



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER

Two parts ONLINE bid (E-tender) offers are requested from competent bidders for following work:

Name of Work:	Instrument Maintenance Assistance Contract for Group A-Refinery & NRMT; Group B- P&U and Workshop
Tender No. & Date :	OC18000087 /DEV dated 09.12.2021
Pre bid Conference date & Time:	Not applicable
Earnest Money Deposit:	<i>Nil. Bidders are required to submit "Declaration for bid security / Earnest Money Deposit (EMD)" enclosed as Annexure-XVI.</i>
Contract Period:	02 (two) years from the date of work order with a provision for extension for another 01 (one) year with same terms & conditions subject to satisfactory performance of the contractor.

PRE-QUALIFICATION CRITERIA

Compulsory Pre-Qualification Criteria for MSE/Start-up vendor: The subject job is related to the safety, security and healthy environment inside the refinery; therefore, relaxation pertaining to Prior turnover and prior experience shall not be applicable for MSE and Start up bidders for this tender. Pre-Qualifying Criteria (PQC) mentioned in the tender must be complied by all participating bidders. However, MSE Price preference as per MSE Guideline is applicable for this subject tender.

Bidders will be required to qualify Group-wise Pre-Qualification Criteria (PQC) as indicated below

- A. Bidders should have experience in Instrumentation/Electrical job (Maintenance or Maintenance Assistance or Erection & Installation of field instruments or electrical works, cable laying, fabrication of any structural frame/cable duct etc.) in any Hydrocarbon Refinery in India.
- B. Bidders shall submit Work order copies and completion certificates along with the offer as a proof of work carried out. The completion certificate must have completion date and value of work executed.
- C. **Bidder is liable for rejection if completion certificate (with completion value and completion date) is not furnished with tender document**
- D. **Past Experience** of having **successfully completed** similar works* during last 5 years (as on bid closing date of this tender) should be either of the following:

	Past Experience (Rs. in lakhs)	
	Group A Instrument Maintenance Assistance Contract for Refinery and NRMT Area	Group B Instrument Maintenance Assistance Contract for P&U and Workshop Area
One similar completed work costing not less than	139.50	79.55
Two similar completed work costing not less than	111.60	63.64
Three similar completed work costing not less than	83.70	47.73

***Similar Works:** Bidder should have experience in Instrumentation/Electrical job (Maintenance or Maintenance Assistance or Erection & Installation of field instruments or electrical works, cable laying, fabrication of any structural frame/cable duct etc.) in any Hydrocarbon Refinery in India

Note: The value of past experience shall be adjusted at a simple rate of 7% for every completed year and / or part thereof ending last day of the month proceeding the month in which bids are invited.

E. Average Annual Turnover: During the last 3 financial years, average annual turnover shall be

	Instrument Maintenance Assistance Contract for Refinery and NRMT Area Group A	Instrument Maintenance Assistance Contract for P&U and Workshop Area Group B
Average Annual Turnover (Rs. in lakhs)	83.70	47.73

- Note: Bidders to submit copies of audited profit & loss account for the last three financial years in support of annual turnovers or certification of annual turnover for the last three financial years from a registered chartered accountant firm.

F. Possession of Valid GST registration certificate:

Bidders are requested to upload their **VALID GSTIN/UIN Certificate** along with the Bid Document. NRL at its discretion may not consider the bidder's bid for further evaluation if the same is not found uploaded with the bid or not found to be valid in GST portal.

- Any misinterpretation or misinformation may attract penal action including putting the bidder on holiday / blacklisting as per rules in vogue at NRL.

G. ADDITIONAL REQUIREMENTS:

- Possession of Income Tax PAN No, PF code, ESI & GST registration certificate
- 'Integrity Pact' duly signed & stamped on each page without which offers will not be considered.**

SPECIAL NOTE TO THE BIDDERS:

It is to be noted that experience as main contractor will only be taken cognizance of for the purpose of assessing qualifying criteria. However, authorized sub-contractors under principal contractors can also be considered provided their works completion certificate is issued by the client organization in case of job executed elsewhere under PSUs, limited companies, Government Departments, Quasi government and autonomous bodies. However, in case of sub-contractors under contractors engaged by NRL, the works completion certificate issued by the main contractor will also be acceptable provided the same is endorsed in original by Engineer-in-charge of NRL in terms of job description and value.

For accepting experience as sub-contractor(s) or contractors under Private Organizations, in addition to the requisite certificates (letter of award and job completion certificate etc.)TDS certificate issued by principal contractor / private organization shall form the basis for considering experience and value of work executed.

NRL adopts a practice to verify documents submitted by L1 (successful) bidder in support of bidder's credential against PQC. Authentication may be verified with the issuing authorities, by way of direct communication to NRL over official e-mail IDs / Original letter of authentication by post. Bidders may also follow up with the issuing authority for eliciting early response. If documents remain unauthenticated till given time line, NRL reserves the right to reject the bid.

Proper address for communication, including e-mail ID of the issuing authority should be provided along the tender document.

The Tender Document is uploaded in Central Public Procurement Portal (e-procurement) – Govt of India. Bidders are requested log in to the portal for details. Any tender related information like Corrigendum / Extension of Bid Due Date etc. will be uploaded in the CPP Portal henceforth.

For any assistance you may please contact our service provider personal:

Dhiraj Mohan Saikia,
Phone No. 03776 – 265774,
Email ID: z_tender@nrl.co.in
M: 96788 65102

For any Technical Clarifications, please contact:

Mr. Akhyajit Phukon,
Senior Manager (Inst)
Numaligarh Refinery Limited
E-mail: akhyajit.phukon@nrl.co.in
Mobile: 9435703126

Mr. Anjanjyoty Dutta,
Senior Manager (Inst.)
Numaligarh Refinery Limited
E-mail anjanjyoty.dutta@nrl.co.in
Mobile: 8011005964

Please refer tender document and annexures for more details.

Tender Schedule:

S. No.	Title	Date & Time
1	Tender Publish / Download start / Bid Submission start date & time	09.12.2021 after 1600 hrs
2	Date & Time of Pre bid Conference:	Not applicable
3	Tender document download / Bid Submission end date & time	23.12.2021 at 1500 hrs
4	Bid opening date & time (Technical Bid)	24.12.2021 after 1100 hrs

IMPORTANT NOTE:

1. Tender documents should be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app> Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website <http://eprocure.gov.in/eprocure/app> Bidders are advised to go through instructions provided as ‘Instructions for online Bid Submission’ provided in the next page.
2. Bidders can access tender documents from the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>
3. Tenders and supporting documents should be uploaded through e-procurement portal only. Hard copy of the tender documents will not be accepted.
4. Both Technical bid and financial bid are to be submitted concurrently, duly digitally signed in the web site <http://eprocure.gov.in/eprocure/app>
5. Online Bids are received only on CPPP Portal website <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt.

Chief General Manager (Commercial),
Numaligarh Refinery Limited