



Bid Number/बोली क्रमांक (बिड संख्या)[:] GEM/2025/B/5874480 Dated/दिनांक : 27-01-2025

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण			
Bid End Date/Time/बिड बंद होने की तारीख/समय	11-02-2025 18:00:00		
Bid Opening Date/Time/बिंड खुलने की तारीख/समय	11-02-2025 18:30:00		
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	120 (Days)		
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Petroleum And Natural Gas		
Department Name/विभाग का नाम	नाम Numaligarh Refinery Limited		
Organisation Name/संगठन का नाम Numaligarh Refinery Limited			
Office Name/कार्यालय का नाम	Numaligarh Refinery Limited		
क्रेता ईमेल/Buyer Email	buycon16.nrl.nmgy@gembuyer.in		
Total Quantity/कुल मात्रा	27614		

Bid Details/बिड विवरण				
ltem Category/मद केटेगरी	Bind Register Rulled 12 no , Bind Register Rulled 20 No , Box File , Celotape , Celotape Brown , Correcting Pen Cover IT , Envelop large , Envelop medium , Envelop Brown colour , File Flag Marking , Flat File with Iron Spring , Gum bottle , Iron Clip black Medium , Iron Clip black Small , Marker Pen Various colours , Training note pad , Note Pad Conference Pad , Refill Pen , Pencil Battery , Plastic White L Folder , Plastic Folder White 4 bottom system , Eraser for pencil , Rule Pencil , Sharpner for Wooden pencil , Stepler Pin large , Stepler pin , Stepler machine large , Stepler machine , Strip File White colour , White Board Pen , Xerox Paper A4 size , Xerox Paper A3 Size , Spiral binding coil , Liquid soap , Room Freshner , Paper cutting machine , Pre printed letter head , Log Book for Fire and Safety and ETP , Diesel Pump Running Log book , BA Set PM Register , PTO Test Register , Hot Work and Cold Work Permit , Fire Tender Checklist , Log Book for Security , Visitor entry register , Handover Takeover Register for security , Non Returnable Gate Pass Book , Returnable Gate Pass Book , Log Book for FA , First Aid OPD Register , First Aid Prescription Pad , First aid training register , Bed sheet , Pillow Cover , Control Room Log Book , Tank Farm Log Book , Quality Control Register TWFTLF Gantry , Tank Physical Dip Book , TWF gantry inspection checklist , Sample lebel , TXR Fitness Memo , Staff shift logbook , Pre loading Post loading checklist register , Rake loading unloading summary register , Valve operation checklist register , Batch control register , Tank handover takeover memo , Tank lorry safety checklist , Rake loading checklist , Wagon register , TLF daily dip checking register , Product Pump House checklist register , Earthing Bonding register , Batch control register , Soap , Marking cloth , Pre printed Sample Tag , Absorbant Cotton Roll , Thread for sample tag , Maintenance Pasting , Control Room Log Book IBFPL , Defect register IBFPL			
GeMARPTS में खोजी गई स्ट्रिंग / Searched Strings used in GeMARPTS	Supply of Stationery and Printing items			
GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS	Writing and Printing Papers Conforming to IS 1848 (Part 1), Staplers (V2), Package No 4 - Atal Tinkering Lab of Niti Aayog Power Supply and Accessories and Safety Equipment, File cover for Postal Department, Stainless Steel Benches (RDSO Specification), Correspondence Envelopes (V2), Brass and Bell Metal Products from Nayagarh - ODOP, Drip - Leg Drain, Trouser Combat			
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	Writing and Printing Papers Conforming to IS 1848 (Part 1)			
BOQ Title/बीओक्यू शीर्षक	Stationery and Printing Items			
Years of Past Experience Required for same/similar service/उन्हीं /समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष				

Bid Details/बिड विवरण		
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes	
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes	
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria, Certificate (Requested in ATC), OEM Authorization Certificate, Additional Doc 3 (Requested in ATC), Additional Doc 4 (Requested in ATC), Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation the buyer	
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	ed No	
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No	
Type of Bid/बिंड का प्रकार	Two Packet Bid	
Primary product category	Bind Register Rulled 12 no	
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	3 Days	
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No	
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation	
Arbitration Clause	No	
Mediation Clause	No	

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	AXIS BANK LTD	
ePBG Percentage(%)/ईपीबीजी प्रतिशत (%)	3.00	
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	18	

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

CGM COMMERCIAL

Numaligarh Refinery Limited, NUMALIGARH REFINERY Limited, NUMALIGARH REFINERY Limited, Ministry of Petroleum and Natural Gas (Numaligarh Refinery Limited)

MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No

Details of the Competent Authority for MII

Name of Competent Authority	MOPNG	
Designation of Competent Authority	MOPNG	
Office / Department / Division of Competent Authority	MOPNG	
CA Approval Number	FP-20013/2/2017-FP-PNG	
Competent Authority Approval Date	17-11-2020	
Brief Description of the Approval Granted by Competent Authority	AS PER APPROVAL OF MOPNG DTD 17.11.2020 WHICH IS ATTACHED WITH THE BID.	

Competent Authority Approval for not opting Make In India Preference: View Document

MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता Yes	
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- 1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
- 2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
- 3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
- 4. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are

excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Bind Register Rulled 12 No

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	50	365

Bind Register Rulled 20 No

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	50	365

Box File

Technical Specifications/तकनीकी विशिष्टियाँ

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	100	365

Celotape

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1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	50	365

Celotape Brown

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1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	50	365

Correcting Pen Cover IT

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	30	365

Envelop Large

Specification Document	<u>View File</u>
BOQ Detail Document	View File

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	500	365

Envelop Medium

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1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	500	365

Envelop Brown Colour

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	500	365

File Flag Marking

Technical Specifications/तकनीकी विशिष्टियाँ

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1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	100	365

Flat File With Iron Spring

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	1500	365

Gum Bottle

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./ सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	200	365

Iron Clip Black Medium

Technical Specifications/तकनीकी विशिष्टियाँ

9	Specification Document	<u>View File</u>
I	BOQ Detail Document	<u>View File</u>

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1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	50	365

Iron Clip Black Small

Technical Specifications/तकनीकी विशिष्टियाँ

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1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	50	365

Marker Pen Various Colours

Technical Specifications/तकनीकी विशिष्टियाँ

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1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	50	365

Training Note Pad

Technical Specifications/तकनीकी विशिष्टियाँ

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1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	500	365

Note Pad Conference Pad

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Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

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1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	200	365

Refill Pen

Technical Specifications/तकनीकी विशिष्टियाँ

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन	
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	1500	365

Pencil Battery

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	1500	365

Plastic White L Folder

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	250	365

Plastic Folder White 4 Bottom System

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	200	365

Eraser For Pencil

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./я सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	20	365

Rule Pencil

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	20	365

Sharpner For Wooden Pencil

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	20	365

Stepler Pin Large

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	30	365

Stepler Pin

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	60	365

Stepler Machine Large

Specification Document	View File
BOQ Detail Document	<u>View File</u>

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	10	365

Stepler Machine

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन	
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	20	365

Strip File White Colour

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	30	365

White Board Pen

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	100	365

Xerox Paper A4 Size

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	500	365

Xerox Paper A3 Size

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	10	365

Spiral Binding Coil

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	500	365

Liquid Soap

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	200	365

Room Freshner

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	50	365

Paper Cutting Machine

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Pre Printed Letter Head

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	10	365

Log Book For Fire And Safety And ETP

Technical Specifications/तकनीकी विशिष्टियाँ

Sp	pecification Document	<u>View File</u>
ВС	OQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती /रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	20	365

Diesel Pump Running Log Book

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	10	365

BA Set PM Register

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	10	365

PTO Test Register

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	20	365

Hot Work And Cold Work Permit

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	6	365

Fire Tender Checklist

Technical Specifications/तकनीकी विशिष्टियाँ

Specifica	tion Document	<u>View File</u>
BOQ Deta	ail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	10	365

Log Book For Security

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	20	365

Visitor Entry Register

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	30	365

Handover Takeover Register For Security

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	60	365

Non Returnable Gate Pass Book

Specification Document	<u>View File</u>
BOQ Detail Document	View File

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	20	365

Returnable Gate Pass Book

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	n Document	<u>View File</u>
BOQ Detail	Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती /रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	20	365

Log Book For FA

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

First Aid OPD Register

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

First Aid Prescription Pad

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	30	365

First Aid Training Register

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Bed Sheet

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Docu	ıment	View File
BOQ Detail Docum	ent	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन	
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	10	365

Pillow Cover

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	10	365

Control Room Log Book

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	20	365

Tank Farm Log Book

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Quality Control Register TWFTLF Gantry

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Tank Physical Dip Book

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Document	View File
BOQ Detail D	ocument	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	15	365

TWF Gantry Inspection Checklist

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	8	365

Sample Lebel

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5000	365

TXR Fitness Memo

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	15	365

Staff Shift Logbook

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	10	365

Pre Loading Post Loading Checklist Register

Technical Specifications/तकनीकी विशिष्टियाँ

Spe	ecification Document	<u>View File</u>
ВО	Q Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती /रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Rake Loading Unloading Summary Register

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Valve Operation Checklist Register

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Batch Control Register

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Tank Handover Takeover Memo

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	15	365

Tank Lorry Safety Checklist

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Docu	ment	<u>View File</u>
BOQ Detail Docum	ent	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	10	365

Rake Loading Checklist

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Wagon Register

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	10	365

TLF Daily Dip Checking Register

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Product Pump House Checklist Register

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Earthing Bonding Register

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन	
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Bay Officer Card Logbook

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Sealing Wire

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	400	365

Oil Dip Tape

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	20	365

Oil Paste

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	200	365

Water Paste

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती /रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	200	365

Lab Register

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	15	365

Tissue Paper Roll

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	800	365

Detergent Packet

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	100	365

Towel

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	30	365

Soap

Technical Specifications/तकनीकी विशिष्टियाँ

9	Specification Document	<u>View File</u>
E	30Q Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन	
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	200	365

Marking Cloth

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	20	365

Pre Printed Sample Tag

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	9000	365

Absorbant Cotton Roll

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No. सं.	Consignee /क्र. Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Thread For Sample Tag

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	60	365

Maintenance Logbook

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Document	View File
BOQ Detail D	ocument	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती /रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	40	365

Maintenance Checklist Register

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	40	365

Maintenance Pasting

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	<u>View File</u>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	1500	365

Control Room Log Book IBFPL

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	<u>View File</u>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Quality Control Register IBFPL

Specification Document	<u>View File</u>
BOQ Detail Document	<u>View File</u>

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./я सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Record Log Book IBFPL

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Defect Register IBFPL

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<u>View File</u>
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Moasunep Sonowal	734434,Numaligarh Refinery Limited, Siliguri Marketing Terminal (NRL SMT), Near Rangapani Railway Station, PO - Rangapani, Siliguri	5	365

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar

proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

4. Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

5. Generic

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

6. Scope of Supply

Scope of supply (Bid price to include all cost components): Only supply of Goods

7. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Pre-Qualification Criteria (PQC):-Bidder must meet the following requirement for their bid to be considered for technical acceptance. a. The bidder should have office/warehouse/retail outlet of Office Stationery or Pr inting items at Darjeeling or Jalpaiguri district, West Bengal for which bidder shall submit copy of relevant and valid Trade License. Note: Bidders must meet the following for their bid to be considered for technical evaluation. NRL reserves the right to disqualify the bid in absence of sufficient supporting documents as as ked above against the PQC.

CPS (Contract Performance Security)-Applicable The Contract performance security (CPS) shall be 3% of the GeM Contract value (as indicated in e-BG field in the GeM tender) to be submitted by successful bidder within 10 days of GeM Contract placement / award. The CPS shall be submitted in the format attached as a nannexure. CPS should remain valid for a period of 03 (three) months beyond the date of completion of all contractual obligations of the contractor, including warranty / guarantee period (if any). Failure in submissi on of CPS on the part of the successful bidder may lead to breach of contractual obligations, termination of the award and subsequent holiday listing as per NRL policy, as applicable. For details on submission of CPS , kindly refer Clause 29(A) of attached GPC (General Purchase conditions -2024) & CPS Annexure.

Warranty Bank Guarantee (WBG):-Applicable The Warranty Bank Guarantee (WBG) shall be 7% (in addition to CPS) of the GeM Contract value to be submitted by the successful bidder.

Supplied materials shall be guaranteed against manufacturing defects arising from design, material, work manship or any omission on part of the vendor/contractor for a period of 12 months from the date of comm issioning or 18 months from the date of last dispatch whichever is earlier, unless otherwise specified in the tender document. Warranty Bank Guarantee (in addition to CPS) is required to be submitted in the prescri bed format (attached in annexure), in the currency of the contract, valid for 03 (three) months beyond the Guarantee/Warranty period. Further, contractor may at his option submit a Contract Performance Security (CPS) covering also the WBG value (where WBG is applicable), valid for a period of 03 (three) months beyond the date of completion of all contractual obligations of the contractor, including warranty / guarantee period (if any) – in which case, he will not be required to submit a BG for Warranty. In case WBG is not provided by the vendor, equivalent amount shall be kept on hold from his first payment [or subsequent payment(s), if insufficient from first payment] in lieu of Warranty Bank Guarantee (WBG). All compensation or other sums of money payable by the contractor to the owner under terms of the contract may be deducted from or paid by the encashment of a sufficient part of his WBG (and CPS) or from any sums which may be designed.

ue or may become due to the contractor by the NRL. No interest shall be payable by the owner for the su m deposited as CPS or WBG. The CPS and/or WBG amounts will be refunded to the contractor without interest, after he duly performs and completes all obligations under the contract including the warranty period.

Payment Terms:-100% Payment will be released within 30 days of receipt & acceptance of the items at NR L-SMT site. Part-wise order may be issued, and payment will be made on submission of bill accordingly & on successful delivery of the items.

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8. Buyer Added Bid Specific ATC

Buyer uploaded ATC document Click here to view the file.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for <u>attached categories</u>, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---