NUMALIGARH
REFINERY
LIMITED

A GOVERNMENT OF INDIA UNDERTAKING

TENDER DOCUMENT FOR– "SUPPLY PIPE & PIPE FITTINGS FOR RTA' 16".

Tender No. OC01000142/PRA

PART – I: UN-PRICED BID

PREPARED & ISSUED BY

NUMALIGARH REFINERY LIMITED

A Govt. of India Enterprise)

NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER (NIT)

1. Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian manufacturers for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Bid-Qualification Criteria (BQC) of the tender document.

Supply of Pipe and Pipe Fittings for RTA' 16 (Tender No : OC01000142/PRA)	Tender Publishing Date:	01.08.2016 (12.05 Hours)
	Document Download/ Sale Date:	01.08.2016 (12.05 Hours)
	Seek Clarification Start Date:	01.08.2016 (12.05 Hours)
	Seek Clarification End Date:	05.08.2016 (12.05 Hours)
	Bid submission start date:	01.08.2016 (12.05 Hours)
	Bid submission close date (i.e. Bid Due Date)	08.08.2016 (11.00 Hours)
	Bid Opening Date:	09.08.2016 (11.00 Hours)

NOTE:

- **REQUIREMENT IS EXTREMELY URGENT AS THESE PIPES & PIPE FITTINGS ARE REQUIRED FOR OUR FORTHCOMING SHUTDOWN JOB. Bidders who fulfill BQC of the Tender and are capable to deliver the materials at NRL Site (with complete compliance to the technical requirement of the tender) within 04 weeks from the date of PO are only requested to participate against this tender.**

- **If the supplier fails to deliver within the scheduled delivery date (i.e. 04 weeks from the date of PO), NRL at its sole discretion will reserve the right to reject the materials. In case of rejection, party has to take back the material at its own risk & cost. However in special cases, NRL may accept the materials considering all other aspects like **quantum of delay, site requirement etc. But in that case, Special Price Reduction Clause for delayed delivery will be applied which will be –"1% of the value of delayed goods per week of delay or part thereof subject to a maximum of 10% of the total order value of goods" and this will supersede the Price reduction clause of NRL's GPC.**

  **** Quantum of delay, site requirement etc.: Shall be governed by the utilization of the goods for the Shutdown 2016.**

- **No clarifications will be entertained after issuance of PO and no delivery extensions will be granted.**

2. **<u>SUBMISSION OF E-BID</u>**:

The E-Bid should be prepared in Two Parts as per the following details.

i) PART – I : Techno-commercial / Unpriced Bid
ii) PART - II : Price Bid

Note:

i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal http://eprocure.gov.in/eprocure/app

ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.

iii) For any assistance you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in

iv) Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The Toll free contact number for the helpdesk is 1800 3070 2232.

v) Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.

3. **BID-QUALIFICATION CRITERIA (BQC):** As per Special Conditions of Contract (SCC) enclosed with bid document.

4. **EVALUATION OF THE TENDER:**

Tender shall be evaluated on '**Item wise Lowest Offer Basis'**.

5. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

a) Documents in support of BQC.

b) Agreed Terms & Conditions (ATC) duly filled, signed & sealed. **The commercial terms & conditions should not be repeated in the offer.**

c) Duly signed & sealed copy of Technical Documents including Special Conditions of Contract.

d) Vendor Details as per Format enclosed.

e) In case bidder is Micro & Small Enterprise (MSE), EM-II Certificate & Indemnity Bond as per clause no. 7 of NIT below.

6. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

(a) BoQ/Priced Bid "in "XLS" format as per instructions provided.

IMPORTANT NOTE:

(i) ***Bidder to quote Unit Price (Ex-works), Taxes, Duties, all other charges (i.e. P&F, Freight Charge, TPI Charge & Transit Insurance Charge) and Cenvat Benefit in online BoQ/Priced Bid in "XLS" format strictly as per instructions provided. Charges quoted elsewhere shall be ignored and will not be taken into consideration.***

(ii) *Bidders are strictly advised not to submit any additional offer documents mentioning commercial terms and conditions beyond the documents and forms published along with this tender. No subsequent revision in the BoQ is possible after final submission. Any services, charges, taxes and duties left blank or =0 (zero) in the online priced bid (BoQ) shall be deemed to be inclusive in the quoted price. However, Entry Tax (as applicable) will be in NRL scope and shall be loaded during priced evaluation.*

(iii) *Ambiguity/contradiction/lack of clarity may lead to rejection at any stage of the tender without further notice.*

7. **BENEFITS TO MICRO AND SMALL ENTERPRISES:**

With reference to Public Procurement Policy for Micro and Small Enterprises (MSEs) notified by the Government under the Micro, Small and Medium Enterprise Development Act, 2006, which came into effect from 1st April, 2012. The Ministry of MSME published an order known as Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012 under which Micro and Small Enterprises (MSEs) shall be entitled for benefits, subject to terms and conditions as under:

(A) Qualifying Criteria for MSEs vendors:

(I) MSE bidders must submit Notarized copy of MSE Registration document (all the pages of the EM-II Certificate [Part – II Memorandum]) from any of the following body (or any other body specified by the Ministry of MSME) :

- National Small Industries Corporation (NSIC)
- District Industries Centres (DIC)
- Coir Board
- Khadi and Village Industries Commission (KVIC)
- Khadi and Village Industries Board (KVIB)
- Directorate of Handicrafts and Handloom

(II) Indemnity Bond (on Rs. 100 Stamp Paper) stating that "The Bidder" shall offer and supply the entire tender quantity from the plant (situated at _______Plant Address _________________), which is having MSE Certification.

(III) The MSE Registration shall be valid as on date of placement of order.

(IV) The registration must be for the items /services relevant to the tendered items /services.

(V) The classification and registration as Small Scale Industries has been rescinded, after implementation of the MSMED Act 2006. The same is also issued vide policy ref. no. 5(1)/2011-MSME Pol. dtd. 14.06.2011 issued from the Office of the Development Commissioner, Ministry of MSME, Govt. of India. So, the use of Small Scale Industries in statutes/ rules/ guidelines/ instructions etc. is to be substituted by the term Micro and Small Enterprise (MSE) and permanent SSI registration is to be substituted by Entrepreneurs Memorandum Acknowledgement (Part-II). As such, certificates with SSI registration shall not be considered eligible for the benefits under Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012.

Note: *Scan copy of Indemnity Bond and Notarized copy of MSE Registration documents (all the pages of the EM-II Certificate [Part – II Memorandum]) to be uploaded by the bidder along with their un-priced (Techno-Commercial) bid and Original/True copy to be submitted in a sealed envelope superscribed as - "Submission of Original Indemnity Bond & Original Notarized copy of MSE Registration document against Tender No: OC01000142/PRA and to be send to the undersigned on or before bid submission close date. In absence of above documents, benefit to MSE may not be passed on to bidders.*

(B) Purchase Preference for MSE:

In tenders, where the L1 (Total Evaluated Price) bidder is a non-MSE, MSE quoting price within price band L1+15% may be awarded the full / complete supply of the total tendered value to MSE, provided they agree to bring down their price to L1 price. In such cases, the MSE who is lowest within the MSEs and quoting price within the price band of L1+15% shall be provided the first opportunity to agree to supply the item at the L1 price and on his refusal to accept the L1 price, opportunity shall be provided so on to the other MSEs.

(C) Exemption from Earnest Money Deposit (EMD)/ Tender cost for MSE:

Not applicable in this tender.

8. **GENERAL:**

i) Bidder should not be under liquidation, court receivership or similar proceedings.
ii) Agencies submitting their bids shall not be on Holiday list of NRL.
iii) Consortium/Joint venture bids shall not be accepted.
iv) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
v) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
vi) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: 08.01.2016

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