



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER

Two parts ONLINE bid (E-tender) offers are requested from competent bidders for following work:

Name of Work:	Rate Contract for Third Party Inspection within India for goods purchased by NRL
Tender No. & Date :	OC29000092/JYO dated 23.08.2024
Due Date of Submission:	Before 11.00 AM of 06.09.2024
Earnest Money Deposit:	Rs. 6,44,000.00. (Rupees Six Lakh Forty-Four Thousand only)
Contract Period:	36 months from the date of site handover.

PRE-QUALIFICATION CRITERIA:-

Job Name : Rate Contract for Third Party Inspection within India for goods purchased by NRL
Tender No. : OC29000092

The intending bidders for above tender should meet all the qualification criteria given below:

A) Past Experience of having **successfully completed** similar works* during last 10 years ending last day of month previous to the one in which the original bid due date falls, should be either of the following:

- **One** similar work costing not less than **Rs.161.10 Lakhs**, or
- **Two** similar works costing not less than **Rs.128.88 Lakhs each**, or
- **Three** similar works costing not less than **Rs.96.66 Lakhs each**.

Note: Relevant work order copies and corresponding completion certificates are to be enclosed with offer. The completion certificate should consist of Name of Work, Work Order number & date, Actual executed value and Actual completion date. The value of past experience shall be adjusted at a simple rate of 07% for every completed year and / or part thereof ending last day of the month proceeding the month in which the original bid due date falls.

Unless otherwise specifically mentioned in the tender, Provisional Job Completion Certificate or Job Completion Certificate issued against incomplete / in-progress job will not be acceptable.

***Similar Works:** Bidder must have experience in carrying out third party inspection of goods purchased through contracts (orders) by Hydrocarbon Oil & Gas industry / Thermal or Nuclear Power Plants as per Clause E mentioned below

B) Bidder headquarters / corporate office, located in 'INDIA' must be an ISO 9001-2015 certified by an agency which is accredited by an International Accreditation Forum (IAF) member body (which is signatory to their multilateral mutual recognition arrangement).

C) Bidder headquarters / corporate office, located in India must be accredited in accordance with ISO/ IEC17020:2012 by NABCB.

Also, accreditation scope of category should be at least IAF SCOPE 17, IAF SCOPE 18 AND IAF SCOPE 19 (at least these three together).

D) Bidder shall have a countrywide network of **mandatory 09 (NINE) Inspection offices** / branches one each at:

1. Delhi/ NCR,
2. Mumbai
3. Pune,
4. Kolkata,
5. Ahmedabad/Vadodara/Surat
6. Hyderabad,
7. Chennai
8. Bengaluru,
9. Bhopal/Indore

E) (1) The bidder, should have experience of carrying out third party inspection of goods purchased through contracts (orders) by at least 03 (three) different organizations as described in para E(2) out of which at least 02 organizations shall additionally fulfill the requirements in para E(3). Bidder should have **executed and completed** the above contracts in last **ten (10) years** ending on latest due date of bid submission.

(2) Inspection contracts, as referred above, should be for third party inspection of goods purchased through contracts (orders) by Hydrocarbon Oil & Gas industry / Thermal or Nuclear Power Plants belonging to the Public / Private/ Government/ Multinational Companies (MNCs) sectors, established and operating in India.

(3) There shall be Orders/Contract from at least 2 (two) different organization of government of India CPSEs belonging to the category of Maharatna, Navratna and Miniratna.

F) MINIMUM MANPOWER REQUIREMENT: PERMANENT EMPLOYEES QUALIFICATION AND EXPERIENCE

1. For NRL Jobs: Throughout the operation/execution and validity of the contract (from submission of technical bid till expiry of the contract and **irrespective** of business volume/ PO Value, Bidder should have a team (and deploy) of adequate number of permanent Inspection Engineers (eligible as per NRL requirements) in the mandatory 09 nos of office locations as mentioned in para D who have been associated/ working with (in service employee of) bidder for at least 3 months from date of bid submission and who are actively involved in inspection of Jobs as per following criteria:

a) Qualification:

The inspection engineers shall be degree holders (graduate) in the following disciplines with minimum marks of 50% scored in the qualifying examination having at least 7 years of post-qualification experience.

- Mechanical Engineering
- Electrical Engineering
- Civil Engineering
- Instrumentation Engineering

Diploma engineers may also be considered having at least 10 years of post-qualification experience with minimum 50% marks in the qualifying examination of any of the above disciplines .

Internship/Training Period/Period of other degree(s) or certification(s) shall not be included in experience. Also Experience other than Inspection shall not be considered.

An adequate number of inspection Engineers of TPIA should be engaged by the TPIA throughout the operation of the contract, such that services to NRL are not delayed under any circumstances.

- b) Age of Inspection Engineers shall not be more than 60 years, at the time of submission of bids.
- c) Throughout the operation/execution and validity of Contract (from submission of bid till expiry), TPIA shall maintain Adequate number of Inspection Engineers with following certifications:
- **Valid** Level II or above NDT Qualified Certificate in Radiography Testing/ or Radiography Testing (Film Interpretation)
 - **Valid** Level II or above NDT Qualified Certificate in Ultrasonic Testing/UT
 - **Valid** Level II or above NDT Qualified Certificate in Magnetic Particle Testing/MPI
 - **Valid** Level II or above NDT Qualified Certificate in Dye Penetrating Testing/LPI
 - **Valid** Level II or above NDT Qualified Certificate in Visual Testing/VT
 - Minimum 1 (one) number of Inspection engineer qualified in **Eddy Current Testing**
 - Minimum 1 (one) number of inspection engineer qualified in **Helium Leak Testing**

NOTE:

- (i) *All the Level II NDT Qualification Certificate in RT, UT, DPT/LPI, MPI and VT of Inspection Engineers must be as per as per SNT-TC-1A (2020) only*
- (ii) *Bidder/TPIA shall have established a written practice/procedure for the control and administration of NDT personnel training, examination and certification as per clause 5.1 of SNT-TC-1A (2020)*

The Bidder/ TPIA has to submit the details/ list of eligible Inspection Engineer in the format as per enclosed Annexure-1 of Special Conditions of Contract (SCC)

G) AVERAGE ANNUAL TURNOVER, of the last 3 (three) financial years, shall be at least Rs.96.66 Lakhs #.

Bidders to submit copies of audited profit & loss account for the last three financial years in support of annual turnovers "or" certification of annual turnovers for the last three financial years from a registered chartered accountant firm. Last three financial years mentioned above refers to immediate three preceding financial years wherever the last bid submission date is after 31st December. In case of tenders having last bid submission date up to 31st December and audited / CA certified turnover documents of the preceding financial year is not available, the audited / CA certified turnover documents of the three years prior to preceding financial year will be considered. [May refer illustrative example given at Annexure-VII]

Note:- If a Bidder does not submit the aforementioned financial statements for three specified years, then Average Annual Turnover will be calculated based on financial figures of only those specified years for which requisite financial statements are submitted. Turnover will be considered '0' (Zero) for the year(s) for which requisite financial statements are not submitted.

Audited Annual Report / financial statements needs to be accompanied with UDIN number, which is mandatory from July 2019 onwards. Any Financial Report which is issued after July 2019 onwards without UDIN shall not be considered for evaluation.

H) Possession of Valid GST registration certificate: Bidders are requested to upload their VALID GSTIN/UIN Certificate / GSTIN Number along with the Bid Document. NRL at its discretion may not consider the bidder's bid for further evaluation if the same is not found uploaded with the bid or not found to be valid in GST portal. Any misinterpretation or misinformation may attract penal action including putting the bidder on holiday / blacklisting as per rules in vogue at NRL.

NOTE TO BIDDERS:

a) Notwithstanding any other condition / provision in the tender documents, bidders are required to submit complete documents pertaining to Qualification Criteria along with their offer. Evaluation may be completed based on the content of the Bid itself without seeking any subsequent additional information, which may result in rejection of Bid. NRL at its discretion, may request bidder in writing to submit the necessary information or documentation, within a reasonable period of time, to withdraw deviation, reservation, or rectify omission in the bid related to documentation requirements. If the tenderer does not comply or respond by the date, his tender will be liable to be rejected. No change in prices or substance of the bid shall be sought, offered or permitted. No post-bid clarification at the initiative of the bidder shall be entertained. If sought, the bidders can submit only the shortfall information/documents which pre-existed at the time of the tender opening and which have not undergone change since then. However, Bidder shall not be allowed to submit new references or document related such new references with respect to their past experience unless it is mentioned in their original offer.

b) It is to be noted that experience as main contractor will only be taken cognizance of for the purpose of assessing qualifying criteria. However, authorized sub-contractors under principal contractors can also be considered provided their works completion certificate is issued by the client organization in case of job executed elsewhere under PSUs, Limited Companies, Government Departments, Quasi Government and Autonomous Bodies. However, in case of sub-contractors under contractors engaged by NRL, the works completion certificate issued by the main contractor will also be acceptable provided the same is endorsed by Engineer-in-charge of NRL.

In support of the experience and value of work executed, the sub-contractors or contractors under private organizations, shall furnish either (i) TDS Certificate in Form 26AS (Annual Tax Statement under Section 203AA of the Income Tax Act, 1961) or (ii) Bank Certificate indicating receipt of payment from the Main Contractor or Private Organization(s) in case of overseas executions / executions under overseas organizations. This will be in addition to the copies of the relevant work order / letter of award and corresponding completion certificate(s).

c) Consortium/Joint venture bids are not acceptable.

d) NRL adopts a practice to verify documents submitted by LI (successful) bidder in support of bidders credential against PQC. Authentication may be verified with the issuing authorities, by way of direct communication to NRL over official e-mail IDs / original letter of authentication by post. Bidders may also follow up with the issuing authority for eliciting early response. If documents remain unauthenticated till given time line, NRL reserves the right to reject the bid. Proper address for communication, including e-mail ID of the issuing authority should be provided along the tender document.

e) **Disqualification:** Even if an applicant meets the eligibility criteria and PQC, he shall be subject to disqualification if he (or any of the constituent partners in case of JV / Consortium / LLP) is found to have:

1. Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements; and/ or;
2. On account of currency of debarment by NRL.

f) **Contentions and Disputes:** The PQC shall be interpreted on common usage of terminologies and phrases in this tender instead of legalistic and hair-splitting judgements and NRL's decision in this regard would be final. Hair-splitting, contentious or viciously legalistic interpretations of PQC criteria, disregarding the very rationale of the PQC shall not be entertained.

g) **Following are the mandatory valid technical documentary evidence required / list of documents to be submitted/ furnished, by the bidders:**

A.1. Certification: requirement(s) as per PQC clause B and C

1) Valid ISO 9001-2015 certificate of designated head quarter/ corporate office in India . Certification shall be by an agency which is accredited by an International Accreditation Forum (IAF) member body (which is signatory to their multilateral mutual recognition arrangement).

2) Valid certificates of ISO/IEC 17020:2012 (by NABCB), IAF SCOPE 17, IAF SCOPE 18 AND IAF SCOPE 19 of designated headquarters / corporate office in India.

A.2. Other requirement(s):

a) Office requirement as per PQC clause D

For all specified minimum **09 (nine)** offices in India: Delhi/NCR, Mumbai, Pune, Kolkata, Ahmedabad/Vadodara/Surat, Hyderabad, Chennai, Bengaluru, Bhopal/Indore: following document(s) in original or digitally signed/notarized with true copy of original:

1. Valid documentary evidence (valid trade licenses, valid registry or valid registration certificate of state government or valid commercial lease deed (registered) or valid and notarized rent agreement for commercial use).
2. Current month Electricity bill of same office address (Notarization NOT required for Electricity Bill).

b) **Coordination support service:**

For monitoring and coordination of TPI activities, minimum one coordinator from the TPIA having experience as per clause no. A.4 to be stationed at NRL site throughout the contract period. The actual deployment of number of manpower (against this SOR item) shall depend on the extent of ongoing jobs against various orders. This SOR item comprises Man-day rates for working at NRL site at actuals (8 hours normal working time + 1 hour as lunch hour including Sundays/ holidays). Payment will be made as per actual working man-days at NRL site.

The role of the coordinator is to coordinate all the activities related to the TPI. Coordinator has to coordinate with supplier, NRL material indenter, agency inspector up to providing assistance to the indenter for inspection of the material after received at site/ NRL Warehouse. Coordinator has to submit weekly status of TPI activities to EIC and documentation to be done.

c) **Common platform/ software for quality surveillance system:**

Bidder should extend accessibility to NRL for the TPIA's Quality surveillance online platform for coordination and monitoring of TPI activities.

Details of the quality surveillance online platform to be submitted along with the unpriced bid for technical acceptability of the offer. A brief introduction to the online platform to be submitted along with screen shots with the unpriced bid.

4.3. Organization experience requirement(s) as per POC clause E

Following document(s) in original or authorized signatory/ self-attested/ digitally signed copy of original:

1. For executed/ completed contracts

Letter of award (LOA) or work order of executed contract **alongwith** work completion certificate The completion certificate should consist of Name of Work, Work Order number & date, Actual executed value and Actual completion date.

2. Name and contact details (mobile & official email-id) of person(s) of organization(s) who has awarded contract(s) on bidder to be provided.

4.4. Qualification & experience requirement(s) of inspection engineers as per POC clause E

Data of all Inspection Engineers: Bidder has to submit the data as per Annexure –1 of SCC supported with the following documents for all Inspection Engineers —

1. Copy of Degree/ Diploma Certificate with First/ Second Division with minimum 50% of marks in Engineering Degree/ Diploma.
2. CV/Resume (in NRL format as per enclosed Annexure-2 of SCC with educational background and experience, in PDF only (no other format), attested by Bidder authorized person and also self- attested by Inspection Engineer (s) himself.
3. Copy of Proof of Date of Birth - AADHAR/ PAN CARD/ PASSPORT or any other document, of Inspection Engineer.
4. Copy of all Valid (not expired) NDT Certificates (wherever applicable only).
5. Eye Test Certificate and Colour Blindness Test Certificate of Inspection Engineer. Both of these certificates must conform to acceptable medical norms.
6. Scanned Copy (in colour) of Original Valid Employee ID Card issued by bidder with Staff Number/Employee ID (not system generated digital or soft copy) or Joining Letter of Candidate, issued by bidder/employer. During Submission of Bid, all the Inspection Engineers of the list must have been associated/working with (in service / employee of) Bidder/TPIA for at least 3 (three) months from the date of submission of Bid, i.e. Date of joining (on-boarding with Bidder) of Inspection Engineer shall be prior to 3 months from the date of bid submission (by bidder).

h) NRL may ask for Traces Form 16 or PF (Provident Fund) statement or any other relevant document asevidence(s) from Bidder to prove that Inspection Engineer(s) is/are on-payroll employee(s) of bidder **and have been associated/working with (in service employee of) bidder for at least 3 months from date of bid submission.**

i) Bidder shall duly fill above pre-qualification criteria in the format as per Annexure-POC of SCC of this NIT/Tender specification, and submit relevant document(s) as per requirement(s)

j) NRL may ask for original document(s) for any of the documentary proof/evidence(s) submitted by the bidder.

Tender Schedule:

S.No.	Title	Date & Time
1	Tender Publish / Download start / Bid Submission start date & time	23.08.2024 after 11.00 AM
2	Tender document download / Bid Submission end date & time	06.09.2024 before 11.00 AM
3	Bid opening date & time (Technical Bid)	07.09.2024 after 11.00 AM

INSTRUCTIONS:

- 1) Tender documents should be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website <http://eprocure.gov.in/eprocure/app> . Bidders are advised to go through instructions provided as 'Instructions for online Bid Submission' provided in the next page.

- 2) Bidders can access tender documents from the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app> .
- 3) Tenders and supporting documents should be uploaded through e-procurement portal only. Hard copy of the tender documents will not be accepted.

Both Technical bid and Financial bid are to be submitted concurrently, duly digitally signed in the web site <http://eprocure.gov.in/eprocure/app>.

Online Bids are received only on CPPP Portal website <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt.