



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER

Two parts ONLINE bid (E-tender) offers are requested from competent bidders for following:

BRIEF DETAILS OF THE TENDER: NRL intends to empanel **80 nos.** of contractors for building, misc. civil/allied and roads works in various business locations within Assam for a period of **1 year** (from the date of empanelment) or up to a total cumulative job value of Rs.100 crores (including GST), whichever is earlier. Empanelment shall be in 05 different categories. One bidder can bid for only one category amongst Categories A, B, C, D or E. Please refer PQC below and “special conditions of contract” (*enclosed separately*) for details.

Category of Contractor	Financial WO Limit per job (excluding GST)	Proposed no. of Contractors to be empanelled (Maximum)
A	Above Rs.200.00 Lakhs and upto Rs. 300.00 lakhs.	15
B	Above Rs.100.00 Lakhs & up to Rs. 200.00 Lakhs	15
C	Above Rs. 50.00 to 100.00 Lakhs	20
D	Up to Rs. 50.00 Lakhs	20
E	Up to Rs 15.00 Lakhs	10

Tender Name:	Annual Rate Contract (ARC) for Civil Nature of jobs in various business locations within Assam through Empanelment of Contractors.														
Tender No. & Date :	OC15000330/MON dated 05.04.2023														
Due Date of Submission:	Before 11.00 AM of 19.04.2023														
Earnest Money Deposit:	<table><tr><td>Category</td><td>Amount (In Rs.)</td></tr><tr><td>A</td><td>6,00,000.00</td></tr><tr><td>B</td><td>4,00,000.00</td></tr><tr><td>C</td><td>2,00,000.00</td></tr><tr><td>D</td><td>1,00,000.00</td></tr><tr><td>E</td><td>30,000.00</td></tr></table>			Category	Amount (In Rs.)	A	6,00,000.00	B	4,00,000.00	C	2,00,000.00	D	1,00,000.00	E	30,000.00
	Category	Amount (In Rs.)													
	A	6,00,000.00													
	B	4,00,000.00													
	C	2,00,000.00													
	D	1,00,000.00													
	E	30,000.00													
The EMD must be submitted online on the portal of HDFC bank (instructions at Annexure-XVII of tender document)															
Period of empanelment	of	The empanelment shall be valid for 01 (One) Year from the date of empanelment, for award of jobs. The rates shall be valid till completion of job(s) assigned to the empaneled contractors.													

PRE-QUALIFICATION CRITERIA:-

A) TECHNICAL:

Past Experience of having **successfully completed** similar works* during last 10 years ending last day of month previous to the one in which applications are invited should be either of the following:

CATEGORY	One similar work costing not less than Rs. (In lakh)	Two similar works costing not less than Rs. (In lakh)	Three similar works costing not less than Rs. (In lakh)
A	100.00	80.00	60.00
B	100.00	80.00	60.00
C	50.00	40.00	30.00
D	25.00	20.00	15.00
E	Past Experience not required. Please refer Additional Pre-Qualification Criteria for Category E below.		

Note: Relevant work order copies and corresponding completion certificates are to be enclosed with offer. The completion certificate should consist of Name of Work, Work Order number & date, Actual executed value and

Actual completion date. The value of past experience shall be adjusted at a simple rate of 07% for every completed year and / or part thereof ending last day of the month proceeding the month in which bids are invited.

Unless otherwise specifically mentioned in the tender, Provisional Job Completion Certificate or Job Completion Certificate issued against incomplete / in-progress job will not be acceptable.

***Similar Works:** Bidder must have experience in execution of Civil Construction Works and/or Construction of Road Works.

Note to Bidder:

1. Bidder shall furnish details of past experience, of all the jobs he intends to submit, invariably in the given format i.e., **Annexure - II**.
2. Bidder shall submit copies of work orders and completion certificates of each job listed in the above format only.
3. The completion certificate should be issued by the client and should consist of Name of Work, WO no. & date, awarded value, actual executed value, contractual completion period/date, actual completion period/date (with a mention of penalty for delay, if any).
4. In case of non-availability of Completion Certificate issued by client, alternatively, MOM or Handover/Takeover Note, jointly signed by the bidder and the client after successful commissioning/handover of the system indicating executed value, date of completion, shall be considered for evaluation of past experience.
5. In case of non-submission of complete documentary evidence against each work order listed in the above format or if any supplementary information is required by NRL during technical evaluation of bids, the bidder may be requested by NRL to furnish the required information/ documents.
6. No additional work order apart from the jobs listed in the above format may be considered for technical evaluation of the bids.
7. Non submission or incomplete documents regarding past experience as mentioned above may lead to non-consideration of that particular job as his experience.

B) COMMERCIAL:

AVERAGE ANNUAL TURNOVER: During the last 3 years, ending 31st March of the last financial year shall be at least:

CATEGORY	Rs. (In lakh)
A	60.00
B	60.00
C	30.00
D	15.00
E	Not required

Bidders to submit copies of audited profit & loss account for the last three financial years in support of annual turnovers “or” certification of annual turnovers for the last three financial years from a registered chartered accountant firm. Last three financial years mentioned above refers to immediate three preceding financial years wherever the last bid submission date is after 31st December. In case of tenders having last bid submission date up to 31st December and audited / CA certified turnover documents of the preceding financial year is not available, the audited / CA certified turnover documents of the three years prior to preceding financial year will be considered. [May refer illustrative example given at Annexure-VII]

Audited Annual Report / financial statements needs to be accompanied with UDIN number, which is mandatory from July 2019 onwards. Any Financial Report which is issued after July 2019 onwards without UDIN shall not be considered for evaluation.

C) ADDITIONAL PRE-QUALIFICATION CRITERIA:

For Category A, B and C:

1. Possession of Income Tax PAN No., GST registration certificate, etc.
2. Bidders are requested to upload their VALID GSTIN Certificate along with the Bid Document. NRL at its discretion may not consider the bidder’s bid for further evaluation if the same is not found uploaded with the bid or not found to be valid in GST portal.

3. The bidder must have **Registered /Established office within the state of Assam**. Any one of the following supporting documents shall be considered for evaluating this criterion:
 - a. Memorandum of Association
 - b. Trade License
 - c. GST registration Certificate
4. 'INTEGRITY PACT' duly signed & stamped on each page without which offers shall not be accepted.

For Category D:

1. Possession of Income Tax PAN No., GST registration certificate, etc.
2. Bidders are requested to upload their VALID GSTIN Certificate along with the Bid Document. NRL at its discretion may not consider the bidder's bid for further evaluation if the same is not found uploaded with the bid or not found to be valid in GST portal.
3. The bidder must have **Registered /Established office within the state of Assam**. Any one of the following supporting documents shall be considered for evaluating this criterion:
 - a. Memorandum of Association
 - b. Trade License
 - c. GST registration Certificate

For Category E:

In this category, the bidder has to comply the following requirements:

- a) Permanent resident of No Development Zone (NDZ) of Numaligarh Refinery notified by MoEF in July, 1996. The GPS coordinates of the NDZ are available along with this tender as **Annexure - D**. The bidder shall have to furnish self-certification as per given format (**Form-1**). As a proof of address the bidder has to submit any of the following documents:
 - PRC (Permanent Residence Certificate) from appropriate Govt. Authority
 - Adhaar Card
 - Voter ID Card

No documents other than the documents mentioned above shall be acceptable.

- b) Minimum Educational Qualification shall be Degree in any discipline or a Diploma in Engg. discipline or ITI Technician from Govt. recognized institute. Self-attested Pass Certificate shall be submitted by the bidder.
- c) The bidder has to be unemployed. Bidders, who are NRL's existing contractors and AMC workers, self-employed shall not be considered as un-employed. A self-declared certificate in given format (**Form -2**) shall be submitted by the bidder.

NRL's existing contractors shall mean contractors who are currently having ongoing contracts with NRL as on the date of un-priced bid opening.

NRL's existing AMC workers shall mean workers who are currently engaged with NRL as AMC worker as on the date of un-priced bid opening.

A bidder who is engaged in a Non-AMC or One-time contract shall have to give an undertaking of dis-engaging himself from the contractual engagement as and when he is selected as a Empaneled contractor.

- d) Age of the bidder shall be between 21 years to 50 years (both inclusive) on final Bid submission end date.
- e) Previous experience of Similar Works shall not be required.
- f) Average turnover of last three financial years shall not be required.

Tender Schedule:

S.No.	Title	Date & Time
1	Tender Publish / Download start / Bid Submission start date & time	05.04.2023 after 15.00 hrs
2	Tender document download / Bid Submission end date & time	19.04.2023 at 11.00 hrs
3	Bid opening date & time (Technical Bid)	20.04.2023 after 11.00 hrs

INSTRUCTIONS:

- 1) Tender documents should be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website <http://eprocure.gov.in/eprocure/app>. Bidders are advised to go through instructions provided as 'Instructions for online Bid Submission' provided in the next page.
- 2) Bidders can access tender documents from the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>.
- 3) Tenders and supporting documents should be uploaded through e-procurement portal only. Hard copy of the tender documents will not be accepted.
- 4) Both Technical bid and Financial bid are to be submitted concurrently, duly digitally signed in the web site <http://eprocure.gov.in/eprocure/app>.

Online Bids are received only on CPPP Portal website <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt.

For CGM (Commercial)
Numaligarh Refinery Limited

Monalisha Dutta
Sr. Manager (Commercial)
