

Expression of Interest (EOI) to identify prospective Distributors/Dealers for setting up a LPG bottling plant utilizing bulk LPG produced at NRL's refinery at Numaligarh in Golaghat District of Assam

Numaligarh Refinery Limited(NRL) intends to invite Expression of Interest (EOI) from interested Domestic/International organizations/companies to build own and operate (BOO) LPG bottling plant within a radius of 50 KM of Guwahati city.

1. Background :-

NRL has embarked on a major integrated Refinery Expansion Project to triple its capacity from 3 MMTPA to 9 MMTPA with estimated capex outlay of Rs. 28,000 crores. The project also includes setting up of a Crude Oil Import Terminal at Pardeep Port in Odisha and laying of about 1640 KM of pipeline for transportation of imported Crude Oil to Numaligarh. The project is scheduled to commission by early 2025.

Post expansion, LPG production in NRL shall be approx. 500 TMTPA . NRL shall have it own LPG bottling plant of capacity 120 TMTPA at Dabi Dubi in Golaghat district of Assam where bulk LPG will be fed through pipeline from the refinery.

2. NRL's proposed POL terminal and bottling plant at Singhimari

NRL is planning to build one POL (Petroleum OIL & Lubricant) terminal at a place called Singhimari near Guwahati city over a plot of land measuring approx. 250 bighas. The capacity of the proposed terminal is expected to be 0.7 MMTPA. There is a provision to build one LPG bottling plant of capacity 60 TMTPA beside the POL terminal .

Bulk LPG will have to be transported from NRL LPG plant located in Dabidubi to the proposed bottling plant through NRL's registered transporters.

3. Objective of this EOI

- I. This EOI is floated to identify prospective agencies to build own and operate (BOO) LPG bottling plant at NRL's identified land or land provided by agencies within 50 KM radius of Guwahati city, Assam for at least 25 years.
- II. Bottling assistance required for approximately 60 TMT of LPG annually by operating in a double shift. However, initially the quantity will be less and will gradually increase depending upon the requirement, this quantity may vary over the years. The bulk LPG to be supplied from NRLs' LPG terminal in LPG bullets located in Dabidubi .
- III. Applicants should meet the below mentioned criteria under all the three categories i.e. Experience, Infrastructure and Financial as on the closing date of the EOI.

4. Land selection for the proposed bottling plant

Interested agencies can select any one of the following options,

A. OPTION 1:-

- NRL's own land located at Singhimari Village, Hajo- Amingaon Road, Hajo Revenue Circle, Dist.: Kamrup, Assam, Pin Code: 781104

B. OPTION 2:-

- Bidder to construct the bottling plant on their own or leased land within a radius of 50 KM of Guwahati city.

C. OPTION 3 :-

- Both the above options are acceptable

Assurance to arrange suitable land(within 50 km radius of Guwahati) will suffice for option B & C ./ Area of land for B & C /approachable from highway

5. Facilities to be developed as per relevant OISD and PESO guidelines with all the statutory requirements (Capacity of the bottling plant is 60 TMTPA)

- Bidders responsibility will commence from unloading of bulk LPG
- Storage facility of the bulk LPG received.
- Automatic Carousal system
- Conveyor system
- Pipelines for LPG/water/air
- Fire fighting facility – fire pump house , hydrant lines/DG set
- Fire control system
- Water Tanks
- Complete Electrical system (transformer/substation etc.)
- Plant and area lighting
- LPG Pumps/LPG compressors /Pneumatic Control
- Cylinder unloading shed
- Cylinder loading shed
- Cylinder storage area shed
- Security, admin & amenities area
- Control room /inspection platform
- Parking area

6. End to end operation and maintenance of LPG bottling plant of capacity 60 TMTPA

- Trained manpower for operation and maintenance of the plant
- Manpower for loading and unloading of cylinders
- Bottling of cylinders (type of cylinders to be bottled are 14.2 kg , 19 kg , 5 kg , 40 kg , industrial type)
- Mandatory safety checking of the cylinders
- Repair and maintenance of the plant

7. Requirements of the Applicants:

- A. Experience: With respect to experience, Applicants meeting any of the following criteria are qualified:

I. Parties having at least one LPG Bottling Plant in operation in India.

OR

II. Parties who have undertaken LPG Bottling operation in their Plant any time during last 10 years in India.

OR

III. Parties having at least one LPG/Propane/Butane/import terminals in India.

OR

- IV. Parties having Global experience in owning and operating LPG Bottling Plant with registered office in India.
- OR
- V. Parties having Global/India experience of operating plants/terminals of LPG/Petroleum/Petrochemicals/Chemicals for at least one year in India or abroad during last 10 years with registered office in India.

B. Financial:

- I. The Applicant should have financial capability to construct the LPG Bottling Plant and is required to submit Audited Balance Sheets including Profit & Loss A/Cs, Income Tax Returns for the past 3 years and a Solvency Certificate from Bank as proof for financial capability.
- II. The average Annual Turnover of the Applicant shall be equal or more than Rs. 60 crore during the 3 immediately preceding financial years from date of issue of this bidding document.
- III. The applicant shall have positive net worth for the immediately preceding financial year as per the latest audited report.
- IV. The working capital : The bidder must have a minimum working capital of Rs. 20 crore as per immediate preceding financial year audited annual report.

8. Submission of EOI:

- I. Interested parties are required to submit information complete in all respects as per the format (Annexure-A) in sealed envelope.
- II. Prospective parties may submit their "Expression of Interest" duly signed as per Annexure A latest by 5 PM of 31.03.2023 in a sealed cover to:

DGM (Marketing)
Marketing Department
Numaligarh Refinery Limited
NRL, Corporate Office
G. S. Road ,Christanbasti
Guwahati , Assam , India
Pin :781005
E-Mail id: rajiv.changkakati@nrl.co.in

For any clarification, you are requested to send your queries to email id [{rajiv.changkakati@nrl.co.in}](mailto:rajiv.changkakati@nrl.co.in) positively by 24.03.2023, Any query received prior to this date shall not be entertained.

9. Instructions to Applicants:

- I. Applicants are requested to carefully study all the documents/annexures and understand the terms and conditions before submission of their proposal. Offers should strictly be in accordance with the EOI terms and conditions and NRL specifications.
- II. All the enclosed EOI documents along with the covering letter will form part of the EOI.
- III. All entries in the documents shall be written in permanent ink or type written and their shall be no erasers or over writing. Corrections, if any, should be attested under the full signature/s of the applicant.
- IV. Applicants shall submit their Expression of Interest(s) without any deviations or counter conditions. EOIs received with deviations/subjective or counter condition/quantity restrictions

are liable to be rejected and further correspondence/ enquiries on this issue by the applicant shall not be entertained.

- V. Applicant's signature on the documents is considered as total acceptance of the terms and conditions and hence "acceptance" need not be mentioned on each page of the EOI.

10. Acceptance of the EOI:

- I. Incomplete or conditional submissions, and those with deviations/subjective or counter condition/quantity restrictions or those not accompanied by the requisite documents shall be liable to be rejected and further correspondence/enquiries on this issue by the applicant shall not be entertained.
- II. Any terms and conditions attached/printed overleaf of the applicants offer will not be binding on NRL.
- III. The EOI can be cancelled by NRL without assigning any reason.

11. Disclaimer:

- I. NRL has issued this Expression of Interest with the best intention to explore the market for interested parties for NRL's LPG Bottling Project. Any manufacturer(s), dealer(s), stockist(s), supplier of LPG may apply in the standard format enclosed in Annexure A. This EOI does not guarantee conversion of this EOI into any definitive contractual agreements.
- II. It is also agreed that NRL at its sole discretion, may reject any and all proposal made by respondent(s), may change the conditions relating to the EOI or cancel this EOI at any time without assigning any reason.
- III. Prospective respondent(s) acknowledge and agree that response to the EOI is purely voluntary action on their part and for any expenditure on this account shall be borne by the respondent(s).
- IV. NRL will have no obligation or liability to the respondent(s) in the event of cancellation of EOI.

Note: Respondents are requested to keep themselves updated with the website on regular basis for any addition / deletion / modification / clarification or notification in respect of this, at EOI stage. No separate notification will be issued in any other media.

ANNEXURE A – DETAILS OF THE APPLICANT

1. Name of Company/Firm/Entity/Individual :

2. Address details (1):-

(Address of prime place of business Head office/registered office/corporate office/Marketing office etc.)

Village/locality:-

Street & House no. :-

Postal code :-

City :-

Sate :-

Country

Postal code:-

3. Address details (2):-

(Address of the Plant where LPG Botting is to be set up)

Village/locality:-

Street & House no. :-

Postal code :-

City :-

Sate :-

Country

Postal code:-

4. Contact details :-

Name of the contact person(s):-

Phone/Mobile no. :-

E-mail id:-

5. Full details of the company/partners/owners :-

Type of agency :- Public limited company/Private limited company/ partnership/sole owner/
others: details to be enclosed

Details of ownership: enclosed

Details of activities : enclosed

Relevant Past Experience details : Enclosed

6. Plant Details (proposed) :-

- Bulk unloading facility- no of unloading point in unloading bay—
- Bottling capacity- (cylinders no daily or MT in month/year
- Storage capacity – no and capacity of mounded bullet
- No of carousal -/ capacity of carousal- no of filling point/gun
- No of sheds- unloading/loading/filling shed area/storage area—
- No. of permanent manpower to be engaged-

6. Land Details (proposed):-

- A. Option 1: NRL's own land located at Singhimari, Guwahati, Assam - Yes/No
- B. Option 2: Bidder to construct the bottling plant on their own or leased land - Yes/No
- C. Option 3: Both above option acceptable : yes/no

- Plant Address:
- Landmark:
- Land Capacity:
- Registered Lease Period:
- Available Facilities:

7. Financial Details: -

TIN No. :-

PAN No. :-

GST registration no. And address:-

Last three years net worth of the company:-

Last three years turnover:-

8. Enclosed Documents:

Certified copies of Audited Balance Sheet- Yes/No

Audited Profit & Loss Statement- Yes/No

Sales Tax Registration Certificate- Yes/No

Environment Clearance Certificate- Yes/No

Any other supporting documents-

9. Declaration of the respondent:

I declare that the information mentioned above, and documents submitted along with have been provided with due consideration and all information is correct to the best of my knowledge.

Authorised signatory and stamp

NRL