



NUMALIGARH REFINERY LIMITED

NOTICE INVITING BIDS

JOB NAME: SERVICE CONTRACT FOR “RECERTIFICATION & PERIODIC AUDIT OF NRL INTEGRATED MANAGEMENT SYSTEM FOR ISO 9001, ISO 14001 & OHSAS 18001”.

TENDER DETAILS

E –tender Reference No : OC39000026/ASH
Collective No : OC39000026/ASH
Tender Notice Date : 02.02.2017
Un-priced bid submission : 22.02.2017
Tender opening Date : 23.02.2017
Earnest Money Deposit : Rs. 5,300/-
Officer Name : Ashrukana Gogoi; 03776-265485
Designation : AM (Commercial)
E-Mail : ashrukanag@nrl.co.in

Note: Only online offer shall be considered against the subject enquiry. For details please go to NRL's e-tendering portal <https://eprocure.gov.in/eprocure/app>.

Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Tenderer/Contractors are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>'.

NRL invites Online Bids from Prospective Bidders through e-tendering mode for “RECERTIFICATION & PERIODIC AUDIT OF NRL INTEGRATED MANAGEMENT SYSTEM FOR ISO 9001, ISO 14001 & OHSAS 18001”.

This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.

For any assistance you may please contact our service provider personnel:

D.M.Saikia ,Phone No 03776 – 265774, email : z_tender@nrl.co.in

IMPORTANT NOTE:

- 1) Tender documents may be downloaded from Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enrol/register before participating through the website <https://eprocure.gov.in/eprocure/app>. The portal enrollment is free of cost. Bidders are advised to go through instructions provided at **Annexure-A regarding 'Instructions for online Bid Submission'**.
- 2) Tenderers can access tender documents on the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <https://eprocure.gov.in/eprocure/app>.
- 3) Tenders and supporting documents should be uploaded through e-procurement. Hard copy of the tender documents will not be accepted.

4) All documents as per tender requirement should be uploaded online and further no documents will be accepted offline. Bidder not submitting any of the required documents online will be rejected.

5) Any queries related to tender must be asked or clarified online (after logging with your User ID) before last date of bid submission.

6) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <https://eprocure.gov.in/eprocure/app>.

BRIEF DESCRIPTION OF THE JOB: RECERTIFICATION & PERIODIC AUDIT OF NRL INTEGRATED MANAGEMENT SYSTEM FOR ISO 9001, ISO 14001 & OHSAS 18001.

CONTRACTUAL PERIOD: 03 (three) years to be reckoned from the date of handing over of site.

QUALIFICATION REQUIREMENT:

The intending bidders for above tender should meet the qualifications as given below:

1. Experiences of executing contract value of **similar work*** completed during last 10 years ending last day of previous month should be either of the following:
 - One completed similar work costing not less than **Rs. 5.35 Lakhs**, or
 - Two completed similar works costing not less than **Rs. 4.28 Lakhs** each, or
 - Three completed similar works costing not less than **Rs. 3.21 Lakhs** each.

The value of past experience shall be adjusted at a simple rate of 7% for every completed year (ending last day of the month, proceeding the month in which bids are invited).

Similar work*: The bidder must have experience in successfully executing and completing work of similar jobs in any Indian Petroleum or Petrochem process Industries.

Documents submitted along with the un-priced bid will be evaluated for technical acceptability of the offer.

2. Average Annual Turnover during last 3 years, ending 31st March of 2016: at least **Rs. 3.21 lakhs**.
3. Possessions of Income Tax PAN No. & Service Tax Registration no.
4. Offer will be considered only when NRL is satisfied with experience and capability of the tenderer to take up this work.

Date: 02.02.2017

**GM (Commercial & Legal)
Numaligarh Refinery Limited,
Numaligarh, Dist : Golaghat,
Assam – 785 699.**