

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA UNDERTAKING

**TENDER DOCUMENT FOR – “SUPPLY ONE BRAND NEW
20 TON HYDRAULIC HEAT EXCHANGER TUBE BUNDLE
EXTRACTOR AT NRL SITE, NUMALIGARH”.**

(Tender No. OC01000227/PRA)

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



**NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER (NIT)**

1. Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian supplier for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Pre- Qualification Criteria (PQC) of the tender document.

Supply of one Brand New 20 Ton Hydraulic Heat Exchanger Tube Bundle Extractor at NRL Site, Numaligarh. (Tender No : OC01000227/PRA)	Tender Publishing Date:	14.03.2018 (12.05 Hours)
	Document Download/ Sale Date:	14.03.2018 (12.05 Hours)
	Seek Clarification Start Date:	14.03.2018 (12.05 Hours)
	Seek Clarification End Date:	30.03.2018 (12.05 Hours)
	Bid submission start date:	14.03.2018 (12.05 Hours)
	Bid submission close date (i.e. Bid Due Date)	04.04.2018 (11.00 Hours)
	Bid Opening Date:	05.04.2018 (11.00 Hours)

2. **SUBMISSION OF E-BID:**

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I : Techno-commercial / Unpriced Bid
- ii) PART - II : Price Bid

Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in
- iv) **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**
- v) Corrigendum, Addendum (if any) will be published in e-tendering portal (<http://eprocure.gov.in/eprocure/app>) only.

3. **Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.**

4. **PRE-QUALIFICATION CRITERIA (PQC):**

- The bidder must be ISO 9001:2008 certified company. Valid certificate in this regard to be submitted.
- Bidder shall be an original equipment manufacturer (OEM) or an authorized sales & service country representative. Valid Authorized Dealership Certificate issued by the OEM shall be provided along with Technical Bid.
- Bidder or the OEM must have supplied and commissioned the offered model & capacity tube bundle extractor during the last 10 years (ending on the last date of bid submission) to any Indian PSU oil refinery.
- Following documentary evidence in support of above shall be submitted:
 - ✓ Copy of PO/PR/Inspection Release Note as part of this BQC for the past supply of HYDRAULIC TUBE BUNDLE EXTRACTOR.
 - ✓ Commissioning reports accorded by client.
 - ✓ Complete details of their clients (Organization, address, person to be contacted, e-mail ID, phone no. etc.).
 - ✓ Performance Certificate from client.

5. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of PQC of the tender.
- b) Purchase Specification doc. No. NRL – PS– HTBE REV.001 duly filled, signed & stamped and requisite documents (i.e. list of commissioning spares, mandatory spares, 2 years normal Operation spares, special tools & tackles & first fill lubricants etc. to be supplied) as mentioned in Purchase Specification doc.
- c) Agreed Terms & Conditions (ATC) duly filled, signed & stamped. **The commercial terms & conditions should not be repeated in the offer.**
- d) Bidder's Self-Declaration of black listing/ holiday listing as per Performa enclosed - duly signed & sealed
- e) Format for declaration for not being under liquidation, court receivership or similar proceedings.
- f) In case of MSE, relevant documents (i.e. EM-2 certificate /Udyog Aadhar Memorandum and Indemnity Bond in Rs.100/- stamp papers as per format enclosed) as per clause no. 7 of NIT below.
- g) Vendor Details as per Format enclosed.

6. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

- (a) BoQ/Priced Bid “in "XLS" format as per instructions provided.

7. **TENDERS FROM MICRO AND SMALL ENTERPRISES (MSEs):**

This tender is guided by the Public Procurement Policy for Micro and Small Enterprises (MSEs) notified by the Government under the Micro, Small and Medium Enterprise Development Act, 2006, which came into effect from 1st April, 2012. The Ministry of MSME published an order known as Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012 under which Micro and Small Enterprises (MSEs) shall be entitled for benefits, subject to terms and conditions as per ANNEXURE “X” enclosed.

8. **EVALUATION OF THE TENDER:** Tender shall be evaluated on '**Lowest Offer Basis**'.

9. **GENERAL:**

- i) Bidder should not be under liquidation, court receivership or similar proceedings. Bidder to submit the self certificate in this regard.
- ii) **Consortium/Joint venture bids shall not be accepted.**
- iii) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- iv) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- v) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: 14.03.2018

**CGM (Commercial & Legal)
Numaligarh Refinery Limited.
Commercial Dept, Pankagrang,
PO- NR Project, Dist – Golaghat.
PIN-785699, Assam.**

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