

**NUMALIGARH  
REFINERY  
LIMITED**



**A GOVERNMENT OF INDIA UNDERTAKING**

**TENDER DOCUMENT  
for  
Annual Rate Contract for Supply of Cement at NRL Site  
(Portland Pozzolana Cement; IS-1489).**

**(Tender No. OC04000260/HIR)**

**PART – I: UN-PRICED BID**



**PREPARED & ISSUED BY  
NUMALIGARH REFINERY LIMITED**

**A Govt. of India Enterprise)**



**NUMALIGARH REFINERY LIMITED**  
**NOTICE INVITING TENDER**

**JOB NAME: Annual Rate Contract for Supply of Cement at NRL Site (Portland Pozzolana Cement; IS-1489).**

**TENDER DETAILS**

E –tender Reference No: OC04000260; Col. No. OC04000260/HIR Tender Publish Date: 12-03-2019; Officer Name: Mr. Diganta Das / Hirendra Bora; Ph. 03776-265409 Designation: DGM (Commercial) / Officer (Commercial) E-Mail: [diganta.das@nrl.co.in](mailto:diganta.das@nrl.co.in) / [hirendra.bora@nrl.co.in](mailto:hirendra.bora@nrl.co.in)

**Note:** Only online offer shall be considered against the subject enquiry. For details please go to NRL's e-tendering portal <http://eprocure.gov.in/eprocure/app>.

Bids shall be submitted online only at CPPP website: <http://eprocure.gov.in/eprocure/app>. Tenderer/Contractors are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <http://eprocure.gov.in/eprocure/app>'.

NRL invites Online Bids from Prospective Bidders through e-tendering mode for subject items.

This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.

**For any assistance you may please contact our service provider personal:**

**Dhiraj Mohan Saikia,**  
**Phone No. 03776 – 265774,**  
**Email ID: [z\\_tender@nrl.co.in](mailto:z_tender@nrl.co.in)**

**For any Technical Clarification please contact:**

- 1. Mr. Amitabh Hazarika [अमिताभ हज़ारिका]**  
**Senior Manager (Maintenance Planning);**  
**E-mail ID: [amitabh.hazarika@nrl.co.in](mailto:amitabh.hazarika@nrl.co.in); Mobile No.: 9435766034**
- 2. Mr. Monjit Kr. Borah [मनजीत कुमार बोरा]**  
**Dy. General Manager (Maintenance Planning);**  
**E-mail ID: [manjit.bora@nrl.co.in](mailto:manjit.bora@nrl.co.in); Mobile No.: 9435152149**

**1. EVALUATION OF TENDER:**

- Evaluation will be done on “**OVERALL LOWEST OFFER BASIS**”.

2. **PRE-QUALIFICATION CRITERIA:**

1. Vendor should be manufacturer of Portland Pozzolana Cement; Complying to Standards - IS-1489

**OTHER TECHNICAL CRITERIA**

2. Self life: Minimum 6 months life should be available at the time of delivery.
3. Manufacturer's Test Certificate should be furnished along with the supply.

**SPECIAL NOTE TO THE BIDDERS:**

- The requirement of Prior Turnover and Prior Experience (if any, indicated in the tender document) will be relaxed if the bidder is Micro and Small Enterprise (MSE) or Startup and meets the quality and technical specifications described in the tender, subject to submission of valid supporting documents by the bidder.

3. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of PQC of the tender.
- b) Complete set of tender documents duly signed and stamped.
- c) Special Instruction to bidders duly signed and stamped.
- d) Vendor Details as per Format enclosed.

4. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

- (a) BoQ/Priced Bid “in "XLS" format as per instructions provided.

5. **GENERAL:**

- i) **Consortium/Joint venture bids shall not be accepted.**
- ii) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- iii) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- iv) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

**IMPORTANT NOTE:**

- 1) Tender documents may be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating through the website <http://eprocure.gov.in/eprocure/app>. The portal enrollment is free of cost. Bidders are advised to go through instructions provided at **Appendix-A regarding 'Instructions for online Bid Submission'**.
- 2) Tenderers can access tender documents on the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>.
- 3) Tenders and supporting documents should be uploaded through e-procurement. Hard copy of the tender documents will not be accepted.
- 4) **All documents as per tender requirement should be uploaded online and further no documents will be accepted offline.**
- 5) **Any queries related to tender must be asked or clarified online (after logging with your User ID) before last date of bid submission.**
- 6) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <https://eprocure.gov.in/eprocure/app>.

### **Tender Schedule**

| <b>S.No.</b> | <b>Title</b>                               | <b>Date &amp; Time</b>           |
|--------------|--------------------------------------------|----------------------------------|
| 1            | Tender Publish Date                        | <b>12-03-2019</b>                |
| 2            | Tender document download start date & time | <b>12-03-2019 at 05:00 PM</b>    |
| 3            | Pre Bid Meeting date & time                | <b>Not Applicable</b>            |
| 4            | Tender document download end date & time   | <b>01-04-2019 at 11.00 AM</b>    |
| 5            | Bid Submission start date & time           | <b>12-03-2019 at 04.00 PM</b>    |
| 6            | Bid Submission end date & time             | <b>01-04-2019 at 11.00 AM</b>    |
| 7            | Bid opening date & time (Technical Bid)    | <b>02-04-2019 after 11.00 AM</b> |

Bid submission or queries relating to CPP Portal in general may be directed to the CPP Portal Helpdesk at 0120-4200462 / [support-eproc@nic.in](mailto:support-eproc@nic.in)

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