



**NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER (NIT)**

ANNEXURE-A

1. Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian supplier for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Pre-Qualification Criteria (PQC) of the tender document.

SUPPLY OF REFORMATE AT NRL SITE, NUMALIGARH (Tender No OC44000076/PRA)	Tender Publishing Date:	07.08.2020 (12.05 Hours)
	Document Download/ Sale Date:	07.08.2020 (12.05 Hours)
	Seek Clarification Start Date:	07.08.2020 (12.05 Hours)
	Seek Clarification End Date:	14.08.2020 (12.05 Hours)
	Bid submission start date:	07.08.2020 (12.05 Hours)
	Bid submission close date (i.e. Bid Due Date)	17.08.2020 (11.00 Hours)
	Bid Opening Date:	18.08.2020 (11.00 Hours)

2. **SUBMISSION OF E-BID:**

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I : Techno-commercial / Unpriced Bid
- ii) PART - II : Price Bid

Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in
- iv) **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**
- v) Corrigendum, Addendum (if any) will be published in e-tendering portal (<http://eprocure.gov.in/eprocure/app>) only.

3. **EARNEST MONEY DEPOSIT** : Not applicable.

4. **Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.**

5. **PRE-QUALIFICATION CRITERIA (PQC):** Refer Clause no. 2 of Technical Specification for supply of Reformate.

6. **PURCHASE PREFERENCE TO MICRO AND SMALL ENTERPRISES (MSEs):**

Purchase preference to Indian Micro & Small Enterprises (PPP-2012) shall be applicable as per the Govt. of India Policies. Refer details in **Annexure-H**.

7. **PURCHASE PREFERENCE POLICY LINKED WITH LOCAL CONTENT (PP-LC 2017):**

Government has issued Public Procurement (preference to Make in India) Order, 2017 vide Department for Promotion of Industries and Internal Trade (DPIIT) Notification No.P-45021/2/2-17-PP (BE-II) dated 28th May, 2018 to encourage 'Make in India' and to promote manufacturing and production of goods and services in India.

In pursuant to this order, Ministry of Petroleum and Natural Gas (MOPNG) is the 'Nodal Ministry' to prescribe minimum local content in Petroleum & Natural Gas Sector. In continuation of MOPNG's earlier order FP-2013/22/2017-FP-PNG dated 06.08.2018, MOPNG vide order ref. FP-20013/12/2018-FP-PNG dated 25th June, 2019 prescribed Minimum Local Content (%) for Petroleum & Natural Gas Products.

Reformat against the present tender falls under broad Product Category – 'Petrol' in the MOPNG order ref. FP-20013/12/2018-FP-PNG dated 25th June, 2019 and hence, Minimum Local Content (MLC) applicable for this tender is **10%**. Method of calculation of local content will be as per Annexure enclosed with MOPNG order ref. FP-20013/12/2018-FP-PNG dated 25th June, 2019 (enclosed with tender).

The bidder claiming the PP-LC benefit shall be required to furnish an undertaking on bidder's letterhead confirming his meeting the Local Content and this undertaking shall be certified as under:

- Where the total quoted value is less than INR 5 Cr.:
The LC content shall be self-assessed and certified by the authorized signatory of the bidder signing the bid.
- Where the total quoted value is INR 5 Cr. or above:
 - i. The Proprietor and an independent Chartered Accountant, not being an employee of the firm, in case of a proprietorship firm.
 - ii. Any one of the partners and an independent Chartered Accountant, not being an employee of the firm in case of a partnership firm.
 - iii. Statutory auditors in case of a company. However, where statutory auditors are not mandatory as per laws of the country, where bidder is registered, an independent chartered accountant, not being an Employee of the bidder's organization.

Refer PP-LC Policy and relevant documents at **Annexure-I**. However, it may be noted that Government's latest Notification/ Order (if any) in this regard shall prevail.

8. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of PQC of the Tender.
- b) Technical Specification for supply of Reformat (Annexure-B) duly signed and sealed.
- c) Agreed Terms & Conditions (Annexure -C) duly filled, signed & sealed. **The commercial terms & conditions should not be repeated in the offer.**
- d) List of deviations (Annexure -D) duly signed & sealed. ***In case of 'no deviation', Format-D to be submitted stating deviation as 'NIL'. (Bidders to note that deviations indicated elsewhere in the tender document, may not be considered while evaluating the offer).***
- e) Bidder's Self-Declaration of black listing/ holiday listing as per Performa enclosed (Annexure -E) - duly signed & sealed.
- f) Un-priced copy of Price Schedule Format (*with prices left blank and replaced by 'Quoted'*) (Annexure -F).
- g) Vendor Details (Annexure -G) as per Format enclosed.
- h) In case bidder opts for purchase preference under MSE Policy (PPP-2012) / PP-LC Policy (PP-LC 2017), they must indicate their purchase preference to be considered in Form-1 (i.e. Undertaking for Applicability of Policy) enclosed with tender. (Annexure-J)
- i) Integrity Pact (Annexure -K) duly signed & sealed.

9. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

- i) BoQ/Priced Schedule Format "in "XLS" format as per instructions provided. **Bidder shall quote Fixed Premium/Discount in USD per BBL in BOQ/Priced Schedule Format.**
- ii) In case availing benefits under PP-LC Policy, bidder shall upload the calculation of Local Content for the Product as per Annexure enclosed with MOPNG order ref. FP-20013/12/2018-FP-PNG dated 25th June, 2019 in 'PDF format'.

10. **EVALUATION OF THE TENDER:** Refer Technical Specification for supply of Reformat at Annexure-B enclosed.

11. **GENERAL:**

- i) NRL adopts a practice to verify documents submitted by L1 (successful) bidder in support of bidder's credential against PQC. Authentication may be verified with the issuing authorities, by way of direct communication to NRL over official e-mail IDs / Original letter of authentication by post. Bidders may also follow up with the issuing authority for eliciting early response. If documents remain unauthenticated till given time line, NRL reserves the right to reject the bid.
Proper address for communication, including e-mail ID of the issuing authority should be provided along the tender document.
- ii) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- iii) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.

- iv) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: 07.08.2020

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