



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER

Two parts bid **ONLINE (E-tender)** offers requested from competent contractors for following work:

Name of Work:	ANNUAL MAINTENANCE CONTRACT FOR MECHANICAL FIELD MAINTENANCE OF REFINERY, POWER & UTILITY AND NRMT.
Tender No. & Date :	OC16000336/SAN dated 06.05.2019
Due Date & Time of Submission :	Closing of bidding: 27-05-2019 at 11:00 hrs. Opening of bid : 28-05-2019 at 11:00 hrs. (Technical Bid Only)
Earnest Money Deposit :	Rs.1,00,000.00 (Bidders are required to submit the EMD amount online through the link https://easypay.axisbank.co.in/nrl i.e. within 27-05-2019 at 11.00 hrs. Please note that EMD amount only in online mode is acceptable and no other mode i.e. offline or hard copy is not acceptable.)
Contract Period:	02 (Two) years from the date of handing over of the required work front/site. However, contract shall be awarded yearly basis with similar rates and conditions for SOR quantities. The SOR quantities indicated in the tender is for first year only. After successful completion of 1 st Year, 2 nd Year quantities shall be awarded with same rates and conditions.
PRE-BID DISCUSSION :	Applicable (At 11.00 AM of 13.05.2019) Venue: Conference room, Commercial Dept. Numaligarh Refinery Limited Golaghat-785699

BRIEF SCOPE OF WORK: As per Tender Document, SCC, Technical Tender document and SOR.

PRE-QUALIFICATION CRITERIA:

The intending bidders for above tender should meet the qualifications as given below:-

- 1. Past Experience** of having successfully completed similar works* during last 10 (Ten) years ending last day of the month, proceeding the month in which bids are invited should be either of the following:-

- One similar work costing not less than **Rs.494.65[#] Lakh or**
- Two similar works costing not less than **Rs.395.72[#] Lakh each or**
- Three similar completed works costing **Rs.296.79[#] Lakh each**

***Similar works:** "Bidder must have experience of successfully completing mechanical nature of job in any industry during last ten years ending last month from date of tender. As a proof of experience, bidder must furnish Work orders, SOR and corresponding completion certificates.

[#]The Value of past experience be adjusted at a simple rate of 7% for every completed year and/ or part thereof ending last day of the month preceding the month in which bids are invited

- 2.** The bidder shall ensure that any one of the following job is covered in the PO copies submitted along with the bid along with relevant SOR and completion certificate.
 - Alloy steel or higher metallurgy piping fabrication and welding jobs.
 - Rotary equipment (Pump / Fan / Compressor / Conveyor belts / Turbine) maintenance like preventive maintenance/dismantling/ overhauling / erection/ alignment.

- Static equipment (Heat Exchanger / Air Fin Cooler / Vessel / Column etc.) maintenance like dismantling & box up / overhauling/ erection / Testing.
- Routine maintenance jobs like flange job/ heater maintenance jobs / Valve job / strainer cleaning.

Note: The bidder must submit copy (ies) of relevant Work Order(s) and Completion Certificate(s) along with the un-priced bid in support of the above criteria.

1. Average Annual Financial Turnover during the last three years ending 31st March of the previous financial year, shall be at least **Rs.296.79 Lakh**. The bidder must submit copy (ies) financial documents – Trading and P/L account(s) along with the un-priced bid in support of the above criteria.
2. Bidder should have following valid documents to be submitted along with the technical Bid on the date of Closing of tender.
 - i. Provident Fund registration number.
 - ii. ESI registration number.
 - iii. Income Tax PAN Number.
 - iv. GST registration number.

SPECIAL NOTE TO BIDDERS:

The relaxation of Prior Turnover and Prior Experience (indicated in the tender document) will not be applicable for Micro and Small Enterprise (MSE) or Startup bidder for the subject tender as the services are related to Public safety due to comprehensive nature of job in Refinery. As such Pre-Qualifying Criteria mentioned in the tender should be complied by all participating bidders.

Non fulfillment of all the above mention Technical & Commercial Qualifying criteria will lead to disqualification of bidder.

Tender Schedule:

S. No.	Title	Date & Time
1	Tender Publish Date	06-05-2019 at 17.00 hrs.
2	Tender document download and Bid Submission start date & time	06-05-2019 at 17.50 hrs.
3	Tender document download and Bid Submission end date & time	27-05-2019 at 11.00 hrs.
4	EMD Submission Start Date:	07-05-2019
5	EMD Submission End Date:	27-05-2019
6	Bid opening date & time (Technical Bid Only)	28-05-2019 at 11.00 hrs.

All bidders are note the above mentioned timeline for tender submission.

Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The Toll free contact number for the helpdesk is 1800 233 7315.

IMPORTANT NOTE:

- 1) Tender documents should be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website <http://eprocure.gov.in/eprocure/app>. Bidders are advised to go through instructions provided as '**Instructions for online Bid Submission**'.
- 2) Bidders can access tender documents on the website, fill them with all relevant information and submit the completed tender document on the website <http://eprocure.gov.in/eprocure/app>.
- 3) Tenders and supporting documents should be uploaded online. Hard copy of tender documents and any supporting documents will not be accepted.

Both Technical bid and Financial bid are to be submitted concurrently, duly digitally signed in the web site <http://eprocure.gov.in/eprocure/app>.

Online Bids are received only on CPPP Portal website <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt. They can also view the bid opening event online at their remote end.

For any assistance, please contact the following person:

Dhiraj Mohan Saikia, Phone No 03776 – 265774, E-mail: z_tender@nrl.co.in

To update MSME/ UAM details please follow the steps:

- (i) Logon to the CPPP
- (ii) Login with your account details
- (iii) Click on **My Accounts**
- (iv) Click on **Privileges**
- (v) Under **MSME** you have to update your details.

For any issues/assistance, please contact CPPP helpdesk at 0120-4200462 / support-eproc@nic.in

Corrigendum/addendum/extension (if any) pertaining to this tender will be published in the website only

Kindly upload technical bid documents in folders as specified below:

1. **EMD Folder:** Scanned copy receipt generated of successful payment after online submission of EMD in the <https://easypay.axisbank.co.in/nrl> /UAM certificate / EM Part-II for MSE bidders
2. **Tender Document Folder:** Signed and seal of each page (filled in information in tender).
3. **Technical Document Folder:**
 - a. Work order and completion certificate
 - b. Financial document in support of Annual Turnover

- c. PAN card copy
- d. GST Registration certificate
- e. PF, ESI copy etc.

Procedure or Process for Online Submission of EMD:

1. Bidders will open the link <https://easypay.axisbank.co.in/nrl> and type the Tender ID for which EMD is to be paid and click on the option "Validate".
2. The web page will auto populate Tender Name, Last Date of Payment, Bid Opening date and EMD (not editable).
3. The bidder will enter his Company/ Firm Name, Address, e-Mail ID, Amount and Mobile Number.
4. The bidder is also required to enter his preferred account No. and IFS Code twice for receiving EMD refund. In case of any mismatch in the account No. or IFS Code entered twice, the web page will prompt the bidder to correct the data and then allow proceeding with payment.
5. The Bidder is then required to enter verification code as displayed in the web page and click on the option "Submit".
6. The next Web Page will then display the summary of the EMD payment along with a Unique Reference Number (URN).
7. Bidder is required to accept the payment Terms and Conditions and select his preferred mode of payment from the options provided, viz., Net Banking (Axis Bank or Other Banks), Credit/ Debit Cards or NEFT/RTGS.
8. In case of Net Banking, the bidder will enter his User ID/ Password/ Transaction Password and One time password as per the online payment system of the Bidder's Bank.
9. For Credit/ Debit Card payment, the Bidder will enter his Card Number, Expiry Date, CVV and 'Verified by VISA' or 'Master Secure' password as applicable.
10. For bidders selecting the payment option of NEFT/ RTGS, the web page will generate a challan with a Dynamic/Virtual Account Number, IFS Code, Account Name and Amount. The bidders can take a print out of this challan or just note the relevant details and initiate the NEFT payment from their Bank.
11. A receipt will be generated after successful payment (irrespective of the mode of payment). Bidder can take print out for onward submission with tender as well as save a soft copy of the receipt.

GM (Commercial), I/c

Numaligarh Refinery Limited