



**INVITATION FOR BIDS (IFB)
FOR
CIVIL & STRUCTURAL WORKS OF SILIGURI MARKETING
TERMINAL FOR NRL EXPANSION PROJECT OF
NUMALIGARH REFINERY LIMITED
BIDDING DOCUMENT NO.: SM/ B302-000-CF-T-8107/1017
(DOMESTIC COMPETITIVE BIDDING)
(E-Tendering: 2022_EIL_684478_1)**



1.0 INTRODUCTION:

Numaligarh Refinery Limited (NRL) is a Government of India Enterprise .NRL operates a 3.0 MMTPA Refinery at Numaligarh in the District of Golaghat, Assam since the year 2000.

NRL is now executing a major expansion project of capacity augmentation from present 3.0 MMTPA to 9.0 MMTPA. The required additional quantity of crude oil is planned to be imported through Paradip Port in Odisha. A cross country pipeline of around 1630 Km shall be laid from Paradip Port to Numaligarh for transporting 9 MMTPA of imported crude. Presently Siliguri Marketing Terminal (SMT) receives the 1.72 MMTPA products (MS, SKO & HSD) from Numaligarh Refinery through existing Multi-product pipeline. Subsequent to Numaligarh Refinery expansion, SMT will receive ~5.5 MMTPA products (MS, HSD & PCK) from Numaligarh Refinery through Multi-product pipeline.

In view of the above, Augmentation of the Storage tankages and Rail/Road Gantry facilities are being planned at Siliguri Marketing Terminal.

Engineers India Ltd. (EIL), New Delhi has been appointed the Engineering, Procurement and Construction Management (EPCM) Consultant for this project. EIL, on behalf of NRL, invites e-bids under Single Stage Two Part Bid System, for subject Tender from eligible bidders with sound technical and commercial capabilities meeting the Bidder's Qualification Criteria stated in **Cl. 5.0** below.

2.0 BRIEF SCOPE OF WORK:

- 2.1 The Civil & Structural Works tender scope for Siliguri Marketing Terminal (SMT) at Siliguri, West Bengal shall include but not limited to the General Site-grading with borrow river bed material for all leads, Barricading ,Water curtain, RCC storm water drains /Culvert, Roads, RCC Cable Trenches ,Pipe Way Bridge, Building Plumbing works for drinking water and sanitary system, rain water harvesting system, Dismantling/Demolition Works of existing structural sheds & buildings, Floor finishing, Wood work, Steel & Aluminium doors, windows and ventilators, Plastering & Pointing, Whitewashing, Colour washing, distempering, Painting & polishing, Roof treatment, Roofing (Sheeting & Cladding) ,Sanitary fittings and fixtures, False Ceiling, False Flooring Under deck Insulation & Partitioning, Fire check / fire resistant doors, windows & partitions, Landscaping, Façade cladding works, cabling, earthing, lighting systems, conduiting works, fire alarm devices and Pressurization & Air conditioning System and Gas detectors as per the detailed scope of work, scope of Material Supply, Schedule of Rates, Specifications, Standards and drawings included in the Tender document.

The facilities/ buildings covered in this Tender are as follows:

- Barricading Works to isolate new facilities to existing/operational facilities
- Substation Building
- IA Compressor Shed
- Extension of existing Rail/Road Loading Pump Shed

- Additional Road Loading Pump Shed
- Interface/Slope Pump Shed
- Ethanol Unloading Pump Shed
- Surge Relief Pump Shed

3.0 TIME SCHEDULE FOR COMPLETION:

12 Months from the date of issue of Letter of Acceptance / Award.

4.0 SALIENT DETAILS:

a)	Bidding Document & subsequent Amendment (if any) available on Website for viewing & downloading, and its fee	:	The complete Bidding Document can be viewed and downloaded from CPP Portal having URL https://eprocure.gov.in/eprocure/app) Tender details are also available in EIL website http://tenders.eil.co.in Cost of Bidding Document: NIL
b)	Bidding Document available on Website	:	From 04.05.2022 to 31.05.2022
c)	Last date of Receipt of Bidder's Queries	:	On 10.05.2022
d)	Date of Pre Bid Meeting	:	at 1030 Hrs. (IST) on 11.05.2022 (*) online through video conferencing (VC) at the following link: You're invited to join a Microsoft Teams meeting Click here to join the meeting
e)	Last Date and time of Online submission of Bids (Bid Due Date) and Mode of Bid Submission	:	Up to 1200 Hrs. (IST) on 31.05.2022 Online submission (e-Bids) through CPP Portal Bid submitted through any other mode shall not be acceptable.
f)	Online Opening of Techno-commercial Unpriced Bid	:	1400 Hrs. (IST) on 01.06.2022 (*)
g)	Bid Validity	:	Bid shall be valid for 04 Months from the Bid Due Date (BDD) (#) . (#) - Final BDD after extensions, if any
h)	Earnest Money Deposit / Bid Security	:	Bidders to submit duly signed and stamped "DECLARATION FOR BID SECURITY" as per format enclosed in as Format C to IFB.
i)	Date of Opening of Priced Bids	:	Date & time shall be intimated later
j)	Reverse Auction and Date of conducting Reverse Auction	:	Not Applicable
k)	Contact details of dealing officer	:	Name : Ms. Sunita Mitra Designation: Sr. GM (SCM) Phone No. & Extn :+91-11-2676 8159 / 3169/ 3504 E-mail : murali.shankar@eil.co.in ; manoj.kumar.pur@eil.co.in ; s.mitra@eil.co.in

l)	Communication address for submission of documents, in hard copy	:	Engineers India Ltd, EI Bhawan, 1, Bhikaji Cama Place, New Delhi – 110066 Ms Sunita Mitra – Sr.GM (SCM) (Job no. B302)
m)	Site Visit	:	Date: 09.05.2022 Contact Person: Ranjan Kumar Barman, Senior Manager, Engineers India Limited, Siliguri Marketing Terminal Site Siliguri, West Bengal Email id : ranjan.barman@eil.co.in Phone : 8145138778 Time for site visit : 0830 to 1700 hours

If dates identified as (*) above happen to be a declared holiday in EIL New Delhi, the next working day shall be considered.

All amendments, time extension, clarifications, etc. will be uploaded in the above website only, and will not be published in Newspapers. Bidders should regularly visit the above website to keep them updated and **submit their Bids based on the latest information/instructions hosted in the above e-Procurement Portal.**

Request for extension or queries received from any bidder on a date which is less than four working days prior to the bid due date may be ignored, since there will not be adequate time for proper communication with Client and other Bidders.

5.0 BIDDER QUALIFICATION CRITERIA (BQC):

5.1 COMMERCIAL EXPERIENCE CRITERIA:

5.1.1 The Bidder should have completed in last 10 (Ten) years ending last date of month previous to one in which bids are invited, at least One or Two or Three Contracts of Similar Work* value not less than as below:

- One Contract of minimum value of **INR 2963.85 Lakhs**; OR
- Two Contracts each of minimum value of **INR 2371.08 Lakhs**; OR
- Three Contracts each of minimum value of **INR 1778.31 Lakhs**.

* Definition of Similar Work:

Civil & Structural Works comprising of RCC (in framing/roof structures) and Steel works (in framing/roof structures) in an Industrial Plant or in a Hydrocarbon Sector.

Note:

- i. "Industrial Plant" means any premises, in any part of which, a manufacturing or production process is being carried out or is ordinarily so carried on.
- ii. "Hydrocarbon Sector" means Refineries / Petrochemicals / Gas Processing - Onshore/ Oil or Gas Terminals.
- iii. A job completed by a bidder as a sub-contractor shall be considered for the purpose of meeting the experience criteria of BQC subject to submission of documents as per [Cl. 6.2](#) below in support of meeting the "Bidder Qualification Criteria".

- iv. The value of “similar work” shall be escalated at a simple rate of 7% for every completed year and thereafter at @ 0.58% for every completed month ending last day of the previous month of bid submission date (in case of extended bid submission date, original bid submission date shall be considered).

5.2 **FINANCIAL CRITERIA**

5.2.1 **Annual turnover**

The minimum average annual turnover during three preceding financial years of the bidder as per the audited annual financial results shall be **INR 1778.31 Lakhs**.

5.2.2 **Net Worth**

The financial net-worth of the Bidder as per the immediate preceding year's audited annual financial results shall be positive.

Further, negative Net worth shall not be rejection criteria for CPSEs . Contract award shall be purely on competitive basis and CPSEs having negative Net worth shall furnish an undertaking in their Bid that performance with respect to Quality and Time during contract execution shall not be compromised.

5.2.3 **Working Capital**

Working Capital of Bidder as per the immediate preceding year's audited annual financial results should be at least **INR 592.77 Lakhs**.

If the bidder's working capital is inadequate, the bidder should furnish a letter for Unutilized line of credit (as per **Annexure-I of IFB**) from any scheduled commercial bank in India having net worth not less than INR 100 Crore, confirming the availability of the fund based line of credit for the respective amount specified above, irrespective of overall position of the working capital.

The Line of Credit shall be for the total value of Working Capital as per the requirement indicated above.

The letter shall provide the status of fund based line of credit as on any date between the date of enquiry and bid due date. **In case of non-submission of required letter from bank in the Bid, Bidder shall not be given another opportunity to submit the letter even if techno-commercial clarifications are being sought from the Bidders and this may become a cause of disqualification.**

If the bank letter submitted in the bid is carrying certain shortcomings, then the bidder shall be asked to clarify or make simple corrections in the language of the bank letter only if techno-commercial clarifications on other issues are being sought from the bidders. In case of such clarifications/ corrections, the same shall be submitted as a supplementary letter from the bank.

However, the following changes shall not be allowed in the bank's letter:

- The amounts given in the letter submitted along with the bid, shall not be permitted to be altered by any subsequent letter from the same bank or any other bank.
- Replacement of the letter by another letter from the same or different bank.

The LOC for working capital shall be from a single bank only. However, banking syndicate shall be allowed wherein a group of banks can jointly underwrite and jointly lend money to the bidder. In case of Banking syndicate also declaration letter for meeting working capital shall be from a single bank only, on behalf of banking syndicate.

In case a bidder submits letters from multiple banks, the highest working capital amongst all the bank shall only be considered for BQC evaluation.

5.2.4 CALCULATION OF TURNOVER, NET WORTH AND WORKING CAPITAL

- a) **Net worth calculation:** Net worth means **paid up share capital, Share Application Money pending allotment* and reserves# less accumulated losses and deferred expenditure to the extent not written off**. Net worth shall be calculated using the following formula:

Reserves to be considered for the purpose of net worth shall be all **reserves created out of the profits and securities premium account** but shall not include reserves created out of revaluation of assets, write back of depreciation and amalgamation.

***Share Application Money pending allotment will be considered only in respect of share to be allotted.**

Description		Values <in Currency>	Reference (Page no., Clause etc.)
Paid up Share capital (A)	:		
Add: Share Application Money pending allotment (B)	:		
Add: Reserves (As defined above) (C)	:		
Less: Accumulated Losses (D)	:		
Less: Deferred Revenue Expenditure to the extent not written off (E)	:		
Net Worth (A+B+C-D-E)	:		

Working Capital calculation: Working Capital shall be **Current Assets minus Current Liabilities**.

Example:

If the bidder wants to get qualified for the subject RFQ/ Bidding document, then the bidder has two options to get qualified either by submitting a LOC (Line of Credit) of value INR 592.77 Lakhs or by the value of having the working capital (Current Asset-Current Liability) i.e. INR 592.77 Lakhs available in immediate preceding years Audited Financial Statement.

Further, if the Bidder has Working Capital less than INR 592.77 Lakhs as per the immediate preceding year Audited Financial Statement, then the Bidder needs to submit LOC for INR 592.77 Lakhs to meet the BQC requirement.

Illustration 1:

In case Bidder's Working Capital is calculated as INR 200.00 Lakhs and Bidder has submitted LOC from bank for an amount of INR 592.77 Lakhs, then Bidder's Working Capital shall be considered as INR 592.77 Lakhs.

Illustration 2:

In case Bidder's Working Capital is calculated as INR 200.00 Lakhs and Bidder has submitted LOC from bank for an amount of INR 392.77 Lakhs, then Bidder's Working Capital will be considered as INR 392.77 Lakhs. In this case, Bidder's offer will be rejected as the working capital is less than as required.

- b) **Turnover (for the Financial Statement pertaining to post GST regime):** Turnover shall be calculated excluding GST and other Incomes.

[Note: If the financial Statements is prior to implementation of GST, and the Excise Duty is shown extra in the Financial Statement, the Turnover shall be inclusive of Excise Duty but excluding other income].

5.2.5 Financial years/ previous period as above shall be reckoned from the due date of submission of bids.

5.3 DOCUMENTS AND DATA REQUIRED WITH BID

Bidders are required to submit all such past experience (s) (PTR) meeting the BQC along with relevant supporting documents in the first instance itself, along with the bid to justify that the bidder meets the Qualification criteria as given above. Accordingly, only such past experience (s) shall be considered for qualification, details of which are provided in the bid by the bidder and subsequently no additional past experience (PTR) shall be sought from the Bidder.

5.3.1 Documents towards Commercial Experience Criteria:

Bidder shall submit the following documents in order to meet the Experience Criteria of BQC:

- (i) Work Order
- (ii) Completion Certificates (having co-relation with Work Order)
- (iii) Any other relevant documents, if required, to substantiate the executed value of Similar Work and to establish the Similar Work as defined in IFB, co-relating the work order and/or Completion certificate, including but not limited to the certificate from Owner/End User/PMC, invoice/final bill, SOR, Payment Terms etc.(as applicable)

5.3.2 Documents towards Financial Criteria:

Bidder shall submit the following documents to substantiate the Financial BQC:

Complete **Audited Financial Statement** (which includes 'Balance Sheet' and 'Profit & Loss Account' along-with all schedules, Notes referred to therein and the Auditor's report)

Notes towards Financial Documentation:

- a) **Financial Statements of Latest Years:** In case the last financial year's closing date was within 9 months prior to Bid due date and Complete Audited Financial Statement of last financial year are not available, Bidder has the option to submit the financial details of the three previous financial years immediately prior to the last financial year. Otherwise, it is compulsory to submit the financial details of the immediate preceding three financial years.
For example, In case, Bid due date is up to 31st December and Financial details of immediate preceding financial year (year ending 31st March of the same year) are not available, the financial details of the three previous years immediately prior to the last financial year may be submitted. However, in case by any prevailing circular/notification/guideline GOI has given any extension to defined Auditing period of Annual Financial Statement, this 9 months period will be considered accordingly.
- b) For meeting the Financial Criteria, Bidders shall be required to submit the audited Annual Reports / Financial Statements of the Company as per provision of bidding document, audited and issued till the final bid due date (including extended bid due date, if any).
- c) **Bidder shall submit Standalone Financial Statements. However, Consolidated Audited Financial Statements are acceptable in following situations:**
 - (i) **Bidder is a Parent/Holding Company:** Where only consolidated Audited Financial Statements are prepared and audited, which includes the financial details of their wholly owned subsidiaries etc., consolidated audited financial statement shall be considered for establishing the financial criteria subject to Statutory Auditor/ CEO/ CFO/ Company Secretary or any member of the Board of Directors of the Bidder, certifying that standalone Financial Statements of Bidder (without the financial data of subsidiaries, etc.) is not separately prepared and audited.

- (ii) **Bidder is a Subsidiary Company:** In case a Bidder is a Subsidiary Company and separate Financial Statements of the Bidder is not prepared & audited, but only a consolidated audited Financial Statements of their Parent Company/Holding Company are available, consolidated audited Financial Statement shall be considered for establishing the financial criteria subject to Statutory Auditor/ CEO/ CFO/ Company Secretary or any member of the Board of Directors of the Parent/Holding company (whose Audited Financial Statements are submitted for qualification) certifying in their letter head that Financial Statements of Bidder are not separately prepared and audited.
- d) Annual Financial details shall have to be submitted along with the original offer within the bid due date. The Financial details submitted after bid due date will not be considered for evaluation, however, any missing document (issued prior to the bid due date) pertaining to the details furnished in the offer shall be allowed for submission.

5.3.3 **Unique Document Identification Number (UDIN):**

Bidder shall ensure that the certificate/reports issued/attested by practicing Chartered Accountant (CA)/Statutory Auditor in India shall contain Unique Document Identification Number (UDIN) of the CA, without which these Certificates/ reports shall not be considered for evaluation.

However, this requirement of including UDIN shall not be applicable for certificate/reports issued/attested by a CA practicing in foreign country.

5.3.4 **Authentication of BQC documents [together with documents against MSE, if applicable]:**

- a) It is Bidder's prime responsibility to submit genuine and authentic documents. No amount of checking or verification by EIL/NRL shall absolve Bidder from his responsibility.
- b) Bidder shall submit documents in support of meeting the Bidder Qualification Criteria [together with documents against MSE, if applicable], meeting the authentication process as under:
 - i. By CEO / CFO / Company Secretary (CS) or any member of the Board of Directors in case of Limited Companies (Private / Public Limited); CEO/ CFO/ Company Secretary or any member of the Board of Directors in case of a limited company can either sign all the pages of the documents or submit a certificate signed by them **[as per Format-A of IFB]**, listing out all the BQC documents submitted in the Bid along with basic details, duly referenced.
Or
By the Proprietor / any two Partners and also Notarised by Public Notary on all pages of the documents in case of Proprietorship / Partnership firms.
 - And
 - ii. In addition to above, Bidder shall furnish an undertaking in the format enclosed herewith **[as per Format-B of IFB]**, from the same authority (authorities) who had signed and authenticated the documents. **Such undertaking shall also be notarized by Notary Public in case of Proprietorship / Partnership firm.**
- c) Requirement of certification/authentication as stated above shall not be applicable to published audited annual financial statements in English, if original booklets are submitted.
- d) **Bidder shall upload the authenticated copies of documents duly digitally signed, on the e-procurement website.** Hence submission of physical document is not required.

5.3.5 **Language of Documents:**

If the supporting BQC documents are not in English language, then copies of the English translation of the same shall also be furnished duly certified,

stamped and signed, as per the convention followed by the concerned authority in the respective country, by any one of the following authorities:

- a) Local Chamber of Commerce, or
- b) Indian Embassy in Bidder's country, or
- c) Bidder's Embassy in India, or
- d) Any translator in India recognized/ authorized by Bidder's Embassy.

5.3.6 Verification of BQC documents from its Originals:

NRL/EIL shall carryout cross verification of the lowest bidder's credentials submitted in the bid and considered by NRL/EIL for meeting the BQC from the document issuing authority. It shall be responsibility of the bidder to assist NRL/EIL in carrying out this exercise. NRL/EIL shall also reserve the right to communicate directly with certificate issuing authority and / or carrying out a visit to the office / works of the certificate issuing authority. Bidder shall provide complete assistance towards the same. The work shall not be awarded until the case cross verification has completed. It shall, therefore, be responsibility of the bidder/ contractor to get their BQC documents considered for qualification successfully verified as above.

Accordingly, bidder shall ensure that they submit those executed works meeting the qualification criteria for which they can arrange such verification.

Failure of cross verification shall entitle NRL/EIL to reject the bid.

6.0 OTHER POINTS:

6.1 Bidder's past experience as Consortium/ Unincorporated Joint Venture (JV):

While evaluating the Bids, Bidder's past experience as a leader or member of a Consortium/ Unincorporated Joint Venture (JV) shall be considered acceptable, provided his scope in that Consortium/JV meets the requirement stipulated in the subject BQC under evaluation.

In case, the PTR of Consortium/ Unincorporated Joint Venture (JV) experience submitted by the Bidder meets the similar work without indicating the division of scope of work in terms of specific activities and associated value of work between the Consortium/ Unincorporated Joint Venture (JV) members, but only the division of scope in terms of percentage share is indicated, in such case the completed value shall be arrived at after considering percentage share of each member, for the purpose of BQC evaluation.

6.2 Experience of Bidder as a Sub-Contractor:

A job completed by a Bidder as a Sub-Contractor shall be considered for the purpose of meeting the experience criteria of BQC, provided the appointment of Sub-Contractor was authorized and subject to submission of following documents in support of meeting the "Bidder's Qualification Criteria":

- a) **Documentary evidence/Certificate by the end-User/Owner/PMC**, with regards to approval of Bidder/ engaging Bidder/ execution by the Bidder as a Sub-Contractor to the Main Contractor
- b) **Work order and Completion Certificates indicating the value of works and date of completion** issued by Main Contractor (including SOR, wherever required for establishing scope of work)

6.3 In case the Bidder has executed **Composite Works** which includes the qualifying work(s) as per the definition of "Similar Work", then the **value of such qualifying work(s) out of the total value of Composite Works** shall be considered for the purpose of qualification.

6.4 Experience of Own Projects:

Experience of only the Bidding entity shall be considered. A job executed by a Bidder for its own plant/projects shall not be considered as experience for the purpose of meeting the Qualification Criteria of the Enquiry document.

However, **Jobs executed for Subsidiary/ Fellow Subsidiary / Holding company shall be considered as experience for the purpose of meeting BQC, subject to submission of additional document towards "tax paid invoice(s) duly certified by Statutory Auditor of the Bidder or consolidated statement issued by**

Statutory Auditor of the Bidder towards payments of statutory tax” in support of the job executed for Subsidiary/ Fellow subsidiary / Holding company. In case referred Project falls under “No Tax Area” (like SEZ), Bidder can submit certificate from their Statutory Auditor to this effect in place of Tax paid invoice.

Chartered Accountant (CA) (in place of Statutory Auditor) is acceptable where audited accounts are not mandatory as per law for latest financial year. Also CA shall not be an employee/ Director and not having any interest in the Bidder's company/Firm.

- 6.5 In case, **two separate Bidders submit reference of same work (wherein one was Main Contractor and the other was Sub-Contractor)** for meeting Commercial Experience criteria as per [Cl. 5.1.1](#) above, both Bidders' experience shall be considered for qualification subject to Bidder's meeting other qualification requirements.
- 6.6 In case a Bidder submits PTR having job awarded for multiple Parts in single Work Order having separate completion schedule for each Part, and the Bidder wants to get qualified based on the completion of One or more Parts (irrespective of whether all Parts under the same work order are completed or not), which meets the subject BQC value-wise and with respect to Similar Work, the same may be considered subject to the completion certificate with executed value of that/those Part(s) from the Owner/End User/PMC for that/those Part(s).
However, where multiple-Parts work is awarded under different Work Order(s) having different Work Order reference number(s) with the same Enquiry Document No., cumulative value of such completed Work Orders meeting definition of Similar Work, as submitted, shall be considered for the purpose of BQC Evaluation.

7.0 GENERAL

- 7.1 Unincorporated Joint Venture (JV) / Consortium Bids shall not be accepted.
- 7.2 Owner/EIL reserves the right to evaluate the Bids using in-house information.
- 7.3 Owner/EIL reserves the right to verify the credentials of the documents submitted by bidders towards the BQC.
- 7.4 Bidder should not be under liquidation, court receivership or similar proceedings.
- 7.5 The Bidders who are on **Holiday / Negative of EIL / NRL** on the due date of submission of Bid / during the process of evaluation of the Bids, the offers of such Bidders shall not be considered for Bid opening/Evaluation/Award.
- 7.6 Bidder to inform the **status of their being on black listing / holiday listing by MOPNG and other OIL PSUs**. Further, any wrong declaration in respect of holiday listing shall render the vendor liable for action under the holiday listing policy of NRL / EIL.
- 7.7 NRL / EIL shall not be responsible or liable for cost incurred in preparation, submission & delivery of Bids, site visit, participating in the discussion and other expenses incurred during the Bidding process, regardless of the conduct or outcome of the Bidding process.
- 7.8 In case, any Bidder is found to be involved in **cartel formation**, their Bid shall not be considered for evaluation/placement of order. Such Bidder shall be put on Holiday / blacklisted / debarred from Bidding in future for NRL / EIL.
- 7.9 Canvassing in any form by the Bidder or by any other agency on their behalf may lead to disqualification of their Bid.
- 7.10 NRL / EIL reserves the right to reject any/or all the Bids received or annul the Bidding process at any time at their sole discretion without assigning any reason thereof.
- 7.11 Unsolicited clarifications to the offer and/ or change in the prices during the validity period would render the bid liable for rejection.
- 7.12 Class I and Class II bidders are eligible to quote for this tender. Purchase preference against PPLC policy shall be applicable for this tender for Class I bidders only.
- 7.13 Purchase preference for MSE bidders shall not be applicable for this tender.
- 7.14 Policy towards “Domestically Manufactured Iron & Steel Policy” is applicable for this tender.
- 7.15 BQC relaxation to start ups and MSE bidders shall not be applicable.

- 7.16 Owner / EIL reserve the right to complete evaluation of the bidder as per the details furnished by bidder without seeking any additional information / document.
- 7.17 For terms and conditions and other details/Specifications, refer complete Bidding document and subsequent Amendment(s), if any.
- 7.18 Clarification, if any, can be obtained from Mr. Murali Shankar SL / Mr. Manoj Kumar / Ms Sunita Mitra through following number.
Telephone No. +91-11-2676 8159 / 3169 / 3504 E-mail: murali.shankar@eil.co.in; manoj.kumar.pur@eil.co.in; s.mitra@eil.co.in

This is not an Order.

For & on behalf of Numaligarh Refinery Ltd
(Authorized Signatory)

Name : Sunita Mitra
Designation: Sr. GM (SCM-C&P)
E-mail ID: s.mitra@eil.co.in
Contact No. : 011-2676-3504 / 8159

**CERTIFICATE FROM CEO/ CFO/ COMPANY SECRETARY (CS) OR ANY MEMBER OF
THE BOARD OF DIRECTORS**
(ON BIDDER'S LETTER HEAD)

I, _____ **<Insert name of signatory of this certificate>**, S/o / D/o /
W/o _____, resident of _____
<Insert full address>, do hereby solemnly affirm and state as under:

1. That I am the _____ **<insert Any one out of CEO/CFO/CS OR Any
"member of the Board Of Directors">** of M/s _____ **<Insert
name of Bidder>**, a Company having its registered office at
_____ **<Insert full address>**, PIN _____,
2. That the document(s) submitted, as mentioned hereunder, by the Company along with
the Bid towards Bidding Doc. No.: _____ **<insert the Bidding
Document no.>** for _____ **<insert the name of the
Work>** has / have been submitted under my knowledge.

S.No.	Document Ref. no. & date	Document subject	Issuing Authority
a)			
b)			
c)			
d)			

3. **That the document(s) are authentic, genuine, copies of their originals and have
been issued by the issuing authority mentioned above and no part of the
document(s) is false, forged or fabricated.**
4. That no part of this declaration is false and that this declaration in respect of
genuineness of the documents has been made having full knowledge of (i) the
provisions of the Indian Penal Code in respect of offences including, but not limited to
those pertaining to criminal breach of trust, cheating and fraud and (ii) provisions of
Bidding conditions which entitle EIL to initiate action in the event of such declaration
turning out to be a misrepresentation or false representation.
5. I, _____, do hereby verify that the factual contents of this
declaration are true and correct. No part of it is false and nothing material has been
concealed there from.

(SIGNATURE)

NAME: _____

(COMPANY SEAL)

UNDERTAKING

(ON BIDDER'S LETTER HEAD BY CEO/ CFO/ Company Secretary (CS) OR any member of the Board of Directors OR Proprietor OR Partners)

I, _____ **<Insert name of signatory of this Undertaking>**, S/o / D/o / W/o of _____, working as _____ **<insert CEO/ CFO/ CS or any "member of the Board of Directors" in case of a limited company or Proprietor for Proprietorship Company / any two partners in case of Partnership firms, as applicable >** of the _____ **<insert name of the Company/Proprietorship/Partnership firm>** having its registered office at _____ **<insert complete address>**, certify that all the details including documents pertaining to Bidder Qualification Criteria signed by the undersigned against the Bidding document _____ **<insert Bidding Document no.>** for Works **<insert name of Works>**, are true, authentic, genuine and exact copy of its original.

It is certified that none of the documents are false/forged or fabricated. All the documents has been submitted with full knowledge of (i) the provisions of the Indian laws in respect of offences including, but not limited to those pertaining to criminal breach of trust, cheating and fraud (ii) provisions of Bidding conditions and iii) Suspension / Banning rules of Owner/ EIL, which entitle the Owner/EIL to initiate action in the event of such declaration turning out to be a misrepresentation or false representation.

I further certify that further documents, if any, required to be submitted by our company, shall be submitted under my knowledge and those documents shall also be true, authentic, genuine, exact copy of its original and shall not be false/forged or fabricated.

I also declare that in case, at a later date, any of the document submitted in our Bid referred to above is found to be false/forged or fabricated, I shall be held responsible for the same and EIL/Owner has every right to take action against me and my company, as deemed fit as per law of land and provisions of the Bidding Documents and EIL/Owner's right to put our company on Suspension / Banning list for future business with EIL/Owner.

Specimen Signature of authorized
representative

Signature

Name & Designation

Date:

Notarised by Notary Public (applicable only in case of Proprietorship / Partnership firm)

(To be submitted on Letterhead of Company)

DECLARATION FOR BID SECURITY

To,
M/s. Numaligarh Refinery Limited,

NAME OF WORK :

TENDER NO.:

After examining /reviewing provisions of above referred tender document (including all corrigendum/ Addenda), we M/s.(Name of Bidder) have submitted our offer/ bid no. We M/s. (Name of Bidder) hereby understand that, according to your conditions, we are submitting this Declaration for Bid Security. We understand that we will be put on black list /holiday/banning list (as per policies of M/s Numaligarh Refinery Limited / M/s Engineers India Limited in this regards), if we are in breach of our obligation(s) as per following:

- a. Have withdrawn/ modified/amended, impair or derogates from the tender, my/our bid during the period of bid validity specified in the form of Bid: or
- b. Having been notified of the acceptance of our Bid by the M/s. Numaligarh Refinery Limited during the period of bid Validity:
 - i. Fail or refuse to execute the Contract, if required, or
 - ii. Fail or refuse to furnish the Contract performance Security, in accordance provisions of tender document.
 - iii. Fail or refuse to accept 'arithmetical corrections' as per provision of tender document.
- c. I have indulged in corrupt/ fraudulent/collusive/coercive practice as per procedure.

Place :

Date :

[Signature of Authorized Signatory of Bidder]

Name:

Designation:

Seal:

(To be declared by the Bank on their Letter Head)

DECLARATION FROM BANK FOR AVAILABILITY OF UNUTILIZED LINE OF CREDIT

Ref: _____

Date: _____

We _____ <Insert Name of Bank>, a Bank, having its registered office at _____ <Insert full address of the Bank with Country Name> and Branch at _____ <Insert full of Branch address with Country Name, in case different from registered office >, hereby confirm that the Company M/s _____ <Insert Company Name in favour of whom Declaration being issued>, having its registered office at _____ <Insert full address of Company with Country Name> and their working Office address at _____ <Insert full working office address with Country Name, in case different from registered office >, is having Bank account with our Bank.

The credit limits of the Company as on _____ <Insert any Date between the date of Enquiry and Bid Due Date> are as follows:

Fund Based Line of Credit (towards Working Capital like CC Limit)	Amount in (Currency _____)
Sanctioned Line of Credit	
Utilized Line of Credit	
Balance Line of Credit	<Minimum amount shall be as per the figure under clause no 5.2.3 >

The Bank further hereby declare that we are a Scheduled Commercial Bank in India having Net Worth more than **INR 1000 Million** as per our latest audited financial statements.

Yours Faithfully,

Signature

Name:

Designation:

E-mail ID:

Mobile number:

Tel (with STD Code):

Seal:

PROFORMA FOR ACKNOWLEDGEMENT LETTER

E-MAIL # : s.mitra@eil.co.in; manoj.kumar.pur@eil.co.in; murali.shankar@eil.co.in
(PLEASE E-MAIL TO EIL WITHIN THREE DAYS ON RECEIPT OF BIDDING DOCUMENT)

SGM (SCM)
EIB-1st Floor,
Engineers India Limited,
1, Bhikaji Cama Place,
New Delhi - 110066

Kind Attention : Ms. Sunita Mitra
Bidding Document No. : SM/ B302-000-CF-T-8107/1017
Name of Work : CIVIL & STRUCTURAL WORKS OF SILIGURI MARKETING TERMINAL
Due Date : 31.05.2022 up to 1200 Hrs. (IST)
Client : NUMALIGARH REFINERIES LIMITED (NRL)
Project : NRL EXPANSION PROJECT OF NUMALIGARH REFINERY LIMITED

Dear Sirs,

We acknowledge with thanks receipt of your above cited Bidding Document along with enclosures. We undertake that the contents of the above Bidding Document shall be kept confidential including all the drawings, specifications and documents and the said documents shall be used only for the purpose, for which they are intended.

Further, our response is as under:- (Bidders to put a tick ✓ as applicable).

We will submit the bid within due date.

☐

We regret to submit our offer/quote because of the following reasons:

- a. _____
b. _____

☐

Thanking you,

Very truly yours,

Name of Bidder :
Contact Person :
Contact Person Mobile No :
Bidder's Address :
Bidder's Phone No. :
Bidder's Fax No. :
Bidder's E-mail :

(to be typed on bidder's letter head)
COVERING LETTER FOR SUBMISSION OF OFFERS

From:

Our Ref: ----- dated -----

To
SENIOR GENERAL MANAGER (SCM),
EIB-1st Floor,
Engineers India Limited,
1, Bhikaji Cama Place,
New Delhi - 110066

**SUBJECT : CIVIL & STRUCTURAL WORKS OF SILIGURI MARKETING
TERMINAL**
BIDDING : SM/ B302-000-CF-T-8107/1017
DOCUMENT NO.

ATTN: Ms. Sunita Mitra, SGM (SCM)

Dear Sir,

Please find herewith our offer in line with requirement of EIL Bidding Document. We confirm that:

1. We have downloaded the full document from the website.
2. Offer is in complete compliance with technical as well as commercial requirements of bidding document and there is no technical or commercial deviation in the offer.
3. We understand that any technical or commercial deviation in the offer shall render our offer liable for rejection.

Our offer shall remain valid for 04 (Four) months from the Bid Due Date (BDD).

We declare that the statement made and the information provided in our offer is true and correct in all respect. In case, it is found that the information/ documents provided by us are incorrect/ false, our application shall be rejected by EIL/NRL without any reference to us.

Thanking you,

Very Truly Yours,

(Signature of Authorised person)
Full Name :
Designation:
Company Seal :