

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA UNDERTAKING

TENDER DOCUMENT

for

**Supply & installation of By-pass conductor for 14 nos of
floating Roof Tanks at NRL SMT Site, Siliguri
(COMM/C13/7520).**

(Tender No. OC13000203/HIR)

PART – I: UN-PRICED BID



PREPARED & ISSUED BY

NUMALIGARH REFINERY LIMITED

A Govt. of India Enterprise)



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER

JOB NAME:

Supply & installation of By-pass conductor for 14 nos of floating Roof Tanks at NRL SMT Site, Siliguri (COMM/C13/7520).

TENDER DETAILS

E – Tender Reference No : OC13000203
Col. No. : OC13000203/HIR
Tender Publish Date : 22-05-2020 at 05:00 PM
Officer Name : Hirendra Kr. Borah; Officer (Commercial)
E-Mail : hirendra.bora@nrl.co.in
Phone : 03776 - 265494

Note: Only online offer shall be considered against the subject enquiry. For details please go to NRL's e-tendering portal <http://eprocure.gov.in/eprocure/app>.

Bids shall be submitted online only at CPPP website: <http://eprocure.gov.in/eprocure/app>. Tenderer/Contractors are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <http://eprocure.gov.in/eprocure/app>'.

NRL invites Online Bids from Prospective Bidders through e-tendering mode for subject items.

This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.

For any assistance you may please contact our service provider personal:

Dhiraj Mohan Saikia,
Phone No. 03776 – 265774,
Email ID: z_tender@nrl.co.in
M: 96788 65102

For any Technical Clarification please contact:

1. Dhruba Siddhi Kashyap
Assistant Manger (SMT)
E-mail ID: dhruba.siddhi@nrl.co.in
Mobile No.: 9434042094
2. Manab Borah
Senior Manager (SMT)
E-mail ID: manab.borah@nrl.co.in
Mobile No.: 9435354978

1. EVALUATION & ORDER AWARD:

- Offer shall be evaluated on “Overall lowest offer basis” & the items are NOT SPLITABLE. As such bidder has to quote all items as BOQ otherwise offer shall not be consider for evaluation.

2. **PRE-QUALIFICATION CRITERIA:**

- a) Bidder has to provide ATEX certificates for safe operations and confirmation to API RP-545, IS/IEC 62305, NFPA 780 and OISD-GDN-180 for bypass conductor assembly.
- b) Bidder has to submit Supply track record e.g. Purchase Orders / Invoices/ Completion certificates for supply and installation of bypass conductor assembly.
- c) Bidder has to provide Performance certificate from end user preferably from any Oil or Petroleum industry.
- d) Bidder should have a valid trade/ manufacturing license.

SPECIAL NOTE TO THE BIDDERS:

- a) NRL adopts a practice to verify documents submitted by L1 (successful) bidder in support of bidder's credentials against PQC. Authentication may be verified with the issuing authorities by way of direct communication to NRL over official e-mail IDs/Original letter of authentication by post. Bidders may also follow up with the issuing authority for eliciting early response. If documents remain unauthenticated till given time line, NRL reserves the right to reject the bid.
- b) The requirement of Prior Turnover & Prior Experience (if any, indicated in the tender document) will be relaxed if the bidder is Micro and Small Enterprise (MSE) or Startup and meets the quality and technical specifications described in the tender, subject to submission of valid supporting documents by the bidder.
- c) Both Manufacturer and their Authorized dealer / channel partner cannot bid simultaneously in the same tender. In case offers are submitted by manufacturers (OEM/ Principals) directly, the offers of dealers shall be rejected for those quoted items without any further communication.
- d) **Price preference for MSE Bidder:** The price benefit/preference as per MSE policy will be extended only to the original manufacturer and not to trader.

3. **PRE-BID MEETING:**

It is highly recommended for intending bidders to participate in the Pre-bid Meeting for a better understanding of our technical specification and site conditions.

i) **The venue, time and date of pre-bid meeting are as below:**

- a) Pre-bid Meeting will be held either Video Conferencing or MS Team.
- b) **Venue:**
Conference Hall
Siliguri Marketing Terminal,
PO-Rangapani, Near Rangapani Railway Station, PS-Rangapani, Dist.-Darjeeling,
West Bengal-734434
Mobile: +91(0) 9434042094
- c) **Date & Time:** On 28.05.2020 at 11.00 AM

ii) **Mode of Pre-Bid Meeting:**

- a) **Through VC:** Prospective Bidders desirous of participating in the bid but unable to come to NRL SMT Site, Siliguri, West Bengal for the meeting may join the proceeding thru VC. Request for participation thru VC should reach NRL SMT Site, Siliguri, West Bengal at least by 02 days prior to the Pre-Bid Meeting i.e. **26.05.2020 (Tuesday) before 4:00 P.M** along with their IP Address for facilitating the process.

- b) **Through MS Team:** Bidders also have the option of providing their E-Mail IDs for participation in the meeting through MS Team against invite from our end. Their E-mail may be send to NRL SMT Site, Siliguri at least 02 days in advance prior to start the Pre-Bid Meeting.

iii) **IP Address / E-mail may be mailed to following persons:**

- i. Mr. Dhruba Siddhi Kashyap; Asstt. Manager (SMT), Siliguri Marketing Terminal - I; e-mail ID: dhruba.siddhi@nrl.co.in; Mobile : 9434042094
 - ii. Mr. Manab Borah; SM(OPNS),SMT, Siliguri Marketing Terminal; e-mail ID: manab.borah@nrl.co.in; Mobile : 9435354978
- iv) Pre-Bid quarries are welcome. The same will be responded during the Pre-Bid Meeting and also reporting to the bidders. The points raised will be included as a part of the Pre-Bid Meeting MOM. The MOM of Pre-bid meeting will upload in the CPPP and NRL website.

4. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of PQC of the tender.
- b) Complete set of tender documents duly signed and stamped.
- c) Special Instruction to bidders duly signed and stamped.
- d) Vendor Details as per Format enclosed.

5. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

- (a) BoQ/Priced Bid “in “XLS” format as per instructions provided.

6. **GENERAL:**

- i) **Consortium/Joint venture bids shall not be accepted.**
- ii) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- iii) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- iv) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

IMPORTANT NOTE:

- 1) Tender documents may be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating through the website <http://eprocure.gov.in/eprocure/app>. The portal enrollment is free of cost. Bidders are advised to go through instructions provided at **Appendix-A regarding ‘Instructions for online Bid Submission’**.
- 2) Tenderers can access tender documents on the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>.
- 3) Tenders and supporting documents should be uploaded through e-procurement. Hard copy of the tender documents will not be accepted.
- 4) **All documents as per tender requirement should be uploaded online and further no documents will be accepted offline.**

- 5) Any queries related to tender must be asked or clarified online (after logging with your User ID) before last date of bid submission.
- 6) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <https://eprocure.gov.in/eprocure/app>.

7. **Tender Schedule**

SN.	Title	Date & Time
1	Tender Publish Date	22-05-2020
2	Tender document download start date & time	22-05-2020at 05:00 PM
3	Pre-Bid Meeting Date & Time	28-05-2020 at 11.00 AM
4	Tender document download end date & time	11.06.2020 at 11.00 AM
5	Bid Submission start date & time	22-05-2020 at 05:0 PM
6	Bid Submission end date & time	11-06-2020 at 11.00 AM
7	Bid opening date & time (Technical Bid)	12-06-2020 after 11.00 AM

Bid submission or queries relating to CPP Portal in general may be directed to the CPP Portal Helpdesk at 0120-4200462 / support-eproc@nic.in
