



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER

Two parts ONLINE bid (E-tender) offers are requested from competent bidders for following work:

Name of Work:	Operation & Maintenance of Electrical System at NRL Township, Royal Awas and any other location under T&E department.
Tender No. & Date :	PUR1009849/DIP dated 04.06.2025
Due Date of Submission:	Before 11.00 AM of 18.06.2025
Earnest Money Deposit:	Rs.5,84,000.00. (Rupees Five Lakhs Eighty-Four Thousand only)
Contract Period:	24 (Twenty-Four) months from the date of site handover.

PRE-QUALIFICATION CRITERIA (PQC):

The intending bidders for above tender should meet all the qualification criteria given below:

A) Past Experience of having **successfully completed similar works*** during last 10 years ending last day of month previous to the one in which the original bid due date falls, should be either of the following:

- **One** similar work costing not less than **Rs.145.92 Lakhs**, or
- **Two** similar works costing not less than **Rs.116.73 Lakhs each**, or
- **Three** similar works costing not less than **Rs.87.55 Lakhs each**.

***Similar Works:** Bidder must have minimum 2 years' experience in execution of "Electrical operation and maintenance work(s) in any Central Govt.org/State govt. org/Govt. PSU or any other government organization".

NOTE:

1) *Relevant work order copies and corresponding completion certificates are to be enclosed with offer. The completion certificate should consist of Name of Work, Work Order number & date, Actual executed value and Actual completion date. The date of completion of works as per the Completion Certificate will be considered for determining acceptability in respect of the qualifying past experience period as specified above.*

In case of non-availability of completion certificate against each work order in the above format, the supplementary information may be submitted in the form of supporting document(s) issued by the same authority/office issuing the completion certificate.

2) *The value of past experience shall be adjusted at a simple rate of 07% for every completed year and / or part thereof ending last day of the month proceeding the month in which the original bid due date falls. The values specified above are executed values, exclusive of GST / Service tax.*

3) *Unless otherwise specifically mentioned in the tender, Completion Certificate issued against incomplete / in-progress job will not be acceptable. However, successfully completed jobs of regular/repetitive nature, which are under extension for additional period, may also be accepted if Completion Certificate against the completed original contractual period (or completed extension extended) with corresponding executed value and date of completion is furnished. However, executed value pertaining to the ongoing extension period shall not be considered. [For example, if a contract is for 2+1 years, and the original 2 years or 2+1 years is completed but contract is still under extension for provisional (+1 year) / any further additional period, the certified value for only the completed 2 years or 2+1 years will be considered. However, in the same example, any Interim Work Completion Certificate for a part of the original contractual period of 2 years will not be considered]. Similarly, and unless otherwise specifically mentioned in the tender, for one-time projects where the project is successfully completed/commissioned but warranty/AMC etc. is ongoing may also be accepted if Completion Certificate against the project with corresponding executed value and date of completion is furnished.*

Other technical PQC :

1. The Contractor must have a valid Electrical contractor license up to minimum 415V grade.
2. The bidders have to submit the completion certificate along with PO copies in support of same, not older than 10 years. The completion certificate must have completion date and value of work executed. Vendor is liable to rejection if completion certificate (with completion value and completion date) is not furnished with tender document.

B) AVERAGE ANNUAL TURNOVER, of the last 3 (three) financial years, shall be at least Rs.87.55 Lakhs #.

Bidders to submit copies of audited profit & loss account for the last three financial years in support of annual turnovers “or” certification of annual turnovers for the last three financial years from a registered chartered accountant firm. Last three financial years mentioned above refers to immediate three preceding financial years wherever the original last bid submission date is after 31st December. In case of tenders having original last bid submission date up to 31st December and audited / CA certified turnover documents of the preceding financial year is not available, the audited / CA certified turnover documents of the three years prior to preceding financial year will be considered. [May refer illustrative example given at Annexure-VII]

Note:- The average annual turnover is calculated by adding the turnovers of 03 the specified years, divided by 03. If a Bidder does not submit the aforementioned financial statements for three specified years, then Average Annual Turnover will be calculated based on financial figures of only those specified years for which requisite financial statements are submitted. Turnover will be considered ‘0’ (Zero) for the year(s) for which requisite financial statements are not submitted.

Audited Annual Report / financial statements needs to be accompanied with UDIN number, which is mandatory from July 2019 onwards. Any Financial Report which is issued after July 2019 onwards without UDIN shall not be considered for evaluation.

IMPORTANT NOTE TO BIDDERS:

- a) *Notwithstanding any other condition / provision in the tender documents, bidders are required to submit complete documents pertaining to Pre-Qualification Criteria (PQC) along with their Bid. Evaluation may be completed based on the content of the Bid itself without seeking any subsequent additional information, which may result in rejection of Bid.*

NRL at its discretion, may request bidder in writing, to submit the necessary information or documentation, within a reasonable period of time, to withdraw deviation, reservation, or rectify omission in the bid related to documentation requirements. If the tenderer does not comply or respond by the specified date, his tender will be liable to be rejected. No change in prices or substance of the bid shall be sought, offered or permitted. No post-bid clarification at the initiative of the bidder shall be entertained. If sought, the bidders can submit only the shortfall information/documents which pre-existed at the time of the tender opening and which have not undergone change since then.

So far as the submission of documents w.r.t. Pre-Qualification Criteria (PQC), after opening of the tenders is concerned, only related shortfall documents may be asked for and considered by NRL [For example, if the bidder has submitted a contract without its completion certificate, the certificate can be asked for and considered. However, no other contract (which was not enclosed or referred in their original Bid), shall be asked for so as to qualify the bidder]. That is, the bidder shall not be allowed to submit new references or documents w.r.t. PQC, which were neither enclosed nor referred to in their original Bid.

If the bidder cites any reference of a job executed for NRL in their original Bid and the bidder is not able to furnish documentary evidence, the internal records of NRL shall be considered.

- b) *It is to be noted that experience as main contractor will only be taken cognizance of for the purpose of assessing qualifying criteria. However, authorized sub-contractors under principal contractors can also be considered provided their works completion certificate is issued by the client organization in case of job executed elsewhere under PSUs, Limited Companies, Government Departments, Quasi Government and Autonomous Bodies. However, in case of sub-contractors under contractors engaged by NRL, the works completion certificate issued by the main contractor will also be acceptable provided the same is endorsed by Engineer-in-charge of NRL.*

In support of the experience and value of work executed, the sub-contractors or contractors under private organizations, shall furnish either (i) TDS Certificate in Form 26AS (Annual Tax Statement under Section 203AA of the Income Tax Act, 1961) or (ii) Bank Certificate indicating receipt of payment from the Main Contractor or Private Organization(s) in case of overseas executions / executions under overseas organizations. This will be in addition to the copies of the relevant work order / letter of award and corresponding completion certificate(s).

- c) *Consortium/Joint venture bids are not acceptable.*
- d) *NRL adopts a practice to verify documents submitted by L1 (successful) bidder in support of bidders credential against PQC. Authentication may be verified with the issuing authorities, by way of direct communication to NRL over official e-mail IDs / original letter of authentication by post. Bidders may also follow up with the issuing authority for eliciting early response. If documents remain unauthenticated till given time line, NRL reserves the right to reject the bid. Proper address for communication, including e-mail ID of the issuing authority should be provided along the tender document.*

- e) **Disqualification:** Even if an applicant meets the eligibility criteria and PQC, he shall be subject to disqualification if he (or any of the constituent partners in case of JV / Consortium / LLP) is found to have:
1. Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements; and/ or;
 2. On account of currency of debarment by NRL / MoPNG.
- f) **Contentions and Disputes:** The PQC shall be interpreted on common usage of terminologies and phrases in this tender instead of legalistic and hair-splitting judgements and NRL's decision in this regard would be final. Hair-splitting, contentious or viciously legalistic interpretations of PQC criteria, disregarding the very rationale of the PQC shall not be entertained.
- g) "In a tender, either the agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender." For this tender, in case offers are submitted by manufacturers (OEM/ Principals) directly, the offers corresponding of dealers shall be rejected without any further communication. [wherever applicable]
- h) **Possession of Valid GST registration certificate:** *Unless exempted from GST registration, bidders are requested to upload their VALID GSTIN / UIN Certificate / GSTIN Number along with the Bid Document. NRL at its discretion may not consider the bidder's bid for further evaluation if the same is not found uploaded with the bid or not found to be valid in GST portal which may lead to rejection of the bid.* Any misinterpretation or misinformation may attract penal action including putting the bidder on holiday / blacklisting as per rules in vogue at NRL.

Tender Schedule:

S.No.	Title	Date & Time
1	Tender Publish / Download start / Bid Submission start date & time	04.06.2025 after 11.00 AM
2	Tender document download / Bid Submission end date & time	Before 11.00 AM of 18.06.2025
3	Bid opening date & time (Technical Bid)	After 11.00 AM of 19.06.2025

INSTRUCTIONS:

- 1) Tender documents should be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website <http://eprocure.gov.in/eprocure/app>. Bidders are advised to go through instructions provided as 'Instructions for online Bid Submission' provided in the next page.
- 2) Bidders can access tender documents from the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>.
- 3) Tenders and supporting documents should be uploaded through e-procurement portal only. Hard copy of the tender documents will not be accepted.

Both Technical bid and Financial bid are to be submitted concurrently, duly digitally signed in the web site <http://eprocure.gov.in/eprocure/app>.

Online Bids are received only on CPPP Portal website <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt.