



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER

Two parts ONLINE bid (E-tender) offers are requested from competent bidders for following work:

Name of Work:	Periodic drain cleaning, jungle cutting and other Miscellaneous housekeeping jobs at NRL Site (Group A & B)
Tender No. & Date :	PUR1009428/DIP dated 09.04.2025
Due Date of Submission:	Before 11.00 AM of 23.04.2025
Earnest Money Deposit:	Rs. 3,10,000.00. (Rupees Three Lakhs Ten Thousand only)
Contract Period:	12 months from the date of site handover.

PRE-QUALIFICATION CRITERIA (PQC)

The intending bidders for above tender should meet all the qualification criteria given below:

A) Past Experience of having **successfully completed** similar works* during last 10 years ending last day of month previous to the one in which the original bid due date falls, should be either of the following:

- **One** similar work costing not less than **Rs. 77.45 Lakhs**, or
- **Two** similar works costing not less than **Rs. 61.96 Lakhs each**, or
- **Three** similar works costing not less than **Rs. 46.47 Lakhs each**.

Note: Relevant work order copies and corresponding completion certificates are to be enclosed with offer. The completion certificate should consist of Name of Work, Work Order number & date, Actual executed value and Actual completion date. The value of past experience shall be adjusted at a simple rate of 07% for every completed year and / or part thereof ending last day of the month proceeding the month in which the original bid due date falls. The values specified above are executed values, exclusive of GST / Service tax.

Unless otherwise specifically mentioned in the tender, Provisional Job Completion Certificate or Job Completion Certificate issued against incomplete / in-progress job will not be acceptable.

***Similar Works:** Bidder must have experience in execution "Upkeepment/Housekeeping/Grass cutting/Drain cleaning jobs inside any Indian Crude Oil Refinery or Marketing terminal" anywhere in India.

B) AVERAGE ANNUAL TURNOVER, of the last 3 (three) financial years, shall be at least Rs.46.47 Lakhs .

Bidders to submit copies of audited profit & loss account for the last three financial years in support of annual turnovers "or" certification of annual turnovers for the last three financial years from a registered chartered accountant firm. Last three financial years mentioned above refers to immediate three preceding financial years wherever the last bid submission date is after 31st December. In case of tenders having last bid submission date up to 31st December and audited / CA certified turnover documents of the preceding financial year is not available, the audited / CA certified turnover documents of the three years prior to preceding financial year will be considered. [May refer illustrative example given at Annexure-VII]

Note:- The average annual turnover is calculated by adding the turnovers of 03 the specified years, divided by 03. If a Bidder does not submit the aforementioned financial statements for three specified years, then Average Annual Turnover will be calculated based on financial figures of only those specified years for which requisite financial statements are submitted. Turnover will be considered '0' (Zero) for the year(s) for which requisite financial statements are not submitted.

Audited Annual Report / financial statements needs to be accompanied with UDIN number, which is mandatory from July 2019 onwards. Any Financial Report which is issued after July 2019 onwards without UDIN shall not be considered for evaluation.

C) Possession of Valid GST registration certificate: Bidders are requested to upload their VALID GSTIN/UIN Certificate / GSTIN Number along with the Bid Document. NRL at its discretion may not consider the bidder's bid for further evaluation if the same is not found uploaded with the bid or not found to be valid in GST portal. Any misinterpretation or misinformation may attract penal action including putting the bidder on holiday / blacklisting as per rules in vogue at NRL.

Tender Schedule:

S.No.	Title	Date & Time
1	Tender Publish / Download start / Bid Submission start date & time	09.04.2025 after 16.00 hrs
2	Tender document download / Bid Submission end date & time	Before 11.00 AM of 23.04.2025
3	Bid opening date & time (Technical Bid)	After 11.00 AM of 24.04.2025

INSTRUCTIONS:

- 1) Tender documents should be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website <http://eprocure.gov.in/eprocure/app>. Bidders are advised to go through instructions provided as ‘Instructions for online Bid Submission’ provided in the next page.
- 2) Bidders can access tender documents from the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>.
- 3) Tenders and supporting documents should be uploaded through e-procurement portal only. Hard copy of the tender documents will not be accepted.

Both Technical bid and Financial bid are to be submitted concurrently, duly digitally signed in the web site <http://eprocure.gov.in/eprocure/app>.

Online Bids are received only on CPPP Portal website <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt.

 Government eProcurement System	eProcurement System Government of India																														
	Tender Details																														
			Date : 09-Apr-2025 12:14 PM																												
 Print																															
Basic Details																															
Organisation Chain	Numaligarh Refinery Limited																														
Tender Reference Number	PUR1009428/DIP																														
Tender ID	2025_NRL_856144_1	Withdrawal Allowed	Yes																												
Tender Type	Open Tender	Form of contract	Item Rate																												
Tender Category	Services	No. of Covers	2																												
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No																												
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No																												
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No																												
Payment Instruments		Cover Details, No. Of Covers - 2																													
Offline	<table border="1"> <tr> <th>S.No</th> <th>Instrument Type</th> </tr> <tr> <td>1</td> <td>Bank Guarantee</td> </tr> </table>	S.No	Instrument Type	1	Bank Guarantee	<table border="1"> <tr> <th>Cover No</th> <th>Cover</th> <th>Document Type</th> <th>Description</th> </tr> <tr> <td>1</td> <td>Fee/PreQual/Technical</td> <td>.pdf</td> <td>Scanned copy of EMD receipt (after successful online payment)/EMD Exemption certificate</td> </tr> <tr> <td></td> <td></td> <td>.pdf</td> <td>Scanned copy of Tender Document with sealed and signed</td> </tr> <tr> <td></td> <td></td> <td>.pdf</td> <td>Technical documents as per tender</td> </tr> <tr> <td></td> <td></td> <td>.pdf</td> <td>Supporting Documents as per tender</td> </tr> <tr> <td>2</td> <td>Finance</td> <td>.xls</td> <td>Priced Bid BOQ</td> </tr> </table>		Cover No	Cover	Document Type	Description	1	Fee/PreQual/Technical	.pdf	Scanned copy of EMD receipt (after successful online payment)/EMD Exemption certificate			.pdf	Scanned copy of Tender Document with sealed and signed			.pdf	Technical documents as per tender			.pdf	Supporting Documents as per tender	2	Finance	.xls	Priced Bid BOQ
S.No	Instrument Type																														
1	Bank Guarantee																														
Cover No	Cover	Document Type	Description																												
1	Fee/PreQual/Technical	.pdf	Scanned copy of EMD receipt (after successful online payment)/EMD Exemption certificate																												
		.pdf	Scanned copy of Tender Document with sealed and signed																												
		.pdf	Technical documents as per tender																												
		.pdf	Supporting Documents as per tender																												
2	Finance	.xls	Priced Bid BOQ																												
Other Important Documents																															
S.No	Category	Sub Category	Sub Category Description	Format/File																											
1	Certificate Details	Permanent Account Number	Permanent Account Number Details																												
2	Financial Details	Annual Turn Over Details	Annual Turn Over Details																												
Tender Fee Details, [Total Fee in ₹ * - 0.00]		EMD Fee Details																													
Tender Fee in ₹	0.00	EMD Amount in ₹	3,10,000	EMD Exemption Allowed																											
Fee Payable To	Nil	Fee Payable At	Nil	EMD Percentage																											
Tender Fee	No			NA																											



**Government
eProcurement
System**

Exemption
Allowed

EMD Payable To	Numaligarh Refinery Limited	EMD Payable At	Online, refer Tender
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[Click to view modification history](#)

Work /Item(s)					
Title	Periodic drain cleaning, jungle cutting and other Miscellaneous housekeeping jobs at NRL Site (Group A and B)				
Work Description	Periodic drain cleaning, jungle cutting and other Miscellaneous housekeeping jobs at NRL Site (Group A and B)				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	Refer IP				
Show Tender Value in Public Domain	No				
Tender Value in ₹	0.00	Product Category	Manpower Supply	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	180	Period Of Work(Days)	365
Location	Numaligarh Refinery Limited	Pincode	785699	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	Numaligarh Refinery Limited
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates			
Publish Date	09-Apr-2025 04:00 PM	Bid Opening Date	24-Apr-2025 11:00 AM
Document Download / Sale Start Date	09-Apr-2025 04:00 PM	Document Download / Sale End Date	23-Apr-2025 11:00 AM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	09-Apr-2025 04:00 PM	Bid Submission End Date	23-Apr-2025 11:00 AM

Tender Documents					
NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	NIT	433.28	
Work Item Documents					
	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_900122.xls	Priced Bid BOQ	329.00
	2	Tender Documents	Tender.rar	All Tender Documents	10736.83

Auto Extension Corrigendum Properties for Tender		
Iteration	No. of bids required for bid opening a tender	Tender gets extended to No. of days
1.	3	7

Bid Openers List			
S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name

1.	nilakshi.thakur@nrl.co.in	Nilakshi Thakur	NILAKSHI THAKUR
2.	samiran.gogoi@nrl.co.in	Samiran Gogoi	SAMIRAN GOGOI
3.	basanta.hazarika@nrl.co.in	Basanta Hazarika	BASANTA HAZARIKA
4.	iyotishman.kakoty@nrl.co.in	JYOTISHMAN KAKOTY	JYOTISHMAN KAKOTY

GeMARPTS Details

Reason for non availability of GeMARPTS ID	Urgent nature of Procurement
Remarks	Refer approval
Document Name	Approval.pdf
Document Size (in KB)	146.42

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening
BoQ Comparative Chart model	Normal	BoQ Comparative chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

TIA Undertaking

S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	PPP-MII Order 2017	Agree	
2	MSEs Order 2012	Agree	

Tender Inviting Authority

Name	Dipu Kumar Bhatta 9435150677
Address	Numaligarh Refinery Limited

Tender Creator Details

Created By	Samiran Gogoi
Designation	DGM, Commercial
Created Date	09-Apr-2025 12:08 PM