

**बिड दस्तावेज़ / Bid Document**

| बिड विवरण/Bid Details                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| बिड बंद होने की तारीख/समय /Bid End Date/Time                              | 06-08-2025 09:00:00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| बिड खुलने की तारीख/समय /Bid Opening Date/Time                             | 06-08-2025 09:30:00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date) | 180 (Days)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| मंत्रालय/राज्य का नाम/Ministry/State Name                                 | Ministry Of Petroleum And Natural Gas                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| विभाग का नाम/Department Name                                              | Numaligarh Refinery Limited                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| संगठन का नाम/Organisation Name                                            | Numaligarh Refinery Limited                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| कार्यालय का नाम/Office Name                                               | Numaligarh Refinery Limited                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| वस्तु श्रेणी /Item Category                                               | <p>Operation And Maintenance Of Other Machines And Plants - Lumpsum price including GST for Normal day rate per person 8 Hrs a day Monday to Saturday for Expert for SOR item 10 for total quantity 20 Day , Operation And Maintenance Of Other Machines And Plants - Lumpsum price including GST for Overtime hourly charges for more than 8 Hrs for Expert for SOR item 20 for total quantity 30 HR , Operation And Maintenance Of Other Machines And Plants - Lumpsum price including GST for Overtime hourly charges for Sundays &amp; Holidays for expert for SOR item 30 for total quantity 32 HR , Operation And Maintenance Of Other Machines And Plants - Lumpsum price including GST for Journey day charges for expert per person for each day for SOR item 40 for total quantity 10 DAY , Operation And Maintenance Of Other Machines And Plants - Lumpsum price including GST for Per day charge per expert for non working days for SOR item 50 for total quantity 4 DAY , Operation And Maintenance Of Other Machines And Plants - Lumpsum price including GST for Normal day rate per person 8 Hrs a day Monday-Saturday for EnggAssistant for SOR item 60 for total quantity 20 DAY , Operation And Maintenance Of Other Machines And Plants - Lumpsum price including GST for Overtime hourly charges for more than 8 Hrs for Engg Assistant for SOR item 70 for total quantity 30 HR , Operation And Maintenance Of Other Machines And Plants - Lumpsum price including GST for Overtime hourly charges for Sundays &amp; Holidays for EnggAssistant for SOR item 80 for total quantity 32 HR , Operation And Maintenance Of Other Machines And Plants - Lumpsum price including GST for Journey day charges for EnggAssistant per person for each day for SOR item 90 for total quantity 10 DAY , Operation And Maintenance Of Other Machines And Plants - Lumpsum price including GST for Per day charge per Engg Assistant for non working days for SOR item 100 for total quantity 4 DAY</p> |

| बिड विवरण/Bid Details                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| अनुबंध अवधि /Contract Period                                                                                                                                                                                              | 1 Year(s)                                                                                                                                                                                                                                                                                                                                                                         |
| एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Exemption for Years of Experience and Turnover                                                                                                       | No                                                                                                                                                                                                                                                                                                                                                                                |
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Exemption for Years of Experience and Turnover                                                                                                | No                                                                                                                                                                                                                                                                                                                                                                                |
| विक्रेता से मांगे गए दस्तावेज़/Document required from seller                                                                                                                                                              | Experience Criteria,Bidder Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid? | Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)                                                                                                                                                                                                            |
| बिड लगाने की समय-सीमा बढ़ाने के लिए आवश्यक न्यूनतम सहभागी विक्रेताओं की संख्या। / Minimum number of bids required to disable automatic bid extension                                                                      | 1                                                                                                                                                                                                                                                                                                                                                                                 |
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended                                                                                                       | 7                                                                                                                                                                                                                                                                                                                                                                                 |
| बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled                                                                                                                                                                        | No                                                                                                                                                                                                                                                                                                                                                                                |
| बिड का प्रकार/Type of Bid                                                                                                                                                                                                 | Two Packet Bid                                                                                                                                                                                                                                                                                                                                                                    |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation                                                                                         | 3 Days                                                                                                                                                                                                                                                                                                                                                                            |
| मूल्यांकन पद्धति/Evaluation Method                                                                                                                                                                                        | Total value wise evaluation                                                                                                                                                                                                                                                                                                                                                       |
| मध्यस्थता खंड/Arbitration Clause                                                                                                                                                                                          | No                                                                                                                                                                                                                                                                                                                                                                                |
| सुलह खंड/Mediation Clause                                                                                                                                                                                                 | No                                                                                                                                                                                                                                                                                                                                                                                |

#### ईएमडी विवरण/EMD Detail

|                             |           |
|-----------------------------|-----------|
| एडवाइजरी बैंक/Advisory Bank | HDFC Bank |
| ईएमडी राशि/EMD Amount       | 43000     |

#### ईपीबीजी विवरण /ePBG Detail

|                   |    |
|-------------------|----|
| आवश्यकता/Required | No |
|-------------------|----|

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### लाभार्थी /Beneficiary :

CM(Commercial)

Numaligarh Refinery Limited, NUMALIGARH REFINERY Limited, NUMALIGARH REFINERY Limited, Ministry of Petroleum and Natural Gas

(Mrityunjay Khound)

#### विभाजन/Splitting

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

#### एमएसई खरीद वरीयता/MSE Purchase Preference

|                                           |     |
|-------------------------------------------|-----|
| एमएसई खरीद वरीयता/MSE Purchase Preference | Yes |
|-------------------------------------------|-----|

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

2. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

#### अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Please upload scope of work:[1753240552.pdf](#)

**Operation And Maintenance Of Other Machines And Plants - Lumpsum Price Including**

**GST For Normal Day Rate Per Person 8 Hrs A Day Monday To Saturday For Expert For SOR Item 10 For Total Quantity 20 Day ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification                                              | मूल्य/ Values                                                                                                                                  |
|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>कोर / Core</b>                                                 |                                                                                                                                                |
| Operation And Maintenance Service Is Required For                 | Lumpsum price including GST for Normal day rate per person 8 Hrs a day Monday to Saturday for Expert for SOR item 10 for total quantity 20 Day |
| Type of Annual Maintenance Service Provider required              | As per SCC                                                                                                                                     |
| Status/condition of equipment/machine/system (At the time of bid) | As per SCC                                                                                                                                     |
| Cost of consumable/Material                                       | As per SCC                                                                                                                                     |
| Cost of spare parts                                               | As per SCC                                                                                                                                     |
| <b>एडऑन /Addon(s)</b>                                             |                                                                                                                                                |

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N o. | प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address                                                                                                             | संसाधनों की मात्रा / The quantity of procurement "1" indicates Project based or Lumpsum based procurement. | अतिरिक्त आवश्यकता /Additional Requirement |
|----------------|----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| 1              | Prem Kumar Pandey                                        | 785699,Numaligarh Refinery Limited, Chief General Manager (Commercial) PO-NRP, Numaligarh Warehouse office 03776-265562 | 1                                                                                                          | N/A                                       |

**Operation And Maintenance Of Other Machines And Plants - Lumpsum Price Including GST For Overtime Hourly Charges For More Than 8 Hrs For Expert For SOR Item 20 For Total Quantity 30 HR ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification | मूल्य/ Values |
|----------------------|---------------|
| <b>कोर / Core</b>    |               |

| विवरण/ Specification                                              | मूल्य/ Values                                                                                                                   |
|-------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| Operation And Maintenance Service Is Required For                 | Lumpsum price including GST for Overtime hourly charges for more than 8 Hrs for Expert for SOR item 20 for total quantity 30 HR |
| Type of Annual Maintenance Service Provider required              | As per SCC                                                                                                                      |
| Status/condition of equipment/machine/system (At the time of bid) | As per SCC                                                                                                                      |
| Cost of consumable/Material                                       | As per SCC                                                                                                                      |
| Cost of spare parts                                               | As per SCC                                                                                                                      |
| एडऑन /Addon(s)                                                    |                                                                                                                                 |

#### अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

#### प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

| क्र.सं./S.No. | प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address                                                                                                             | संसाधनों की मात्रा / The quantity of procurement "1" indicates Project based or Lumpsum based procurement. | अतिरिक्त आवश्यकता /Additional Requirement |
|---------------|----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| 1             | Prem Kumar Pandey                                        | 785699,Numaligarh Refinery Limited, Chief General Manager (Commercial) PO-NRP, Numaligarh Warehouse office 03776-265562 | 1                                                                                                          | N/A                                       |

#### Operation And Maintenance Of Other Machines And Plants - Lumpsum Price Including GST For Overtime Hourly Charges For Sundays & Holidays For Expert For SOR Item 30 For Total Quantity 32 HR ( 1 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

| विवरण/ Specification                                 | मूल्य/ Values                                                                                                                      |
|------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| कोर / Core                                           |                                                                                                                                    |
| Operation And Maintenance Service Is Required For    | Lumpsum price including GST for Overtime hourly charges for Sundays & Holidays for expert for SOR item 30 for total quantity 32 HR |
| Type of Annual Maintenance Service Provider required | As per SCC                                                                                                                         |

| विवरण/ Specification                                              | मूल्य/ Values |
|-------------------------------------------------------------------|---------------|
| Status/condition of equipment/machine/system (At the time of bid) | As per SCC    |
| Cost of consumable/Material                                       | As per SCC    |
| Cost of spare parts                                               | As per SCC    |
| एडऑन /Addon(s)                                                    |               |

#### अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

#### प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

| क्र.सं./S.N<br>o. | प्रेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address                                                                                                             | संसाधनों की मात्रा<br>/ The<br>quantity of<br>procurement<br>"1" indicates<br>Project<br>based or<br>Lumpsum ba<br>sed procure<br>ment. | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement |
|-------------------|----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| 1                 | Prem Kumar Pandey                                              | 785699,Numaligarh Refinery Limited, Chief General Manager (Commercial) PO-NRP, Numaligarh Warehouse office 03776-265562 | 1                                                                                                                                       | N/A                                             |

#### Operation And Maintenance Of Other Machines And Plants - Lumpsum Price Including GST For Journey Day Charges For Expert Per Person For Each Day For SOR Item 40 For Total Quantity 10 DAY ( 1 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

| विवरण/ Specification                                              | मूल्य/ Values                                                                                                                    |
|-------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| <b>कोर / Core</b>                                                 |                                                                                                                                  |
| Operation And Maintenance Service Is Required For                 | Lumpsum price including GST for Journey day charges for expert per person for each day for SOR item 40 for total quantity 10 DAY |
| Type of Annual Maintenance Service Provider required              | As per SCC                                                                                                                       |
| Status/condition of equipment/machine/system (At the time of bid) | As per SCC                                                                                                                       |
| Cost of consumable/Material                                       | As per SCC                                                                                                                       |
| Cost of spare parts                                               | As per SCC                                                                                                                       |

| विवरण/ Specification | मूल्य/ Values |
|----------------------|---------------|
| एडऑन /Addon(s)       |               |

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

| क्र.सं./S.No. | प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address                                                                                                             | संसाधनों की मात्रा / The quantity of procurement "1" indicates Project based or Lumpsum based procurement. | अतिरिक्त आवश्यकता /Additional Requirement |
|---------------|----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| 1             | Prem Kumar Pandey                                        | 785699,Numaligarh Refinery Limited, Chief General Manager (Commercial) PO-NRP, Numaligarh Warehouse office 03776-265562 | 1                                                                                                          | N/A                                       |

**Operation And Maintenance Of Other Machines And Plants - Lumpsum Price Including GST For Per Day Charge Per Expert For Non Working Days For SOR Item 50 For Total Quantity 4 DAY ( 1 )**

तकनीकी विशिष्टियाँ /Technical Specifications

| विवरण/ Specification                                              | मूल्य/ Values                                                                                                           |
|-------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b>कोर / Core</b>                                                 |                                                                                                                         |
| Operation And Maintenance Service Is Required For                 | Lumpsum price including GST for Per day charge per expert for non working days for SOR item 50 for total quantity 4 DAY |
| Type of Annual Maintenance Service Provider required              | As per SCC                                                                                                              |
| Status/condition of equipment/machine/system (At the time of bid) | As per SCC                                                                                                              |
| Cost of consumable/Material                                       | As per SCC                                                                                                              |
| Cost of spare parts                                               | As per SCC                                                                                                              |
| एडऑन /Addon(s)                                                    |                                                                                                                         |

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परिषीती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

| क्र.सं./S.No. | परिषीती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address                                                                                                             | संसाधनों की मात्रा / The quantity of procurement "1" indicates Project based or Lumpsum based procurement. | अतिरिक्त आवश्यकता /Additional Requirement |
|---------------|---------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| 1             | Prem Kumar Pandey                                       | 785699,Numaligarh Refinery Limited, Chief General Manager (Commercial) PO-NRP, Numaligarh Warehouse office 03776-265562 | 1                                                                                                          | N/A                                       |

**Operation And Maintenance Of Other Machines And Plants - Lumpsum Price Including GST For Normal Day Rate Per Person 8 Hrs A Day Monday-Saturday For EnggAssistant For SOR Item 60 For Total Quantity 20 DAY ( 1 )**

तकनीकी विशिष्टियाँ /Technical Specifications

| विवरण/ Specification                                              | मूल्य/ Values                                                                                                                                      |
|-------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>कोर / Core</b>                                                 |                                                                                                                                                    |
| Operation And Maintenance Service Is Required For                 | Lumpsum price including GST for Normal day rate per person 8 Hrs a day Monday-Saturday for EnggAssistant for SOR item 60 for total quantity 20 DAY |
| Type of Annual Maintenance Service Provider required              | As per SCC                                                                                                                                         |
| Status/condition of equipment/machine/system (At the time of bid) | As per SCC                                                                                                                                         |
| Cost of consumable/Material                                       | As per SCC                                                                                                                                         |
| Cost of spare parts                                               | As per SCC                                                                                                                                         |
| <b>एडऑन /Addon(s)</b>                                             |                                                                                                                                                    |

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परिषीती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address                                                                                                                         | संसाधनों की मात्रा<br>/ The<br>quantity of<br>procurement<br>"1" indicates<br>Project<br>based or<br>Lumpsum ba<br>sed procure<br>ment. | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement |
|-------------------|---------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| 1                 | Prem Kumar Pandey                                             | 785699,Numaligarh Refinery<br>Limited, Chief General Manager<br>(Commercial) PO-NRP,<br>Numaligarh Warehouse office<br>03776-265562 | 1                                                                                                                                       | N/A                                             |

**Operation And Maintenance Of Other Machines And Plants - Lumpsum Price Including GST For Overtime Hourly Charges For More Than 8 Hrs For Engg Assistant For SOR Item 70 For Total Quantity 30 HR ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification                                              | मूल्य/ Values                                                                                                                           |
|-------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| <b>कोर / Core</b>                                                 |                                                                                                                                         |
| Operation And Maintenance Service Is Required For                 | Lumpsum price including GST for Overtime hourly charges for more than 8 Hrs for Engg Assistant for SOR item 70 for total quantity 30 HR |
| Type of Annual Maintenance Service Provider required              | As per SCC                                                                                                                              |
| Status/condition of equipment/machine/system (At the time of bid) | As per SCC                                                                                                                              |
| Cost of consumable/Material                                       | As per SCC                                                                                                                              |
| Cost of spare parts                                               | As per SCC                                                                                                                              |
| <b>एडऑन /Addon(s)</b>                                             |                                                                                                                                         |

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address                                                                                                                         | संसाधनों की मात्रा<br>/ The<br>quantity of<br>procurement<br>"1" indicates<br>Project<br>based or<br>Lumpsum ba<br>sed procure<br>ment. | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement |
|-------------------|---------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| 1                 | Prem Kumar Pandey                                             | 785699,Numaligarh Refinery<br>Limited, Chief General Manager<br>(Commercial) PO-NRP,<br>Numaligarh Warehouse office<br>03776-265562 | 1                                                                                                                                       | N/A                                             |

**Operation And Maintenance Of Other Machines And Plants - Lumpsum Price Including GST For Overtime Hourly Charges For Sundays & Holidays For EnggAssistant For SOR Item 80 For Total Quantity 32 HR ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification                                              | मूल्य/ Values                                                                                                                             |
|-------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| <b>कोर / Core</b>                                                 |                                                                                                                                           |
| Operation And Maintenance Service Is Required For                 | Lumpsum price including GST for Overtime hourly charges for Sundays & Holidays for EnggAssistant for SOR item 80 for total quantity 32 HR |
| Type of Annual Maintenance Service Provider required              | As per SCC                                                                                                                                |
| Status/condition of equipment/machine/system (At the time of bid) | As per SCC                                                                                                                                |
| Cost of consumable/Material                                       | As per SCC                                                                                                                                |
| Cost of spare parts                                               | As per SCC                                                                                                                                |
| <b>एडऑन /Addon(s)</b>                                             |                                                                                                                                           |

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address                                                                                                                         | संसाधनों की मात्रा<br>/ The<br>quantity of<br>procurement<br>"1" indicates<br>Project<br>based or<br>Lumpsum ba<br>sed procure<br>ment. | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement |
|-------------------|---------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| 1                 | Prem Kumar Pandey                                             | 785699,Numaligarh Refinery<br>Limited, Chief General Manager<br>(Commercial) PO-NRP,<br>Numaligarh Warehouse office<br>03776-265562 | 1                                                                                                                                       | N/A                                             |

**Operation And Maintenance Of Other Machines And Plants - Lumpsum Price Including GST For Journey Day Charges For EnggAssistant Per Person For Each Day For SOR Item 90 For Total Quantity 10 DAY ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification                                              | मूल्य/ Values                                                                                                                           |
|-------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| <b>कोर / Core</b>                                                 |                                                                                                                                         |
| Operation And Maintenance Service Is Required For                 | Lumpsum price including GST for Journey day charges for EnggAssistant per person for each day for SOR item 90 for total quantity 10 DAY |
| Type of Annual Maintenance Service Provider required              | As per SCC                                                                                                                              |
| Status/condition of equipment/machine/system (At the time of bid) | As per SCC                                                                                                                              |
| Cost of consumable/Material                                       | As per SCC                                                                                                                              |
| Cost of spare parts                                               | As per SCC                                                                                                                              |
| <b>एडऑन /Addon(s)</b>                                             |                                                                                                                                         |

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | प्रेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address                                                                                                                         | संसाधनों की मात्रा<br>/ The<br>quantity of<br>procurement<br>"1" indicates<br>Project<br>based or<br>Lumpsum ba<br>sed procure<br>ment. | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement |
|-------------------|----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| 1                 | Prem Kumar Pandey                                              | 785699,Numaligarh Refinery<br>Limited, Chief General Manager<br>(Commercial) PO-NRP,<br>Numaligarh Warehouse office<br>03776-265562 | 1                                                                                                                                       | N/A                                             |

**Operation And Maintenance Of Other Machines And Plants - Lumpsum Price Including GST For Per Day Charge Per Engg Assistant For Non Working Days For SOR Item 100 For Total Quantity 4 DAY ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification                                              | मूल्य/ Values                                                                                                                    |
|-------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| <b>कोर / Core</b>                                                 |                                                                                                                                  |
| Operation And Maintenance Service Is Required For                 | Lumpsum price including GST for Per day charge per Engg Assistant for non working days for SOR item 100 for total quantity 4 DAY |
| Type of Annual Maintenance Service Provider required              | As per SCC                                                                                                                       |
| Status/condition of equipment/machine/system (At the time of bid) | As per SCC                                                                                                                       |
| Cost of consumable/Material                                       | As per SCC                                                                                                                       |
| Cost of spare parts                                               | As per SCC                                                                                                                       |
| <b>एडऑन /Addon(s)</b>                                             |                                                                                                                                  |

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address                                                                                                                         | संसाधनों की मात्रा<br>/ The<br>quantity of<br>procurement<br>"1" indicates<br>Project<br>based or<br>Lumpsum ba<br>sed procure<br>ment. | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement |
|-------------------|---------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| 1                 | Prem Kumar Pandey                                             | 785699,Numaligarh Refinery<br>Limited, Chief General Manager<br>(Commercial) PO-NRP,<br>Numaligarh Warehouse office<br>03776-265562 | 1                                                                                                                                       | N/A                                             |

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

### 2. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

## अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.

10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---