



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER

Two parts ONLINE bid (E-tender) offers are requested from competent bidders for following work:

Name of Work:	Waste Management, Jungle/Grass cutting & Gardening at CISF and Dhansiri Nagar
Tender No. & Date :	OC20000388/DEV dated 27.02.2024 and GeM bid document GEM/2024/B/4697647
Due Date of Submission:	Before 12:00 PM of 12.03.2024 (As mentioned in GeM bid document)
Earnest Money Deposit:	Rs.1,22,000.00
Contract Period:	24 months from the date of site handover.

PRE-QUALIFICATION CRITERIA:-

The Pre-Qualification Criteria (PQC) related to prior turnover and prior experience of the bidder will be relaxed if the bidder is Micro and Small Enterprises or Startups and meets the quality and technical specifications described in the tender, subject to submission of valid supporting documents by the bidder.

A) Past Experience of having **successfully completed similar works*** during last 10 years ending last day of month previous to the one in which the original bid due date falls, should be either of the following:

- **One** similar work costing not less than **Rs.30.60 Lakhs**, or
- **Two** similar works costing not less than **Rs.24.48 Lakhs each**, or
- **Three** similar works costing not less than **Rs.18.36 Lakhs each**.

Note: Relevant work order copies and corresponding completion certificates are to be enclosed with offer. The completion certificate should consist of Name of Work, Work Order number & date, Actual executed value and Actual completion date. The value of past experience shall be adjusted at a simple rate of 07% for every completed year and / or part thereof ending last day of the month proceeding the month in which the original bid due date falls.

Unless otherwise specifically mentioned in the tender, Provisional Job Completion Certificate or Job Completion Certificate issued against incomplete / in-progress job will not be acceptable.

***Similar Works:** The bidder should have experience in Garden maintenance/ Landscaping activity / Horticulture works / waste management jobs

B) AVERAGE ANNUAL TURNOVER, of the last 3 (three) financial years, shall be at least **Rs.18.36 Lakhs #**.

Bidders to submit copies of audited profit & loss account for the last three financial years in support of annual turnovers or certification of annual turnover for the last three financial years from a registered chartered accountant firm.

C) Possession of Valid GST registration certificate

Bidders are requested to upload their VALID GSTIN/UIN Certificate / GSTIN Number along with the Bid Document. NRL at its discretion may not consider the bidder's bid for further evaluation if the same is not found uploaded with the bid or not found to be valid in GST portal. Any misinterpretation or misinformation may attract penal action including putting the bidder on holiday / blacklisting as per rules in vogue at NRL.

Tender Schedule:

S.No.	Title	Date & Time
1	Tender Publish / Download start / Bid Submission start date & time	27.02.2024 after 11.00 hrs
2	Tender document download / Bid Submission end date & time	12.03.2024 at 12.00 hrs
3	Bid opening date & time (Technical Bid)	12.03.2024 after 12.30 hrs

INSTRUCTIONS:

- 1) Tender documents should be downloaded from GeM portal www.gem.gov.in. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website www.gem.gov.in. Bidders are advised to go through instructions provided as '**Instructions for online Bid Submission**' provided in the next page.
 - 2) Bidders can access tender documents from the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website www.gem.gov.in.
 - 3) Tenders and supporting documents should be uploaded through e-procurement portal only. Hard copy of the tender documents will not be accepted.
 - 4) Both Technical bid and Financial bid are to be submitted concurrently, duly digitally signed in the web site www.gem.gov.in.
 - 5) Online Bids are received only on GeM website www.gem.gov.in on or before due date.
- Price Bids of only those bidders shall be opened who are Techno-commercially qualified.