



NUMALIGARH REFINERY LIMITED

NOTICE INVITING BIDS

JOB NAME: PROCUREMENT OF ELECTRICAL INSULATION MAT (IS:15652) FOR SILIGURI MARKETING TERMINAL.

TENDER DETAILS

E –tender Reference No	:	OC13000116/ASH
Collective No	:	OC13000116/ASH
Tender Notice Date	:	16.02.2017
Un-priced bid submission	:	08.03.2017
Tender opening Date	:	09.03.2017
Earnest Money Deposit	:	NA
Officer Name	:	Ashrukana Gogoi; 03776-265485
Designation	:	AM (Commercial)
E-Mail	:	ashrukanag@nrl.co.in

Note: Only online offer shall be considered against the subject enquiry. For details please go to NRL's e-tendering portal <https://eprocure.gov.in/eprocure/app>.

Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Tenderer/Contractors are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>'.

NRL invites Online Bids from Prospective Bidders through e-tendering mode for **“PROCUREMENT OF ELECTRICAL INSULATION MAT (IS:15652) FOR SMT”**.

This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.

For any assistance you may please contact our service provider personnel :

D.M.Saikia ,Phone No 03776 – 265774, email : z_tender@nrl.co.in

IMPORTANT NOTE:

- 1) Tender documents may be downloaded from Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating through the website <https://eprocure.gov.in/eprocure/app>. The portal enrollment is free of cost. Bidders are advised to go through instructions provided at **Annexure-A1 regarding 'Instructions for online Bid Submission'**.
- 2) Tenderers can access tender documents on the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <https://eprocure.gov.in/eprocure/app>.
- 3) Tenders and supporting documents should be uploaded through e-procurement. Hard copy of the tender documents will not be accepted.

4) All documents as per tender requirement should be uploaded online and further no documents will be accepted offline. Bidder not submitting any of the required documents online will be rejected.

5) Any queries related to tender must be asked or clarified online (after logging with your User ID) before last date of bid submission.

6) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <https://eprocure.gov.in/eprocure/app>.

CONTRACTUAL PERIOD: 01(one) month from the date of issue of order.

7) TENDERS FROM MICRO AND SMALL ENTERPRISES (MSEs):

This tender is guided by the Public Procurement Policy for Micro and Small Enterprises (MSEs) notified by the Government under the Micro, Small and Medium Enterprise Development Act, 2006, which came into effect from 1st April, 2012. The Ministry of MSME published an order known as Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012 under which Micro and Small Enterprises (MSEs) shall be entitled for benefits, subject to terms and conditions as per **ANNEXURE “A2”**.

8) EVALUATION OF THE TENDER: Evaluation shall be done on overall lowest offer (L1) basis. However MSE vendors shall be given price preference as per MSE policy treating the job as Non- split table.

1. **GENERAL:**

- i) Bidder should not be under liquidation, court receivership or similar proceedings. Bidder to submit the self certificate in this regard.
- ii) Agencies submitting their bids shall not be on Holiday list of NRL.
- iii) Consortium/Joint venture bids shall not be accepted.
- iv) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- v) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- vi) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: 16.02.2017

**GM (Commercial & Legal)
Numaligarh Refinery Limited,
Numaligarh, Dist : Golaghat,
Assam – 785 699.**