



**DELAYED COKER UNIT (DCU) REVAMP OF NUMALIGARH REFINERY
EXPANSION PROJECT**

ENQUIRY DOCUMENT - TENDER

(Document No : B440-TENDER_DOC-B440-003-81-41-CF-T-8001)



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BIDDING DOCUMENT

FOR

**RE-LOCATION/ ENABLING WORKS FOR DCU REVAMP
OF NUMALIGARH REFINERY EXPANSION PROJECT OF
M/S NUMALIGARH REFINERY LIMITED**

(BIDDING DOCUMENT NO. AS/B440-003-CF-T-8001/1001)

**PROJECT: NUMALIGARH REFINERY EXPANSION
PROJECT**

Prepared & Issued by:



MASTER INDEX

NAME OF WORK : RE-LOCATION/ ENABLING WORKS FOR DCU REVAMP OF
NUMALIGARH REFINERY EXPANSION PROJECT OF M/S
NUMALIGARH REFINERY LIMITED
BIDDING DOCUMENT NO. : AS/B440-003-CF-T-8001/1001

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**INVITATION FOR BIDS (IFB) FOR
RE-LOCATION/ ENABLING WORKS FOR DCU
REVAMP OF NUMALIGARH REFINERY
EXPANSION PROJECT OF M/S NUMALIGARH
REFINERY LIMITED**



**BIDDING DOCUMENT NO.: AS/ B440-003-CF-T-8001/1001
(DOMESTIC COMPETITIVE BIDDING)
(E-Tendering: 2022_EIL_673587_1)**

1.0 INTRODUCTION:

Numaligarh Refinery Limited (NRL) is a Government of India Enterprise and a subsidiary of Oil India Ltd. NRL operates a 3.0 MMTPA Refinery at Numaligarh in the District of Golaghat, Assam since the year 2000.

NRL is in the process of expanding its refining capacity from 3.0 MMTPA to 9.0 MMTPA.

Engineers India Ltd. (EIL) has been appointed the Licensing and Engineering, Procurement & Construction Management (EPCM) Consultant for this project.

EIL invites e-bids for "RE-LOCATION/ ENABLING WORKS FOR DCU REVAMP" for Numaligarh Refinery Expansion Project under Single Stage Two Part Bid System from **eligible bidders in the category Class-I local supplier, as defined in PP-LC Policy** enclosed elsewhere in the Bidding Document, with sound technical and commercial capabilities meeting the Bidder's Qualification Criteria stated in Cl. 5.0 below.

2.0 BRIEF SCOPE OF WORK:

The scope of work under this contract shall in general include (but not limited to), Construction of all relevant Civil-Structural works for Re-location/ Enabling Works in Offsite area adjoining DCU unit of M/s NUMALIGARH REFINERY EXPANSION PROJECT including supply of all materials (as defined in scope of supply), tools & tackles, labour, etc., as per the Schedule of rates, Specifications, Standards, drawings and addendums included in the Bid Document as per directions of Engineer-in-charge, and as per approved for construction drawings made available to the successful bidder.

3.0 TIME SCHEDULE FOR COMPLETION:

08 Months from the date of issue of Letter of Acceptance / Award.

4.0 SALIENT DETAILS:

a)	Bidding Document & subsequent Amendment (if any) available on Website for viewing & downloading.	:	The complete Bidding Document can be viewed and downloaded from CPP Portal having URL https://eprocure.gov.in/eprocure/app) Tender details are also available in EIL website http://tenders.eil.co.in Cost of Bidding Document: NIL
b)	Bidding Document available on Website	:	From 16.02.2022 to 15.03.2022 upto 1200 Hrs.(IST)
c)	Last date of Receipt of Bidder's Queries	:	On 22.02.2022

d)	Date, Time and Venue of Pre Bid Meeting	:	Date: 25.02.2022, (^) Time: 10:30 Hrs. (IST) Venue:- Numaligarh Refinery Limited NRL Complex, Numaligarh, Dist.: Golaghat, Assam-785699 Contact Person : Mr. Jimmy Daniel (Project), NRL; Mob No.: 6267048755 Bidder can also join the meeting online through Webex Portal as per below details: Meeting link: https://eil1.webex.com/eil1/j.php?MTID=m99602fea09c494ca90d35dd937c24776 (Note: Bidder has to click on the above mentioned link for joining the video conference) Meeting number: 2652 292 5212 Password: B4401001 More Ways to Join: a) <u>Join by video system:</u> Dial 26522925212@eil1.webex.com You can also dial 210.4.202.4 and enter your meeting number. b) <u>Join by phone:</u> Use VoIP only
e)	Last Date and time of Online submission of Bids (Bid Due Date) and Mode of Bid Submission	:	Up to 1200 Hrs. (IST) on 15.03.2022 Online submission (e-Bids) through CPP Portal Bid submitted through any other mode shall not be acceptable.
f)	Online Opening of Techno-commercial Un-priced Bid	:	1400 Hrs. (IST) on 16.03.2022 (*)
g)	Bid Validity	:	Bid shall be valid for 04 Months from the Bid Due Date (BDD) (#). (#) - Final BDD after extensions, if any
h)	Earnest Money Deposit / Bid Security	:	INR 15,00,000/- (Rupees Fifteen Lakhs Only) [Refer Clause No. 17 & 10.3.1 & 11 of Instructions to Bidder (ITB) pertaining to submission of EMD/Bid Security]
i)	Date of Opening of Priced Bids	:	Date & time shall be intimated later.

j)	Contact details of dealing officer	:	Name: Mr. Anindya Sinha Designation: GM (SCM-C&P) Phone No. & Extn : +91-124-289 1347/1366 / 1386 E-mail : arvind.kumar@eil.co.in , kushal.verma@eil.co.in ; anindya.sinha@eil.co.in
k)	Communication address for submission of documents, in hard copy	:	Refer Instructions to Bidder (ITB)
l)	Site Visit	:	On 24.02.2022 [Refer Clause No. 16 of Instructions to Bidder (ITB) for details]

- 4.1 If dates identified as (*) above happen to be a declared holiday in EIL Gurugram, the next working day shall be considered.
- 4.2 If dates identified as (^) above happen to be a declared holiday in NRL Complex-Numaligarh, the next working day shall be considered.
- 4.3 The complete Bidding Document is available on Central Public Procurement Portal (CPPP) website: <http://eprocure.gov.in/eprocure>. Link of the same is also available on EIL website: <http://tenders.eil.co.in>. Bidders can view / download the document from these websites.
- 4.4 All amendments, time extension, clarifications, etc. will be uploaded in the websites only and will not be published in Newspapers. Bidders should regularly visit the above website(s) to keep themselves updated.
- 4.5 Request for extension or any queries received from any bidder with less than four working days prior to bid due date shall generally be ignored, since there will not be adequate time for proper communication with Client and other Bidders.

5.0 BIDDER QUALIFICATION CRITERIA (BQC)

The Bidder shall meet the following qualification criteria:-

5.1 COMMERCIAL /EXPERIENCE CRITERIA:

- 5.1.1. The value of successfully completed contracts/ work order(s), executed by the bidder as main or sub-contractor, during any of the last 10 (Ten) years ending on last day of the month immediately previous to the month in which last date of bid submission (in case of extended bid submission date, original bid submission date shall be considered) falls should be considered as per below:

I) Three similar(*) completed works each costing not less than the amount equal to INR 2,22,81,000/-

OR

II) Two similar(*) completed works each costing not less than the amount equal to INR 2,97,08,000/-

OR

III) One similar(*) completed work costing not less than the amount equal to INR 3,71,35,000/-.

(*) Definition of Similar Work:

Civil & Structural Works including RCC (in framing/Roof Structures) and structural steel works in an Industrial plant or in a Hydrocarbon Sector.

Industrial Plant: "Industrial Plant" as specified under above, means any premises, in any part of which, a manufacturing or production process could be carried out.

Hydrocarbon Sector: "Hydrocarbon Sector" as specified above, means Refineries / Petrochemicals / Gas Processing - Onshore/ Oil or Gas Terminals.

5.1.2. In addition, Bidder should have executed any work of any operating unit in a Hydrocarbon Sector.

Hydrocarbon Sector: **"Hydrocarbon Sector" as specified above, means Refineries / Petrochemicals / Gas Processing - Onshore/ Oil or Gas Terminals.**

NOTES TO COMMERCIAL/EXPERIENCE CRITERIA:

- (i) The value of past experience shall be adjusted (from the actual completion date) at a simple rate of 07% for every completed year and thereafter at @0.58% for every completed month ending last day of the month preceding the month in which last date of original bid submission falls.
- (ii) Order value(s) in multiple currencies shall be converted to equivalent INR at the exchange rate of SBI bill selling rate as on the date of award of such proposed qualifying work(s).
- (iii) **For experience based on Composite Works:** In case the Bidder has executed **Composite Works** which includes the qualifying work(s) as per the definition of "Similar Work" (defined in clause no. 5.1.1 above), then the **value of such qualifying work(s) out of the total value of Composite Works** shall be considered for the purpose of qualification.
- (iv) The executed Contract Price as per the Completion Certificate shall be considered for meeting value based Experience Criteria of BQC, provided the same is excluding Service Tax/GST as applicable. In case the executed contract price includes Service Tax/GST, the same shall be excluded for evaluation.
In case Service Tax / GST amount/ component is not specified in the submitted completion certificate/Contract, then the amount equivalent to rate of applicable Service Tax / GST for the financial year of job completion for the subject tender shall be deducted from the value of completed job mentioned in the completion certificate to arrive at the value of completed job without Service Tax / GST.
- (v) Bidder's **past experience as a leader or member of a Consortium/Unincorporated Joint Venture (JV) shall be considered** acceptable, provided his scope in that Consortium/JV meets the requirement stipulated in the subject BQC.
In case, the PTR of Consortium/ Unincorporated Joint Venture (JV) experience submitted by the Bidder meets the similar work without indicating the division of scope of work in terms of specific activities and associated value of work between the Consortium/ Unincorporated Joint Venture (JV) members, but only the division of scope in terms of percentage share is indicated, in such case the completed value shall be arrived at after considering percentage share of each member, for the purpose of BQC evaluation.
- (vi) In case, two separate Bidders submit reference of same work (wherein one was Main Contractor and the other was Sub-Contractor) for meeting Bidder Qualification Criteria, both Bidders' experience shall be considered for qualification subject to Bidder's meeting other qualification requirements.
- (vii) In case a Bidder submits PTR having job awarded for multiple Parts in single Work Order having separate completion schedule for each Part, and the Bidder wants to get qualified based on the completion of One or more Parts (irrespective of whether all Parts under the same work order are completed or not), which meets the subject BQC value-wise and with respect to Similar Work, the same

may be considered subject to the completion certificate with executed value of that/those Part(s) from the Owner/End User/PMC for that/those Part(s).

However, where multiple-Parts work is awarded under different Work Order(s) having different Work Order reference number(s) with the same Enquiry Document No., cumulative value of such completed Work Orders meeting definition of Similar Work, as submitted, shall be considered for the purpose of BQC Evaluation, provided multiple orders have been issued concurrently.

(viii) A job completed by a bidder as a sub-contractor shall be considered for the purpose of meeting the commercial /experience criteria of BQC subject to submission of following documents in support of meeting the “Bidder Qualification Criteria”:-

- a) Copy of work order along with SOR issued by Main Contractor.
- b) Copies of Completion/Commissioning Certificates (as the case may be) issued by the Owner/ Owner’s Consultant/Main Contractor. The said Certificates shall have details like work order no. /date, brief scope of work, ordered & executed value of the job, completion date etc. In case bidder is not able to furnish the completion certificates from the Owner/Owner’s Consultant in his name then the Certificate issued by the Main Contractor shall also be considered as proof of completion of the relevant job, subject to countersigning of the Completion Certificate by the Owner/Consultant. In case documentary evidence pertaining to the approval of sub-contractor by owner/consultant is available countersigning of completion certificate by owner/consultant is not applicable.
- c) If the bidder cites any reference of a job executed for NRL or executed for some client through PMC and the bidder is not able to furnish documentary evidence, the internal records of NRL or PMC (as the case may be) shall be considered. The sub-contractor shall furnish either (a) TDS Certificate in Form 26AS (Annual Tax Statement under Section 203AA of the Income Tax Act, 1961) or (b) Bank Certificate indicating receipt of payment from the Main Contractor.

(ix) **Experience of Own Projects:**

A job executed by a bidder for its own plant/ projects can’t be considered as experience for the purpose of meeting requirement of BQC of the enquiry document. However, jobs executed for Subsidiary/ Fellow subsidiary / Holding company will be considered as experience for the purpose of meeting BQC subject to submission of tax paid invoice(s) duly certified by Statutory Auditor of the bidder towards payments of statutory tax in support of the job executed for Subsidiary/ Fellow subsidiary / Holding company. Such bidders to submit these documents in addition to the documents specified above to meet BQC.

5.2 FINANCIAL CRITERIA

5.2.1 Annual Turnover:

The Annual Turnover (ATO) of the Bidder should be at least **INR 2,22,81,000/-** in any of the immediate last three preceding financial years reckoned from the date ending on the last day of the month immediately preceding the month in which the last date of bid submission falls (in case of extended bid submission date original bid submission date shall be considered).

5.2.2 Net Worth

The net-worth of the Bidder as per the latest Audited Report should be positive for the immediate preceding financial year reckoned from the date ending on the last day of the month immediately preceding the month in which the last date of bid submission falls (in case of extended bid submission date original bid submission date shall be considered).

5.2.3 **Working Capital**

The Working Capital of Bidder should be at least **INR 74,27,000/-** as per immediate preceding Financial Year's Audited Annual Report, reckoned from the date ending on the last day of the month immediately preceding the month in which the last date of bid submission falls (in case of extended bid submission date original bid submission date shall be considered).

- 5.2.3.1. If the bidder's working capital is inadequate, the bidder should furnish a letter for line of credit (as per Annexure-I of IFB) from any Scheduled Commercial Bank (other than Co-Operative bank) in India having net worth not less than INR 100 Crore, confirming the availability of the fund based line of credit for the respective amount specified above, irrespective of overall position of the working capital. The "Line of Credit", shall be for the total value of Working Capital as per the requirement indicated under BQC.

The letter shall provide the status of fund based line of credit as on any date between the date of enquiry and original bid due date. In case of non-submission of required letter from bank in the Bid, Bidder shall not be given another opportunity to submit the letter even if techno-commercial clarifications are being sought from the Bidders and this may become a cause of disqualification.

The Letter of Credit for working capital shall be from a single bank only. However, banking syndicate shall be allowed wherein a group of banks can jointly underwrite and jointly lend money to the bidder. In case of Banking syndicate also declaration letter for meeting working capital shall be from a single bank only, on behalf of banking syndicate.

In case a bidder submits letters from multiple banks, the highest working capital amongst all the bank shall only be considered for BQC evaluation.

5.2.4 **Calculation of Turnover, Net Worth and Working Capital**

- a) **Net worth calculation:** Net worth means **paid up share capital, Share Application Money pending allotment* and reserves# less accumulated losses and deferred expenditure to the extent not written off**. Net worth shall be calculated using the following formula:

Reserves to be considered for the purpose of net worth shall be all **reserves created out of the profits and securities premium account** but shall not include reserves created out of revaluation of assets, write back of depreciation and amalgamation.

***Share Application Money pending allotment will be considered only in respect of share to be allotted.**

Description		Values <in Currency>	Reference (Page no., Clause etc.)
Paid up Share capital (A)	:		
Add: Share Application Money pending allotment (B)	:		
Add: Reserves (As defined above) (C)	:		
Less: Accumulated Losses (D)	:		
Less: Deferred Revenue Expenditure to the extent not written off (E)	:		
Net Worth (A+B+C-D-E)	:		

- b) **Working Capital calculation:** Working Capital shall be **Current Assets minus**

Current Liabilities.

c) Turnover (for the Financial Statement pertaining to post GST regime):

Turnover shall be calculated excluding GST and other Incomes.

[**Note:** If the financial Statements is prior to implementation of GST, and the Excise Duty is shown extra in the Financial Statement, the Turnover shall be inclusive of Excise Duty but excluding other income]

- 5.2.5 In case the last financial year closing date is within 9 months of bid due date and audited annual financial report of immediate preceding financial year is not available, bidder has the option to submit the financial details of the three previous years immediately prior to the last financial year. Otherwise, it is compulsory to submit the financial details of the immediate three preceding financial years.

Example, in case, audited annual financial report of immediate preceding financial year (year ending 31st March) is not available and where bid closing date is up to 31st December, the financial details of the three previous years immediately prior to the last financial year may be submitted. However, in case the bid closing date is after 31st December, it is compulsory to submit the financial details of the immediate three preceding financial years only.

- 5.2.6 In case a bidder (a Parent Company) is having wholly owned subsidiaries but only a single consolidated annual report is prepared and audited which includes the financial details of their wholly owned subsidiaries, consolidated audited annual report shall be considered for establishing the financial criteria subject to statutory auditor of the bidder certifying that separate annual report of bidder (without the financial data of subsidiaries) is not prepared and audited.

Further, in case a bidder is a subsidiary company and separate annual report of the bidder is not prepared & audited, but only a consolidated annual report of the Parent Company is available, consolidated audited annual report shall be considered for establishing the financial criteria subject to statutory auditor of the parent company certifying that separate annual report of bidder is not prepared and audited.

5.3 DOCUMENTS AND DATA REQUIRED WITH BID

5.3.1 Documents towards Commercial /Experience Criteria:

- 5.3.1.1 For fulfilling the commercial experience criteria, following documents may be considered:-

- a) Copies of work orders/ relevant pages of contract/SOR mentioning the value and the scope of work along with Completion certificate by client/ Consultant / Main Contractor indicating with executed value.
- b) In case of Bidder submitting documents for their work executed for private establishments (other than any Govt. bodies/PSUs), Work Order copy along with either (a) TDS Certificate in Form 26AS (Annual Tax Statement under Section 203AA of the Income Tax Act, 1961) or (b) Bank Certificate indicating receipt of payment from the owner, shall be required to be furnished.
- c) In case any other document is submitted by bidder in support of execution, the same shall be subject to acceptance by the OWNER or its representative.
- d) If the bidder cites any reference of a job executed for OWNER or executed for some client through Consultant and the bidder is not able to furnish documentary evidence, the internal records of OWNER or Consultant (as the case may be) shall be considered.

- 5.3.1.2 In case of bidder's experience in composite works, in the event the qualifying requirement cannot be ascertained from the work order/ completion certificate submitted by bidder, Copy of Schedule of Rates (SOR), relevant pages of Contracts,

copy of relevant pages of final bill certified by OWNER for establishing requirement of BQC or written letter from OWNER specifying the nature of work with quantities and executed values can be submitted for qualification.

- 5.3.1.3 In case, the executed value of job is more than work order value and bidder claims for meeting the BQC requirement on the basis of executed value then it is the responsibility of the bidder to submit the documentary evidence of final executed value (such as copy of final bill, executed value mentioned in completion certificate etc.) along with his bid. In case executed value is not mentioned in the completion certificate issued by the client, work order value with amendments, if any along with certified copy of final bill shall be considered for the purpose of evaluation.

5.3.2 Documents towards Financial Criteria:

- 5.3.2.1. For fulfilling the Financial Criteria, any of the following documents may be considered:

- i) Audited published Annual Report
OR
- ii) Audited Balance Sheet and Profit and Loss Statement (including Auditor's report and all schedules/ notes to Balance sheet & Profit and Loss Statement)
OR
- iii) Financial statements duly certified by practicing Chartered Accountant (not being an employee or a Director and not having any interest in the bidder's company) where audited accounts are not mandatory as per law.

- 5.3.2.2. Bidder shall not be allowed to submit the Financial Statement of the company audited and issued after the final bid due date and time (including extended bid due date). Accordingly, Financial Statements of the Company audited and issued post final bid due date and time shall not be considered for evaluation.

- 5.3.2.3. Unique Document Identification Number (UDIN):

Bidder shall ensure that the certificate/reports issued/attested by practicing Chartered Accountant (CA)/Statutory Auditor in India from July 2019 onwards shall contain Unique Document Identification Number (UDIN) of the CA, without which these Certificates/reports shall not be considered for evaluation.

- 5.3.3 Notwithstanding any other condition/ provision in the tender documents, bidders are required to submit complete documents pertaining to BQC along with their offer. Failure to meet the BQC will render the bid to be summarily rejected. NRL reserves the right to complete the evaluation based on the details furnished by the bidder, with or without seeking any additional supporting documents /clarifications.

- 5.3.4 The bidders must submit complete and unambiguous documents pertaining to BQC in the first instance itself along with the offer. Consultant / NRL may not offer any opportunity to the bidder to provide complete or unambiguous documents and reserve the right to proceed on the basis of documents received along with the offer and In case of non-submission of some documents or submission of incomplete or ambiguous documents, the bid may be rejected.

- 5.3.5 Bidder shall not be allowed to submit new references or document related such new references with respect their past experience unless it is not mentioned in the list (past experience) submitted along with the bid.

5.3.6 Authentication of BQC documents [together with documents against MSE, if applicable]:

- a) Submission of authentic documents shall be the prime responsibility of the bidder.
- b) All documents furnished by the bidder in support of meeting the Bidder's Qualification Criteria (BQC) shall be:

- i. Submitted duly certified by Statutory Auditor of the bidder or a practicing Chartered Accountant (not being an employee or a Director and not having any interest in the bidder's company) where audited accounts are not mandatory as per law.
OR
- ii. Submit documents duly notarized by any notary public in the bidder's country or certified true copies duly signed, dated and stamped by an official authorize for this purpose in Indian Embassy/ High Commission in Bidder's country.
In case of Proprietorship/ Partnership firms, Bidder shall also submit self-certified documents by the proprietor /any two partners in addition to the above requirement of notarization along with Undertaking as per Annexure-II to IFB.
OR
- iii. Bidder shall submit self-certified documents from any one out of CEO or CFO or Company Secretary of the bidder (Limited company only) along with Undertaking as per Annexure-II to IFB. This option shall not be applicable to Proprietorship/ Partnership firms.
OR
- iv. In case of PSU, the Power of Attorney holder duly authorized by the Board shall self-certify the BQC documents.
- c) Requirement of certification/authentication as stated above shall not be applicable to published audited annual financial statements in English, if original booklets are submitted.
- d) Bidder shall upload the authenticated copies of documents duly digitally signed, on the e-procurement website. Hence submission of physical document is not required.

5.3.7 VERIFICATION OF BQC CREDENTIALS:

- 5.3.7.1 Wherever NRL/EIL has concern or apprehension regarding the authenticity/correctness of any document, NRL/EIL reserves the right of getting the document cross verified from the document issuing authority. Bidder shall provide all necessary assistance in this regard.
- 5.3.7.2 After the price bid opening, the documents submitted by the L1 Bidder (lowest evaluated bidder) for meeting the BQC and used by EIL for qualification of the bidder shall be verified by EIL from the document issuing authority through e-mail/ letter or visit and shall be done immediately after establishing L1 Bidder. Bidder shall provide complete assistance towards the same. It shall also be the responsibility of the bidder to assist EIL in carrying out this exercise.
Accordingly, Bidder shall ensure that they shall submit those executed works meeting the qualification criteria for which they can arrange such verification from their respective Clients.
- 5.3.7.3 In case, the BQC documents have already been verified by EIL for any other enquiry/tender, the same may also be considered verified on the strength of previous verification and acceptance by EIL. However, in such case, bidder shall indicate in their bid that BQC/PTR documents submitted in this bid has already been verified by EIL from bidder's client in Tender No. _____ for Project _____.
- 5.3.7.4 In case verification of BQC documents (Past experience) cannot be established, a team comprising of NRL and EIL personnel shall visit the issuing authority office/ site for verifying directly from the issuing authority. Order shall be placed only after the completion of verification.

- 5.3.7.5 It shall be the responsibility of the Bidder to provide complete assistance to NRL/EIL for carrying out the verification exercise. Accordingly, Bidder shall ensure that they submit those executed and completed Work(s)/Contract(s) meeting the BQC for which they can arrange such verification from their respective Clients.
- 5.3.7.6 Despite all checks, if the verification cannot be established or any fraud takes place, the tender shall be annulled. Further such bidder shall not be allowed to participate in the future bidding process and penal actions shall be taken in case of fraud in line with the provisions of Bidding Document and Holiday Listing Policy of NRL/EIL.

6.0 GENERAL

- 6.1 Unincorporated Joint Venture (JV) / Consortium Bids shall not be accepted.
- 6.2 Owner/EIL reserves the right to evaluate the Bids using in-house information.
- 6.3 Owner/EIL reserves the right to verify the credentials of the documents submitted by bidders towards the BQC.
- 6.4 Bidder should not be under liquidation, court receivership or similar proceedings.
- 6.5 The Bidders who are on Holiday / Negative of EIL / NRL on the due date of submission of Bid / during the process of evaluation of the Bids, the offers of such Bidders shall not be considered for Bid opening/Evaluation/Award.
- 6.6 Bidder to inform the status of their being on black list / holiday list/ Negative List/ Suspension/Banning List of any Central Govt. Dept./Central Public Sector. Any wrong declaration in respect of holiday listing shall render the Bidder liable for action under the holiday listing policy of NRL / EIL.
- 6.7 NRL / EIL shall not be responsible or liable for cost incurred in preparation, submission & delivery of Bids, site visit, participating in the discussion and other expenses incurred during the Bidding process, regardless of the conduct or outcome of the Bidding process.
- 6.8 In case, any Bidder is found to be involved in cartel formation, their Bid shall not be considered for evaluation/placement of order. Such Bidder shall be put on Holiday / blacklisted / debarred from Bidding in future for NRL / EIL.
- 6.9 Canvassing in any form by the Bidder or by any other agency on their behalf may lead to disqualification of their Bid.
- 6.10 NRL / EIL reserves the right to reject any/or all the Bids received or annul the Bidding process at any time at their sole discretion without assigning any reason thereof.
- 6.11 Unsolicited clarifications to the offer and/ or change in the prices during the validity period would render the bid liable for rejection.
- 6.12 Purchase preference for MSE bidders shall not be applicable for this tender.
- 6.13 BQC relaxation to start ups and MSE bidders shall not be applicable.
- 6.14 Owner / EIL reserve the right to complete evaluation of the bidder as per the details furnished by bidder without seeking any additional information / document.
- 6.15 For terms and conditions and other details/Specifications, refer complete Bidding document and subsequent Amendment(s), if any.
- 6.16 Clarification, if any, can be obtained from Mr. Anindya Sinha / Mr. Kushal Verma / Mr. Arvind Kumar through following number:
Telephone No. +91-124-289 1386 / 1366 / 1347 E-mail: anindya.sinha@eil.co.in;
kushal.verma@eil.co.in; arvind.kumar@eil.co.in

For & on behalf of Numaligarh Refinery Ltd
(Authorized Signatory)
Name : Anindya Sinha
Designation: GM (SCM-C&P)

Annexure – I to IFB

(To be declared by the Bank on their Letter Head)

DECLARATION FROM BANK FOR AVAILABILITY OF UNUTILIZED LINE OF CREDIT

Ref: _____

Date: _____

We _____ <Insert Name of Bank>, a Bank, having its registered office at _____ <Insert full address of the Bank with Country Name> and Branch at _____ <Insert full of Branch address with Country Name, in case different from registered office >, hereby confirm that the Company M/s

_____ <Insert Company Name in favour of whom Declaration being issued>, having its registered office at _____

_____ <Insert full address of Company with Country Name> and their working Office address at _____

_____ <Insert full working office address with Country Name, in case different from registered office >, is having Bank account with our Bank.

The credit limits of the Company as on _____ <Insert any Date between the date of Enquiry and Bid Due Date> are as follows:

Fund Based Line of Credit (towards Working Capital like CC Limit)	Amount in (Currency _____)
Sanctioned Line of Credit	
Utilized Line of Credit	
Balance Line of Credit	

The Bank further hereby declare that we are a Scheduled Commercial Bank (other than Co-Operative Bank) in India having Net Worth not less than **INR 100 Crore** as per our latest audited financial statements.

Yours Faithfully,

Signature

Name:

Designation:

E-mail ID:

Mobile

number:

Tel (with STD Code):

Seal:

UNDERTAKING

(ON BIDDER'S LETTER HEAD BY CEO/ CFO/ COMPANY SECRETARY (CS) OR PROPRIETOR OR PARTNERS)

I, _____ S/o/D/o of _____, working as _____ {CEO/ CFO/ Company Secretary in case of a limited company or proprietor / any two partners in case of Proprietorship / Partnership firms (indicate, as applicable)} of the Company _____ having its registered office at _____ certify that all the details including documents pertaining to Bidder Qualification Criteria signed by undersigned vide our offer reference _____ against your Enquiry document _____, are true, authentic, genuine and exact copy of its original.

It is certified that none of the documents are false/forged or fabricated. All the documents has been submitted with full knowledge of (i) the provisions of the Indian laws in respect of offences including, but not limited to those pertaining to criminal breach of trust, cheating and fraud (ii) provisions of bidding conditions and iii) Suspension / Banning rules of Owner/ EIL, which entitle the Owner/EIL to initiate action in the event of such declaration turning out to be a misrepresentation or false representation.

I further certify that further documents, if any, required to be submitted by our company, shall be submitted under my knowledge and those documents shall also be true, authentic, genuine, exact copy of its original and shall not be false/forged or fabricated.

I also declare that in case, at a later date, any of the document submitted in our bid referred above is found to be false/forged or fabricated, I, shall be held responsible for the same and EIL/Owner has every right to take action against me and my company, as deemed fit as per law of land and provisions of the Bidding Documents and EIL/Owner's right to put our company on Suspension / Banning list for future business with EIL/Owner.

Specimen Signature of authorized representative

Signature
Name & Designation
Date:

Notarised by Notary Public (applicable only in case of Proprietorship / Partnership firm)

PROFORMA FOR ACKNOWLEDGEMENT LETTER

E-MAIL: anindya.sinha@eil.co.in / kushal.verma@eil.co.in / arvind.kumar@eil.co.in

(PLEASE E-MAIL TO EIL WITHIN TEN DAYS ON RECEIPT OF BIDDING DOCUMENT)

GM (SCM)

Tower I - First Floor
Engineers India Limited
Sector-16, Gurugram, Haryana

Kind Attention : **Mr. Anindya Sinha**
Bidding Document No. : **AS/ B440-003-CF-T-8001/1001**
Name of Work : **RE-LOCATION/ ENABLING WORKS FOR DCU REVAMP OF
NUMALIGARH REFINERY EXPANSION PROJECT OF M/S
NUMALIGARH REFINERY LIMITED**
Project : **NUMALIGARH REFINERY EXPANSION PROJECT**
Due Date : **15.03.2022 upto 1200 Hrs. (IST)**

Dear Sirs,

We acknowledge with thanks receipt of your above cited Bidding Document alongwith enclosures. We undertake that the contents of the above Bidding Document shall be kept confidential including all the drawings, specifications and documents and the said documents shall be used only for the purpose, for which they are intended.

Further, our response is as under:- (Bidders to put a tick ✓, as applicable).

1. We will submit the bid within due date.
2. We regret to submit our offer/quote because of the following reasons:
 - a. _____
 - b. _____

Thanking you,

Very truly yours,

Name of Bidder :
Contact Person :
Contact Person Mobile No :
Bidder's Address :
Bidder's Phone No. :
Bidder's Fax No. :
Bidder's E-mail :

(to be typed on bidder's letter head)
COVERING LETTER FOR SUBMISSION OF OFFERS

From:

Our Ref: ----- dated -----

To
GENERAL MANAGER (SCM),
TOWER I - FIRST FLOOR
ENGINEERS INDIA LIMITED
SECTOR-16, GURUGRAM, HARYANA

NAME OF WORK : RE-LOCATION/ ENABLING WORKS FOR DCU REVAMP OF
NUMALIGARH REFINERY EXPANSION PROJECT OF M/S
NUMALIGARH REFINERY LIMITED
BIDDING DOCUMENT NO. : AS/ B440-003-CF-T-8001/1001

ATTN: Mr. ANINDYA SINHA, GM (SCM)

Dear Sir,

Please find herewith our offer in line with requirement of EIL Bidding Document. We confirm that:

1. We have downloaded the full document from the website.
2. EMD/ Bid security is submitted as per Clause No. 17 of Instructions to Bidder (ITB) pertaining to submission of EMD/Bid Security.
3. Offer is in complete compliance with technical as well as commercial requirements of bidding document and there is no technical or commercial deviation in the offer.
4. We understand that any technical or commercial deviation in the offer shall render our offer liable for rejection.
5. Our offer shall remain valid for a period of 4 (Four) Months from the bid due date.

We declare that the statement made and the information provided in our offer is true and correct in all respect. In case, it is found that the information/ documents provided by us are incorrect/ false, our application shall be rejected by Owner/EIL without any reference to us.

Thanking you,

Very Truly Yours,

(Signature of Authorised person)

Full Name :

Designation:

Company Seal :