

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA UNDERTAKING

**TENDER DOCUMENT FOR– “SUPPLY OF MECHANICAL
SEAL SPARES AT NRL”.**

Tender No. OC01000145/PRA

PART – I: UN-PRICED BID

**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER (NIT)

1. Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian manufacturer for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Pre- Qualification Criteria (PQC) of the tender document.

Supply of Mechanical Seal Spares at NRL (Tender No : OC01000145/PRA)	Tender Publishing Date:	29.08.2016 (12.05 Hours)
	Document Download/ Sale Date:	29.08.2016 (12.05 Hours)
	Seek Clarification Start Date:	29.08.2016 (12.05 Hours)
	Seek Clarification End Date:	13.09.2016 (12.05 Hours)
	Bid submission start date:	29.08.2016 (12.05 Hours)
	Bid submission close date (i.e. Bid Due Date)	19.09.2016 (11.00 Hours)
	Bid Opening Date:	20.09.2016 (11.00 Hours)

2. **SUBMISSION OF E-BID:**

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I : Techno-commercial / Unpriced Bid
- ii) PART - II : Price Bid

Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in
- iv) Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The Toll free contact number for the helpdesk is 1800 3070 2232.
- v) **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**

3. **PRE-QUALIFICATION CRITERIA (PQC):**

Bidder shall be a manufacturer of API 682 Mechanical seals. Bidder to submit proven track record of supplying similar seal to any Petroleum Refinery in last 10 years ending last day of the previous month from the date of the tender. PO copies & satisfactory performance certificate of the same seal shall be submitted as documentary evidence.

4. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**
- a) Documents in support of PQC.
 - b) Special Conditions of Contract (SCC) duly filled, signed & sealed.
 - c) Agreed Terms & Conditions (ATC) duly filled, signed & sealed. **The commercial terms & conditions should not be repeated in the offer.**
 - d) Vendor Details as per Format enclosed.
 - e) In case bidder is Micro & Small Enterprise (MSE), EM-II Certificate & Indemnity Bond as per clause no. 7 of NIT below for availing Benefit to MSE.
5. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**
- (a) BoQ/Priced Bid “in "XLS" format as per instructions provided.
 - (b) Bidder to upload the Price break-up for each components (with installed quantity) of the offered seal in ‘PDF Format’ as per ‘Price Break-up Format’ enclosed with the tender document.
6. **EVALUATION OF THE TENDER:** Tender shall be evaluated on ‘**Item wise Lowest Offer Basis**’.
7. **TENDERS FROM MICRO AND SMALL ENTERPRISES (MSEs):** This tender is guided by the Public Procurement Policy for Micro and Small Enterprises (MSEs) notified by the Government under the Micro, Small and Medium Enterprise Development Act, 2006, which came into effect from 1st April, 2012. The Ministry of MSME published an order known as Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012 under which Micro and Small Enterprises (MSEs) shall be entitled for benefits, subject to terms and conditions as per ANNEXURE “X” enclosed.
8. **GENERAL:**
- i) Bidder should not be under liquidation, court receivership or similar proceedings. Bidder to submit the self certificate in this regard.
 - ii) Agencies submitting their bids shall not be on Holiday list of NRL.
 - iii) Consortium/Joint venture bids shall not be accepted.
 - iv) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
 - v) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
 - vi) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: 29.08.2016

**GM (Commercial & Legal)
Numaligarh Refinery Limited.
Commercial Dept, Pankagrang,
PO- NR Project, Dist – Golaghat.
PIN-785699, Assam.**

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