



NUMALIGARH REFINERY LIMITED

NOTICE INVITING TENDER

Two parts ONLINE bid (E-tender) offers are requested from competent bidders for following work:

Name of Work:	Contract for “Hiring of Tea/Coffee Vending Machines and Supply of Consumables at NRL Site”.
Tender No. & Date:	OC09000234-NIL
Earnest Money Deposit:	Rs.7,79,000.00 (Rupees Seven Lakh and Seventy-Nine Thousand only). <i>The EMD must be submitted online on the portal of HDFC bank (instructions at Annexure-XVII below) and its receipt must be uploaded along with offer. If the EMD is not received along with the offer, offer shall not be accepted.</i> <i>Alternative mode of submission of EMD through BG executed by any Scheduled Bank in prescribed format, enclosed as Annexure-XXI below, shall also be accepted for EMD value above Rs.5 lakhs. Bank guarantee should be routed through SFMS platform. Bidder must upload copy of the said BG along with their un-priced bid and original BG must be submitted to NRL at the following address which must be received within 10 (Ten) days from the final bid submission date:-</i> <i>Chief General Manager (Commercial), Numaligarh Refinery Limited, Pankagrang, PO: Numaligarh Refinery Project, Dist-Golaghat (Assam), India PIN-785699</i> <i>If the copy of EMD BG is not uploaded along with the unpriced offer and original BG is not received within 10 days of final bid submission date, offer from the bidder shall not be considered for further processing.</i> <i>However, MSE bidders are exempted from submission of EMD. MSE bidders are required to upload valid MSE registration certificate (as explained in Annexure-X), instead of the EMD deposit receipt, with the bid. Start-ups, as recognized by Department for Promotion of Industry and Internal Trade (DPIIT) are also exempted from submission of EMD. Valid start-up certification in lieu of the EMD deposit receipt should be uploaded with the bid.</i>
Contract Period:	The Contract period will be initially for 02 years from the date of completion of the installation & operation of the first set of 24 machines with a provision of extension by 01 year based on satisfaction of EIC.
Date & Time of Pre-Bid Meeting / Venue / Contact persons:	Not Required.

PRE-QUALIFICATION CRITERIA:

A. PAST EXPERIENCE of having **successfully completed** similar works* during last 10 years ending last day of month previous to the one in which the original bid due date falls, should be either of the following:

- **One** similar work costing not less than **Rs.194.66 Lakhs**, # or
- **Two** similar works costing not less than **Rs.155.73 Lakhs** #each, or
- **Three** similar works costing not less than **Rs.116.80 Lakhs** # each.

The above values are NET and are exclusive of GST

Note: Relevant work order copies and corresponding completion certificates are to be enclosed with offer. The completion certificate should consist of Name of Work, Work Order number & date, Actual executed value and Actual completion date. The value of past experience shall be adjusted at a simple rate of 07% for every completed year and / or part thereof ending last day of the month proceeding the month in which the original bid due date falls.

Unless otherwise specifically mentioned in the tender, Provisional Job Completion Certificate or Job Completion Certificate issued against incomplete / in-progress job will not be acceptable.

***Similar Works:** Bidder must have experience in execution “Hiring of Tea / Coffee Vending Machines and supply of consumables” for offices in any Govt. or PSU organization.

B. TECHNICAL QUALIFICATION CRITERIA [This Criteria is mandatory and not exempted for MSE / Start-up bidders]:

- i) The bidder should be authorized franchise of freshly brewed tea / coffee machine distributors of reputed brands like CDGL / Lavazza / TATA Global / CCD etc.
- ii) The bidder should have distribution channel across the North East and office in Guwahati / Jorhat / Golaghat.
- iii) The vendor should have an establishment with a trained technician within a radius of 25 km so that in case of outage of the machines the contractor shall attend and repair the machines within 24 hours’ notice.

C. AVERAGE ANNUAL TURNOVER, of the last 3 (three) financial years, shall be at least Rs.116.80 Lakhs.

Bidders to submit copies of audited profit & loss account for the last three financial years in support of annual turnovers “or” certification of annual turnovers for the last three financial years from a registered chartered accountant firm. Last three financial years mentioned above refers to immediate three preceding financial years wherever the last bid submission date is after 31st December. In case of tenders having last bid submission date up to 31st December and audited / CA certified turnover documents of the preceding financial year is not available, the audited / CA certified turnover documents of the three years prior to preceding financial year will be considered. [May refer illustrative example given at Annexure-VII]

Note:- If a Bidder does not submit the aforementioned financial statements for three specified years, then Average Annual Turnover will be calculated based on financial figures of only those specified years for which requisite financial statements are submitted. Turnover will be considered ‘0’ (Zero) for the year(s) for which requisite financial statements are not submitted.

Audited Annual Report / financial statements needs to be accompanied with UDIN number, which is mandatory from July 2019 onwards. Any Financial Report which is issued after July 2019 onwards without UDIN shall not be considered for evaluation.

D. POSSESSION OF VALID GST REGISTRATION CERTIFICATE: Bidders are requested to upload their VALID GSTIN/UIN Certificate / GSTIN Number along with the Bid Document. NRL at its discretion may not consider the bidder’s bid for further evaluation if the same is not found uploaded with the bid or not found to be valid in GST portal. Any misinterpretation or misinformation may attract penal action including putting the bidder on holiday / blacklisting as per rules in vogue at NRL.

TENDER SCHEDULE:

S.No.	Title	Date & Time
1	Tender Publish / Download start / Bid Submission start date & time	After 11.00 AM of 13.06.2024
2	Tender document download / Bid Submission end date & time	Before 11.00 AM of 27.06.2024
3	Bid opening date & time (Technical Bid)	After 11.00 AM of 28.06.2024

INSTRUCTIONS:

- 1) Tender documents should be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website <http://eprocure.gov.in/eprocure/app>. Bidders are advised to go through instructions provided as ‘Instructions for online Bid Submission’ provided in the next page.
- 2) Bidders can access tender documents from the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>.

- 3) Tenders and supporting documents should be uploaded through e-procurement portal only. Hard copy of the tender documents will not be accepted.

Both Technical bid and Financial bid are to be submitted concurrently, duly digitally signed in the web site <http://eprocure.gov.in/eprocure/app>.

Online Bids are received only on CPPP Portal website <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt.

For CGM (Commercial)
Numaligarh Refinery Limited

Ms. Nilakshi Thakur [नीलाक्षी ठाकुर]; CM (Commercial), NRL
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