

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA UNDERTAKING

**TENDER DOCUMENT FOR– “RATE CONTRACT FOR
SUPPLY OF GASKETS NRL”**

(Tender No. OC01000193/PRA)

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER (NIT)

1. Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian supplier for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Pre-Qualification Criteria(PQC) and Technical Requirement for Belts indicated below:

Rate Contract for supply of Gaskets at NRL Site. (Tender No : OC01000193/PRA)	Tender Publishing Date:	07.08.2017 (12.05 Hours)
	Document Download/ Sale Date:	07.08.2017 (12.05 Hours)
	Seek Clarification Start Date:	07.08.2017 (12.05 Hours)
	Seek Clarification End Date:	28.08.2017 (12.05 Hours)
	Bid submission start date:	07.08.2017 (12.05 Hours)
	Bid submission close date (i.e. Bid Due Date)	30.08.2017 (11.00 Hours)
	Bid Opening Date:	31.08.2017 (11.00 Hours)

2. **CONTRACTUAL PERIOD:** The rate contract shall remain valid for 02 years with a provision for extension by another 01 year at the same rate & terms & conditions. The contract shall be followed by release orders, from time to time, as per actual requirement and the successful bidder(s) shall accordingly execute the supply the items on Door delivery basis at NRL Site, Numaligarh within 06 weeks from the date of issue of release order. Rates of items shall be firm and fixed during entire validity of the Rate Contract.
3. **PRE-QUALIFICATION CRITERIA (PQC):**
- Bidder shall be ISO 9001 certified. Copy of valid ISO certificate shall be submitted to substantiate the same.
 - Bidder shall be manufacturer of Spiral wound, octagonal ring and heat exchanger iron jacketed gaskets. Copy of Entrepreneurs' Memorandum Part II certificate/any other equivalent document shall be submitted to substantiate the same.
 - Bidder shall have ARCs with Indian crude oil refineries, within last 05 yrs. of tender floatation date, for supply of spiral wound, octagonal ring and heat exchanger iron jacketed gaskets. Bidder shall submit copies of ARCs to substantiate the same. If bidder submits ARCs for particular category/categories of gasket, then bidder shall be considered qualified for that particular category /categories only.
4. **Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.**
5. **EVALUATION OF OFFERS :** Tender shall be evaluated on 'Item wise Lowest Offer Basis'.

6. **SUBMISSION OF E-BID:**

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I : Techno-commercial / Unpriced Bid
- ii) PART - II : Price Bid

Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in
- iv) **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**
- v) Corrigendum/ Addendum/ clarifications (if any) shall be published in our e-tendering portal only.

7. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of PQC.
- b) Agreed Terms & Conditions (ATC) duly filled, signed & stamped. **The commercial terms & conditions should not be repeated in the offer**
- c) Undertaking on account of Anti-profiteering provision under the Goods & Services Tax (“GST”) Law(s) as per format enclosed.
- d) Bidder’s Self-Declaration of black listing/ holiday listing as per Performa enclosed.
- e) SCC and other Technical Documents /drawings/ datasheets duly signed & stamped.
- f) In case bidder is Micro & Small Enterprise (MSE), EM-II Certificate & Indemnity Bond as per clause no. 9 of NIT below for availing Benefit to MSE.

8. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

- (a) BoQ/Priced Bid “in "XLS" format as per instructions provided.

Note:

- (i) *Bidder to quote Unit Price (Ex-works), P&F Charge (in %), TPI Charge (in %), Freight Charge (in %), Transit Insurance Charge (in %), Rate of GST (in %) only in online BoQ/Priced Bid in "XLS" format strictly as per instructions provided. Charges quoted elsewhere shall be ignored and will not be taken into consideration.*

- (ii) **Third Party Inspection (TPI), Transportation and Transit Insurance up to NRL Site are in vendor’s scope. Vendor to quote TPI, transportation charge and Transit Insurance charge in terms of ‘percentage’ in BoQ/ priced bid. Incase bidder does not accept the scope of TPI, Transportation and Transit Insurance in their scope; their offer shall be treated as incomplete and will be rejected.**

9. **TENDERS FROM MICRO AND SMALL ENTERPRISES (MSEs):**

This tender is guided by the Public Procurement Policy for Micro and Small Enterprises (MSEs) notified by the Government under the Micro, Small and Medium Enterprise Development Act, 2006, which came into effect from 1st April, 2012. The Ministry of MSME published an order known as Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012 under which Micro and Small Enterprises (MSEs) shall be entitled for benefits, subject to terms and conditions as per ANNEXURE “X” enclosed.

10. **GENERAL:**

- i) Bidder should not be under liquidation, court receivership or similar proceedings. Bidder to submit the self certificate in this regard.
- ii) Consortium/Joint venture bids shall not be accepted.
- iii) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- iv) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- v) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: 04.08.2017

**GM (Commercial & Legal)
Numaligarh Refinery Limited.
Commercial Dept, Pankagrath,
PO- NR Project, Dist – Golaghat.
PIN-785699, Assam.**

Contact Person: Prasanta Barman
Phone : 03776-265482
Email ID: prasanta.barman@nrl.co.in