

NUMALIGARH
REFINERY
LIMITED



A GOVERNMENT OF INDIA UNDERTAKING

DOMESTIC OPEN TENDER FOR – “RATE CONTRACT FOR 01 YEAR FOR SUPPLY OF MULTIFUNCTIONAL ADDITIVE (MFA) FOR E-VI GASOLINE AT NRL SITE, NUMALIGARH, WITH A PROVISION OF EXTENSION OF THE CONTRACT BY ANOTHER 01 (ONE) YEAR AT THE SAME RATE AND TERMS & CONDITIONS BASED ON SATISFACTORY PERFORMANCE OF SUPPLIER”.

(Tender No.OC44000073/PRA)

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



**NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER (NIT)**

- 1.0 Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian supplier for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Pre- Qualification Criteria (PQC) of the tender document.

Rate contract for 01 year for supply of Multifunctional Additive (MFA) for E-VI Gasoline at NRL Site, Numaligarh, with a provision of extension of the contract by another 01 (one) year at the same rate and terms & conditions based on satisfactory performance of supplier. (Tender No : OC44000073/PRA)	Tender Publishing Date:	24.06.2020 (12.05 Hours)
	Document Download/ Sale Date:	24.06.2020 (12.05 Hours)
	Seek Clarification Start Date:	24.06.2020 (12.05 Hours)
	Seek Clarification End Date:	10.07.2020 (12.05 Hours)
	Bid submission start date:	24.06.2020 (12.05 Hours)
	Bid submission close date (i.e. Bid Due Date)	13.07.2020 (11.00 Hours)
	Bid Opening Date:	14.07.2020 (11.00 Hours)

2.0 SUBMISSION OF E-BID:

- 2.1 The E-Bid should be prepared in Two Parts as per the following details.
- i) PART – I : Techno-commercial / Un-priced Bid
 - ii) PART - II : Price Bid
- 2.2 Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- 2.3 This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- 2.4 For any assistance you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in
- 2.5 **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**
- 2.6 Subsequent Corrigendum/ Addendum (if any) shall be published in our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- 2.7 Any Pre-bid techno-commercial queries related to tender document to be forwarded to the e-mail ids of following officials for clarifications:
- a) Prasanta.barman@nrl.co.in
 - b) Diganta.das@nrl.co.in
- 2.8 Any modification of the Bidding Document, which may become necessary as a result of the bidder's query/ pre-bid discussion, shall be published in e-tendering portal (<http://eprocure.gov.in/eprocure/app>) through the issue of an Addendum/ Amendment/ Corrigendum/Clarifications.

3.0 **EARNEST MONEY DEPOSIT** : Not applicable.

4.0 **Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.**

5.0 **PRE-QUALIFICATION CRITERIA (PQC):** As per clause no. 3 of Technical Specification document enclosed with Tender.

Note: The intending bidders shall have to furnish proof of their pre-qualification along with the Techno-commercial bid. Pre-qualification criteria will be checked at the time of techno-commercial evaluation of the offer. Further to inform that no further communication may be done to ascertain their prequalification. The offers with incomplete /irrelevant documents / anomalies may be straightway rejected without any communication. Hence, bidders are advised to take utmost care while submitting their prequalification documents at the time of offer.

6.0 **PURCHASE PREFERENCE TO MICRO AND SMALL ENTERPRISES (MSEs):**

Purchase preference to Indian MSEs (Micro & Small Enterprises) shall be applicable as per the Govt. of India Policies. Refer details in **Annexure-X**.

Note : Relaxation of Past Tract Record (PTR) for MSEs and Start-ups will not be applicable for this tender since the tender item involves public safety, health, high safety standards and for highly critical operations.

7.0 **PURCHASE PREFERENCE POLICY LINKED WITH LOCAL CONTENT (PP-LC):**

MOP&NG has notified the purchase preference (linked with local content) for the procurement of goods and services under Oil & Gas Projects in India. Under this Policy, the bidders are allowed to avail the purchase preference linked with attaining Local content as stipulated in PP-LC Policy enclosed with tender.

As per PP-LC Policy, Minimum Local Content (LC) for supply tender is 25% for Year 2020-22.

The bidder claiming the PP-LC benefit shall be required to furnish an undertaking on bidder's letterhead confirming his meeting the Local Content and this undertaking shall be certified as under:

- Where the total quoted value is less than INR 5 Cr.:
The LC content shall be self-assessed and certified by the authorized signatory of the bidder signing the bid.
- Where the total quoted value is INR 5 Cr. or above:
 - i. The Proprietor and an independent Chartered Accountant, not being an employee of the firm, in case of a proprietorship firm.
 - ii. Any one of the partners and an independent Chartered Accountant, not being an employee of the firm in case of a partnership firm.
 - iii. Statutory auditors in case of a company. However, where statutory auditors are not mandatory as per laws of the country, where bidder is registered, an independent chartered accountant, not being an Employee of the bidder's organization.

8.0 **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of PQC of the tender.
- b) Complete technical documents duly sealed & signed; as a token of acceptance.
- c) Agreed Terms & Conditions (ATC) duly filled, signed & stamped. **The commercial terms & conditions should not be repeated in the offer.**
- d) Reverse Auction Compliance Form; which is enclosed as Annexure-A of General Terms & Conditions of Reverse Auction.
- e) Bidder's Self-Declaration of black listing/ holiday listing as per Performa enclosed - duly signed & sealed.
- f) MSE bidder may submit MSE documents as per Annexure-X.
- g) In case of availing benefits under Purchase Preference Policy (Linked with Local Content) (PP-LC Policy), bidder to submit duly signed & sealed copy of per PP-LC Policy along with all relevant documents asked in the Policy.
- h) Integrity Pact.
- i) Vendor Details as per Format enclosed.

9.0 **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

- BoQ/Priced Bid "in "XLS" format as per instructions provided.
- In case of availing benefits under PP-LC Policy, bidder shall provide break up of "Local component" and "Imported Component" (in PDF) as per format mentioned in page 5 of PP-LC Policy.

10.0 **EVALUATION OF THE TENDER:**

Tender item is not splitable and tender will be evaluated on '**Lowest Offer Basis**' based on the 'online Price e-Bid' submitted by the techno-commercially qualified bidders.

However, NRL reserves the right to finalize the tender on Lowest offer basis based on the 'online Price e-Bid' submitted by the qualified bidders in e-tendering portal OR by conducting 'Reverse Auction' (RA) with qualified bidders. The bidders should submit their best prices in the 'online Price e-Bid' in e-tendering portal.

The process of RA will be carried out post price bid opening with the Opening Bid Price for the RA displayed to the qualified bidders. Bidders are required to provide the decrement factor as indicated on the screen. The lowest bidder shall be arrived at post completion of the RA exercise. General Terms & Conditions of Reverse Auction is enclosed with the tender.

Note: In case RA is not conducted, the successful bidder shall be selected on Lowest Offer basis based on the 'online Price e-Bid' submitted by the qualified bidders in e-tendering portal

11.0 **GENERAL:**

- i) NRL adopts a practice to verify documents submitted by L1 (successful) bidder in support of bidder's credential against PQC. Authentication may be verified with the issuing authorities, by way of direct communication to NRL over official e-mail IDs / Original letter of authentication by post. Bidders may also follow up with the issuing authority for eliciting early response. If documents remain unauthenticated till given time line, NRL reserves the right to reject the bid. Proper address for communication, including e-mail ID of the issuing authority should be provided along the tender document.
- ii) Consortium/Joint venture bids shall not be accepted.
- iii) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- iv) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- v) In case any bidder is found to be involved cartel formation, his bid will not be considered for evaluation/placement of order. Such bidder will also be debarred from bidding in future.
- vi) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

**GM (Commercial) I/c
Numaligarh Refinery Limited.
Commercial Dept, Pankagrang,
PO- NR Project, Dist – Golaghat.
PIN-785699, Assam.**

Enclosures:

- (i) Technical Specification Document.
- (ii) Agreed Terms & Conditions (ATC).
- (iii) Special Instruction to bidders (SIB)
- (iv) General Terms & Conditions of Reverse Auction
- (v) General Purchase Conditions (GPC) -Indigenous
- (vi) Bidder's Self-Declaration of black listing/ holiday listing as per Performa enclosed duly signed & sealed.
- (vii) Integrity Pact.
- (viii) Annexure-X – for MSE Bidders.
- (ix) PP-LC Policy
- (x) NRL's Standard PBG Format
- (xi) Format for Bidder details
- (xii) BOQ/Price Schedule Format.