

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA UNDERTAKING

**TENDER DOCUMENT FOR– “ANNUAL RATE CONTRACT
(ARC) FOR SUPPLY OF NON-ASBESTOS FIRE &
WELDING BLANKET AT NRL”**

(Tender No. OC06000021/PRA)

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



NUMALIGARH REFINERY LIMITED NOTICE INVITING TENDER (NIT)

- Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian supplier for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Bid- Qualification Criteria (BQC) of the tender document.

Annual Rate Contract for supply of Non- Asbestos Fire & Welding Blanket at NRL Site. (Tender No : OC06000021/PRA)	Tender Publishing Date:	27.03.2017 (12.05 Hours)
	Document Download/ Sale Date:	27.03.2017 (12.05 Hours)
	Seek Clarification Start Date:	27.03.2017 (12.05 Hours)
	Seek Clarification End Date:	11.04.2017 (12.05 Hours)
	Bid submission start date:	27.03.2017 (12.05 Hours)
	Bid submission close date (i.e. Bid Due Date)	17.04.2017 (11.00 Hours)
	Bid Opening Date:	18.04.2017 (11.00 Hours)

- CONTRACTUAL PERIOD:** This Rate Contract shall have a contractual period of 01 (one) year from the date of award. The contract shall be followed by release order, from time to time, as per actual requirement and the vendor shall accordingly execute the supply.
- ITEM DESCRIPTION AND ESTIMATED QUANTITY FOR 1 YEAR:**

Material Code	Item description	Estimated Requirement for one year**
A-FISF-0007	<u>NON ASBESTOS Fire & Welding Blanket:</u> Blanket made of CERAMIC Cloth with SS 304 Wire Braided reinforced.Weight of the blanket of 15 Mtr. x1Mtr roll .Thickness of Blanket will be 3mm.Width of Blanket will be 1mtr.Temperature Resistance 1260 degree Centigrade. Blanket shall have special coating for Durability and heat resistance. VERMACULLATE coating in both side of the blanket. Weight of the Roll: between 15-30 Kg Each No of Roll Shall be 15 Mtr X 1 Mtr.	50 nos.

***** Quantity mentioned above are estimated requirement for 1 year, which is indicative only. Actual requirement shall vary as per consumption. Rate of item to be quoted in BoQ shall be firm and fixed during validity period of the Rate Contract (i.e. 01 year period). Annual Rate Contract (ARC) will be lined up with the successful bidder. Separate Release Order against the Rate Contract shall be issued time to time based on the actual requirement arises within the validity period of Rate Contract. Minimum quantity for each release order will be 15 nos. of Roll. Successful bidder after receipt of release order needs to deliver the quantity on Door delivery basis at NRL Site, Numaligarh within 01 month of issue of release order.***

4. **TERMS AND CONDITIONS OF THE ANNUAL RATE CONTRACT (ARC):**

- i) Agency has to supply the material as per specification mentioned against its item with relevant documents (IS/EN etc. certificate wherever required). Quantities mentioned are estimated requirement for 1 year, which is only indicative. Actual requirement shall vary as per consumption.
- ii) **Bids from agent / agent's representatives or trading companies will not be accepted, unless backed by valid Letter of Authorization from a manufacturer.**
- iii) The quantity mentioned in the Tender for Rate contract is approximate quantity for 01 year. Bidder has to supply as per requirement of NRL. Release Order will be placed on requirement basis. The successful supplier will have to meet all the requirements of the terms and condition, and immediately on the receipt of the Release orders and in any case within a maximum period of one month days from the date of issue of supply order.
- iv) **Rate of item shall be firm and fixed during validity of the Rate Contract (i.e. 01 year period). No claim for compensation or loss due to fluctuations in prices or any other reasons/ causes will be entertained during the period of contract.**
- v) Agency has to mention the manufacturing date of supplied material and it should not exceed more than 6 months from the date of delivery. The shelf life of the material to be furnished (wherever applicable).
- vi) It will be the responsibility of the successful bidder to supply the item in accordance with release order within stipulated time frame & of quality, otherwise, NRL may seek compensation on account of the same as per terms and conditions.
- vii) The contract can be terminated at the risk and cost of the vendor at any point of time during the contractual period, if the services are found not satisfactory.

5. **EVALUATION OF OFFERS** : Tender shall be evaluated on 'Lowest Offer Basis'.

6. **BID-QUALIFICATION CRITERIA:**

- Agency should be manufacturer or authorized dealer for the quoted item.
- Agency shall have the experience of supplying PPE and/or spares of fire fighting equipments in the last five years.

In support of the above criteria, the bidder shall submit the relevant documents along with the un-priced techno-commercial bid.

NOTE: *The intending bidders shall have to furnish proof of their pre-qualification along with their Un-priced Techno-commercial bid. Bid Qualification Criteria (BQC) will be checked at the time of techno-commercial evaluation of the offer. Bidders are to know that no further communication will be done to ascertain their Bid Qualification. The offers with incomplete /irrelevant documents / anomalies may be straightway rejected without any communication.*

7. **SUBMISSION OF E-BID:**

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I : Techno-commercial / Unpriced Bid
- ii) PART - II : Price Bid

Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in
- iv) Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The Toll free contact number for the helpdesk is 1800 3070 2232.
- v) **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**

8. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of BQC.
- b) Agreed Terms & Conditions (ATC) duly filled, signed & stamped. **The commercial terms & conditions should not be repeated in the offer.**
- c) Technical Terms & Conditions duly signed & stamped.
- d) Vendor Details as per Format enclosed.
- e) In case bidder is Micro & Small Enterprise (MSE), EM-II Certificate & Indemnity Bond as per clause no. 10 of NIT below for availing Benefit to MSE.

9. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

- (a) BoQ/Priced Bid “in "XLS" format as per instructions provided.

Note:

- (i) *Bidder to quote Unit Price (Ex-works), P&F Charge (in %), Freight Charge (in %), Transit Insurance Charge (in %), Rate of Excise Duty (in %), Rate of CST against Form-C/ VAT (in %), Cenvat Benefit (in %) only in online BoQ/Priced Bid in "XLS" format strictly as per instructions provided. Charges quoted elsewhere shall be ignored and will not be taken into consideration.*
- (ii) *Transportation and Transit Insurance up to NRL Site is in vendor's scope. Vendor to quote transportation charge and Transit Insurance charge in terms of 'percentage' in BoQ keeping in view the following:*
 - **Total Indicative Quantity of ARC for 01 year: 50 nos. of Roll.**
 - **Minimum Release order quantity: 15 nos. of Roll.**

Incase bidder does not accept the scope of Transportation and Transit Insurance in their scope; their offer shall be treated as incomplete and will be rejected.

- (iii) *Assam Entry Tax is on NRL's account. (Applicable rate is 2% on landed cost; which will be loaded during evaluation).*

10. **TENDERS FROM MICRO AND SMALL ENTERPRISES (MSEs):**

This tender is guided by the Public Procurement Policy for Micro and Small Enterprises (MSEs) notified by the Government under the Micro, Small and Medium Enterprise Development Act, 2006, which came into effect from 1st April, 2012. The Ministry of MSME published an order known as Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012 under which Micro and Small Enterprises (MSEs) shall be entitled for benefits, subject to terms and conditions as per ANNEXURE “X” enclosed.

11. **GENERAL:**

- i) Bidder should not be under liquidation, court receivership or similar proceedings. Bidder to submit the self certificate in this regard.
- ii) Agencies submitting their bids shall not be on Holiday list of NRL.
- iii) Consortium/Joint venture bids shall not be accepted.
- iv) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- v) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- vi) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: 27.03.2017

**GM (Commercial & Legal)
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