

## Bid Document

| Bid Details                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                  |
|------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Bid End Date/Time</b>                                                     | 02-07-2022 14:00:00                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Bid Opening Date/Time</b>                                                 | 02-07-2022 14:30:00                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Bid Offer Validity (From End Date)</b>                                    | 75 (Days)                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Ministry/State Name</b>                                                   | Ministry Of Petroleum And Natural Gas                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Department Name</b>                                                       | Numaligarh Refinery Limited                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Organisation Name</b>                                                     | Numaligarh Refinery Limited                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Office Name</b>                                                           | Numaligarh Refinery Limited                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Item Category</b>                                                         | Warehousing Service - Petrochemical products; Dry /normal warehouse.                                                                                                                                                                                                                                                                                                                                             |
| <b>Contract Period</b>                                                       | 1 Year(s)                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Minimum Average Annual Turnover of the bidder (For 3 Years)</b>           | 3 Lakh (s)                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>MSE Exemption for Years Of Experience and Turnover</b>                    | Yes                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Startup Exemption for Years Of Experience and Turnover</b>                | Yes                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Document required from seller</b>                                         | Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| <b>Bid to RA enabled</b>                                                     | No                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Time allowed for Technical Clarifications during technical evaluation</b> | 2 Days                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Evaluation Method</b>                                                     | Total value wise evaluation                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Financial Document Indicating Price Breakup Required</b>                  | Yes                                                                                                                                                                                                                                                                                                                                                                                                              |

### EMD Detail

|                   |           |
|-------------------|-----------|
| Advisory Bank     | HDFC Bank |
| EMD Percentage(%) | 0.50      |
| EMD Amount        | 16000     |

### ePBG Detail

|          |    |
|----------|----|
| Required | No |
|----------|----|

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### **Beneficiary:**

Refer Annexure -XVII and XX of the Tender Document.

Numaligarh Refinery Limited, Ministry of Petroleum and Natural Gas. Refer Tender document for payment of EMD in HDFC Portal.

(Refer Annexure Xvii And Xx Of Tender Document)

#### **Splitting**

Bid splitting not applied.

#### **MSE Purchase Preference**

|                         |     |
|-------------------------|-----|
| MSE Purchase Preference | Yes |
|-------------------------|-----|

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

#### **Additional Qualification/Data Required**

**Scope of work:**[1655451557.pdf](#)

**Format for item-wise BreakUp of Bid Value:**[1655451600.pdf](#)

**Pre Bid Detail(s)**

| Pre-Bid Date and Time | Pre-Bid Venue                                                   |
|-----------------------|-----------------------------------------------------------------|
| 23-06-2022 11:00:00   | Online over Microsoft Teams. Refer Tender Document for details. |

**Warehousing Service - Petrochemical Products; Dry /normal Warehouse. ( 1 )**

**Technical Specifications**

| Specification                                        | Values                                                                                                                                           |
|------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Core</b>                                          |                                                                                                                                                  |
| Purpose of warehouse                                 | Petrochemical products                                                                                                                           |
| Type of warehouse                                    | Dry /normal warehouse.                                                                                                                           |
| Type of requirement from the warehouse               | Godown with services (preservation, insurance, watch & ward)                                                                                     |
| Warehouse operation                                  | Hardware & Software by the service provider                                                                                                      |
| Unit of measurement for goods to be stored(UOM)      | MT                                                                                                                                               |
| Location preferred                                   | Near mandi                                                                                                                                       |
| Unit of Measurement(UOM) for Storage Capacity        | MT                                                                                                                                               |
| Storage capacity                                     | 8000-10000                                                                                                                                       |
| Goods stored in warehouse                            | Cartons                                                                                                                                          |
| Plinth Level (above road level)                      | 0.91 - 1.2m                                                                                                                                      |
| Facilities required                                  | Security arrangements , Firefighting arrangements , Lighting arrangements , Weighbridges , Adequate toilet facilities , Permanent boundary walls |
| Duration of hiring                                   | 12 -15 months                                                                                                                                    |
| Loading and Unloading of goods                       | Yes                                                                                                                                              |
| Physical Inspection (before awarding the contract)   | Yes                                                                                                                                              |
| Availability of warehouse (from contract award date) | within 10 to 14 days                                                                                                                             |
| <b>Addon(s)</b>                                      |                                                                                                                                                  |

**Additional Specification Documents**

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**Consignees/Reporting Officer and Quantity**

| S.No. | Consignee/Reporting Officer | Address                                                                                    | Quantity to be set 1 in all cases. | Additional Requirement |
|-------|-----------------------------|--------------------------------------------------------------------------------------------|------------------------------------|------------------------|
| 1     | Banajit Saikia              | 400050,Numaligarh Refinery Limited, Flat No.3, Bay View Apartment, Hill Road, Bandra West, | 1                                  | N/A                    |

## Buyer Added Bid Specific Terms and Conditions

### 1. Generic

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**