

NUMALIGARH
REFINERY
LIMITED



A GOVERNMENT OF INDIA UNDERTAKING

TENDER DOCUMENT FOR – “SUPPLY OF PTFE RODS AND BUSHING AT NRL SITE, NUMALIGARH”.

(Tender No. OC01000321/BHA)

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



**NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER (NIT)**

- 1.0 Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian supplier for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Pre- Qualification Criteria (PQC) of the tender document.

Supply of Burners for Ground Flare at NRL Site, Numaligarh. (Tender No : OC01000321/BHA)	Tender Publishing Date:	20/08/2020
	Document Download/ Sale Date:	20/08/2020
	Tender document download end date & time	11/09/2020 at 11.00 AM
	Bid submission start date:	20/08/2020
	Bid submission close date (i.e. Bid Due Date)	11/09/2020 at 11.00 AM
	Bid Opening Date:	12/09/2020 at 11.00 AM

2.0 SUBMISSION OF E-BID:

- 2.1 The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I : Techno-commercial / Unpriced Bid
- ii) PART - II : Price Bid

- 2.2 Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>

- 2.3 This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.

- 2.4 For any assistance you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in

- 2.5 **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**

- 2.6 Subsequent Corrigendum/ Addendum (if any) shall be published in our e-tendering portal <http://eprocure.gov.in/eprocure/app>

- 2.7 Any Pre-bid techno-commercial queries related to tender document to be forwarded to the e-mail ids of following officials for clarifications:

Technical correspondence:

To: Dwibanjyoti Phukan, M (Mech. Maint.); Email ID: dwibanjyoti.phukan@nrl.co.in; M: 9435733096

CC: Samiran Gogoi, CM (Mech. Maint.); Email ID: samiran.gogoi@nrl.co.in; M: 9435152833

Commercial Correspondence:

To: Bhaskarnil Hazarika, Manager (Commercial); bhaskarnil.hazarika@nrl.co.in; 7896757020

CC: Diganta Das, Dy. General Manager (Commercial); diganta.das@nrl.co.in; 9435152011

- 2.8 Any modification of the Bidding Document, which may become necessary as a result of the bidder's query/ pre-bid discussion, shall be published in e-tendering portal

(<http://eprocure.gov.in/eprocure/app>) through the issue of an Addendum/ Amendment/ Corrigendum/Clarifications.

3.0 **EARNEST MONEY DEPOSIT :** Not applicable.

4.0 **Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.**

5.0 **PRE-QUALIFICATION CRITERIA (PQC):**

The bidders who intend to participate in the tendering process shall meet all the following minimum requirements and only such bidders shall be pre-qualified technically for further evaluation:

1.1. The bidder must be Original Equipment Manufacturer (OEM) or Authorized Dealer of the OEM for the offered items.

Valid Authorized Dealership Certificate to be provided along with Technical Bid.

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Note:

1. *NRL adopts a practice to verify documents submitted by L1 (successful) bidder in support of bidder's credential against PQC. Authentication may be verified with the issuing authorities, by way of direct communication to NRL over official e-mail IDs / Original letter of authentication by post. Bidders may also follow up with the issuing authority for eliciting early response. If documents remain unauthenticated till given time line, NRL reserves the right to reject the bid. Proper address for communication, including e-mail ID of the issuing authority should be provided along the tender document.*
2. *Pre-Qualifying Criteria mentioned in the tender is applicable for all participating bidders. The relaxation of Prior Turnover and Prior Experience for Micro and Small Enterprise (MSE) or Start-up bidder will be applicable for the subject tender.*
3. *Offer will be considered only when NRL is satisfied with experience and capability of the tenderer to take up this work.*

6.0 **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of PQC of the tender.
- b) Complete Technical terms and conditions (Annexure-I) duly sealed & signed; as a token of acceptance.
- c) Agreed Terms & Conditions (ATC) duly filled, signed & stamped. **The commercial terms & conditions should not be repeated in the offer.**
- d) Bidder's Self-Declaration of black listing/ holiday listing as per Performa enclosed - duly signed & sealed.
- e) MSE bidder may submit MSE documents as per Annexure-X.

- f) In case of availing benefits under Purchase Preference Policy (Linked with Local Content) (PP-LC Policy), bidder to submit duly signed & sealed copy of per PP-LC Policy along with all relevant documents asked in the Policy. Further, Table 1: Calculation of Local Content – Supply Contracts (Goods)' (i.e. Page 5 of 7 of PP-LC Policy) to be stated as 'Quoted in Priced Bid'
- g) Vendor Details as per Format enclosed.

7.0 DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:

- BoQ/Priced Bid "in "XLS" format as per instructions provided.
- In case of availing benefits under Purchase Preference Policy (Linked with Local Content) (PP-LC Policy) (as explained per Special Conditions of Contract enclosed), bidder shall provide break up of "Local component" and "Imported Component" along with their price bid (in PDF) as per format in 'Table 1: Calculation Of Local Content – Supply Contracts (Goods)'; refer page 5 of 7 of Special Conditions of Contract (SCC).

8.0 EVALUATION OF THE TENDER: Items in this tender shall be split able and shall be evaluated on '**Item wise Lowest Offer Basis**'.

9.0 TENDERS FROM MICRO AND SMALL ENTERPRISES (MSEs): Refer Annexure-X

10.0 GENERAL:

- NRL adopts a practice to verify documents submitted by L1 (successful) bidder in support of bidder's credential against PQC. Authentication may be verified with the issuing authorities, by way of direct communication to NRL over official e-mail IDs / Original letter of authentication by post. Bidders may also follow up with the issuing authority for eliciting early response. If documents remain unauthenticated till given time line, NRL reserves the right to reject the bid. Proper address for communication, including e-mail ID of the issuing authority should be provided along the tender document.
- Consortium/Joint venture bids shall not be accepted.
- Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- In case any bidder is found to be involved cartel formation, his bid will not be considered for evaluation/placement of order. Such bidder will also be debarred from bidding in future.
- NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

**GM (Commercial) I/c
Numaligarh Refinery Limited.
Commercial Dept, Pankagrath,
PO- NR Project, Dist. – Golaghat.
PIN-785699, Assam.**

Enclosures:

- (i) Technical Compliance sheet (Annexure-I)
- (ii) Agreed Terms & Conditions (ATC).
- (iii) Special Instruction to bidders (SIB)
- (iv) General Purchase Conditions GPC) -Indigenous
- (v) Bidder's Self-Declaration of black listing/ holiday listing as per Performa enclosed duly signed & sealed.(Annexure-IX)
- (vi) Special Conditions for MSE Bidders. (Annexure-X)
- (vii) PP-LC Policy (Annexure-XI)
- (viii) Arbitration Clause (Annexure-XII)
- (ix) GST Undertaking (Annexure-XIII)
- (x) Instructions for Online Bid Submission (Appendix-A)
- (xi) NRL's Standard PBG Format
- (xii) Format for Bidder details
- (xiii) BOQ/Price Schedule Format.