

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA UNDERTAKING

TENDER DOCUMENT FOR – “SUPPLY OF 1ST STAGE RX FEED / FRACTIONATOR FEED SCREW PLUG/ BREECH LOCK TYPE HEAT EXCHANGER (04-EE-002 (N1)) INCLUDING SUPERVISION OF ERECTION, TESTING & COMMISSIONING”.

(Tender No.OC44000093/PRA)

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



**NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER (NIT)**

- 1.0 Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced **Indian suppliers [i.e. Class –I Local Suppliers / Class- II Local Suppliers (as per PP-LC Policy) and MSEs]** for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Bid-Qualification Criteria (BQC) of the tender document.

SUPPLY OF 1ST STAGE RX FEED / FRACTIONATOR FEED SCREW PLUG/ BREECH LOCK TYPE HEAT EXCHANGER (04-EE-002(N1)) INCLUDING SUPERVISION OF ERECTION/ TESTING/ COMMISSIONING. (TENDER NO: OC44000093/PRA)	Tender Publishing Date:	05/02/2021 (12:05 Hrs.)
	Document Download/ Sale Date:	05/02/2021 (12:05 Hrs.)
	Seek Clarification Start Date:	05/02/2021 (12:05 Hrs.)
	Seek Clarification End Date:	16/02/2021 (12:05 Hrs.)
	Bid submission start date:	05/02/2021 (12:05 Hrs.)
	Bid submission close date (i.e. Bid Due Date)	01/03/2021 (11:00 Hrs.)
	Bid Opening Date:	02/03/2021 (11:00 Hrs.)

2.0 **PRE-BID MEETING:**

- 2.1 A round of Pre-Bid Meeting/Discussion will be conducted over MS team on **18.02.2021 (11.00 hrs)**. Prospective bidders meeting the BQC of the Tender may like to participate in the pre-bid meeting. E-mail ids of personals nominated by prospective bidder for participating in the Pre-bid meeting may be forwarded to following NRL officials at least 02 days prior to the Pre- Bid Meeting for issuing invitation for the meeting over MS Team.

NRL's officials	E-mail id	Contact No
Prasanta Barman, SM (Comml)	prasanta.barman@nrl.co.in	9435351372
Diganta Das, GM (Comml)	diganta.das@nrl.co.in	9435152011

- 2.2 Attending the Pre-Bid Meeting is recommended for a better understanding of the scope of supply and service. **However, non- participation in the pre-bid meeting shall not be a cause of disqualification of the bidder.**
- 2.3 Prospective bidder(s) requiring any information or clarification of the Bidding Documents may notify NRL in writing over e-mail to above mentioned NRL Officials at least **02 days prior** to scheduled date of pre-bid meeting.
- 2.4 NRL will respond in writing to any request for any information or clarification or query of the Bidding Document received up to that date. NRL's response (including an explanation of the query) will be uploaded in the e-tendering portal (<http://eprocure.gov.in/eprocure/app>) & NRL's website (www.nrl.co.in) ; without disclosing source of such query.
- 2.5 Any modification of the Bidding Document, which may become necessary as a result of the bidders query/ pre-bid discussion, shall be published in e-tendering portal (<http://eprocure.gov.in/eprocure/app>) & NRL's website (www.nrl.co.in) through the issue of an Addendum/ Amendment/ Corrigendum/Clarifications.

3.0 SUBMISSION OF E-BID:

3.1 The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I : Techno-commercial / Un-priced Bid
- ii) PART - II : Price Bid

3.2 Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>

3.3 This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.

3.4 For any assistance regarding e-portal related issue, you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in

3.5 **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**

3.6 Subsequent Corrigendum/ Addendum (if any) shall be published in our e-tendering portal <http://eprocure.gov.in/eprocure/app>

4.0 **EARNEST MONEY DEPOSIT** : Not applicable.

5.0 **Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.**

6.0 **BID-QUALIFICATION CRITERIA (BQC)** : Refer Technical Tender Specification Document ref. NRL/ MM/ DOC-01/2021/Breechlock- HCU Rev.00 enclosed with Technical Part of the Tender.

7.0 **PURCHASE PREFERENCE TO MICRO AND SMALL ENTERPRISES (MSEs):**

Purchase preference to Indian MSEs (Micro & Small Enterprises) shall be applicable as per the Govt. of India Policies. Refer details in **Annexure-X**.

Note : Relaxation of Past Tract Record (PTR) for MSEs and Start-ups will not be applicable for this tender since the tender item is related to public safety, health, critical operation and equipment of high pressure hydrocarbon service. As such, Pre-Qualifying Criteria has to be complied by all the participating bidders.

8.0 **POLICY TO PROVIDE PURCHASE PREFERENCE LINKED WITH LOCAL CONTENT (PP-LC):** Refer PP-LC Policy enclosed with tender.

9.0 **SPECIAL TENDER CLAUSE ON PROCUREMENT FROM A BIDDER FROM A COUNTRY WHICH SHARES LAND BORDER WITH INDIA:**

The Department of Expenditure (DOE) (Ministry of Finance) of the Govt. of India through OMs no. 6/18/2019- PPD dated 23rd July and 24th July'2020 has issued guidelines regarding procurement from bidders from a country or countries which share land boundary with India. The detail guidelines are available on the website of DoE (<https://doe.govin/>)

In compliance to the above referred guidelines by DOE, bidders are requested to kindly furnish duly filled, signed and sealed copy of the undertaking as per Form A [i.e. Bidder's undertaking on Company's letter head] enclosed with tender document.

10.0 **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of BQC of the tender.
- b) Complete technical documents duly sealed & signed; as a token of acceptance.
- c) Agreed Terms & Conditions (ATC) duly filled, signed & stamped. **The commercial terms & conditions should not be repeated in the offer.**
- d) 'Format- I – Reverse Auction Compliance Form' enclosed with General Terms and Conditions of Reverse Auction (RA).
- e) Bidder's Self-Declaration of black listing/ holiday listing as per Performa enclosed - duly signed & sealed.
- f) For Micro & Small Enterprises (MSEs), bidder has to mandatorily submit copy of MSE registration document (i.e. UAM/EM Part-II/Udyam Registration).
- g) For Class-I /Class-II Local Suppliers (as per PP-LC Policy), Bidder to submit PP-LC related document (i.e. Format-2A & Format-2B enclosed with PP-LC Policy).
- h) Duly filled, signed and sealed Form A [i.e. Bidder's Undertaking on Company's letter head] in compliance to Department of Expenditure's (DOE's) guidelines regarding procurement from bidders from a country or countries which share land boundary with India.
- i) GST Undertaking enclosed with tender.
- j) Integrity Pact.
- k) Un-priced copy of Price Schedule Format (*with prices left blank and replaced by 'Quoted'*)
- l) Bidder Details as per Format enclosed.

11.0 **DOCUMENTS TO BE UPLOADED AS A PART OF PART – II: PRICED E-BID:**

- A) BoQ/Priced Bid "in "XLS" format as per instructions provided. Bidder to quote both the items of BOQ.
- **Item sl. no. 10 of BOQ** : Bidder to quote cost of Heat Exchanger inclusive of mandatory spares, recommended commissioning spares, Special Tools & Tackles etc. as per Technical Document ref. NRL/ MM/ DOC-01/2021/Breechlock- HCU Rev.00; but exclusive of recommended 02 years normal operation & maintenance spares.
 - **Item sl. no. 20 of BOQ** : Bidder to quote Per-diem charge for supervisory service. *It may be noted that no. of man days to be considered for evaluation of supervisory service shall be '15 man-days'. However, payment shall be made based on actual utilization of man-days services at the time of execution.*

- B) List of Commissioning Spares and Special Tools & Tackles (*cost of which are included in item sl. no. 10 of BOQ*) needs to be uploaded in 'PDF format' as per Price Schedule Format (for Commissioning spares and Special Tools & Tackles) enclosed with the tender.
- C) Price Break-up of Mandatory Spares (included in item sl. no. 10 of BOQ) to be uploaded in 'PDF format' as per format enclosed.
- D) Price list of recommended 02 Years Normal Operation & Maintenance (O&M) Spares in 'PDF format' as per prescribed 'Price Schedule format for 2 years Normal O&M spares ' enclosed with tender document.

Note : Cost of 02 years O&M spares shall not be considered for evaluation. Owner (NRL) reserves the right to place order for these 02 years Normal O&M spares separately at later stage. Price of O&M spares should be valid up to 06 (six) months beyond the date of delivery of Heat Exchanger.

- E) Terms & Conditions for Supervision of Erection, Testing & Commissioning (duly filled, signed and sealed) to be uploaded in 'PDF format'.

Note: Overtime Rate for supervisory services to be quoted by bidder in the above mentioned format shall not be considered for evaluation of the tender.

12.0 **EVALUATION OF THE TENDER:**

- Tender item is not splitable and tender will be evaluated on '**Overall Lowest Landed Cost Basis**' based on the 'online Price e-Bids' received from techno-commercially qualified bidders.

Note : Cost of 02 years O&M spares and Overtime charge for supervision shall not be considered for evaluation of the tender.

- However, NRL reserves the right to finalize the tender on Lowest offer basis based on the 'online Price e-Bid' submitted by the qualified bidders in e-tendering portal (<http://eprocure.gov.in/eprocure/app>) **OR** by conducting 'Reverse Auction' (RA) with qualified bidders. The bidders should submit their best prices in the 'online Price e-Bid' in e-tendering portal.
- In case NRL decides to conduct for Reverse Auction (RA) for this tender,
 - a. The process of RA will be carried out post price bid opening with the Opening Bid Price for the RA displayed to the qualified bidders. Bidders will be required to provide the decrement factor as indicated on the screen. The lowest bidder shall be arrived at post completion of the RA exercise. General Terms & Conditions of RA is enclosed with the tender.
 - b. RA shall be conducted between the lowest 05 (five) bidders (Maximum). However, MSE/Class-I PPLC compliant bidders who do not fall in the L-1 to L-5 range in terms of price but are within price band as per respective Government of India policy guidelines for Purchase Preference shall also be given an opportunity to participate in RA. Further, no opportunity shall be given to MSE/ Class-I PPLC compliant bidders to match L1 price post Reverse Auction
- Bidders have to enclose the duly signed & filled-in compliance form in the prescribed '**Format I – Reverse Auction Compliance Form**' along with the un-priced commercial bid. **Without this said form, the bidder will not be eligible to participate in the tender.**

13.0 **GENERAL:**

- i) NRL adopts a practice to verify documents submitted by L1 (successful) bidder in support of bidder's credential against BQC. Authentication may be verified with the issuing authorities, by way of direct communication to NRL over official e-mail IDs / Original letter of authentication by post. Bidders may also follow up with the issuing authority for eliciting early response. If documents remain unauthenticated till given time line, NRL reserves the right to reject the bid. Proper address for communication, including e-mail ID of the issuing authority should be provided along the tender document.
- ii) Consortium/Joint venture bids shall not be accepted.
- iii) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- iv) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- v) In case any bidder is found to be involved cartel formation, his bid will not be considered for evaluation/placement of order. Such bidder will also be debarred from bidding in future.
- vi) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

**GM (Commercial) I/c
Numaligarh Refinery Limited.
Commercial Dept, Pankagrang,
PO- NR Project, Dist – Golaghat.
PIN-785699, Assam.**

Enclosures:

- (i) Complete Technical Documents
- (ii) Agreed Terms & Conditions (ATC).
- (iii) Special Instruction to bidders (SIB)
- (iv) General Purchase Conditions (GPC) -Indigenous
- (v) General Terms & Conditions of Reverse Auction
- (vi) Bidder's Self-Declaration of black listing/ holiday listing as per Performa enclosed duly signed & sealed.
- (vii) Annexure-X – for MSE Bidders.
- (viii) PP-LC Policy
- (ix) Special Clause regarding procurement from a country which shares land border with India and Form-A
- (x) GST Undertaking
- (xi) NRL's Standard PBG and ABG Format.
- (xii) Format for Bidder details
- (xiii) Integrity Pact.
- (xiv) BOQ/Price Schedule Format.