.2017 (12.05 Hours)
	Document Download/ Sale Date:	04.09.2017 (12.05 Hours)
	Seek Clarification Start Date:	04.09.2017 (12.05 Hours)
	Seek Clarification End Date:	22.09.2017 (12.05 Hours)
	Bid submission start date:	04.09.2017 (12.05 Hours)
	Bid submission close date (i.e. Bid Due Date)	25.09.2017 (11:00 Hours)
	Bid Opening Date:	26.09.2017 (11:00 Hours)

2. **SUBMISSION OF E-BID:**

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I : Techno-commercial / Unpriced Bid
- ii) PART - II : Price Bid

Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel:
 - Mr. Dhiraj Saikia, Phone No 03776 – 265774, email: z_tender@nrl.co.in
- iv) **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**
- v) Subsequent Corrigendum/Addendum (if any) shall be uploaded in CPP Portal only.

3. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Agreed Terms & Conditions (ATC) duly filled, signed & stamped.
- b) Bidder's Self-Declaration of black listing/ holiday listing as per Performa enclosed - duly signed & sealed
- c) 'UNDERTAKING' on account of Anti-profiteering provision under the Goods & Services Tax ("GST") Law(s) as per Performa enclosed - duly signed & sealed.
- d) Vendor Details as per Format enclosed.
- e) In case of MSE, Documents pertaining to MSE registration documents as per clause no. 5 of NIT below.
- f) Technical Compliance Sheet.

4. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

- BoQ /Priced Bid "in "XLS" format as per instructions provided.

5. **TENDERS FROM MICRO AND SMALL ENTERPRISES (MSEs):** This tender is guided by the Public Procurement Policy for Micro and Small Enterprises (MSEs) notified by the Government under the Micro, Small and Medium Enterprise Development Act, 2006, which came into effect from 1st April, 2012. The Ministry of MSME published an order known as Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012 under which Micro and Small Enterprises (MSEs) shall be entitled for benefits, subject to terms and conditions as per ANNEXURE "X" enclosed.

6. **EVALUATION OF THE TENDER:** Tender shall be evaluated on 'Item wise Lowest Offer Basis'.

7. **GENERAL:**

- i) Bidder should not be under liquidation, court receivership or similar proceedings. Bidder to submit the self certificate in this regard.
- ii) Agencies submitting their bids shall not be on Holiday list of NRL or any other Oil PSE. Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.
- iii) Consortium/Joint venture bids shall not be accepted.
- iv) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- v) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- vi) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: 04.09.2017

**GM (Commercial & Legal)
Numaligarh Refinery Limited.
Commercial Dept, Pankagrath,
PO- NR Project, Dist – Golaghat.
PIN-785699, Assam.**

Contact Person: Prasanta Barman
Phone : 03776-265482
Email ID: prasanta.barman@nrl.co.in;