

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA UNDERTAKING

**TENDER DOCUMENT FOR – “SUPPLY OF
INTRINSICALLY SAFE LASER SHAFT ALIGNMENT KITS
TO NUMALIGARH REFINERY LIMITED”.**

(Tender No. OC44000055/PRA)

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



**NUMALIGARH REFINERY LIMITED
SHORT NOTICE INVITING TENDER (NT)**

1. Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian supplier for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Pre- Qualification Criteria (PQC) of the tender document.

SUPPLY OF INTRINSICALLY SAFE LASER SHAFT ALIGNMENT KITS TO NUMALIGARH REFINERY LIMITED (Tender No : OC44000055/PRA)	Tender Publishing Date:	13.09.2019 (12.05 Hours)
	Document Download/ Sale Date:	13.09.2019 (12.05 Hours)
	Seek Clarification Start Date:	13.09.2019 (12.05 Hours)
	Seek Clarification End Date:	26.09.2019 (12.05 Hours)
	Bid submission start date:	13.09.2019 (12.05 Hours)
	Bid submission close date (i.e. Bid Due Date)	03.10.2019 (11.00 Hours)
	Bid Opening Date:	04.10.2019 (11.00 Hours)

2. **SUBMISSION OF E-BID:**

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I : Techno-commercial / Unpriced Bid
- ii) PART - II : Price Bid

Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in
- iv) **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**
- v) Corrigendum, Addendum (if any) will be published in e-tendering portal (<http://eprocure.gov.in/eprocure/app>) only.

3. **EARNEST MONEY DEPOSIT:** Not applicable.

4. **Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.**

5. **PRE-QUALIFICATION CRITERIA (PQC):**

- The bidder must be either OEM (Original Equipment Manufacturer) of Laser shaft alignment kits or OEM authorized dealer in India. Authorized and valid dealership certificate to be provided along with quotation in case of an authorized dealer.
- The bidder must have supplied intrinsically safe laser shaft alignment kits to at least two (2) different organizations handling hydrocarbon within the last 10 (ten) years to be reckoned from final bid due date. The bidder must furnish copy of Purchase orders/Work orders and performance certificates at least from two end users, where machines have been in use at least for last one year.
- The bidder must furnish reference details of client including phone no/mobile no & email-id as a proof to the same. NRL may verify the performance of laser kit with the client list supplied by the party randomly. Any negative feedback from any of the clients as to the performance and reliability may lead to the rejection of the bid.

Note: Bidders shall have to furnish proof of their pre-qualification along with the Techno-commercial bid. Pre-qualification criteria will be checked at the time of techno-commercial evaluation of the offer. Please note that no further communication may be done to ascertain their prequalification. The offers with incomplete /irrelevant documents / anomalies may be straightway rejected without any communication. Hence, bidders are advised to take utmost care while submitting their prequalification documents at the time of offer.

6. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of PQC of the tender.
- b) Complete set of technical document duly signed and stamped.
- c) Agreed Terms & Conditions (ATC) duly filled, signed & stamped. **The commercial terms & conditions should not be repeated in the offer.**
- d) Bidder's Self-Declaration of black listing/ holiday listing as per Performa enclosed - duly signed & sealed.
- e) MSE bidder may submit EM (Part-II)/ UAM wherein bidder is registered as 'Micro/ Small Enterprise' [refer Annexure-X enclosed]
- f) In case of availing benefits under Purchase Preference Policy (Linked with Local Content) (PP-LC Policy), bidder to submit documents as per PP-LC Policy and 'Table 1: Calculation of Local Content – Supply Contracts (Goods)' (i.e. Page 5 of 7 of PP-LC Policy) to be stated as **'QUOTED IN PRICED BID'**
- g) Vendor Details as per Format enclosed.

7. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

- BoQ "in "XLS" format as per instructions provided. (**Note:** The quoted price in the BOQ shall be inclusive of laser alignment kit, software, accessories, all mandatory spares, commissioning spares, operation & maintenance tools & tackles and site training of 15 days to NRL technicians; **but exclusive of 2 years Operation and Maintenance spares**)

- List of 02 (Two) Years Operation & Maintenance (O&M) Spares along with rates to be uploaded by bidder in 'PDF format' in the priced bid as per 'Price Schedule Format for 02 Years O&M spares'.

Note:

- ✓ Cost of 02 years O&M Spares shall not be considered for evaluation
- ✓ Prices for 2 years O&M spares shall be valid for award up to 06 months beyond the validity of bid. These may be ordered separately at owner's discretion.
- In case of availing benefits under Purchase Preference Policy (Linked with Local Content) (PP-LC Policy), bidder shall provide break up of "Local component" and "Imported Component" along with their price bid (in PDF) as per format in 'Table 1: Calculation Of Local Content – Supply Contracts (Goods)'; refer page 5 of 7 of PP-LC Policy.

8. **EVALUATION OF THE TENDER:** Tender shall be evaluated on '**Lowest Offer Basis**'.
9. **TENDERS FROM MICRO AND SMALL ENTERPRISES (MSEs): Refer Annexure-X**
10. **GENERAL:**
- i) NRL adopts a practice to verify documents submitted by L1 (successful) bidder in support of bidder's credential against PQC. Authentication may be verified with the issuing authorities, by way of direct communication to NRL over official e-mail IDs / Original letter of authentication by post. Bidders may also follow up with the issuing authority for eliciting early response. If documents remain unauthenticated till given time line, NRL reserves the right to reject the bid.

Proper address for communication, including e-mail ID of the issuing authority should be provided along the tender document.
 - ii) **Consortium/Joint venture bids shall not be accepted.**
 - iii) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
 - iv) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
 - v) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: 12.09.2019

**GM (Commercial) I/c
Numaligarh Refinery Limited.
Commercial Dept, Pankagrang,
PO- NR Project, Dist – Golaghat.
PIN-785699, Assam.**

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