

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA UNDERTAKING

**TENDER DOCUMENT FOR– “SUPPLY OF NON-STANDARD
GASKETS AND VALVE BONNET GASKETS AT NRL”.**

Tender No. OC01000140/PRA

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER (NIT)

1. Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced suppliers for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Pre- Qualification Criteria of the tender document.

Supply of Non-Standard Gaskets and Valve Bonnet Gaskets at NRL (Tender No : OC01000140/PRA)	Tender Publishing Date:	24.06.2016 (12.05 Hours)
	Document Download/ Sale Date:	24.06.2016 (12.05 Hours)
	Seek Clarification Start Date:	24.06.2016 (12.05 Hours)
	Seek Clarification End Date:	07.07.2016 (12.05 Hours)
	Bid submission start date:	24.06.2016 (12.05 Hours)
	Bid submission close date (i.e. Bid Due Date)	13.07.2016 (11.00 Hours)
	Bid Opening Date:	14.07.2016 (11.00 Hours)

2. **SUBMISSION OF E-BID:**

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I : Techno-commercial / Unpriced Bid
- ii) PART - II : Price Bid

Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel:
 - Rajib Srimany / Debojit Das, Phone No 03776 – 265774, email: z_tender@nrl.co.in, z_devojit@nrl.co.in
- iv) Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The Toll free contact number for the helpdesk is 1800 3070 2232.
- v) **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**

3. **PRE-QUALIFICATION CRITERIA (PQC):** Bidder shall be a spiral wound gasket manufacturer and shall submit a purchase order copy of supplying spiral wound gaskets to any organization as a proof to the same.

4. **BENEFITS TO MICRO AND SMALL ENTERPRISES:**

With reference to the Order of the Ministry of MSME , under the Public Procurement Policy 2012, Micro and Small Enterprises shall be entitled for benefits, subject to terms and conditions, as under:

(A) Qualifying Criteria for MSEs vendors:

- (I) MSE bidders must submit Notarized copy of MSE Registration document (all the pages of the EM-II Certificate [Part – II Memorandum]) from any of the following body (or any other body specified by the Ministry of MSME) :
- National Small Industries Corporation (NSIC)
 - District Industries Centres (DIC)
 - Coir Board
 - Khadi and Village Industries Commission (KVIC)
 - Khadi and Village Industries Board (KVIB)
 - Directorate of Handicrafts and Handloom
- (II) Indemnity Bond (on Rs. 100 Stamp Paper) stating that “The Bidder” shall offer and supply the entire tender quantity from the plant (situated at _____Plant Address _____), which is having MSE Certification.
- (III) The MSE Registration shall be valid as on date of placement of order.
- (IV) The registration must be for the items /services relevant to the tendered items /services.

Note: Scan copy of Indemnity Bond and Notarized copy of MSE Registration documents (all the pages of the EM-II Certificate [Part – II Memorandum]) to be uploaded by the bidder along with their un-priced (Techno-Commercial) bid and Original/True copy to be submitted in a sealed envelope superscribed as - “Submission of Original Indemnity Bond & Original Notarized copy of MSE Registration document against Tender No: OC01000140/PRA and to be send to the undersigned on or before bid submission close date. In absence of above documents, benefit to MSE may not be passed on to bidders.

(B) Purchase Preference for MSE:

In tenders, where the L1 (evaluated price) bidder is a non-MSE, MSE quoting price within price band L1+15% may be awarded the full / complete supply of the total tendered value to MSE, provided they agree to bring down their price to L1 price. In such cases, the MSE who is lowest within the MSEs and quoting price within the price band of L1+15% shall be provided the first opportunity to agree to supply the item at the L1 price and on his refusal to accept the L1 price, opportunity shall be provided so on to the other MSEs.

(C) Exemption from Earnest Money Deposit (EMD)/ Tender cost for MSE:

Not applicable in this tender.

5. **EVALUATION OF THE TENDER:** Tender shall be evaluated on ‘Overall Lowest Offer Basis’. Bidders are requested to quote for all the items of the BOQ/Price Schedule as per the required specification for consideration of their offer for evaluation on Overall basis.

Note: Incase any bidder does not quote all the items or does not stand techno-commercially acceptable for all the indented items, their offer shall not be considered for evaluation.

6. **GENERAL:**

- i) Bidder should not be under liquidation, court receivership or similar proceedings. Bidder to submit the self certificate in this regard.
- ii) Agencies submitting their bids shall not be on Holiday list of NRL.
- iii) Consortium/Joint venture bids shall not be accepted.
- iv) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- v) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- vi) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: June 24, 2016

**GM (Commercial & Legal)
Numaligarh Refinery Limited.
Commercial Dept, Pankagrath,
PO- NR Project, Dist – Golaghat.
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