

**BUSINESS RULE DOCUMENT FOR DISPOSAL OF VARIOUS IDLE ASSETS OF NRL
GUWAHATI BY NUMALIGARH REFINERY LIMITED**

Summary of Schedules of Activities :

Date of Submission of bid: On or before 3:00 PM 06-03-2015

Date & Time of Inspection : From 23.02.2015 **to** 25.02.2015 BETWEEN 11.00 AM to 3.00 PM

Date & Time of opening of bid: 4:00 PM 06-03-2015

EMD Amount : Rs 35,000.00

Time for deposition of Full amount : Payment against entire quantity (including taxes and duties as applicable) have to be deposited **within 15 (fifteen) calendar days from the date of issue of Sale Intimation Letter**

Time for deposition of Full amount with penalty : For late payment, maximum 5 calendar days shall be allowed on payment of 1% of full material value as penalty.

Delivery Schedules:

The buyers needs to initiate and complete lifting and moving of the materials within 30 days time, from the issue of Delivery Order.

Business Rules, Terms & Conditions for Disposal of VARIOUS IDLE ASSETS OF NRL GUWAHATI by Numaligarh Refinery Limited

REFERENCE NO.	WH/DISPOSAL/14
DISPOSAL TITLE	Disposal of VARIOUS IDLE ASSETS OF NRL GUWAHATI by Numaligarh Refinery Limited
SELLER'S NAME	Numaligarh Refinery Limited Numaligarh Refinery Project Dist.: Golaghat, Assam, India PIN- 785699
DATE & TIME OF SUBMISSION OF BID	On or before 3:00 PM , 06-03-2015
DATE & TIME FOR OPENING OF BID	4:00 PM , 06-03-2015 Place : Commercial Department conference Room Numaligarh Refinery Limited Numaligarh Refinery Project Dist.: Golaghat, Assam, India PIN- 785699 One authorized representative of the bidder may remain present during the tender opening on the due date, time and venue.
PLACE OF SUBMISSION OF BID	GM (Commercial & Legal) Numaligarh Refinery Limited, NRL Complex, Numaligarh, Dist: Golaghat Assam – 785 699 Fax No.: 03776-265514 Phone: 03776-265545 /265534
SUBMISSION OF BID	Bids should be submitted in sealed envelope superscribed with the Reference No., Disposal Title, Name of the bidder & Due Date. Priced Bid duly filled, signed & stamped. All the pages of this bid document should be signed & stamped on each pages as a sign of acceptance of NRL terms and conditions. The envelope containing the bids should be superscribed: Priced Bid for ‘Disposal of VARIOUS IDLE ASSETS OF NRL GUWAHATI by Numaligarh Refinery Limited’ Reference No. WH/DISPOSAL/14 ▪ The name of the bidder and due date of submission of the offer should also be superscribed in the envelope. • All corrections and alterations in the entries of Bid paper shall be signed in full by the bidder with date. No erasures or over writing are permissible.

DATE & TIME OF INSPECTION	From: 23.02.2015 to 25.02.2015 BETWEEN 11.00 AM to 3.00 PM
CONTACT PERSON & VENUE FOR INSPECTION	1. Mr Rajib Bhattacharyya Email : rajib.bhattacharyya@nrl.co.in Numaligarh Refinery Limited 122 A, G S Road, Christianbasti Guwahati - 781005 Phone : (0361) 2203140,2203147 Fax No. (0361) 2203146 2. Mr Prabhat Baishya Email : prabhat.baishya@nrl.co.in Numaligarh Refinery Limited 122 A, G S Road, Christianbasti Guwahati - 781005
LOCATION OF THE MATERIAL FOR DISPOSAL	Numaligrah Refinery Limited Guwahati, Assam (From Office, Officer's Mesh I & II)
EMD	Rs 35,000.00 (Rupees Thirty Five thousand only) The bidder shall deposit Earnest Money Deposit in the form of Demand draft of STATE BANK OF INDIA in favour of Numaligarh Refinery Limited, payable at SBI, Numaligarh Refinery Complex Branch (Code : 5377). Bid without earnest money will be summarily rejected.

Business Rule for finalization of the Disposal

NRL shall finalize Disposal of VARIOUS IDLE ASSETS OF NRL GUWAHATI by Numaligarh Refinery Limited as per this Tender. Please go through the guidelines given below and submit your acceptance of the same **BY SIGNING ON EACH PAGES OF THIS DOCUMENT. Put stamp with your company seal also.**

1. **Materials for BID :** Disposal of VARIOUS IDLE ASSETS OF NRL GUWAHATI by Numaligarh Refinery Limited is as per the specifications given in the tender.
2. **BIDDING CURRENCY & UNIT OF MEASUREMENT:** Offer shall be in Indian Rupees (INR). Unit of Measurement (UoM) is mentioned in **Priced Bid** format.
3. **BID PRICE:** The bidder has to quote the Total Price (against the items in each Annexures in total as stated in the Price bid) excluding taxes and Duties. Taxes and Duties shall be extra as applicable at the time of actual delivery/upliftment.
4. **VALIDITY OF BIDS:** The Bid price shall be considered as firm for a period of 90 (ninety) days and shall not be subjected to any change whatsoever.
5. Your bid will be taken as an offer to purchase. Bids once made by you, cannot be cancelled / withdrawn and you shall be bound to purchase as mentioned above at your offered price. Should you back out and not purchase as per the rates quoted, NRL shall take action for forfeiture of EMD and putting you in the holiday list of NRL for a period of one year.
6. **Winner shall be on the basis of the bidder quoting the highest price totaling for all the Annexures (A, B, C & D).** NRL's decision on award of Contract shall be final and binding on all the Bidders.
7. NRL shall be at liberty to cancel the disposal **at any time**, without assigning any reason.
8. Agencies who are already blacklisted or against whom there is adverse report on committing criminal offence, their offers will be rejected.
9. Other terms and conditions shall be as per this tender document for **Disposal of VARIOUS IDLE ASSETS OF NRL GUWAHATI by Numaligarh Refinery Limited**
 - The Bidder shall not involve himself or any of his representatives in Price manipulation of any kind directly or indirectly by communicating with other bidders.
 - The Bidder shall not divulge either his Bids or any other exclusive details of NRL to any other party.
 - NRL's decision on award of Contract shall be final and binding on all the Bidders.

- NRL can decide to extend, reschedule or cancel the disposal. The management of NRL does not bind itself to accept the Highest bid, and reserves the right to reject any or all the offers received without assigning any reason thereof.
- The highest bidder does not get any right to demand acceptance of his offer. Numaligarh Refinery Limited reserves the right to accept/reject/cancel any bid, withdraw any portion of the offered property at any stage from the bid even after acceptance of bid/issue of Sale intimation Letter/issue of delivery order or release order/deposit of full value by successful bidder without assigning any reason thereof. In the event of withdrawal of the whole property for sale after the successful bidder had deposited the full value against the same, Numaligarh Refinery Limited shall refund the value of the offered price, if already paid for by the successful bidder, without any interest. In case, portion of the offered property is withdrawn after deposit of full value by the successful bidder, NRL shall refund only the value against the portion withdrawn, without any interest. In such a case, the refund amount per unit of a material shall be based on the Proportionate % as shown against the material in Annexure A to Annexure D divided by the quantity of that material as given in the Annexure to arrive at per unit price. Numaligarh Refinery Limited shall not be responsible for any damage / loss whatsoever to the successful bidder on account of such withdrawal. The purchaser shall not be entitled for any other claims or refund.
- The prospective bidders may inspect the materials (and documents) offered for sale at his own cost within stipulated period/dates, at the site where the materials are located. The bidders shall satisfy themselves about the condition, quality, quantity, measurement etc. of the materials (and documents) which they intend to purchase. No complaints shall be entertained regarding description, quality, quantity, size, measurement, number, weight, etc. of the materials as the information given in the catalogue (& also in **Annexure I**) is approximate and no warranty or guarantee shall be implied. Materials shall be sold on **“AS IS WHERE IS” and “NO COMPLAINT” BASIS** and on the assumption that the bidders have inspected the materials (and documents) and know what they are buying, irrespective of whether the bidders have inspected the materials (and documents) prior to sale or not; the principal of **“CAVEAT EMPTOR”** shall apply. Error in the description/quality/quantity/measurement/ utility/ number/ weight/ condition **etc.** of the material as given in the list shall not form a cause to the bidder to complain or to avoid completed sale or bid. During the visit for inspection (whether or not such inspection in fact taken place) the bidder shall be deemed to have noticed of all such faults, errors and mis-statement and shall not be entitled later on for any compensation or damage on account of such defects, faults, errors and mistake.
- EMD of the unsuccessful bidders shall be refunded immediately. The EMD of the successful bidder shall be returned after getting payment for the full amount (offered value) including taxes & duties.
- **Tie Resolution :** If there is more than one H1 bidder, then Lottery shall be conducted among the H1 bidders to get a single H1 bidder. This shall be conducted on the day of opening of bid.

10. Payment terms:

- i. The rate offered by the bidder shall be considered as Basic Price per Unit of Measurement as specified in the tender. All Taxes, Duties, Excise, CST , VAT, Additional Tax, TCS and Turn-Over Tax or any other statutory levies or taxes as applicable under the relevant Sale Tax/Excise Act/IT Act or any other act shall be charged extra to the successful bidder at the rate prevailing at the time of Delivery/Upliftment. Decision in regard to applicability of VAT/CST/Excise/TCS rates etc. as decided by Numaligarh Refinery Limited would be final and binding on the successful bidder(s) and bidders cannot claim / dispute on this matter.
 - ii. Payment against entire quantity (including taxes and duties as applicable) have to be deposited **within 15 (fifteen) calendar days from the date of issue of Sale Intimation letter** through RTGS in favour of Numaligarh Refinery Limited.
 - iii. For late payment, maximum 5 calendar days shall be allowed on payment of 1% of full material value as penalty.
 - iv. No part payment shall be allowed. Buyers have to make payment in full at one installment only.
 - v. If the last day of the stipulated dates for payments happens to be a holiday/ Weekly off, the payments shall be allowed on the next working day without application of delayed payment charges for the last day of payment.
 - vi. **Lifting shall be allowed only against full payment (including taxes and duties as applicable) made in advance.**
 - vii. If the successful bidder fails to pay the requisite amount of materials value within the stipulated period mentioned above, the Sale Intimation Letter issued to the customer/buyer shall be treated as cancelled and the customer/buyer shall have no claim over the lot thereafter.
- EMD of the bidder shall be forfeited. The bidder shall be put in the Holiday List of NRL for a period of one year.
- viii. On receipt of full payment including statutory taxes & duties and corresponding declarations if applicable , NRL shall issue Delivery Order against the particular lot to the successful buyer.
 - ix. All Payment (**except** EMD) has to be made through RTGS to NRL's account.
 - x. All payments are to be made as non interest bearing.

11. Bank details of Numaligarh Refinery Ltd. for payment through RTGS:

Name of Beneficiary	NUMALIGARH REFINERY LTD.
Bank's Name	STATE BANK OF INDIA
Bank Account No.	30006662772
Account Type	Cash Credit
Branch Name	Commercial Branch
Bank Address	2nd Floor, Bee Kay Tower , Ganeshguri , Guwahati – 781006
MICR Code	781002028
IFSC (RTGS/NEFT)	SBIN0004418
Branch Code	4418

12. Delivery Schedules:

The buyers needs to initiate and complete lifting and moving of the materials within 30 days time, from the issue of Delivery Order.

13. Statutory Taxes & Duties :

The buyer shall be responsible to pay all the statutory taxes & duties (Extra) at prevailing rate as declared by the respective State/ Central Government Authorities due in respect of this sale. If the buyer claims exemption/ concession is the statutory taxes, he shall furnish the necessary declaration and details in that respect. The rate of applicable taxes & duties is indicated in the price bid format. However, statutory taxes & duties shall be paid by the buyer at actual at the rates applicable at the time of delivery/upliftment. The buyer shall pay to NRL all the statutory taxes & duties and responsibility of deposition of taxes and duties to respective authorities shall lies with NRL

14. Delivery Conditions:

- (a) On receipt confirmation about full/total payments (along with total statutory taxes & duties and corresponding declarations, as applicable) by the buyer, NRL shall issue Delivery Order.
- (b) The buyers shall have to take delivery within **as per delivery schedule** mentioned above.
- (c) The deliveries shall be made on **“as is where is” and “No Complaint” basis**.
- (d) The buyer shall intimate NRL regarding date of lifting of the materials 02 (two) days in advance on normal working days of NRL except Friday, Saturday, Sunday and any holiday of NRL.
- (e) The buyers shall produce the original delivery order while reporting to NRL for lifting the concerned material.
- (f) **Transportation and loading shall be in the scope of the buyer.**
- (g) The disposal shall be done in day time on normal working days of NRL Corporate Office, Guwahati except Friday, Saturday, Sunday and any holiday of NRL Corporate Office, Guwahati. However, if the lifting of the materials needs to continue on Friday, then it shall be allowed if it is not a holiday. However, this shall be subject to approval from competent authority of NRL.
- (h) If the last day of the stipulated dates for deliveries happens to fall on the exceptions as mentioned in (g) above, the deliveries shall be allowed on the next working day without application of ground rent charges for the last day of delivery.
- (i) The materials shall be handed to the buyer on counting as per the UoM as notified in the tender.
- (j) If the buyer wish to take delivery of the items purchased, through his representative, he shall authorize his representative by a “Letter of Authority” which shall be presented in original to the concerned officer of NRL Corporate office, Guwahati.
- (k) The measurement / counting shall be countersigned by the buyer or his representative.
- (l) NRL reserves the right to unload the vehicle for inspection purpose, if it is suspected at any time that the purchaser has loaded the material(s) for which he is not purchaser or if the purchaser is found to carry excess material than that mentioned in the documents, NRL will be within the right to

detain the truck, unload the goods at the cost & expenses of the purchaser & terminate the contract forthwith.

(m) NRL shall refund to the buyer the equivalent amount without any interest arising out of shortfall in quantity to deliver, if the buyer had already paid the full amount for the same. The buyer shall not be entitled for any other claims or refund. The refund amount on shortfall per unit of a material shall be based on the Proportionate % as shown against the material in Annexure A to Annexure D divided by the quantity of that material as given in the Annexure to arrive at per unit price.

(n) Once the materials had been handed over, the buyer shall issue a No-Claim Certificate to NRL stating receiving of the complete materials as per the measurement / counting and no further claim from NRL.

(o) Delivery of respective lot shall be deemed to have completed only after issue of "No Objection/ No Due/ Completion Certificate" from the concerned Department of NRL.

(p) If the buyer having paid the full amount of his purchase money fails to remove the materials by the date(s) as specified in the Delivery Order, NRL may keep the goods at the buyers risk and charge the buyer in respect of ground rent @ ½ percent of the sale value per week subject to maximum of 5 % of sale value during which failure to take delivery of such goods continues. Such charges are to be paid before the goods or any parts thereof are removed. Thereafter the Sale Intimation Letter , Delivery Order will be treated as cancelled and an amount equal to the EMD plus ground rent @ ½ percent of the sale value (on pro rata basis) per week subject to maximum of 5 % of sale value for ground rent shall be forfeited from the buyer and the balance amount shall be refunded without interest. The buyer shall be put in the Holiday List of NRL for a period of one year. The buyer shall not be entitled for any compensation or damage or nor can claim any rights over the said materials and NRL may process for fresh sale of the said materials.

(q) The Buyer shall make good of all damage which may be caused to any property of NRL or third party's properties or of any other person by any act or default of the Buyer, his agents or employees, in connection with the removal of any of the goods.

All safety Regulations should be followed by the buyer and their men in removing the items. Any injuries to workers employed by the buyer while removing /transport of the items and any risk / liabilities (included under Workmen's Compensation Act etc.) arising out of the same, will be the liability of the buyer and not of NRL. The buyer shall indemnify NRL against all liabilities/demurrage claims arising out of non-compliance by the buyer of all statutory requirements currently in force or made applicable subsequently. The buyer will keep NRL indemnified against all damage / claims arising of the aforesaid and to that effect the buyer shall submit an Indemnity Bond to NRL.

(r) The buyers shall abide by and will be responsible to follow all the Labour Laws in respect of persons engaged by them. NRL shall not be responsible for any claims raised by their personnel in respect to upliftment of the materials as per this tender.

(s) The buyer shall not be entitled to resell any lot or part of a lot while the goods are still lying within the premises of NRL or its rented Warehouse and no delivery would be effected by NRL to any person other than the purchaser. Delivery order, Delivery Challan etc. shall be made in the name of the actual buyer only.

(t) On submission of copy of the Delivery Order & Gate Pass, the concerned Department of NRL shall issue Tax/ retail Invoices to the buyers.

(u) The goods shall be and remain in every respect at the risk of the Buyer from the date of Issue of

'Delivery Order' and NRL shall not be under any liability for natural deterioration, preservation etc. thereafter from that date.

(v) Delivery Location : Numaligarh Refinery Limited
Guwahati, Assam
(From Office, Officer's Mesh I & II)

15. Please note that there are 47 nos. of UPS batteries in this disposal. The bidder must have proper facility to dispose these batteries or have tie up with parties having such facility.

16. If some discrepancies are found between the RATES in FIGURES and WORDS shown in the Priced Bid, the highest of the rates written in figure and words shall be taken as correct.

17. Termination of Contract

NRL reserves the right to terminate the contract (Sale Intimation Letter, Delivery Order) any time by giving three days notice on the following ground :

- Unsatisfactory execution or performance of the contract by the buyer.
- For improper behavior of the buyer or breach of the terms and conditions of the contract.

Decision of NRL to terminate the contract (Sale Intimation Letter) shall be final and binding and no claims from the buyer for damages and compensation shall be entertained. In the event of the buyer or his agent or servant committing or attempting to commit theft, fraud, dishonesty, threatening or gross misbehavior in connection with the subject matter of the Sale Intimation Letter/ Delivery Order, or any other connection whatsoever concerning the business of NRL, Numaligarh Refinery Limited shall be entitled to terminate the contract (Sale Intimation Letter, Delivery Order) forthwith at its sole discretion and take any other action deemed fit including holiday listing.

18. The term customer/bidder/buyer are tantamount in context to this proposal.

ARBITRATION :

Arbitration Clause for PSEs/ Govt. Deptt (except a dispute or difference concerning the Railways, Income-Tax, Custom and Excise Duties)

In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either for Arbitration to the sole arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in -charge of the Department of Public Enterprises. The arbitration and Conciliation Act, 1996 shall not be applicable to Arbitration under this clause. The award of the arbitration shall be binding upon the parties to the dispute, provided, however any party aggrieved by such award may make a further reference for setting aside or revision of the award to the law Secretary, Department of Legal Affairs, Ministry of Law & Justices, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary/ Additional Secretary, when so authorized by the Law Secretary, whose decision shall bind the parties finally and conclusively. The parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator.

Arbitration Clause for others:

a) Any dispute or difference of any nature whatsoever, any claim, cross-claim, counter-claim or set off of the COMPANY against the Contractor or regarding any right, liability, act, omission on account of any of the parties hereto arising out of or in relation to his agreement shall be referred to the sole Arbitration of the Managing Director of the COMPANY or of some officer of the COMPANY who may be nominated by the Managing Director. The Contractor will not be entitled to raise any objection to any such arbitrator on the ground that the arbitrator is an Officer of the COMPANY or that he has dealt with the matters to which the contract relates or that in the course of his duties as an Officer of the COMPANY he had expressed views on all or any other matters in dispute or difference. In the event of the arbitrator to whom the matter is originally referred being transferred or vacating his office or being unable to act for any reason, the Managing Director as aforesaid at the time of such transfer, vacation of office or inability to act may in the discretion of the Managing Director designate another person to act as arbitrator in accordance with the terms of the agreement to the end and intent that the original Arbitrator shall be entitled to continue the arbitration proceedings notwithstanding his transfer or vacation or office as an Officer of the COMPANY if the Managing Director does not designate another person to act as arbitrator on such transfer, vacation of Office or inability of original arbitrator. Such persons shall be entitled to proceed with the reference from the point at which it was left by his predecessor. It is also a term of this contract that no person other than the Managing Director or a person nominated by such Managing Director of the COMPANY as aforesaid shall act as arbitrator, hereunder. The award of the arbitrator so appointed shall be final conclusive and binding on all parties to the agreement subject to the provisions of the Arbitration Act, 1940 or any statutory modification or re-enactment thereof any the rules made thereunder for the time being in force shall apply to the arbitration proceedings under this clause.

b) The award shall be made in writing and published by the Arbitrator within two years after entering upon the reference or within such extended time not exceeding further twelve months as to sole Arbitrator shall by a writing under his own hands appoint. The parties hereto shall be deemed to have irrevocably given their consent to the Arbitrator to make an publish the award within the period referred to hereinabove and shall not be entitled to raise any objection or protest thereto under any circumstances whatsoever.

c) The arbitrator shall have power to order and direct either of the parties to abide by, observe and perform all such directions as the arbitrator may think fit having regard to the matters in difference i.e. dispute before him. The arbitrator shall have all summary powers and may take such evidence oral and / or documentary, as the arbitrator in his absolute discretion thinks fit and shall be entitled to exercise all powers under the Arbitration Act, 1940 including admission of any affidavit as evidence concerning the matters in difference i.e. dispute before him.

d) The parties against whom the arbitration proceedings have been initiated, that is to say, the Respondents in the proceedings, shall be entitled to prefer a cross-claim, counter-claim or set off before the Arbitrator in respect of any matter an issue arising out of or in relation to the Agreement without seeking a formal reference of arbitration to the Managing Director for such counter-claim, cross or set off and the Arbitrator shall be entitled to consider and deal with the same as if the matters arising there from has been referred to him originally and deemed to form part of the reference made by the Managing Director.

- e) The arbitrator shall be at liberty to appoint, if necessary any accountant or engineering or other technical person to assist him and to act by the opinion so taken.
- f) The arbitrator shall have power to make one or more awards whether interim or otherwise in respect of the dispute and difference and in particular will be entitled to make separate awards in respect of claims or cross-claims of the parties.
- g) The arbitrator shall be entitled to direct any one of the parties to pay the costs of the other party in such manner and to such extent as the arbitrator may in his discretion determine and shall also be entitled to require one or both the parties to deposit funds in such proportion to meet the arbitrators expenses whenever called upon to do so.
- h) The parties hereby agree that the courts in the town of Golaghat, Assam, India alone shall have jurisdiction to entertain any application or other proceedings in respect of anything arising under this agreement and any award or awards made by the Sole Arbitrator hereunder shall be filed in the concerned courts in the town of Golaghat, Assam, India only.

Annexure – A**List of idle Assets lying at officer's Mess-I**

VAT @ 14.5%

Sl.No	Asset No	Asset Description	UOM	Qty	Proportionate % in terms of value
1	6011508	Aquaguard	Nos	1	14.14
2	6011014	Voltas AC outdoor unit	No	1	43.26
3	6011004	Voltas window AC	No	1	0.01
4	6011514	Carrier make AC indoor Unit	No	1	0.01
		AC outdoor Unit	No	1	0.01
5	N/A	AC outdoor unit	No	1	0.01
		carrier make AC indoor Unit	No	1	0.01
6	6010985	Samsung TV 29"	No	1	29.58
7	N/A	Vaccum Cleaner	Nos	1	0.01
8	6150033	Wall mounting Fan Sec-02	Nos	2	0.01
9	6170142	TV Trolley	Nos	2	0.01
10	N/A	Stabilizer	Nos	1	0.01
11	N/A	Stabilizer	Nos	1	0.01
12	N/A	Voltage stabilizer-Venus	Nos	1	0.01
13	N/A	Voltage stabilizer-Indo	Nos	1	0.01
14	6011005	Window AC	Nos	5	0.03
15	N/A	Usha OTG	Nos	1	0.01
16	6150345	Geyser	Nos	3	0.02
17	N/A	Exhust Fan	Nos	1	0.01
18	N/A	Samsung TV- Portable	Nos	1	0.01
19	6011141	BPL TV-21"	Nos	1	0.01
20	N/A	Electrolex AC Split(Indoor unit)	Nos	1	0.01
21	6010204	Generator	Nos	1	12.86
22	6010984	Godrej Freeze	Nos	1	0.01
23	6150356	Birla make mixer grinder	Nos	1	0.01
24	6150346	Bajaj Geyser	Nos	1	0.01
25	N/A	02/034/02/003/0389-Bajaj	Nos	1	0.01
26	6150347	Cromton Greaves Geyser	Nos	1	0.01
27	N/A	Stabilizer	Nos	1	0.01

Annexure – B**List of idle Assets lying at officer's Mess-II**

VAT @ 14.5%

Sl.No	Asset No	Asset Description	UOM	Qty	Proportionate % in terms of value
1	6010984	Godrej Freeze	Nos	1	16.67
2	6170140	Birla make Mixer grinder	Nos	1	16.67
3	6150348	Bajaj Geyser	Nos	1	16.67
4	N/A	02/034/02/003/0389-Bajaj	Nos	1	16.67
5	6150349	Crompton Greaves Geyser	Nos	1	16.67
6	6010240	Stabilizer	Nos	1	16.67

Annexure – C**List of idle Assets Lying at Guwahati office**

VAT @ 14.5%

Sl.No	Asset No	Asset Description	UOM	Qty	Proportionate % in terms of value
1	6150020	Stabilizer	Nos	1	0.0003
2	6010200	Stabilizer-Bluebird	Nos	1	0.7725
3	6150021	Stabilizer-Bluebird	Nos	1	0.0003
4	6150103	Stabilizer	Nos	1	0.0003
5	6010698	Stabilizer	Nos	1	0.0003
6	6150064	AC Stabilizer-8KVA Indo make	Nos	1	0.0003
7	6010039	Voltage Transformer 2KVA-uniline	Nos	1	0.0003
8	N/A	LQ1050DX	Nos	1	0.0003
9	N/A	SMPS-Accord	Nos	1	0.0003
10	6012385	Accord EPABX	Nos	1	11.7236
11	6010991	Electrolux outdoor unit	Nos	1	3.3102
		Split AC indoor unit-Electrolux 2T	Nos	1	0.0003
12	6010992	Split AC indoor unit-Lloyds 2T	Nos	1	3.3102
13	6010993	Split AC indoor unit-Lloyds 2T	Nos	1	3.3102
14	6010997	Voltas AC outdoor unit	Nos	1	0.0003
15	N/A	UPS Battery	Nos	47	0.0155
16	6011008	Split AC indoor unit Carrier	Nos	1	0.0003
17	6010994	Split AC indoor unit	Nos	1	3.5292
18	N/A	LG AC outdoor unit	Nos	1	0.0003
19	6150357	Stabilizer	Nos	1	0.0003

20	N/A	Usha water Cooler	Nos	1	0.0003
21	6010996	Electrolux outdoor unit AC	Nos	1	0.0003
		Electrolux indoor unit	Nos	1	0.0003
22	6010998	Voltas AC outdoor unit	Nos	1	0.0003
		Voltas AC 2T indoor unit	Nos	1	0.0003
23	6012117	LG AC indoor unit 2T	Nos	1	5.4729
24	6012128	Electrolux AC indoor unit 2T	Nos	1	5.4805
25	N/A	E/Fan Crompton Greaves	Nos	1	0.0003
26	N/A	E/Fan Crompton Greaves	Nos	1	0.0003
27	N/A	E/Fan Crompton Greaves	Nos	1	0.0003
28	N/A	E/Fan	Nos	1	0.0003
29	N/A	E/Fan	Nos	1	0.0003
30	6150511	E/Fan	Nos	1	0.0003
31	6012126	Logicool AC indoor unit	Nos	1	5.6636
32	6011065	AC Carrier indoor unit	Nos	1	0.0003
33	6011006	AC Carrier indoor unit	Nos	1	0.0003
34	N/A	E/Fan	Nos	1	0.0003
35	6150059	Stabilizer Voltas	Nos	1	0.0003
36	N/A	Stabilizer-Silpa	Nos	1	0.0003
37	N/A	Venus stabilizer	Nos	1	0.0003
38	N/A	Bluebird stabilizer	Nos	1	0.0003
39	N/A	Delite Stabilizer	Nos	1	0.0003
40	N/A	Power technology Stabilizer	Nos	1	0.0003
41	6011064	Godrej Freeze	Nos	1	0.0003
42	6010239	Stabilizer	Nos	1	0.0003
43	302017	Carrier AC indoor unit	Nos	1	0.0003
44	6011008	AC indoor unit carrier	Nos	1	0.0003
45	6011007	Window AC carrier	Nos	7	0.0023
46	N/A	Carrier Ducting AC	Nos	1	0.0003
47	N/A	LG outdoor unit	Nos	2	0.0007
48	5057573	Wooden Almirah	Nos	1	0.0003
49	5059192	Wooden side Rack	Nos	1	0.0003
50	5057571	Wooden Almirah	Nos	1	0.0003
51	5057572	Wooden Almirah	Nos	1	0.0003
52	5056773	Wooden Rack	Nos	1	0.0003
53	5060018	Wooden filing cabinet	Nos	2	0.0007
54	5152043	Wooden Table	Nos	1	0.0003
55	5070001	Wooden filing cabinet	Nos	1	0.0003
56	6160412	LG microwave Oven	Nos	1	0.4400
57	N/A	RO MPD delivery end	Nos	7	0.0023
58	N/A	RO MPD delivery end	Nos	8	0.0026
59	N/A	Light	Nos	18	0.0059
60	N/A	Key ring	Bags	2	0.0007
61	6010184	Spiral Binding Machine	Nos	1	0.0003

62	N/A	Display stand	Nos	5	0.0016
63	N/A	Aluminium sample container	Nos	21	0.0069
64	N/A	MS Valve 2"	Nos	3	0.0010
65	N/A	Brass Valve 1/2"	Nos	2	0.0007
66	N/A	Main Switch	Nos	1	0.0003
67	N/A	Misc.metal scrap	Bags	14	0.0046
68	N/A	Air pressure Meter quick air	Nos	1	0.0003
69	N/A	Electric Pump	Nos	4	0.0013
70	6011005	AC window	Nos	1	0.0003
71	5054943	Wooden Table	Nos	1	0.0003
72	5152061	Wooden Table	Nos	1	0.0003
73	N/A	Steel side rack	Nos	1	0.0003
74	5011460	Wooden file rack	Nos	2	1.5507
75	5059181	Wooden side rack	Nos	1	0.0003
76	5152045	wooden Table	Nos	1	0.0003
77	N/A	Steel store well	Nos	1	0.0003
78	5010065	Book Shelf	Nos	1	0.3975
79	N/A	Godrej Storewell	Nos	1	0.0003
80	N/A	Steel storewell	Nos	1	0.0003
81	5011850	Steel file cabinet	Nos	1	2.3032
82	N/A	Paper sheeing machine	Nos	1	0.0003
83	N/A	Cooler	Nos	1	0.0003
84	N/A	Table light frame	Nos	81	0.0267
85	6150365	stand fan	Nos	14	0.0007
86	6150366	stand fan	Nos		0.0007
87	6150382	stand fan	Nos		0.0007
88	6150383	stand fan	Nos		0.0007
89	6150384	stand fan	Nos		0.0007
90	6150385	stand fan	Nos		0.0007
91	6150101	stand fan	Nos		0.0007
92	6150530	wall mounting fan	Nos	40	0.0132
93	N/A	Ceiling fan	Nos	11	0.0036
94	N/A	Exhaust fan	Nos	4	0.0013
95	5060588	Cabinet Box	Nos	1	12.0809
96	N/A	Elect.casing caping	Bundle	6	0.0020
97	N/A	Server Box	Nos	1	0.0003
98	N/A	RO Automation	Nos	1	0.0003
99	N/A	Hose pipe of MDP	Nos	3	0.0010
100	N/A	Hose pipe of mDP with handle	Nos	1	0.0003
101	N/A	Ms scrap distribution board	Nos	1	0.0003
102	N/A	V-SAT	Nos	1	0.0003
103	N/A	Aluminium door and window frame	Truck	1	0.0003
104	6010990	Carrier AC indoor/outdoor unit	Nos	1	3.5292
105	6011006	Carrier AC indoor/outdoor unit	Nos	1	0.0003

106	6010995	AC carrier indoor / outdoor unit	Nos	1	3.5292
107	6011013	Carrier AC indoor/outdoor unit	Nos	1	14.7798
108	6010998	Carrier AC indoor/outdoor unit	Nos	1	0.0003
109	6011012	Carrier AC indoor/outdoor unit	Nos	1	14.7798
110	6011009	Carrier AC indoor/outdoor unit	Nos	1	0.0003
111	6010999	Carrier AC indoor/outdoor unit	Nos	1	3.9151

Annexure – D

List of idle Assets Lying at Guwahati office

VAT @ 5%

Sl.No	Asset No	Asset Description	UOM	Qty	Proportionate % in terms of value
1	6011225	Ricoh FT-5632 Xerox	Nos	1	35.408
2	6013070	Printer canon Image plus MF 8180C-Colour	Nos	1	27.195
3	6010198	EPABX Box	Nos	1	0.001
4	6010165	EPABX-LG Aria-130	Nos	1	0.001
5	6061360	UPS	Nos	1	0.001
6	6150063	UPS (625VA) Uniline	Nos	1	0.001
7	6060808	HP Printer(PL Baruah office)	Nos	1	0.506
8	6060779	Wipro dot matrix printer	Nos	1	0.001
9	6060720	Epson LQ1150 marketing opffice	Nos	1	0.422
10	6060172	CPU Wipro Intel Dual Core 2	Nos	1	0.001
11	6061306	CPU Wipro P-4	Nos	1	1.022
		Key Board	Nos	2	0.001
		Wipro & Acer Monitor	Nos	1	0.001
12	6060907	HP Scanner 3400C	Nos	1	0.001
13	N/A	Monitor Wipro,Acer	Nos	5	0.003
14	6011225	Canon Xerox Machine 6130	Nos	1	35.408
15	6061360	UPS Uniline	Nos	1	0.001
16	6150067	UPS Orion	Nos	1	0.001
17	6151226	Emerson UPS	Nos	1	0.001
18	6010073	Slide Projector	Nos	1	0.001
19	6150071	Server UPS Uniline	Nos	1	0.001
20	N/A	HP Copier	Nos	1	0.001
21	N/A	Ro Submisible Pump	Nos	21	0.013
22	N/A	Dot matrix Printer Epson	Nos	1	0.001
23	N/A	Keyboard	Nos	1	0.001
24	6150075	UPS Uniline	Nos	1	0.001

25	N/A	Compaq Monitor	Nos	1	0.001
26	6060173	Wipro CPU	Nos	1	0.001
27	N/A	Oil Filter	Nos	6	0.004
28	N/A	Spare Parts of Plug/Pipe	Nos	7	0.004
29	6011930	Fax Machine	Nos	1	0.001
30	6150091	UPS	Nos	1	0.001
31	N/A	50 pairs Telephone Box	Nos	1	0.001

CONTACT INFORMATION

Numaligrah Refinery Limited	
Numaligarh Refinery Limited PO - Numaligarh Refinery Project Dist.: Golaghat, Assam, India PIN- 785699	1. Mr Pankaj Kr Saikia Email : pankaj.saikia@nrl.co.in Intercom:3636 Phone : 03776265562 Mobile :9435054259 Fax No. : 03776265514
Numaligarh Refinery Limited 122A, G S Road, Christianbasti Guwahati – 781005, Assam Phone : 0361-2203140,2203147	3. Mr Rajib Bhattacharyya Email : rajib.bhattacharyya@nrl.co.in Numaligarh Refinery Limited 122 A, G S Road, Christianbasti Guwahati - 781005 Phone : (0361) 2203140,2203147 Fax No. (0361) 2203146 4. Mr Prabhat Baishya Email : prabhat.baishya@nrl.co.in Numaligarh Refinery Limited 122 A, G S Road, Christianbasti Guwahati - 781005

PRICED OFFER

REFERENCE NO. : WH/DISPOSAL/14

DISPOSAL TITLE : Disposal of VARIOUS IDLE ASSETS OF NRL GUWAHATI by Numaligarh Refinery Limited

Sl No	Material Description	Unit of Measurement (UoM)	Quantity	Offered Rates totaling for all the Items as per the Annexures ()	
				In Figure	In Words
1	Idle Assets as per Annexure – A	Numbers	1 (One)		
2	Idle Assets as per Annexure – B	Numbers	1 (One)		
3	Idle Assets As per Annexure – C	Numbers	1 (One)		
4	Idle Assets as per Annexure – D	Numbers	1 (One)		

Taxes and Duties :

Taxes and Duties will be as per prevailing rates as applicable at the time of invoicing. Current rates applicable are as follows :

- Assam VAT @ 14.5% (Sl no 1, 2 , 3) & 5 % for sl no 4 for sale within the state of Assam OR
- CST 2.00% against Form C and VAT (Assam) without form C
- Note: All taxes as applicable shall be extra.
- Transportation in buyers scope. Loading /Unloading in buyers scope.

Place :

Signature of the bidder

Date :

Name and Address of the Bidder :

Official seal :