



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER

Two parts ONLINE bid (E-tender) offers are requested from competent bidders for following work:

Name of Work:	Annual Maintenance Contract for Maintenance & Testing of all types of Mechanical Valves & PSV/TSV in all areas of Refinery & NRMT
Tender No. & Date :	OC16000395/JYO dated 04.04.2024
Due Date of Submission:	Before 11.00 AM of 18.04.2024
Earnest Money Deposit:	Rs. 56,000.00. (Rupees Fifty Six Thousand only)
Contract Period:	24 months from the date of site handing over and extendable by another 12 months at the same rate, terms & conditions subject to requirement and satisfactory performance of the service provider

PRE-QUALIFICATION CRITERIA:-

Job Name : Annual Maintenance Contract for Maintenance & Testing of all types of Mechanical Valves & PSV/TSV in all areas of Refinery & NRMT

Tender No. : OC16000395

The intending bidders for above tender should meet all the qualification criteria given below:

A) Past Experience of having **successfully completed** similar works* during last 10 years ending last day of month previous to the one in which the original bid due date falls, should be either of the following:

- **One** similar work costing not less than **Rs.14.03 Lakhs**, or
- **Two** similar works costing not less than **Rs.11.22 Lakhs each**, or
- **Three** similar works costing not less than **Rs.8.42 Lakhs each**.

Note: Relevant work order copies and corresponding completion certificates are to be enclosed with offer. The completion certificate should consist of Name of Work, Work Order number & date, Actual executed value and Actual completion date. The value of past experience shall be adjusted at a simple rate of 07% for every completed year and / or part thereof ending last day of the month proceeding the month in which the original bid due date falls. The above values are exclusive of GST/Service Tax.

Unless otherwise specifically mentioned in the tender, Provisional Job Completion Certificate or Job Completion Certificate issued against incomplete / in-progress job will not be acceptable.

***Similar Works:**

Bidder must have experience in execution of mechanical nature contract services in any Indian crude oil refinery or Indian Petrochemicals. The mechanical nature contract services mentioned herein shall mean Annual Maintenance contract (AMC)/Annual Rate Contract (ARC) services wherein the contract shall be inclusive of Dropping & erection of PSV / TSV/ Mechanical Valves of any size and rating OR Maintenance of Mechanical Valves/ PSV-TSVs (Please refer Note below).

Note: The following jobs shall be considered as 'Maintenance' of Mechanical Valves/PSV-TSVs: Gland repacking/ bonnet gasket/ other gasket replacement/ Lapping of Seat or Gate or Nozzle/ Hydrotest of the Valves/ Calibration of PSV-TSV.

The bidder has to submit documentary evidence along with their technical bid in the form of work order, SOR, Scope of work and job completion certificate from the client.

B) AVERAGE ANNUAL TURNOVER, of the last 3 (three) financial years, shall be at least Rs. 8.42 Lakhs #.

Bidders to submit copies of audited profit & loss account for the last three financial years in support of annual turnovers "or" certification of annual turnovers for the last three financial years from a registered chartered accountant firm. Last three financial years mentioned above refers to immediate three preceding financial years wherever the last bid submission date is after 31st December. In case of tenders having last bid submission date up to 31st December and audited / CA certified turnover documents of the preceding financial year is not available, the audited / CA certified turnover documents of the three years prior to preceding financial year will be considered. [May refer illustrative example given at Annexure-VII]

Note:- If a Bidder does not submit the aforementioned financial statements for three specified years, then Average Annual Turnover will be calculated based on financial figures of only those specified years for which requisite financial statements are submitted. Turnover will be considered '0' (Zero) for the year(s) for which requisite financial statements are not submitted.

Audited Annual Report / financial statements needs to be accompanied with UDIN number, which is mandatory from July 2019 onwards. Any Financial Report which is issued after July 2019 onwards without UDIN shall not be considered for evaluation.

C) Possession of Valid GST registration certificate: Bidders are requested to upload their **VALID GSTIN/UIN Certificate / GSTIN Number along with the Bid Document. NRL at its discretion may not consider the bidder's bid for further evaluation if the same is not found uploaded with the bid or not found to be valid in GST portal. Any misinterpretation or misinformation may attract penal action including putting the bidder on holiday / blacklisting as per rules in vogue at NRL.**

NOTE TO BIDDERS:

a) Notwithstanding any other condition / provision in the tender documents, bidders are required to submit complete documents pertaining to Qualification Criteria along with their offer. Evaluation may be completed based on the content of the Bid itself without seeking any subsequent additional information, which may result in rejection of Bid. NRL at its discretion, may request bidder in writing to submit the necessary information or documentation, within a reasonable period of time, to withdraw deviation, reservation, or rectify omission in the bid related to documentation requirements. If the tenderer does not comply or respond by the date, his tender will be liable to be rejected. No change in prices or substance of the bid shall be sought, offered or permitted. No post-bid clarification at the initiative of the bidder shall be entertained. If sought, the bidders can submit only the shortfall information/documents which pre-existed at the time of the tender opening and which have not undergone change since then. However, Bidder shall not be allowed to submit new references or document related such new references with respect to their past experience unless it is mentioned in their original offer.

b) It is to be noted that experience as main contractor will only be taken cognizance of for the purpose of assessing qualifying criteria. However, authorized sub-contractors under principal contractors can also be considered provided their works completion certificate is issued by the client organization in case of job executed elsewhere under PSUs, Limited Companies, Government Departments, Quasi Government and Autonomous Bodies. However, in case of sub-contractors under contractors engaged by NRL, the works completion certificate issued by the main contractor will also be acceptable provided the same is endorsed by Engineer-in-charge of NRL.

In support of the experience and value of work executed, the sub-contractors or contractors under private organizations, shall furnish either (i) TDS Certificate in Form 26AS (Annual Tax Statement under Section 203AA of the Income Tax Act, 1961) or (ii) Bank Certificate indicating receipt of payment from the Main Contractor or Private Organization(s) in case of overseas executions / executions under overseas organizations. This will be in addition to the copies of the relevant work order / letter of award and corresponding completion certificate(s).

c) Consortium/Joint venture bids are not acceptable.

d) NRL adopts a practice to verify documents submitted by LI (successful) bidder in support of bidders credential against PQC. Authentication may be verified with the issuing authorities, by way of direct communication to NRL over official e-mail IDs / original letter of authentication by post. Bidders may also follow up with the issuing authority for eliciting early response. If documents remain unauthenticated till given time line, NRL reserves the right to reject the bid. Proper address for communication, including e-mail ID of the issuing authority should be provided along the tender document.

e) **Disqualification:** Even if an applicant meets the eligibility criteria and PQC, he shall be subject to disqualification if he (or any of the constituent partners in case of JV / Consortium / LLP) is found to have:

1. Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements; and/ or;
2. On account of currency of debarment by NRL.

f) **Contentions and Disputes:** The PQC shall be interpreted on common usage of terminologies and phrases in this tender instead of legalistic and hair-splitting judgements and NRL's decision in this regard would be final. Hair-splitting, contentious or viciously legalistic interpretations of PQC criteria, disregarding the very rationale of the PQC shall not be entertained.

Tender Schedule:

S.No.	Title	Date & Time
1	Tender Publish / Download start / Bid Submission start date & time	04.04.2024 after 11.00 AM
2	Tender document download / Bid Submission end date & time	18.04.2024 before 11.00 AM
3	Bid opening date & time (Technical Bid)	22.04.2024 after 11.00 AM
4	Pre-bid meeting over MS Team	At 11.00 AM of 11.04.2024

INSTRUCTIONS:

- 1) Tender documents should be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website <http://eprocure.gov.in/eprocure/app>. Bidders are advised to go through instructions provided as 'Instructions for online Bid Submission' provided in the next page.
- 2) Bidders can access tender documents from the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>.
- 3) Tenders and supporting documents should be uploaded through e-procurement portal only. Hard copy of the tender documents will not be accepted.

Both Technical bid and Financial bid are to be submitted concurrently, duly digitally signed in the web site <http://eprocure.gov.in/eprocure/app>.

Online Bids are received only on CPPP Portal website <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt.