

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA UNDERTAKING

**TENDER DOCUMENT FOR– “PROCUREMENT OF TWIN/TRIPLE
SCREW PUMPS FOR REPLACEMENT OF EXISTING FLUSHING
OIL PLUNGER PUMPS, 01-PA-037A/B AT NRL”.**

Tender No. OC01000152/PRA

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER (NIT)

1. Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced supplier for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Bid Qualification Criteria (BQC) of the tender document.

PROCUREMENT OF TWIN/TRIPLE SCREW PUMPS FOR REPLACEMENT OF EXISTING FLUSHING OIL PLUNGER PUMPS, 01-PA-037A/B at NRL (Tender No : OC01000152/PRA)	Tender Publishing Date:	19.01.2017 (12.05 Hours)
	Document Download/ Sale Date:	19.01.2017 (12.05 Hours)
	Seek Clarification Start Date:	19.01.2017 (12.05 Hours)
	Seek Clarification End Date:	03.02.2017 (12.05 Hours)
	Bid submission start date:	19.01.2017 (12.05 Hours)
	Bid submission close date (i.e. Bid Due Date)	08.02.2017 (11.00 Hours)
	Bid Opening Date:	09.02.2017 (11.00 Hours)

2. **SUBMISSION OF E-BID:**

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I : Techno-commercial / Unpriced Bid
- ii) PART - II : Price Bid

Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel:
 - Mr. Rajib Srimany, Phone No 03776 – 265774, email: z_tender@nrl.co.in
- iv) Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The Toll free contact number for the helpdesk is 1800 3070 2232.
- v) **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**

3. **BID QUALIFICATION CRITERIA (BQC):**

The Bidder must be a manufacturer of API 676 pumps & must have supplied similar pumps to any petroleum Refinery in last 10 years (to be reckoned from final bid due date) for hydrocarbon service. Bidder must submit copy of Purchase order and satisfactory performance certificate for the same pump along with un-priced bid.

4. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of Bid Qualification Criteria (BQC) of the Tender
- b) Agreed Terms & Conditions (ATC) duly filled, signed & stamped. **The commercial terms & conditions should not be repeated in the offer.**
- c) Un-priced Price Schedule for list of Mandatory Spares, Recommended Commissioning Spares and Recommended Special Tools & tackles (**with prices left blank**).
- d) Un-priced Price Schedule for list of 2 year Normal Operation & Maintenance (O&M) Spares (**with prices left blank**).
- e) Vendor Details as per Format enclosed.
- f) In case of MSE, Documents pertaining to MSE registration documents as per clause no. 6 of NIT below.
- g) Following Technical documents duly filled, signed & sealed:
 - o Document No. NRL -PS -201611 REV.0 dated 09.11.2016.
 - o Document No. NRMPS-IR-201612 REV.0 dated 09.11.2016.
 - o Document No. NRMPS-IR-201613 REV.0 dated 09.11.2016.
 - o Document No. NRMPS-IR-201614 REV.0 dated 19.12.2016.
 - o Document No. NRMPS-IR-201615 REV.0 dated 09.11.2016.
 - o Document No. NRL-ITP-ROTA-CP001 REV.1 dated 10.09.2016.
 - o DATA SHEETS (2 Pages)
 - o Existing Foundation Plan.

*Note: (i) Bids received without the above documents may be liable for rejection.
(ii) Bid shall be evaluated as received and technical queries may not be issued.*

5. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

- (a) Price for Supply of (i) Main Equipment (including Mandatory Spares, Recommended Commissioning Spares and Recommended Special Tools & Tackles) and (ii) Supervision Services in “BoQ/Priced Bid “in “XLS” format as per instructions provided.
- (b) Price break-up for Mandatory Spares, Recommended Commissioning Spares and Recommended Special Tools & Tackles included in quoted price of Supply of Main Equipment as per ‘Price Schedule Format for Mandatory Spares, Recommended Commissioning Spares and Recommended Special Tools & Tackles’ enclosed with Tender Document and to be uploaded in ‘pdf’ format in priced bid.
- (c) Bidder to furnish overtime rate as per ‘Price Schedule Format for Overtime rate during Supervisory Services’. Overtime change shall be optional and shall not be considered for evaluation.
- (d) Price for 2 Years Recommended Normal Operation & Maintenance (O&M) Spares as per prescribed Price Schedule format and to be uploaded in ‘pdf’ format in priced bid.

Note:

- (i) 2 years Operation & Maintenance Spares shall not be considered for evaluation
- (ii) Prices for 2 years O&M spares shall be valid up to 12 months beyond the validity of bid.

6. **BENEFITS TO MICRO AND SMALL ENTERPRISES:**

With reference to Public Procurement Policy for Micro and Small Enterprises (MSEs) notified by the Government under the Micro, Small and Medium Enterprise Development Act, 2006, which came into effect from 1st April, 2012. The Ministry of MSME published an order known as Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012 under which Micro and Small Enterprises (MSEs) shall be entitled for benefits, subject to terms and conditions as under:

(A) Qualifying Criteria for MSEs vendors:

- (I) MSE bidders must submit Notarized copy of MSE Registration document (all the pages of the EM-II Certificate [Part – II Memorandum]) from any of the following body (or any other body specified by the Ministry of MSME) :
 - National Small Industries Corporation (NSIC)
 - District Industries Centres (DIC)
 - Coir Board
 - Khadi and Village Industries Commission (KVIC)
 - Khadi and Village Industries Board (KVIB)
 - Directorate of Handicrafts and Handloom
- (II) Indemnity Bond (on Rs. 100 Stamp Paper) stating that “The Bidder” shall offer and supply the entire tender quantity from the plant (situated at _____ Plant Address _____), which is having MSE Certification.
- (III) The MSE Registration shall be valid as on date of placement of order.
- (IV) The registration must be for the items /services relevant to the tendered items /services.
- (V) The classification and registration as Small Scale Industries has been rescinded, after implementation of the MSMED Act 2006. The same is also issued vide policy ref. no. 5(1)/2011-MSME Pol. dtd. 14.06.2011 issued from the Office of the Development Commissioner, Ministry of MSME, Govt. of India. So, the use of Small Scale Industries in statutes/ rules/ guidelines/ instructions etc. is to be substituted by the term Micro and Small Enterprise (MSE) and permanent SSI registration is to be substituted by Entrepreneurs Memorandum Acknowledgement (Part-II). As such, certificates with SSI registration shall not be considered eligible for the benefits under Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012.

Note: Scan copy of Indemnity Bond and Notarized copy of MSE Registration documents (all the pages of the EM-II Certificate [Part – II Memorandum]) to be uploaded by the bidder along with their un-priced (Techno-Commercial) bid and Original/True copy to be submitted in a sealed envelope superscribed as - “Submission of Original Indemnity Bond & Original Notarized copy of MSE Registration document against Tender No: OC01000152/PRA dated 19.01.2015 and to be send to the undersigned on or before bid submission close date. In absence of above documents, benefit to MSE will not be passed on to bidders.

(B) Purchase Preference for MSE:

In tenders, where the L1 (evaluated price) bidder is a non-MSE, MSE quoting price within price band L1+15% may be awarded the full / complete supply of the total tendered value to MSE, provided they agree to bring down their price to L1 price. In such cases, the MSE who is lowest within the MSEs and quoting price within the price band of L1+15% shall be provided the first opportunity to agree to supply the item at the L1 price and on his refusal to accept the L1 price, opportunity shall be provided so on to the other MSEs.

(C) Exemption from Earnest Money Deposit (EMD)/ Tender cost for MSE:

Not applicable in this tender.

7. **EVALUATION OF THE TENDER:** Tender shall be evaluated on ‘Overall Lowest Offer Basis’. Bidders are requested to quote for all the items (i.e. Both Supply and Supervision) in the BoQ/Priced Bid “in "XLS" format for consideration of their offer for evaluation on Overall basis.

Note : *Incase any bidder does not quote all the items of BOQ or does not stand techno-commercially acceptable for all the indented items of BOQ, their offer shall not be considered for evaluation.*

8. **GENERAL:**

- i) Bidder should not be under liquidation, court receivership or similar proceedings. Bidder to submit the self certificate in this regard.
- ii) Agencies submitting their bids shall not be on Holiday list of NRL.
- iii) **Consortium/Joint venture bids shall not be accepted.**
- iv) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- v) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- vi) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: 19.01.2017

**GM (Commercial & Legal)
Numaligarh Refinery Limited.
Commercial Dept, Pankagrang,
PO- NR Project, Dist – Golaghat.
PIN-785699, Assam.**

Contact Person: Prasanta Barman
Phone : 03776-265482
Email ID: prasanta.barman@nrl.co.in;

- Enclosure:
- 1. Agreed Terms & Conditions (ATC)
 - 2. General Purchase Conditions (GPC)
 - 3. PBG Format
 - 4. Vendor Details
 - 5. Format for Indemnity Bond- Applicable for MSE.
 - 6. Format for declaration for not being under liquidation, court receivership or similar proceedings.
 - 7. Price Schedule Format for – ‘Mandatory Spares, Commissioning Spares & Special Tools & Tackles’.
 - 8. Price Schedule Format for – ‘Recommended Spares for 2 years Normal Operation & Maintenance (O&M)’
 - 9. BoQ/Priced Bid “in "XLS" format
 - 10. Following Technical documents:
 - o Document No. NRL -PS -201611 REV.0 dated 09.11.2016.
 - o Document No. NRMPS-IR-201612 REV.0 dated 09.11.2016.
 - o Document No. NRMPS-IR-201613 REV.0 dated 09.11.2016.
 - o Document No. NRMPS-IR-201614 REV.0 dated 19.12.2016.
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