

**NUMALIGARH
REFINERY
LIMITED**

A GOVERNMENT OF INDIA UNDERTAKING



**TENDER DOCUMENT FOR - 'SUPPLY OF CFR OCTANE
REFERENCE FUELS'.**

(Tender No. OC44000037/PRA)

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER (NIT)

1. Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian/ foreign supplier for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Pre-Qualification Criteria (PQC) of the tender document.

SUPPLY OF CFR OCTANE REFERENCE FUELS. (Tender No OC44000037/PRA)	Tender Publishing Date:	14.05.2019 (12.05 Hours)
	Document Download/ Sale Date:	14.05.2019 (12.05 Hours)
	Seek Clarification Start Date:	14.05.2019 (12.05 Hours)
	Seek Clarification End Date:	31.05.2019 (12.05 Hours)
	Bid submission start date:	14.05.2019 (12.05 Hours)
	Bid submission close date (i.e. Bid Due Date)	05.06.2019 (11.00 Hours)
	Bid Opening Date:	06.06.2019 (11.00 Hours)

2. **SUBMISSION OF E-BID:**

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I: Techno-commercial / Unpriced Bid
- ii) PART - II : Price Bid

Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in
- iv) **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**
- v) Corrigendum, Addendum (if any) will be published in e-tendering portal (<http://eprocure.gov.in/eprocure/app>) only.

3. **EARNEST MONEY DEPOSIT:** Not applicable.

4. **Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.**

5. **PRE-QUALIFICATION CRITERIA (PQC):**

Bidder shall have experience of supplying similar items (Reference Material) to any Government Organisation / Public Sector Undertaking / Reputed Private organization during last 05 (five) years to be reckoned from bid due date. Copy of purchase order is to be accompanied as testimony along with the bid.

6. The requirement of Prior Turnover and Prior Experience (if any, indicated in the tender document) will be relaxed if the bidder is Micro and Small Enterprise (MSE) or Startup and meets the quality and technical specifications described in the tender, subject to submission of valid supporting documents by the bidder.

This relaxation of prior turnover and prior experience will not be applicable for items related to public safety, health, critical security operation and equipment etc.

Supporting documents for MSE bidders:

- (i) MSE bidder must submit a copy of Entrepreneurs Memorandum (EM) – Part II / Udyog Aadhaar Memorandum (UAM) wherein bidder is registered as ‘Micro/ Small Enterprise’.
- (ii) The MSE registration shall be valid as on date of placement of order.
- (iii) The registration must be for the items/category of items relevant to the tendered items/category of items.

Supporting documents for Startup:

Bidder who intends to participate as ‘Start-up’ company should enclose the Certificate of Recognition issued by Department of Industrial Policy and Promotion, Ministry of Commerce & Industry, Govt. of India.

Note: Above supporting documents are required to be uploaded by bidder along with un-priced techno-commercial bid only. It is the responsibility of the bidder to upload the above supporting documents along with their un-priced techno-commercial bid for availing relaxation on Prior Turnover and Prior Experience (if applicable in this tender). In case of non-receipt of above documents along with bidder’s un-priced bid, no further communication in this regard will be carried out to ascertain bidder’s qualification as ‘MSE bidder/ Startup’ and relaxation on Prior Turnover and Prior Experience (if applicable in this tender) will not be passed on to bidder.

7. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of PQC of the tender.
- b) Technical Document duly signed and sealed.
- c) Agreed Terms & Conditions (ATC) duly filled, signed & sealed. **The commercial terms & conditions should not be repeated in the offer.**
- d) Bidder’s Self-Declaration of black listing/ holiday listing as per Performa enclosed - duly signed & sealed.
- e) Copy of EM (Part-II) / UAM – **Applicable for Indian MSE Bidders.**
- f) In case of availing benefits under Purchase Preference Policy (Linked with Local Content) (PP-LC Policy), bidder to submit documents as mentioned in PP-LC Policy and ‘Table 1: Calculation of Local Content – Supply Contracts (Goods)’ (i.e. Page 5 of 7 of PP-LC Policy) to be stated as **‘QUOTED IN PRICED BID’.** – **Applicable for Indian Bidders only.**
- g) Vendor Details as per Format enclosed.

8. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

Indian Bidders are required to upload **BOQ (for Indian Bidder)** and foreign bidder are required to upload **BOQ (for Foreign Bidders)** “in "XLS" format as per instructions provided.

9. **EVALUATION OF THE TENDER:** Tender shall be evaluated on ‘**Overall Lowest Offer Basis**’.

***Note:** Bidder to quote/ techno-commercially qualified for all 03 items of BOQ for considering their for overall basis evaluation.*

10. **GENERAL:**

- o **All correspondence must be in ENGLISH language only.** In case of Foreign Bidder, if any of the documents in support of meeting PQC are not in English language, then the English translation copy of the same duly certified, stamped and signed by Local Chamber of Commerce shall be furnished along with the document in the un-priced bid.
- o Consortium/Joint venture bids shall not be accepted.
- o In this tender, either foreign Principal (i.e. OEM) or the Indian Agent/ Authorized representative in India on behalf of the foreign Principal (i.e. OEM) can bid but both cannot bid in the same tender.
- o In order to consider offer submitted by Indian Agent/ Authorized representative in India on behalf of Foreign Principal (i.e. OEM), Foreign Principal (i.e. OEM) must meet the PQC requirement of the Tender. Single Point Responsibility for execution of the complete job (as per scope of tender) shall be with Foreign Principal (i.e. OEM) only.
- o Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- o In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- o In case any bidder is found to be involved cartel formation, his bid will not be considered for evaluation/placement of order. Such bidder will also be debarred from bidding in future.
- o Any modification of the Bidding Document, which may become necessary as a result of the bidder’s query/ pre-bid discussion, shall be published in e-tendering portal (<http://eprocure.gov.in/eprocure/app>) through the issue of an Addendum/ Amendment/ Corrigendum/Clarifications.
- o NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: 14.05.2019

**GM (Commercial) I/c
Numaligarh Refinery Limited.
Commercial Dept, Pankagrang,
PO- NR Project, Dist – Golaghat.
PIN-785699, Assam.**

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