

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA UNDERTAKING

**TENDER DOCUMENT FOR– “RATE CONTRACT FOR
SUPPLY OF BELTS AT NRL”**

(Tender No. OC01000163/PRA)

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER (NIT)

1. Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian supplier for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Bid-Qualification Criteria(BQC) and Technical Requirement for Belts indicated below:

Rate Contract for supply of Belts at NRL Site. (Tender No : OC01000163/PRA)	Tender Publishing Date:	30.03.2017 (12.05 Hours)
	Document Download/ Sale Date:	30.03.2017 (12.05 Hours)
	Seek Clarification Start Date:	30.03.2017 (12.05 Hours)
	Seek Clarification End Date:	13.04.2017 (12.05 Hours)
	Bid submission start date:	30.03.2017 (12.05 Hours)
	Bid submission close date (i.e. Bid Due Date)	19.04.2017 (11.00 Hours)
	Bid Opening Date:	20.04.2017 (11.00 Hours)

2. **CONTRACTUAL PERIOD:** The rate contract shall remain valid for 02 years (i.e. for initial period of 01 year from the date of award with a provision for extension by another 01 year). The contract shall be followed by release order, from time to time, as per actual requirement and the successful bidder shall accordingly execute the supply the items on Door delivery basis at NRL Site, Numaligarh within 01 month of issue of release order. Rates of items shall be firm and fixed during entire validity of the Rate Contract (i.e. 02 year period).
3. **BID QUALIFICATION CRITERIA (BQC):**
- The bidder shall be a manufacturer of belt and must submit all necessary certificates to prove his claim. In case of dealer, the vendor must submit valid dealership certificate and a mail from the manufacturer to support their claim.
 - The bidder must confirm all the Technical requirement for belt (as mentioned below) in the tender and shall submit all the necessary documents, including past purchase order copies of supplying to any other PSU along with performance certificate, along with the tender documents otherwise his offer shall be rejected without any further communication.
4. **TECHNICAL REQUIREMENT FOR BELTS:**
- Belts should be antistatic as per ISO 9563-1990.
 - Supply should be accompanied by MTC and relevant certificates as regards Physical properties.
 - Items being having Shelf life, supplied materials should not be manufactured 06 months prior to date of PO.
 - Belts should be of make Fenner, SKF, Gates make only. For any other make offer should be backed by credentials of supplying to other PSU in last 5 years and performance certificates.
 - The belts should be interchangeable as per the details provided against individual codes.
 - Interchangeability and guarantee or interchangeability certificate should be provided along with supply.
 - The material shall be delivered within one month from the date of the purchase order.
5. **EVALUATION OF OFFERS :** Tender shall be evaluated on ‘Item wise Lowest Offer Basis’.

6. **SUBMISSION OF E-BID:**

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I : Techno-commercial / Unpriced Bid
- ii) PART - II : Price Bid

Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in
- iv) Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The Toll free contact number for the helpdesk is 1800 3070 2232.
- v) **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**

7. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of BQC.
- b) Compliance to Technical Requirement for Belts.
- c) Agreed Terms & Conditions (ATC) duly filled, signed & stamped. **The commercial terms & conditions should not be repeated in the offer.**
- d) Vendor Details as per Format enclosed.
- e) In case bidder is Micro & Small Enterprise (MSE), EM-II Certificate & Indemnity Bond as per clause no. 09 of NIT below for availing Benefit to MSE.

8. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

- (a) BoQ/Priced Bid “in “XLS” format as per instructions provided.

Note:

- (i) *Bidder to quote Unit Price (Ex-works), P&F Charge (in %), Freight Charge (in %), Transit Insurance Charge (in %), Rate of Excise Duty (in %), Rate of CST against Form-C/ VAT (in %), Cenvat Benefit (in %) only in online BoQ/Priced Bid in “XLS” format strictly as per instructions provided. Charges quoted elsewhere shall be ignored and will not be taken into consideration.*

- (ii) **Transportation and Transit Insurance up to NRL Site is in vendor’s scope. Vendor to quote transportation charge and Transit Insurance charge in terms of ‘percentage’ in BoQ/ priced bid. Incase bidder does not accept the scope of Transportation and Transit Insurance in their scope; their offer shall be treated as incomplete and will be rejected.**

- (iii) *Assam Entry Tax is on NRL’s account. (Applicable rate is 2% on landed cost; which will be loaded during evaluation).*

9. **TENDERS FROM MICRO AND SMALL ENTERPRISES (MSEs):**

This tender is guided by the Public Procurement Policy for Micro and Small Enterprises (MSEs) notified by the Government under the Micro, Small and Medium Enterprise Development Act, 2006, which came into effect from 1st April, 2012. The Ministry of MSME published an order known as Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012 under which Micro and Small Enterprises (MSEs) shall be entitled for benefits, subject to terms and conditions as per ANNEXURE “X” enclosed.

10. **GENERAL:**

- i) Bidder should not be under liquidation, court receivership or similar proceedings. Bidder to submit the self certificate in this regard.
- ii) Agencies submitting their bids shall not be on Holiday list of NRL.
- iii) Consortium/Joint venture bids shall not be accepted.
- iv) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- v) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- vi) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: 29.03.2017

**GM (Commercial & Legal)
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