NOTICE INVITING TENDER

SALIENT DETAILS OF THE TENDER NOTICE

Two parts ONLINE bid (E-tender) offers are requested from competent bidders against the tender having salient features as mentioned below:

Name of Work:	Comprehensive Project Insurance Policy for Numaligarh Refinery Expansion Project (NREP)
Tender No. & Date :	**LC10000328/KAV dtd. 19.02.2021**
Bidding Document & subsequent addendum / Corrigendum (if any) available on Website for viewing & downloading	The complete document is available on CPP Portal. (https://eprocure.gov.in/)
Tender Publish Date / download start date	**19.02.2021 at 17.00 hrs**
Last date of receipt of queries from bidder:	**02.03.2021**
Pre-Bid Conference (Date & Time)	**08.03.2021 at 11 am** **Venue: Conference Room, NRL Guwahati Office**
Bid submission start date	**18.03.2021 at 11 am**
Last date of on line EMD submission:	NA
Tender document download end date & time / Bid Submission end date & time	**22.03.2021 at 11.00 hrs**
Bid opening date & time (Technical Bid)*	**23.03.2021 at 11.00 hrs**
Contact Person for any query/ clarification	Ms. Kaveri Hazarika, Mgr (Project-Commercial), Email- kaveri.hazarika@nrl.co.in
Online Opening of Priced Bids of Techno-Commercially Accepted Bidders	On date & time to be intimated later on to techno-commercially acceptable & qualified bidders
Earnest Money Deposit (EMD)	NA

Note :

- If identified dates as (*) above happens to be a declared holiday/closed day in NRL, activity shall be conducted on next working day at the same time.
- All amendments, time extension, clarifications, etc. will be uploaded as a Corrigendum in the websites only. Bidders should regularly visit the above website(s) to keep themselves updated.
- Request for extension received from any bidder with less than two working days prior to bid due date shall generally be ignored, since there will not be adequate time for consideration. Bidders shall submit the bid directly and in their own name without involving any intermediaries.
- As an alternative of EMD fees, the bidders shall submit “Bid Security Declaration” as per format attached (refer Annexure B to NIT).
- MSE or Start up bidders are not required to upload the above mentioned “Bid Security Declaration” as per format given in NIT (Annexure-B).

1.0 Introduction:

NRL has embarked upon capacity expansion of its refinery with a parallel new refinery of 6 MMTPA to expand its capacity from present 3 MMTPA to 9 MMTPA. NRL has engaged M/s Proclaim Insurance Surveyors as its insurance advisor who has assessed the estimated value of insurable risk based on the latest indicative project cost as given below:

Sl. No.	Risk Coverage	Sum Insured (Rs. in Crs.)
1	Erection All Risk (EAR) (Total Core Project cost including but excluding cost pertaining to the charges payable to the Licensor(s), Consultancy, MPMC, EPCM, land related & ROU cost)	23,976
2	Feed Stock for testing/commissioning for last 6 months of project	986
2	Advance Loss of Profit (ALOP): 12 months	4,492
4	Third Party Liability (TPL)	50 EEL and 100 in aggregate
5	Marine cum Storage Risk (MR) with (a) Per bottom limit of Rs. 200 crs. (b) Per location limit of Rs. 400 crs.	13,618
6	Marine Delay in Start Up (DSU): 12 months (same as ALOP) – if opted	4,492

This tender is issued for lining up of an insurance company to provide "Comprehensive Project Insurance Policy" for the said refinery expansion project.

2.0 Brief Scope of Work:

The complete scope of work and the basic scheme has been defined in the Technical Bid (Part-III). The bidder who undertakes to take total responsibility for the complete scope of work as defined in the Bidding document shall only be considered.

3.0 Methodology for Co-Sharing Arrangement:

The Insurance premium shall be shared amongst the insurance companies (maximum 4 companies), subject to matching L1 premium (rate). Accordingly counteroffer shall be made to next higher bidder to match the premium quoted by L1 bidder. The counteroffers shall be made in seriatim i.e. L2, L3, L4 & so on and splitting of the insurance premium under different scenarios shall be as follows:

1. In case no other insurance company agrees to match with the premium offered by L1 bidder, 100% share of insurance premium to be given to such L1 insurance company.
2. In case only one bidder (*L2:, i.e, second lowest bidder accepting the L1 price*) matches with the counter offer of L1 quote, the splitting of insurance premium shall be in the ratio of 60:40 among the L1 and L2 bidders respectively.

3. In case only two bidders (*L2 & L3, i.e, second & third lowest bidder accepting the L1 rate*) matches with the counter offer of L1 quote, the splitting of insurance premium shall be in the ratio of 50:30:20 among L1, L2 and L3 bidders respectively.
4. In case three bidders (*L2, L3 & L4, i.e second, third and fourth lowest bidder accepting the L1 rate*) matches with the counter offer of L1 quote, the splitting of insurance premium shall be in the ratio of 50:25:15:10 among the L1, L2, L3 and L4 bidders repectively. Maximum four bidders (including L1 bidder) will be considered for splitting of insurance premium.

As shown above, in case of splitting the L1 insurer shall get the maximum percentage while remaining shall be offered to L2, L3, L4 bidders and so on, based on their standing during price evaluation of offer.

L1 insurer will be the Lead insurer for this insurance, and all the communication/transaction of NRL will be only with the Lead insurer for settlement of claim, policy management or any other matters pertaining to this insurance. No separate communication/query will be entertained by NRL from other co-insurer(s). Dues etc. within the co-insurers to be settled within themselves. Any transaction or settlement within/among the co-insurers should not affect the claim(s) of NRL or any other terms pertaining to this insurance. Lead insurer will be liable for all the claim settlement with NRL within the prescribed timeline irrespective of any transaction/non-settlement/short settlement or any other deviation from the contract terms within co-insurer(s).

In case of tie between two or more bidders at L-1 position for option adopted by NRL, all the L-1 bidders shall be asked to submit discount over previous quoted rate in a sealed envelope. In case there is still a tie, the bidder with highest Gross Direct Premium (INR in Crores) in the most recent completed financial year shall be considered as lowest bidder.

SPECIAL NOTE TO THE BIDDERS:
Please note that relaxation to MSE & Start-up agencies in line with Govt. circular shall not be applicable for this tender.

4.0 Important Information to Bidders:

5.1 Bidders are required to submit the copies of tender document along with annexures and appendices, duly signed and stamped by the bidder (in case of proprietorship firm) or "Power of Attorney" holder in case of Partnership /firm/Company. Copy of such "Power of Attorney" shall also be furnished with the unpriced bid.

5.2 Bidders shall also submit the copies of PAN card, MSE certificates along with the unpriced offer duly signed and stamped by the authorized representative.

5.3 Bidders are requested to confirm their GSTIN/ UIN along with the bid document, with a copy of relevant certificates. NRL, at its discretion may not consider the bidder's offer for further evaluation of the GSTIN/ UIN is not valid/ active. Any misinterpretation or misinformation with respect of GSTIN/ UIN may attract penal action including putting the bidder on holiday/ blacklisting as per rules vogue at NRL.

5.4 Bidders on "Holiday List of/debarred from business dealings by" NRL/Oil PSUs /MOP&NG shall not be considered for evaluation and ordering.

5.5 NRL decision on any matter regarding short listing of bidders shall be final.

5.6 **Submission of authentic documents is the prime responsibility of the Bidder. However, NRL reserves the right of getting the document cross verified, at their discretion from the document issuing authority. Bidder shall also facilitate such verification/ authentication of BQC documents and in case the documents remain unauthenticated till the given timeline, NRL reserves the right to reject such bid.**

5.7 NRL reserves the right to complete the evaluation based on the details furnished (without seeking any additional information) and / or in-house data, survey or otherwise.

5.8 The bid not in the prescribed Pro-forma will not be considered & bids of such bidder(s) are liable for rejection.

5.9 Owner expects Bidder's compliance to the requirements of the Tender Document without any deviation. In any case, no exception or deviation shall be accepted to the following clauses of the Tender Document:

i. Bid Security Declaration
ii. Tender Validity Period
iii. Security Deposit, if applicable
iv. Suspension of Work
v. Price Reduction
vi. Defect Liability Period, if applicable
vii. Termination
viii. Time Schedule for completion
ix. Scope of work
x. Force Majeure
xi. Integrity Pact
xii. Arbitration/Termination/Cancellation
xiii. Schedule of Rates / Contract Price

5.10 Deviation on any other clauses other than stated above, if felt absolutely necessary shall be furnished as per Annexure–V to ITB (format for Exceptions and Deviations) and discussed in the pre-bid meeting (if any) only. In case Bidder stipulate deviations, and there are sufficient Tenders without any deviation, Owner have the right to reject such Tender at its absolute discretion and without giving any opportunity for such Bidder to make good such deficiency.

5.11 Deviations/clarifications mentioned anywhere in the tender except in the prescribed format as given above *(Given in the tender document with file titled "Format for Exceptions and Deviations"),* shall not be given any cognizance and may render their tender liable for rejection.

5.12 Bidder shall quote competitive prices. The bidder shall have to mandatorily quote premium rate for all the items in all the four options of SOR.

5.13 Bidders to quote competitive prices considering the fact that price negotiations, if required, shall be held with the L-1 bidder only.

5.14 Owner /NRL reserve their right to increase /decrease the tendered quantity of any or every item and delete any item at any stage of work at the accepted rates. The agencies claim for compensation or damages on account of these shall not be entertained by the Owner/ NRL.

5.15 Conditional discount, if offered, shall not be considered for evaluation. Prices may be loaded for the retained terms & conditions, which are quantifiable and acceptable to NRL.

5.16 Negotiations will not be conducted with the bidders as a matter of routine. However, OWNER reserves the right to conduct negotiation with the quoted price.

5.17 Selection of "Lowest bidder" shall be determined by including the applicable GST, on overall basis including all SOR items of the adopted option. Although ordinarily the lowest responsive bid amongst the bids submitted by bidders shall be preferred, the OWNER reserves the right not to accept the lowest bid if, in its opinion, this would not be in the interests of works.

5.18 BIDDER' S RESPONSIBILTY FOR QUOTATION: Although all details presented in this bid documents have been complied with all reasonable care, it is the Bidder's responsibility to ensure that the information provided is adequate and clearly understood.

Bidder shall inspect the site and surrounding area and shall satisfy himself of the existing facilities and shall collect any other information, which he may require before submitting the bid. Bidder's quotation is the responsibility of the Bidder and no relief or consideration can be given for errors and omissions.

5.0 Earnest Money Deposit:

As mentioned earlier, the bidders shall submit "Bid Security Declaration" as per format attached (Annexure B to NIT).

EMD exemption will be applicable only for domestic vendors/ bidders only. The same is not applicable for foreign bidders.

This clause shall override the respective clauses written elsewhere in the subject tender document.

6.0 Security Deposit/ Contract Performance Bank Guarantee: Not applicable

7.0 Contract agreement: Not applicable

8.0 Policy Period:

Policy period is proposed to be for a period of thirty nine (39) months starting from the policy effective date proposed from 1st May 2021 or actual date of policy effective date whichever is later, including estimated four (4) months of testing/ commissioning period.

Further, provision for extension of overall policy period up to 24 months at pro-rata premium shall be inbuilt in the policy.

9.0 Pre-Bid Conference: The online pre-bid conference shall be conducted as per schedule given below:

- Date: 08.03.2021
- Time: 11 am
- Venue: Conference room, NRL Guwahati Office

i. Bidder shall submit their queries in writing on the tender (if any) as per schedule mentioned in tender.

ii. Based on the written submissions followed by discussions in the pre bid meeting, NRL shall respond to bidder's queries with intimation to all the bidders.

10.0 Bid Validity: Validity of bid shall be 4 (Four) months from the final Bid Due Date.

11.0 TENDER DOCUMENT:

11.1 Tender documents should be downloaded from Central Public Procurement Portal **http://eprocure.gov.in/eprocure/app**. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website **http://eprocure.gov.in/eprocure/app** **.** Bidders are advised to go through instructions provided as **'Instructions for online Bid Submission'** provided at Appendix A to Notice Inviting Tender.

11.2 Bidders can access tender documents from the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website **http://eprocure.gov.in/eprocure/app** .

11.3 Tenders and supporting documents should be uploaded through e-procurement portal only. Hard copy of the tender documents will not be accepted.

11.4 ***Corrigendum/addendum/extension (if any) pertaining to this tender will be published in the website only.***

11.5 Both Technical bid and Financial bid are to be submitted concurrently, duly digitally signed in the web site **http://eprocure.gov.in/eprocure/app**.

11.6 Online Bids are received only on CPPP Portal website http://eprocure.gov.in/eprocure/app on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt.

12.0 GENERAL:

12.1 The bidders shall give a declaration that the bidder shall not be under liquidation, court receivership or similar proceeding and their business is not banned by NRL, MOPNG or any OIL PSUs.

12.2 The bidders who are on Holiday / Negative list of NRL as on due date of submission of bid / during the process of evaluation of the Techno commercial bids, the offers of such bidders shall not be considered for bid opening / evaluation / Award. If the bidding document were issued inadvertently / downloaded from website, offers submitted by such bidders shall also be not considered for bid opening / evaluation/ award.

12.3 NRL will not be responsible or liable for cost incurred in preparation, submission & delivery of bids, regardless of the conduct or outcome of the bidding process.

12.4 In case any Bidder is found to be involved in cartel formation, his Bid will not be considered for evaluation / placement of order. Such Bidder will also be debarred from bidding in future.

12.5 Canvassing in any form by the Bidder or by any other agency on their behalf may lead to disqualification of their Bid.

12.6 Unsolicited clarifications to the offer and / or change in the prices during the validity period would render the bid liable for rejection.

12.7 NRL reserves the right to reject any or all the bids received or annul the bidding process at any time.

12.8 NRL reserves its right to allow Public Sector Enterprises (Central / State), purchase preference as admissible / applicable from time to time under the existing Govt. policy. NRL shall also follow the Public Procurement Policy on Procurement of Goods and services from Micro and Small Enterprises (MSEs) Order 2012.

12.9 Scanned copy of the Integrity Pact duly signed & stamped shall be uploaded along with the offer.

12.10 For detailed specifications, terms and conditions and other details, refer complete Bidding Document.

12.11 All questions and requests for clarifications or interpretations related to tender documents shall be addressed in writing to:

Ms. Kaveri Hazarika
Mgr (Project – Commercial)
Numaligarh Refinery Limited
Numaligarh – 785699, Dist- Golaghat, Assam
Email – kaveri.hazarika@nrl.co.in

Head (Proj-Commercial)
Numaligarh Refinery Limited

Appendix-A

Instructions for Online Bid Submission

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: https://eprocure.gov.in). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: https://eprocure.gov.in/eprocure/app.

REGISTRATION:

1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: https://eprocure.gov.in/eprocure/app) by clicking on the link "**Online Bidder Enrolment**" on the CPP Portal is free of charge.

2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify /

5) TCS / nCode / eMudhra etc.), with their profile.

6) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

7) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS:

1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.

2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS:

1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.

2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.

4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS:

1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

3) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the priced bid have been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

4) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

5) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done

6) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

7) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

8) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed

to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800-3070-2232.
3) **For any assistance, please contact the following person:**
   Dhiraj Mohan Saikia, Phone No 03776 – 265774,
   E mail: z_tender@nrl.co.in

Special Instructions to the Bidders for the e-submission of the bids online through e-Procurement Portal:

- Bidder should do Online Enrolment in this Portal using the option Click Here to enrol available in the Home Page. Then the Digital Signature enrolment has to be done with the e-token, after logging into the portal. The e-token may be obtained from one of the authorized Certifying Authorities such as eMudhraCA/GNFC/IDRBT /MTNLTrustline/SafeScrpt/TCS.
- Bidder then logs into the portal giving user id / password chosen during enrolment.
- The e-token that is registered should be used by the bidder and should not be misused by others.
- DSC once mapped to an account cannot be remapped to any other account. It can only be Inactivated.
- The Bidders can update well in advance, the documents such as certificates, purchase order details etc., under **My Documents** option and these can be selected as per tender requirements and then attached along with bid documents during bid submission. This will ensure lesser upload of bid documents.
- After downloading / getting the tender schedules, the Bidder should go through them carefully and then submit the documents as per the tender document, otherwise, the bid will be rejected.
- The BOQ template must not be modified/ replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for that tender. Bidders are allowed to enter the Bidder Name and Values only.
- If there are any clarifications, this may be obtained online through the e-Procurement Portal, or through the contact details given in the tender document. Bidder should take into account of the corrigendum published before submitting the bids online.
- Bidder, in advance, should prepare the bid documents to be submitted as indicated in the tender schedule and they should be in PDF/XLS/RAR/DWF formats. If there is more than one document, they can be clubbed together.
- Bidder should arrange for the EMD as specified in the tender.
- The bidder reads the terms and conditions and accepts the same to proceed further to submit the bids
- The bidder has to submit the tender document(s) online well in advance before the prescribed time to avoid any delay or problem during the bid submission process.
- There is no limit on the size of the file uploaded at the server end. However, the upload is decided on the Memory available at the Client System as well as the Network bandwidth available at the client side at that point of time. In order to reduce the file size, bidders are suggested to scan the documents in 75-100 DPI so that the clarity is maintained and also the size of file also gets reduced. This will help in quick uploading even at very low bandwidth speeds.
- It is important to note that, **the bidder has to Click on the Freeze Bid Button, to ensure that he/she completes the Bid Submission Process. Bids which are not Frozen are considered as Incomplete/Invalid bids and are not considered for evaluation purposes.**

- In case of Offline payments, the details of the Earnest Money Deposit(EMD) document submitted physically to the Department and the scanned copies furnished at the time of bid submission online should be the same otherwise the Tender will be summarily rejected
- The **Tender Inviting Authority (TIA)** will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues.
- The bidder may submit the bid documents online mode only, through this portal. Offline documents will not be handled through this system.
- At the time of freezing the bid, the e-Procurement system will give a successful bid updating message after uploading all the bid documents submitted and then a bid summary will be shown with the bid no, date & time of submission of the bid with all other relevant details. The documents submitted by the bidders will be digitally signed using the e-token of the bidder and then submitted.
- After the bid submission, the bid summary has to be printed and kept as an acknowledgement as a token of the submission of the bid. The bid summary will act as a proof of bid submission for a tender floated and will also act as an entry point to participate in the bid opening event.
- Successful bid submission from the system means, the bids as uploaded by the bidder is received and stored in the system. System does not certify for its correctness.
- The bidder should see that the bid documents submitted should be free from virus and if the documents could not be opened, due to virus, during tender opening, the bid is liable to be rejected
- The time that is displayed from the server clock at the top of the tender Portal, will be valid for all actions of requesting bid submission, bid opening etc., in the e-Procurement portal. The Time followed in this portal is as per Indian Standard Time (IST) which is GMT+5:30. The bidders should adhere to this time during bid submission.
- All the data being entered by the bidders would be encrypted at the client end, and the software uses PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission and not viewable by any one until the time of bid opening. Overall, the submitted bid documents become readable only after the tender opening by the authorized individual.
- During transmission of bid document, the confidentiality of the bids is maintained since the data is transferred over secured Socket Layer (SSL) with 256 bit encryption technology. Data encryption of sensitive fields is also done.
- The bidders are requested to submit the bids through online e-Procurement system to the TIA well before the bid submission end date and time **(as per Server System Clock).**

Appendix-B

DECLARATION FOR BID SECURITY/EARNEST MONEY DEPOSIT (EMD)

To,
M/s. Numaligarh Refinery Limited,

SUB:
TENDER NO.:
Dear Sir,
After examining /reviewing provisions of above referred tender document (including all corrigendum/ Addenda), we M/s. ……………………………………………………………….(**Name of Bidder)** have submitted our offer/ bid no. ……………………………………………………………………………………………

We M/s. ……………………………………………………………………………… **(Name of Bidder)** hereby understand that, according to your conditions, we are submitting this Declaration for Bid Security.
We understand that we will he put on which list /holiday/banning list (as per policies of M/s Numaligarh Refinery Limited in this regards), if we are in breach of our obligation(s) as per following:

a) Have withdrawn/ modified/amended, impair or derogates from the tender, my/our bid during the period of bid validity specified in the form of Bid: or

b) Having been notified of the acceptance of our Bid by the M/s. Numaligarh Refinery Limited during the period of bid Validity:
   i. Fail or refuse to execute the Contract, if required, or
   ii. Fail or refuse to furnish the Contract performance Security, in accordance provisions of tender document.
   iii. Fail or refuse to accept 'arithmetical corrections' as per provision of tender document.

c) Have indulged in corrupt/ fraudulent/collusive/coercive practice as per procedure.

Place :
Date :

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal: