



NOTICE INVITING TENDER

Date : 5th Aug' 2020

SALIENT DETAILS OF THE TENDER NOTICE

Two parts ONLINE bid (E-tender) offers are requested from competent bidders against the tender having salient features as mentioned below:

Name of Work:	Assistance in Temporary Construction Power Facility for NREP
Tender No. & Date :	OC10000356/KAV dated 05.08.2020
Bidding Document & subsequent addendum / Corrigendum (if any) available on Website for viewing & downloading	The complete document is available on CPP Portal. (https://eprocure.gov.in/)
Tender Publish Date / download start date / Bid Submission start date & time	05.08.2020 at 17.00 hrs
Last date of Receipt of Bidder's Queries for Pre-Bid Conference	Not applicable
Pre-Bid Conference (Date & Time)	Nil
Last date of on line EMD submission:	27.08.2020 at 11.00 hrs
Tender document download end date & time / Bid Submission end date & time	27.08.2020 at 11.00 hrs
Bid opening date & time (Technical Bid)*	28.08.2020 at 11.00 hrs
Contact Person for any query/ clarification	Ms. Kaveri Hazarika, Mgr (Project-Commercial), Email- kaveri.hazarika@nrl.co.in
Online Opening of Priced Bids of Techno-Commercially Accepted Bidders	On date & time to be intimated later on to techno-commercially acceptable & qualified bidders
Earnest Money Deposit (EMD)	Rs. 36,000.00 (Rupees Thirty Six Thousand only).

Note :

- If identified dates as (*) above happens to be a declared holiday/closed day in NRL, activity shall be conducted on next working day at the same time.
- All amendments, time extension, clarifications, etc. will be uploaded as a Corrigendum in the websites only. Bidders should regularly visit the above website(s) to keep themselves updated.

- Request for extension received from any bidder with less than two working days prior to bid due date shall generally be ignored, since there will not be adequate time for consideration. Bidders shall submit the bid directly and in their own name without involving any intermediaries.
- The EMD must be submitted online on the portal of HDFC bank (Detail instructions at Appendix -A) and its receipt must be uploaded along with offer. If the EMD is not received along with the offer, offer shall not be considered for opening.
- MSE bidders are exempted from submission of EMD. MSE bidders are required to upload UAM or EM Part-II instead of the EMD deposit receipt.

1.0 Introduction

Numaligarh Refinery Limited, (NRL), a Central Government Public Sector Undertaking and a subsidiary of Bharat Petroleum Corporation Ltd. NRL operates a 3 MMTPA Refinery at Numaligarh in the District of Golaghat, Assam since the year 2000. NRL has embarked on an ambitious path to expand its refining capacity from current 3 MMTPA to 9 MMTPA at its existing location in Assam in next 4 years. The proposed Warehouse Buildings is being constructed as a part of Refinery Expansion Project activities.

2.0 Brief Scope of Work:

Availability of construction power is a critical requirement for uninterrupted execution of all project works. With pre-project activities taking momentum for Refinery Expansion project, it has become essential to provide the requisite power arrangements to projects scattered inside the prevailing Refinery premises.

3.0 Bidder Qualification Requirement (BQC):

Bidder(s) who meet all of the following criteria as specified in Clauses below shall be qualified for participating in this tender and shall submit supporting documents as detailed in the tender. Proposal submitted by bidders who qualify as per the following criteria shall be technically and commercially evaluated.

3.1 Commercial Criteria: Past Experience

The Bidder shall have experience of having successfully executed *similar works during the last 10 years ending on the last day of the month previous to one in which last date of original bid submission falls, meeting any one of the following options :

Criteria	Past Experience (Rs. in lacs)
One similar completed work each costing not less than	36
Two similar completed work each costing not less than	28
Three similar completed work each costing not less than	21

***Definition of Similar Works:**

1. Vendor should have experience of composite electrical works in hazardous industries, and,
2. Vendor should have valid electrical contractor license of minimum 11 KV on the date of submission of the bid, and,
3. Bidder should have experience of composite electrical works comprising of cable laying, termination, earthing system, and illumination jobs etc. in hazardous industries having continuous process with hazardous chemicals in India. Their experience can exist either in a single Job or multiple Job

Note:

1. *Bidder will give details of their past experience along with documentary evidence as per Annexure-III to ITB enclosed herein.*
2. *Relevant work order copies and completion certificates are to be enclosed with offer.*
3. *The value of past experience shall be adjusted at a simple rate of 07% for every completed year and thereafter at @0.58% for every completed month ending last day of the month proceeding the month in which last date of original bid submission falls.*
4. *It is to be noted that experience as main contractor will only be taken cognizance of for the purpose of assessing qualifying criteria. However, authorized sub-contractors under principal contractors can also be considered provided their works completion certificate is issued by the client organization in case of job executed elsewhere under PSUs, limited companies, Government Departments, Quasi government and autonomous bodies. However, in case of sub-contractors under contractors engaged by NRL, the works completion certificate issued by the main contractor will also be acceptable provided the same is endorsed in original by Engineer-in-charge of NRL in terms of job description and value.*
5. *Bids shall be liable for rejection without any notice to the bidder in case of non-submission of the following documents.*
 - i) *Income Tax / GST TDS Certificate from the client / proof of TDS, etc. for authentication of doing such jobs in case bidder submits experience of similar jobs under private limited company.*
 - ii) *In case of the job is a part of composite work contract, then the bidder shall have to furnish documents certified by the client about the value for the portion of such "similar job".*

3.2 FINANCIAL CRITERIA :

- a) **Average Annual Turnover:** Average Annual Turnover of the Bidder during last 03 financial years shall be minimum INR 21 lacs.
- b) **Net worth:** The Net Worth of the Bidder in the immediate preceding financial year shall be positive.
- c) Bidder should not be under liquidation, court receivership or similar proceedings. Bidder shall submit a self- certificate to this effect.

Additional Note:

- The bidder must submit copy (ies) financial documents – Trading and P/L account(s) along with the un-priced bid in support of the above criteria.

- In case audited balance sheets and profit and loss account for the immediate preceding financial year is not available for bid closing date up to 30th September, the Bidder has an option to submit the audited balance sheets and profit & loss account of the three previous years immediately prior to the last financial year. However, for bid closing date after 30th September, the bidder has to compulsorily submit the audited balance sheets and profit and loss account for the immediate three preceding financial years, for evaluation and his qualification with respect to financial criteria. In any case the date (i.e. the financial period closing date) of the immediate previous year's audited annual accounts should not be older than eighteen (18) months from the bid due date.

SPECIAL NOTE TO THE BIDDERS:

Please note that this being a works contract, relaxation of Pre-Qualification Criteria and price benefit to MSE & Start-up agencies shall not applicable. However, relaxation of EMD as per MSE policy will be applicable.

4.0 Documents required to be submitted in support of BQC

- 4.1** Bidder shall furnish documentary evidence by way of copies of work orders /Relevant pages of contracts, completion certificates from their clients, division of responsibilities for the work performed, completion certificate, MOU document/ commitment letters, Annual Reports containing audited balance sheets including Profit and Loss Accounts statement, in support of their fulfilling the qualification criteria.
- 4.2** In absence of such documents, NRL reserve the right to reject the Bid without making any reference to the Bidder or assigning any reason what-so-ever.
- 4.3** All documents furnished by the bidder in support of meeting the PQC (including MSE Certificate) shall be submitted/uploaded in a separate folder titled "Documents towards PQC", duly signed and stamped by the bidder (in case of proprietorship firm) or "Power of Attorney" holder in case of Partnership /firm/Company. Copy of such "Power of Attorney" shall also be furnished with the unpriced bid.
- 4.4** Bidders on "Holiday List of/debarred from business dealings by" NRL/Oil PSUs /MOP&NG shall not be considered for evaluation and ordering.
- 4.5** NRL decision on any matter regarding short listing of bidders shall be final.
- 4.6** **Submission of authentic documents is the prime responsibility of the Bidder. However, NRL reserves the right of getting the document cross verified, at their discretion from the document issuing authority. Bidder shall also facilitate such verification/ authentication of BQC documents and in case the documents remain unauthenticated till the given timeline, NRL reserves the right to reject such bid.**
- 4.7** NRL reserves the right to complete the evaluation based on the details furnished (without seeking any additional information) and / or in-house data, survey or otherwise.

5.0 Earnest Money Deposit:

- 5.1** Bidders are required to submit the EMD/Bid Security for the amount, as mentioned under clause 2.0, online through the link <https://easypay.axisbank.co.in/nrl>.
- 5.2** Please note that EMD amount in online mode is only acceptable and no other mode i.e. offline or hard copy is not acceptable.

5.3 In case non submission of Bid Security / EMD as mentioned above shall be considered as non-responsive and such Bids shall be rejected.

5.4 EMD exemption will be applicable only for Micro or Small Enterprises (MSEs) registered District Industries Centres or Khadi and Village Industries Commission or Khadi and Village Industries board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises subject to:

- The unit being registered for the item tendered.
- Registration certificate being valid as on date of quotation.

6.0 Time Schedule :

The time schedule for completion of the job as per scope of work shall be 12 (twelve) months from the date of handing over of site.

7.0 Online Pre-Bid Conference: Nil.

8.0 Bid Validity: Validity of bid shall be 4 (Four) months from the final Bid Due Date.

9.0 TENDER DOCUMENT:

9.1 Tender documents should be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website <http://eprocure.gov.in/eprocure/app>. Bidders are advised to go through instructions provided as '**Instructions for online Bid Submission**' provided at Appendix A to Notice Inviting Tender.

9.2 Bidders can access tender documents from the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>.

9.3 Tenders and supporting documents should be uploaded through e-procurement portal only. Hard copy of the tender documents will not be accepted.

9.4 ***Corrigendum/addendum/extension (if any) pertaining to this tender will be published in the website only.***

9.5 Both Technical bid and Financial bid are to be submitted concurrently, duly digitally signed in the web site <http://eprocure.gov.in/eprocure/app>.

Online Bids are received only on CPPP Portal website <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt.

10.0 GENERAL:

- 10.1 The bidders shall give a declaration that the bidder shall not be under liquidation, court receivership or similar proceeding and their business is not banned by NRL, MOPNG or any OIL PSUs.
- 10.2 The bidders who are on Holiday / Negative list of NRL as on due date of submission of bid / during the process of evaluation of the Techno commercial bids, the offers of such bidders shall not be considered for bid opening / evaluation / Award. If the bidding document were issued inadvertently / downloaded from website, offers submitted by such bidders shall also be not considered for bid opening / evaluation/ award.
- 10.3 NRL will not be responsible or liable for cost incurred in preparation, submission & delivery of bids, regardless of the conduct or outcome of the bidding process.
- 10.4 In case any Bidder is found to be involved in cartel formation, his Bid will not be considered for evaluation / placement of order. Such Bidder will also be debarred from bidding in future.
- 10.5 Canvassing in any form by the Bidder or by any other agency on their behalf may lead to disqualification of their Bid.
- 10.6 Unsolicited clarifications to the offer and / or change in the prices during the validity period would render the bid liable for rejection.
- 10.7 NRL reserves the right to reject any or all the bids received or annul the bidding process at any time.
- 10.8 NRL reserves its right to allow Public Sector Enterprises (Central / State), purchase preference as admissible / applicable from time to time under the existing Govt. policy. NRL shall also follow the Public Procurement Policy on Procurement of Goods and services from Micro and Small Enterprises (MSEs) Order 2012.
- 10.9 Scanned copy of the Integrity Pact duly signed & stamped shall be uploaded along with the offer.
- 10.10 For detailed specifications, terms and conditions and other details, refer complete Bidding Document.
- 10.11 All questions and requests for clarifications or interpretations related to tender documents shall be addressed in writing to:

Ms. Kaveri Hazarika
Mgr (Project – Commercial)
Numaligarh Refinery Limited
Numaligarh – 785699, Dist- Golaghat, Assam
Email – kaveri.hazarika@nrl.co.in

DGM (Proj-Commercial)

Numaligarh Refinery Limited

List of Attachments to Notice Inviting Tender

Name of Work : Assistance in Temporary Construction Power Facility for NREP

Tender No. : OC10000356/KAV dtd. 05.08.2020

Sl. No.	Details
PART-I : UNPRICED BID	
1.	<u>Appendix to Notice Inviting Tender:</u> Appendix A: Instructions for Online Bid submission Appendix B: Special Conditions of Contract Appendix C: Agreed Terms and Conditions Appendix D: PP-LC policy
2.	<u>Annexures to Notice Inviting Tender:</u> a) Self Certification and Declaration, Annexure-I b) Tender acceptance letter, Annexure-II c) Details of Similar Works done during last 10 years, Annexure III d) Annual Turnover during last 3 years, Annexure IV e) Compliance to Bid requirements, Annexure V f) Bid validity, Annexure VI g) Format for exceptions and deviations, Annexure VII h) Proforma for self declaration on Black Listing/ Holiday Listing/ Court Receivership/ Arbitration, Annexure VIII i) Price Bid undertaking, Annexure IX j) Bidder related information, Annexure X k) Form for Bidders Query, Annexure XI
3.	General Conditions of Contract
4.	Schedule of Rate/ BOQ (unpriced)- in PDF format, Appendix E

PART-II : PRICED BID

1.	Item Rate BOQ (Uploaded in Excel format) <i>-For detailed items description, please refer Appendix E to NIT-</i>
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