

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA UNDERTAKING

**TENDER DOCUMENT FOR – RATE CONTRACT FOR
SUPPLY OF CORROSION INHIBITOR FOR SRU UNIT OF
NRL.**

(Tender No. OC44000025/PRA)

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER (NIT)

1. Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian supplier for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Pre-Qualification Criteria (PQC) of the tender document.

RATE CONTRACT FOR SUPPLY OF CORROSION INHIBITOR FOR SRU UNIT OF NRL. (Tender No : OC44000025/PRA)	Tender Publishing Date:	29.03.2019 (12.05 Hours)
	Document Download/ Sale Date:	29.03.2019 (12.05 Hours)
	Seek Clarification Start Date:	29.03.2019 (12.05 Hours)
	Seek Clarification End Date:	12.04.2019 (12.05 Hours)
	Bid submission start date:	29.03.2019 (12.05 Hours)
	Bid submission close date (i.e. Bid Due Date)	17.04.2019 (11.00 Hours)
	Bid Opening Date:	18.04.2019 (11.00 Hours)

2. **SUBMISSION OF E-BID:**

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I : Techno-commercial / Unpriced Bid
- ii) PART - II : Price Bid

Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in
- iv) **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**
- v) Corrigendum, Addendum (if any) will be published in e-tendering portal (<http://eprocure.gov.in/eprocure/app>) only.

3. **EARNEST MONEY DEPOSIT:** Not applicable.

4. **Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.**

5. **COTRACTUAL PERIOD:** Rate contract shall be valid for 02 (Two) years from the date of award. Delivery shall be in a staggered manner based on site requirement for which NRL will issue release order (s) to supplier to execute supply against the rate contract. Consignment needs to be delivered at NRL Refinery Site, Numaligarh within 04 (Four) weeks from the date of placement of release order.
6. **EVALUATION OF THE TENDER:** L1 bidder will be decided based on lowest landed cost basis; which shall be evaluated on the basis of quoted unit price of the product (in Rs/ Kg) and derived quantity of the product (in Kg) for 2 years based on quoted dosing rate (Kg/ Hr.) with loading of taxes, duties and all other charges as applicable.

7. **PRE-QUALIFICATION CRITERIA (PQC):**

Bidder must have experience of supplying corrosion inhibitor to any organizations during last 5 (five) years to be reckoned from bid submission close date. Bidder need to submit copy (ies) of purchase order along with their un-priced techno-commercial offer as a documentary proof of their past experience.

8. The requirement of Prior Turnover and Prior Experience (if any, indicated in the tender document) will be relaxed if the bidder is Micro and Small Enterprise (MSE) or Startup and meets the quality and technical specifications described in the tender, subject to submission of valid supporting documents by the bidder.

This relaxation of prior turnover and prior experience will not be applicable for items related to public safety, health, critical security operation and equipment etc.

Supporting documents for MSE bidders:

- (i) MSE bidder must submit a copy of EM (Part-II)/ Udyog Aadhar Memorandum (UAM)* wherein bidder is registered as 'Micro/ Small Enterprise'.
- (ii) The MSE registration shall be valid as on date of placement of order
- (iii) The registration must be for the items/category of items relevant to the tendered items/category of items.

Supporting documents for Startup:

Bidder who intends to participate as 'Start-up'' company should enclose the Certificate of Recognition issued by Department of Industrial Policy and Promotion, Ministry of Commerce & Industry, Govt. of India.

Note: Above supporting documents are required to be uploaded by bidder along with un-priced techno-commercial bid only. It is the responsibility of the bidder to upload the above supporting documents along with their un-priced techno-commercial bid for availing relaxation on Prior Turnover and Prior Experience (if applicable in this tender). In case of non-receipt of above documents along with bidder's un-priced bid, no further communication in this regard will be carried out to ascertain bidder's qualification as 'MSE bidder/ Startup' and relaxation on Prior Turnover and Prior Experience (if applicable in this tender) will not be passed on to bidder.

9. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of PQC of the tender (in case of Non-MSE bidder). In case of MSE/ Start-up, bidder need to upload documents as instructed in clause no. 8 of NIT.
- b) Technical Requirement duly filled, sealed & signed.
- c) Agreed Terms & Conditions (ATC) duly filled, signed & stamped. **The commercial terms & conditions should not be repeated in the offer.**
- d) Bidder's Self-Declaration of black listing/ holiday listing as per Performa enclosed - duly signed & sealed.
- e) Vendor Details as per Format enclosed.
- f) In case of availing benefits under Purchase Preference Policy (Linked with Local Content) (PP-LC Policy), bidder to submit duly signed & sealed copy of per Special Conditions of Contract (SCC) and 'Table 1: Calculation of Local Content – Supply Contracts (Goods)' (i.e. Page 5 of 7 of SCC) to be stated as 'Quoted in Priced Bid'.

10. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

- BoQ/Priced Bid "in "XLS" format as per instructions provided. In BOQ/ Priced bid, bidder to quote their basic unit price (in Rs/Kg), P&F Charge (in % of basis), Freight charge up to NRL Site (in % of basis), Transit Insurance (in % of basis) and rate of GST (in %) as per instruction provided in the BOQ.

Note: Total quantity of the corrosion inhibitor for 2 years period for computation of landed cost will be derived from the dosing rate (Kg/ Hr.) as confirmed by the bidder in their technical bid as per formula mentioned below:

$$\checkmark \text{ Total Quantity of Corrosion Inhibitor for 2 years (in Kg)} = \text{Quoted dosing rate (Kg/ Hr.)} \times 24 \text{ hrs.} \times 730 \text{ days.}$$

- In case availing benefits under Purchase Preference Policy (Linked with Local Content) (PP-LC Policy) (as explained per Special Conditions of Contract enclosed), bidder shall provide break up of "Local component" and "Imported Component" along with their price bid (in PDF) as per format in 'Table 1: Calculation Of Local Content – Supply Contracts (Goods)'; refer page 5 of 7 of Special Conditions of Contract (SCC).

11. **TENDERS FROM MICRO AND SMALL ENTERPRISES (MSEs): Refer Annexure-X enclosed.**

12. **GENERAL:**

- i) **Consortium/Joint venture bids shall not be accepted.**
- ii) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- iii) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: 30.03.2019

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