

# **TENDER DOCUMENT**

**FOR** 

"SUPPLY OF GRAVELS"

Tender No. OC05000205/ASH

**PART – I: UN-PRICED BID** 

PREPARED & ISSUED BY

NUMALIGARH REFINERY LIMITED

(A Govt. of India Enterprise)



# NUMALIGARH REFINERY LIMITED NOTICE INVITING TENDER (NIT)

Numaligarh Refinery Limited (NRL) invites ONLINE bid (E-tender) from competent and experienced suppliers under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Technical Specification of the tender document for the following item:

SUPPLY C	OF GRAVELS			
(Tender No: OC05000205/ASH)				
Tender Publish Date	05-12-2018 at 16-00 Hrs.			
Tender document download end date & time	26-12-2018 at 10-00 Hrs.			
Pre-bid Meeting	Not applicable			
Bid Submission end date & time	26-12-2018 at 11-00 Hrs.			
Bid opening date & time (Technical Bid):	27-12-2018 after 11-00 Hrs.			
Tender Withdrawal Time End Date :	26-12-2018 at 10-00 Hrs.			

All amendment, corrigendum, addendum, extension of due date, etc. shall be uploaded in website (<a href="http://eprocure.gov.in/eprocure/app">http://eprocure.gov.in/eprocure/app</a>) only.

# 2. <u>SUBMISSION OF E-BID</u>:

The E-Bid should be prepared in Two Parts as per the following details.

i) PART – I : Techno-commercial / Un-priced Bid

ii) PART - II: Price Bid

#### Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <a href="http://eprocure.gov.in/eprocure/app">http://eprocure.gov.in/eprocure/app</a>
- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel at Phone No 03776 265774, email: z\_tender@nrl.co.in
- iv) Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The Toll free contact number for the helpdesk is 1800 3070 2232.
- v) Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.
- 3. EVALUATION OF THE TENDER: Tender shall be evaluated on 'ITEMWISE LOWEST OFFER BASIS'.
- **4. <u>DELIVERY SCHEDULE:</u>** Two weeks from the date of PO.

Please note that Non-compliance to <u>DELIVERY SCHEDULE</u> shall lead to rejection of the offer.

# 5. OTHER MANDATORY REQUIREMENT:

- 1. Bidder should have following valid documents on the date of Closing of tender and copy of the same needs to be submitted along with the technical Bid:
  - Income Tax PAN Number.
  - GST Registration Number.
- 2. Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.

### 6. DOCUMENTS TO BE UPLOADED AS A PART OF PART - I: TECHNO-COMMERCIAL / UNPRICED E-BID:

- a) Documents in support of PQC.
- b) PAN No., GST registration number allocation certificate, Registration certificate /Trade license certificate/ Enlistment certificate / Incorporation certificate in any Govt. deptt. / Statutory body / PSU shall be submitted Such other certificates if any as defined in the ITB
  - Copy of partnership deed in case of partnership firm, Memorandum and Article of Association in case of limited company, ownership certificate in case of sole of proprietary 9 firm and Power of Attorney in favour of authorized signatory in case the firm is not a proprietary firm.
- c) Tender document and copies of all techno-commercial amendments/addendums/corrigendum issued(if any), duly signed and stamped on each page as a token of having received and read all parts of the tender document and having accepted and considered the same in preparing their bid along with Agreed Terms & Conditions (ATC). The commercial terms & conditions should not be repeated in the offer.
- d) In case bidder is Micro & Small Enterprise (MSE), UAM Certificate & Indemnity Bond as per clause no. 8 of this NIT.
- e) OEM Authorization letter (if Applicable).
- f) List of deviations from NRL technical specification, if any. Bidder should also provide nil deviation statement in the offer in case no technical deviation.

### **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

(a) BoQ/Priced Bid "in "XLS" format as per instructions provided.

# **IMPORTANT NOTE:**

(i) Bidder to quote Unit Price (FOR NRL Site), Taxes, Duties, all other charges (i.e. P&F, Freight, TPI/ IBR Charges) in online BoQ/Priced Bid in "XLS" format strictly as per instructions provided. Charges quoted elsewhere shall be ignored and will not be taken into consideration.

- (ii) Bidders are strictly advised not to submit any additional offer documents mentioning commercial terms and conditions beyond the documents and forms published along with this tender. No subsequent revision in the BoQ is possible after final submission. Any services, charges, taxes and duties left blank or =0 (zero) in the online priced bid (BoQ) shall be deemed to be inclusive in the quoted price.
- (iii) Ambiguity/contradiction/lack of clarity may lead to rejection at any stage of the tender without further notice.

# Note:

<u>Price preference for MSE Bidder:</u> The price benefit/preference as per MSE policy will be extended only to the original manufacturer and not to trader. For availing MSE benefit *Udyog Adhaar Memorandum (UAM) number* has to be necessarily uploaded on *CPPP (i.e. e-Tenders submitted through www.eprocure.gov.in portal).* 

The Government of India vide letter No. J-25011/31/2018-Gen dtd. March, 2018 (Ministry of Petroleum & Natural Gas) and Office Memorandum no. F.5/4/2018-PPD dated 28th February, 2018 (Ministry of Finance) has mandated that declaration of Udyog Adhaar Memorandum (UAM) numbers by the vendors on CPPP (i.e. eTenders submitted through www.eprocure.gov.in portal) will be mandatory with effect from 01-04-2018. The bidders who fail to declare UAM number on the CPPP shall not be able to avail the benefits available to MSEs as contained in Public Procurement Policy for MSEs Order 2012 issued by MSME, for tenders invited electronically through CPPP.

In case, UAM number of such bidder is not available on the CPPP, no benefits shall be given to such bidders and in case such bidder have not submitted EMD and availed EMD exemption, such bidder shall be rejected for further evaluation.

# 7. TENDERS FROM MICRO AND SMALL ENTERPRISES (MSEs):

With reference to Public Procurement Policy for Micro and Small Enterprises (MSEs) notified by the Government under the Micro, Small and Medium Enterprise Development Act, 2006, which came into effect from 1st April, 2012. The Ministry of MSME published an order known as Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012 under which Micro and Small Enterprises (MSEs) shall be entitled for benefits, subject to terms and conditions as under:

# (A) Qualifying Criteria for MSEs vendors:

- (i) MSE bidder must submit a copy of Udyog Aadhaar Memorandum\* .
- (ii) The MSE registration shall be valid as on date of placement of order
- (iii) The registration must be for the items/category of items/services relevant to the tendered items/category of items /services.

(B) Benefits Under The Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012:

<sup>\*</sup> In case bidder submits the UAM No. in the bid but same is not declared on the CPPP, such bidder will not be eligible to claim benefits.

### a. Issue of Tender Sets Free of Cost

Tenders shall be provided free of cost and tender documents are downloadable from NRL Website <a href="www.nrl.co.in">www.nrl.co.in</a>, The Indian Government tenders information system <a href="www.tenders.gov.in">www.tenders.gov.in</a> or Central Public Procurement (CPP) Portal <a href="http://eprocure.gov.in/eprocure/app">http://eprocure.gov.in/eprocure/app</a> or can be obtained from the Office of General Manager (Commercial & Legal).

# b. Exemption from payment of EMD (Earnest Money Deposit)

MSE units qualifying as at (A) above shall be exempt from paying EMD if EMD is applicable against the tender.

# c. Price preference for MSEs Bidder:

ii) In tender, participating Micro and Small Enterprises quoting price within price band of L1+15% per cent shall also be allowed to supply a portion of requirement by bringing down the price to L1 price in a situation where L1 bidder is from someone other than a Micro and Small Enterprise and such Micro and Small Enterprise shall be allowed to supply up to 20 percent of total tendered value.

In case of more than one such MSE, the supply shall be shared proportionately (to tendered quantity)

iii) In case of tender item is non-splitable or non-dividable etc. MSE quoting price within price band L1+15% may be awarded the full/complete supply of the total tendered value to MSE, considering sprit of policy for enhancing the Government procurement from MSE, provided they agree to bring down their price to L1 price.

In such cases, the MSE who is lowest within the MSEs and quoting price within the price band of L1+15% shall be provided the first opportunity to agree to accept and execute the contract at the L1 price and on his refusal to accept the L1 price, opportunity shall be provided so on to the other MSEs.

- (I) Indemnity Bond (on Rs. 100 Stamp Paper) stating that "The Bidder" shall offer and supply the entire tender quantity from the plant (situated at \_\_\_\_\_Plant Address \_\_\_\_\_), which is having MSE Certification.
- (II) The MSE Registration shall be valid as on date of placement of order.
- (III) The registration must be for the items /services relevant to the tendered items /services.
- (IV) The classification and registration as Small Scale Industries has been rescinded, after implementation of the MSMED Act 2006. The same is also issued vide policy ref. no. 5(1)/2011-MSME Pol. dtd. 14.06.2011 issued from the Office of the Development Commissioner, Ministry of MSME, Govt. of India. So, the use of Small Scale Industries in statutes/ rules/ guidelines/ instructions etc. is to be substituted by the term Micro and Small Enterprise (MSE) and permanent SSI registration is to be substituted by Entrepreneurs Memorandum Acknowledgement (Part-II). As such, certificates with SSI registration shall not be considered eligible for the benefits under Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012.

**Note:** Scan copy of Notarized copy of MSE Registration documents (all the pages of the UAM Certificate to be uploaded by the bidder along with their un-priced (Techno-Commercial) bid.

# 8. **GENERAL**:

- i) Bidder should not be under liquidation, court receivership or similar proceedings. Bidder to submit the self certificate in this regard.
- ii) Agencies submitting their bids shall not be on Holiday list of NRL.
- iii) Consortium/Joint venture bids shall not be accepted.
- iv) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- v) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- vi) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: 05-12-2018

GM (Commercial) i/c Numaligarh Refinery Limited. Commercial Dept, Pankagrant, PO- NR Project, Dist – Golaghat PIN-785699, Assam

Contact Person: Ashrukana Gogoi

Phone : 03776-265485

Email ID: ashrukanag@nrl.co.in

Item	Material Code	Description	Order Qty	UoM
00010 Ton	Gravels: size (6.0m	nmX2.5mm)	8.000	Metric
1011		uniform in size , double PPE line PVC bags is to be marked in bags for identification		
		a:-Material will be accepted based on random seased after acceptance.	sampling basis &	
		uniform in size , double PPE line PVC bags is to be marked in bags for identification		
00020 Top	Gravels: size (12m	mX6.0mm)	8.000	Metric
Ton	•	uniform in size , double PPE line PVC bags is to be marked in bags for identification		
		uniform in size , double PPE line PVC bags is to be marked in bags for identification		
00030 Ton	Gravels: size (27m	mX12mm)	8.000	Metric
TOIT		uniform in size , double PPE line PVC bags is to be marked in bags for identification		
		uniform in size , double PPE line PVC bags is to be marked in bags for identification		

# NUMALIGARH REFINERY LIMITED AGREED TERMS & CONDITIONS (ATC)

Bidder M/s	Tender No	: <u>OC05000205/ASH</u>
Offer Ref & Date:	Signature	:
Tel. No/ Mob:	Name	:
E-mail id	Official Seal	:

DULY FILLED, SIGNED & STAMPED COPIES OF THIS PRE-FILLED "QUESTIONNAIRE" SHALL BE ENCLOSED WITH BIDDER'S UNPRICED QUOTATION. FAILURE ON THE PART OF BIDDER IN NOT RETURNING THIS DULY FILLED-UP "QUESTIONNAIRE WITH UNPRICED QUOTATION AND/OR SUBMITTING INCOMPLETE REPLIES MAY LEAD TO REJECTION OF BIDDER'S QUOTATION".

SN	DESCRIPTION	BIDDER'S CONFIRMATION
01.	EVALUATION OF TENDER: Evaluation of this tender shall be on – 'ITEMWISE LOWEST OFFER BASIS'. Job is splitable.	Noted
02.	Quoted price shall be on <b>FOR NRL Stores</b> basis.	
	Please indicate the following:  (a) Despatch Point of the goods:  (b) Mode of despatch of goods:	(a)
03.	Please confirm that you have quoted price on FOR NRL Site basis; Separately indicating Basic Price (on Ex-works), P&F (in % of basic), Freight Charge (in % of basic), GST (in % of basic) in the "BoQ/Priced Bid " in "XLS" format as per instructions provided	Confirmed.
	NOTE: Where any field in the online priced bid (BoQ) is left blank or =0, the charge, tax or duty shall be considered as either inclusive, nil or not applicable. Charges quoted elsewhere may be ignored in priced bid evaluation and shall not be borne by NRL. Bidders are strictly advised not to submit any additional offer documents mentioning commercial terms and conditions beyond the documents and forms published along with this tender. No subsequent revision in the BoQ is possible after final submission. Any services, charges, taxes and duties left unquoted shall be deemed to be inclusive in the quoted price.  Ambiguity/contradiction/lack of clarity may lead to rejection at any stage of the tender without further notice.	Noted

04.	PACKING & FORWARDING (P&F) CHARGES: Seller to indicate applicability of P&F charges as per the respective quoted rates in BOQ or it is inclusive.	Confirmed.
05.	THIRD PARTY INSPECTION CHARGE: Seller to indicate the charge for Third Party Inspection Charge as per the respective quoted rates in BOQ or it is inclusive.	Confirmed.
06.	FREIGHT CHARGES: Please note that Transportation up to NRL Site is in the scope of Seller. Seller to indicate firm freight charge as per the respective quoted rates in BOQ or it is inclusive.	Confirmed.
07.	GST DETAILS:  Please furnish following information as per the respective quoted rates in BOQ.  1. HSN CODE  2. APPLICABLE GST TYPE-IGST/CGST+SGST/UTGST  3. APPLICABLE GST %	Confirmed.
08.	PAYMENT TERM: 100% payment within 30 days from the date of receipt and acceptance of consignment.  Note: In case any bidder quotes deviation to payment terms, his offer shall be liable for rejection.	Confirmed.
09.	DELIVERY PERIOD: 02 (Two) weeks from the date of PO.  Please note that Non-compliance to DELIVERY SCHEDULE shall lead to rejection of the offer.	Confirmed.
10.	OFFER VALIDITY: Bid shall remain valid for a period of 120 days from the bid due date/extended due date.	Confirmed.
11.	PRICE REDUCTION CLAUSE FOR DELAYED DELIVERY: In case of delay in execution of the order, NRL may at its option, recover from the bidder price reduction of 0.5% of the value of delayed goods per week of delay or part thereof subject to a maximum of 5% of the total order value of goods.	Confirmed
12.	REPEAT ORDER:  Acceptance of repeat order within 12 (Twelve) Months from the date of Purchase Order at same prices, terms and conditions.	Confirmed.
13.	GUARANTEE / WARRANTEE CLAUSE:  Vendor shall guarantee NRL against any and all defects in	Confirmed.

	period of 12 months from the date of commissioning / installation or 24 months from the date of last despatch, whichever expires first. Should any defects develop during the guarantee period, it should be remedied promptly free of cost by the vendor and all expenses for transportation of goods necessitated for such repairs or replacement shall be borne by the vendor. The guarantee period for such repaired/replaced goods shall again be 12 months from the date of commissioning/installation.	
14.	PERFORMANCE BANK GUARANTEE (PBG): Submission of Performance Bank Guarantee for 10% of total order value for supply (as per NRL's standard PBG format attached with tender document) valid till for full guarantee period plus 3(Three) months of claim period.	NOT APPLICABLE
15.	ACCEPTANCE OF NRL GPC: Acceptance of General Purchase Conditions (GPC) of NRL shall be accepted without deviation. (Refer NRL website)	Confirmed.
16.	NO ESCALATION CLAUSE:  (a) No escalation of contract value, in any form whatsoever will be entertained during the contract period.  (b) For applicable labour wage at NRL site & other related information regarding labour wages, kindly refer "circular wages for contract workmen". This circular is available at NRL Website <a href="www.nrl.co.in/tender">www.nrl.co.in/tender</a> (Tender Room under heading "Circular of Wages for contract workmen").  (c) No mobilization advance will be paid to the contractor for execution of this work.	Confirmed.
17.	Lists of deviation stated is limited to exemption & deviation as per <b>ANNEXURE –I.</b>	Confirmed.
18.	Information furnished by the bidder is correct in all respects. In case of submission of any false information/ forged documents, offer shall be summarily rejected and penal action including holiday listing as deemed fit will be done by NRL.	Noted.
19.	Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.	Noted.

Non fulfillment of all the above mention Technical &	
Commercial Qualifying criteria will lead to disqualification	
of bidder.	

**BIDDER'S SIGNATURE, SEAL**:

# **COMPLIANCE TO BID REQUIREMENTS**

Tender No.: OC05000205/ASH
Subject: SUPPLY OF GRAVELS.

Name	οf	Ri	dder	
manne	UI	DI	uuei	

We confirm that our bid complies to the total techno-commercial requirements of bidding document with the following deviation(s):

SI No	Page No of this	Deviation in brief (Details may be attached in separate sheets and may be
	Document	mailed prior to pre-bid meeting)

Total Nos of deviations stated above	
Deviations stated in other ( Nos of) pages	

(SIGNATURE OF BIDDER)

# (To be submitted on bidder's letterhead)

UNDERTAKING
Date:
To, GM (Commercial), Numaligarh Refinery Limited, Pankagrant, PO: Numaligarh Refinery Project, Dist-Golaghat (Assam), India PIN-785699 Fax No.: 03776-265514 / Phone: 03776-265477 E-mail: ashrukanag@nrl.co.in
Sub: Declaration for not being under liquidation, court receivership or similar proceedings.
Ref: (Tender No: OC05000205/ASH)
Dear Sir, We herewith declare that we are not under liquidation, court receivership or similar proceedings.
(Authorized Signatory) Name & Designation: Company Seal: Date: Place:

Tender No. : OC05000205/ASH Subject: SUPPLY OF GRAVELS

Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. Accordingly, the bidder shall submit a self-declaration as per format below. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.

# PRO-FORMA FOR SELF DECLARATION OF BLACK LISTING / HOLIDAY LISTING

We hereby declared that we are not currently serving any holiday listing orders issued by NRL or MOPNG debarring us from carrying on business dealings with NRL/MOPNG or serving a banning order by another Oil PSE.

It is understood that any wrong declaration in this context shall make my agency / company liable for action under the Holiday Listing procedure of NRL.

		(SIGNATURE OF BIDDER)
Date:		
Place:		

# PROFORMA OF BANK GUARANTEE FOR INDIGENOUS PURCHASE (PERFORMANCE)

This deed of Guarantee made this the bank) Company registered und	ler	and hav	ving its registered	office at
assigns (hereinafter called "The Surety" under Public Sector, registered under Ir GS Road, Christian Basti, Guwahati-781 assigns (hereinafter called as "The Comp	") for the favour of N ndian Companies Act 005 wherever the co	1/s Numaligar of 1956 havir	th Refinery Limited, ng its registered offi	a company ce at 122A,
WHEREAS  1. The Company has placed an Order Nas "the order") with M/shaving its registered office atrequires includes its successors and assistance.	a company i	registered und	der Indian Companion and whereas the	es Act 1956 context so
2. Under the terms of the order, the Su Guarantee for an amount of Rstotal value of the order for fulfilling the	, being the am			
3. The Surety at the request of the Sup on behalf of the Supplier and the Com agreed that the Supplier shall repair components found defective on account as mentioned in Warranty and Guaran commissioning/ installation OR from the	pany has agreed to a or replace free of at of workmanship or tee Clause of the Or	accept the sai cost Equipmed defective ma	me. It is hereby stip ent, Machinery, its terial or inferior ma	oulated and parts and nufacturer,
4. The Surety binds himself to pay to th parts of the Supplier to perform this G this effect.				
5. Notwithstanding anything contained is restricted to Rs (Rupees	sin force upto in force upto ren is not completed	only) a in the or fully perfor	and it will remain i e first instance. How rmed, the Surety (Ba	in force till ever, if the
6. The Surety shall not be discharged of Company and the Supplier with or wobligation of the parties or by any induly otherwise.	vithout the consent	of the Suret	y or by any alterat	tion in the
In witness whereof the said Surety Subs	cribed and set its nar	ne and seal he	ereupto	the day.

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VENDOR DETAILS Bidder is requested to furnish the following information/ details along with their un-priced offer: 1. Vendor name (mandatory):
2. Complete address (State -mandatory):
3. PIN Code (mandatory):
4. Telephone, Fax, mobile & e-mail:
5. GST No :
<ul><li>6. Micro/Small/Medium/ others/ no category (mandatory):</li><li>7. PAN No (mandatory)</li></ul>
(Bidder's Signature) Stamp: Date: ++++++++++++++++++++++++++++++++++++
To, GM (Commercial) Commercial Department Numaligarh Refinery Limited, Golaghat, Assam, Pin: 785699
Dear Sirs,

The following is a confirmation / updation of my bank account details and I hereby affirm my / our choice to opt for payment of amounts due to me under various contracts through electronic mode. I understand that Numaligarh Refinery Ltd. also reserves the right to send the payments due to me by a cheque / Demand Draft / electronic mode or through a banker.

- A. Supplier / Contractor Details
- 1. Supplier / Contractor Name (As per bank records)
- 2. Supplier / Contractor Code
- 3. Address(Including Pin Code)
- 4. P. A N. -.

- 5. E-mail ID
- 6. Contact Telephone Number
- B. Particulars of Bank Account
- 1. Bank Name
- 2. Branch Name /branch code
- 3. Branch Address (incl Pin code)
- 4. 9 Digit MICR No. of Bank and Branch as appearing on the cheque
- 5. Account Type (Savings/Cash credit/Current)
- 6. Account Number (as appearing on cheque book)
- 7. IFSC Code of the Branch (For RTGS)
- 8. IFSC Code of the Branch (For NEFT)

I hereby confirm that the particulars given above are correct and complete and also undertake to promptly advise any changes to the above details to NRL. If the transaction is delayed or not effected for reasons of incomplete or incorrect information or banking delays, I shall not hold Numaligarh Refinery Limited responsible. I also agree for printing of the bank details on the cheque or DD if the payment is effected by cheque / DD.

Name (in Capitals) of supplier / contractor Authorised Signatory Official Rubber Stamp

Date:

Note: 1. Bank details to be confirmed by the bankers. Such confirmation shall be duly signed & stamped by the bankers. PLEASE NOTE THAT IF THIS FORMAT IS EXTENDED TO NUMBER OF PAGES THEN SIGNATURE AND STAMP FROM YOUR BANKER IS REQUIRED IN ALL THE PAGES.

2. PLEASE ENCLOSE A PHOTOCOPY OF A CHEQUE (DULY CANCELLED AT YOUR END) FROM YOUR CHEQUE BOOK OF THE BANK WHERE YOUR ACCOUNT IS BEING MAINTAINED.

#### **Instructions for Online Bid Submission:**

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: <a href="https://eprocure.gov.in">https://eprocure.gov.in</a>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: https://eprocure.gov.in/eprocure/app.

#### REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: https://eprocure.gov.in/eprocure/app) by clicking on the link "Online Bidder Enrolment" on the CPP Portal is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

### SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

#### PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

#### SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument. Bidder has to select the payment mode as offline and the instrument as bank guarantee in CPPP. There will be an URN no. in the receipt which is generated after successful payment of EMD via online payment (axis bank) gateway. Put the URN no. as instrument no., payment date as issue date, and put any date as expiry date in the CPPP and upload the receipt in the technical slot in the CPPP. It is mandatory to upload the receipt in the technical folder.
- 4) Bidder should prepare the EMD as per the instructions specified in the NIT of the tender document. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the prices bid have been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done
- 8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- 9) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

# ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800-3070-2232.

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# PRICE BID UNDERTAKING

From: (Full name and address of the Bidder)
To,
Dear Sir/Madam,  I submit the Price Bid for and related activities as envisaged in the Bid document.
2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
3. I offer to work at the rates as indicated in the price Bid, inclusive of all applicable taxes except Service Tax.
Yours Faithfully,
Signature of authorized Representative:
Schedule of price bid in the form of BOQ_XXXX .xls  The below mentioned Financial Proposal/Commercial bid format is provided as BoQ_XXXX.xls along with this tender document at http://eprocure.gov.in/eprocure/app. Bidders are advised to download this BoQ_XXXX.xls as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forefeited and tenderer is liable to be banned from doing business with NRL.

# TENDER ACCEPTANCE LETTER

Appendix- C

(To be given on Company Letter Head)

To,	Date:
Sub: Acceptance of Terms	
Dear Sir,  1. I/ We have downloaded the web site(s) namely:	/ obtained the tender document(s) for the above mentioned 'Tender/Work' from
•	given in the above mentioned website(s).  at I / we have read the entire terms and conditions of the tender documents from
Page No to the contract agreement and 3. The corrigendum(s) issu	_ (including all documents like annexure(s), schedule(s), etc.), which form part of I / we shall abide hereby by the terms / conditions / clauses contained therein.  ned from time to time by your department/ organization too has also been taken abmitting this acceptance letter.
,	tionally accept the tender conditions of above mentioned tender document(s) /
5. I / We do hereby Department/Public sector	declare that our Firm has not been blacklisted/ debarred by any Govt. indertaking.
information is found to be without giving any notice of	formation furnished by the our Firm is true & correct and in the event that the e incorrect/untrue or found violated, then your department/ organization shall or reason therefore or summarily reject the bid or terminate the contract, without ghts or remedy including the forfeiture of the full said earnest money deposit
	Yours Faithfully, (Signature of the Bidder, with Official Seal)

# NUMALIGARH REFINERY LIMITED General Purchase Conditions (Indigenous)

# Definition:

- 1. 'NRL' means 'Numaligarh Refinery Limited'.
- 2. 'Vendor' means a Person or Firm or Company, to whom the order is addressed, for supply of goods and/or services.
- 3. Banker: Unless otherwise specified, NRL's banker at Numaligarh shall be: State Bank of India, NRL Complex, P.O. NR Project, Pin: 785699, Dist. Golaghat, Assam. Bank Code: 5377.

	Guwahati/New Delhi/Calcutta basis, as the case may be) showing break-up of taxes, duties, packing & forwarding, freight and transit insurance charges, (all in % age).
Firm Price	Quoted prices shall remain firm and fixed till complete execution of the order.
Payment Term	Unless otherwise specified/agreed, the payment term shall be "100% within 30 days of receipt and acceptance of goods."
Weights & Measurements	All weights and measurements recorded by NRL on receipt of materials shall be treated as final and binding.
Qty. Tolerance	For items like Structural Steel, Tor Steel, Cement, Bulk Chemical 0.5 % qty tolerance by weight and for Cable and Pipe materials 0.5 % qty tolerance by length shall be permissible.
Transportation	Unless otherwise agreed upon, transportation of goods upto the specified destination shall be in vendor's scope.  The materials to be dispatched through a transporter registered as per Carriage by Road Act 2007 and Carriage by Road Rules 2011. The Consignment Note/ Lorry receipt must carry the registration number as per the rules stated in The Carriage by Road Rules, 2011  Material shall be delivered in a truck/vehicle having valid documents like Vehicle Registration Certificate, Insurance Certificate, Pollution Under Control Certificate, Fitness Certificate. The vehicle shall not be overloaded and drivers shall have valid driving license
Despatch	Unless otherwise specified, all LR/RR etc. must be in the name of Numaligarh Refinery Limited and not 'Self'. Any demurrage or wharfage paid by NRL to the carriers due to consignments being booked as 'Self' will be recovered from the vendor. No consignment shall be booked on 'Said to Contain' basis. If so, it will be at vendor's own responsibility and risk.
Packing, Marking, Shipping & Documentation	All consignments must be securely and appropriately packed and should conform to Standard Material Transport Regulations. The vendor will be held liable for any damages to the goods due to insufficient or defective packing as well as for corrosion due to insufficient protection.  Each package shall be clearly marked with indelible paint with the Purchase Order No., From (Name & Add.), To (Name & Add.), Destination, Item Net & Gross
	Payment Term  Weights & Measurements  Qty. Tolerance  Transportation  Despatch  Packing, Marking, Shipping &

		Weight, Case No. (Sl. No. of Total Cases) & Dimensions, and shall contain copies of despatch documents and packing list.
		Details given in the "Packing, Marking, Shipping and Documentation Specification for Indigenous Materials" - wherever enclosed with a Purchase Order shall be strictly followed.
9	Test Certificate	Test certificate of representative samples conforming to PO specifications from the manufacturer/Govt. approved laboratory/NRL nominated agency must be furnished along with supplies.
		In case of 3rd Party Inspection, the Inspection Reports must accompany all despatch documents as well as supplies.
10	GUARANTEE / WARRANTY:	<ul> <li>10.1.Materials shall be guaranteed against manufacturing defects, materials, workmanship and design for a period of 12 months from the date of commissioning or 24 months from the date of last dispatch whichever is earlier. Warranty for replacement of material/accessories should be provided free of charges at our premises. The above guarantee/warranty will be without prejudice to the certificate of inspection or material receipt note issued by us in respect of the materials.</li> <li>10.2.All the materials including components and sub contracted items should be guaranteed by the vendor within the warranty period mentioned above. In the event of any defect in the material, the vendor will replace / repair the material at NRL's concerned location at vendor's risk and cost on due notice.</li> <li>10.3.In case, vendor does not replace / repair the material on due notice, rejected material will be sent to the vendor on "Freight to pay" basis for free replacement. Material after rectification of defects shall be dispatched by the vendor on "Freight Paid" basis. Alternatively, NRL reserves the right to have the material repaired / replaced at the locations concerned, at the vendor's risk, cost and responsibility.</li> <li>10.4.The Vendor shall provide similar warrantee on the parts, components, fittings, accessories etc. so repaired and / or replaced.</li> <li>10.5.The replacement goods/services shall follow the same Quality Assurance Plan.</li> </ul>
11	Insurance Charges	Transit insurance shall be in NRL's scope only when specifically agreed upon. In such cases, vendor shall intimate despatch details and value of goods in advance per fax for transit insurance coverage.
12	Bank Charges	Unless otherwise specified, in case of payment through bank, respective bank charges shall be to respective account.
13	Offer Validity	The vendor's offer shall be valid for acceptance for a period of 90 days from the final due date of the enquiry.
14	Taxes & Duties	In case of applicability of Excise Duty (ED), relevant ED paid challan-cum-invoice must accompany supplies. For claiming Sales Tax, particulars of Sales Tax registration certificate shall be furnished along with invoices.  Statutory variation in taxes & duties within the contractual delivery period shall be borne by NRL. However, in case of delay on a/c of vendor, any new or additional taxes & duties imposed after the contractual delivery date shall be borne by the vendor.  NRL's
		TIN No. (Assam): 18190032390

		PAN : AAACN6984B
		Excise Regn No. : AAACN6984BXM001
		ECC: AAACN6984BXM001;
		Excise Range: Golaghat - 1 (Assam); Division: Jorhat (Assam); Collectorate:
		Shillong (Meghalaya).
		Service Tax Regn No. AAACN6984BST001
	D.I. D. I	The delicence and described and delicated and the state of the state o
15	Delivery Period	The delivery period quoted/agreed shall be strictly followed. Failing supplies in time, NRL reserves the right to cancel the order and take alternative procurement action
	& Delayed	solely at the risk and cost of the vendor.
	Delivery	Soldly at the field and cost of the control
		In case of delay in execution of the order, NRL may at its option, recover from the
		vendor price reduction of 0.5% of the value of delayed goods per week of delay or
		part thereof subject to a maximum of 5% of the total order value of goods.
16	Dancat Ordan	Repeat Order shall be acceptable to the vendor within 6 months from the date of the
10	Repeat Order	Basic Order at the same prices, terms & conditions as that in the Basic Order.
		F,
17	Part Order	Part Order shall be acceptable to the vendor. However, the quantity mentioned in the
		enquiry documents for each item shall be ordered on one vendor. All applicable
		lumpsum charges, if any, shall be pro-rata on value basis.
18	Changes in	NRL reserves the right to make changes at any time in quantities of items ordered or
10	Terms &	in specification and drawings. If such changes cause an increase or decrease in the
		amount due or in the delivery period, an equitable adjustment shall be made. Any
	Conditions	claim for adjustment under this provision must be assessed within 10 days from the
		date when the changes are ordered
10	D: 14 C	NRL reserves the unfettered right to reject any or all offers without assigning any
19	Right of	reasons thereof.
	Rejection	reasons thereon
20	Arbitration	SETTLEMENT OF DISPUTES
20	Arbitration	SETTEEMENT OF DISTOTES
		FOR THE SETTLEMENT OF DISPUTES WITH THE PRIVATE PARTIES:
		All disputes of difference whatsoever which shall at any time arise between the
		parties hereto touching or concerning the works or supply or the execution or
		maintenance thereof of this contract/supply or the rights touching or concerning the
		works or the execution effect thereof or to the rights or liabilities or the construction
		meaning, operation or effect thereof or to the rights or liabilities of the parties or
		arising out of or in relation thereto whether during or after completion of the
		arising out of or in relation thereto whether during or after completion of the Contract/supply or whether before or after determination, foreclosure or breach of the
		arising out of or in relation thereto whether during or after completion of the Contract/supply or whether before or after determination, foreclosure or breach of the contract/supply (other than those in respect of which the decision of any person is by
		arising out of or in relation thereto whether during or after completion of the Contract/supply or whether before or after determination, foreclosure or breach of the contract/supply (other than those in respect of which the decision of any person is by the contract/supply expressed to be final and binding) shall be endeavored to be
		arising out of or in relation thereto whether during or after completion of the Contract/supply or whether before or after determination, foreclosure or breach of the contract/supply (other than those in respect of which the decision of any person is by
		arising out of or in relation thereto whether during or after completion of the Contract/supply or whether before or after determination, foreclosure or breach of the contract/supply ( other than those in respect of which the decision of any person is by the contract/supply expressed to be final and binding) shall be endeavored to be amicably settled by the parties in the following manner:  a) At the first instance by the Engineer-In-Charge/ Purchase Officer
		arising out of or in relation thereto whether during or after completion of the Contract/supply or whether before or after determination, foreclosure or breach of the contract/supply ( other than those in respect of which the decision of any person is by the contract/supply expressed to be final and binding) shall be endeavored to be amicably settled by the parties in the following manner:  a) At the first instance by the Engineer-In-Charge/ Purchase Officer b) At the second instance by the Chief Executive of NRL (Presently Managing
		arising out of or in relation thereto whether during or after completion of the Contract/supply or whether before or after determination, foreclosure or breach of the contract/supply ( other than those in respect of which the decision of any person is by the contract/supply expressed to be final and binding) shall be endeavored to be amicably settled by the parties in the following manner:  a) At the first instance by the Engineer-In-Charge/ Purchase Officer b) At the second instance by the Chief Executive of NRL (Presently Managing Director) or authorized representatives of Chief Executive of NRL.
		arising out of or in relation thereto whether during or after completion of the Contract/supply or whether before or after determination, foreclosure or breach of the contract/supply ( other than those in respect of which the decision of any person is by the contract/supply expressed to be final and binding) shall be endeavored to be amicably settled by the parties in the following manner:  a) At the first instance by the Engineer-In-Charge/ Purchase Officer b) At the second instance by the Chief Executive of NRL (Presently Managing Director) or authorized representatives of Chief Executive of NRL.  c) Parties may opt for conciliation under Arbitration and Conciliation Act 1996
		arising out of or in relation thereto whether during or after completion of the Contract/supply or whether before or after determination, foreclosure or breach of the contract/supply ( other than those in respect of which the decision of any person is by the contract/supply expressed to be final and binding) shall be endeavored to be amicably settled by the parties in the following manner:  a) At the first instance by the Engineer-In-Charge/ Purchase Officer b) At the second instance by the Chief Executive of NRL (Presently Managing Director) or authorized representatives of Chief Executive of NRL. c) Parties may opt for conciliation under Arbitration and Conciliation Act 1996 as amended by the Arbitration and Conciliation (Amendment) Act, 2015 or any
		arising out of or in relation thereto whether during or after completion of the Contract/supply or whether before or after determination, foreclosure or breach of the contract/supply (other than those in respect of which the decision of any person is by the contract/supply expressed to be final and binding) shall be endeavored to be amicably settled by the parties in the following manner:  a) At the first instance by the Engineer-In-Charge/ Purchase Officer b) At the second instance by the Chief Executive of NRL (Presently Managing Director) or authorized representatives of Chief Executive of NRL. c) Parties may opt for conciliation under Arbitration and Conciliation Act 1996 as amended by the Arbitration and Conciliation (Amendment) Act, 2015 or any statutory modification or re-enactment thereof.
		arising out of or in relation thereto whether during or after completion of the Contract/supply or whether before or after determination, foreclosure or breach of the contract/supply (other than those in respect of which the decision of any person is by the contract/supply expressed to be final and binding) shall be endeavored to be amicably settled by the parties in the following manner:  a) At the first instance by the Engineer-In-Charge/ Purchase Officer b) At the second instance by the Chief Executive of NRL (Presently Managing Director) or authorized representatives of Chief Executive of NRL. c) Parties may opt for conciliation under Arbitration and Conciliation Act 1996 as amended by the Arbitration and Conciliation (Amendment) Act, 2015 or any statutory modification or re-enactment thereof.

and post arbitration or court litigation or Tribunal or in any other jurisdictional forum and/or before or after award, order, judgement etc. passed by arbitrator(s), court(s), tribunal(s) or any other jurisdictional forum(s).

#### Arbitration Clause:

- (a) Any dispute or difference of any nature whatsoever, any claim, cross-claim, counter-claim or set off of NRL (hereinafter Company) against the Contractor/Vendors or of the Contractor/Vendors against company or regarding any right, liability, act, omission on account of any of the parties hereto arising out of or in relation to this agreement shall be resolved through Arbitration under Arbitration and Conciliation Act 1996 as amended by the Arbitration and Conciliation (Amendment) Act, 2015 or any statutory modification or re-enactment thereof.
- (b) Reference to Arbitration shall be made by writing a letter to the Managing Director of the Company, with copy to the Contractor/Vendor or Company, as the case may be.
- (c) Managing Director, on receipt of the letter referring the dispute to Arbitration, shall, within 30 days from the receipt of the said letter, appoint a sole Arbitrator, who is not disqualified to act as such Arbitrator under the Arbitration and Conciliation Act 1996, as amended by the Arbitration and Conciliation (Amendment) Act, 2015 or any statutory modification or re-enactment thereof to adjudicate the dispute(s) between the parties.
- (d) In the event the parties desire that the Arbitration will be by a Tribunal consisting of three Arbitrators, then each party will nominate one person to act as Arbitrator and the two Arbitrators so nominated will select the third and Presiding Arbitrator to adjudicate the dispute. The arbitrators so nominated / selected shall not be disqualified to act as such Arbitrators under the Arbitration and Conciliation Act 1996, as amended by the Arbitration and Conciliation (Amendment) Act, 2015 or any statutory modification or re-enactment thereof.
- e)Subject to the provisions of the Arbitration and Conciliation Act, 1996, as amended by the Arbitration and Conciliation (Amendment) Act, 2015 or any statutory modification or reenactment thereof, the award of the Arbitrator or the Arbitrators, as the case may be, shall be final, conclusive and binding on both parties to the Agreement.
- f)The party(ies) against whom the Arbitration proceedings have been initiated, that is to say, the Respondents in the proceedings, shall be entitled to prefer a Cross-Claim, Counter-Claim or set off before the Arbitrator(s) in respect of any matter or issue arising out of or in relation to the Agreement without seeking a formal reference to arbitration for such Counter-Claim, Cross Claim or set off and the Arbitrator(s) shall be entitled to consider and deal with the same as if the matters arising there from has/have been referred to him/them originally and deemed to form part of the reference made to Arbitration.

g)Place of arbitration shall be in Numaligarh only unless otherwise fixed by the parties.

The parties hereby agree that, unless the Arbitration and Conciliation Act,1996, as amended by the Arbitration and Conciliation (Amendment) Act, 2015 or any statutory modification or re-enactment thereof prohibits, the courts in the city of Golaghat alone shall have jurisdiction to entertain any application or other proceedings in respect of anything arising under this agreement and any award or awards made by the Sole Arbitrator / Arbitral tribunal shall be filed in the concerned courts in the city of Golaghat only.

		FOR THE SETTLEMENT OF DISPUTES WITH PSEs / Government (except a
		dispute or difference concerning the Railways, Income Tax, Customs and Excise
		Duties):
		As per Government guidelines / circulars, etc prevailing at the time of reference of the disputes
21	Jurisdiction	All disputes, actions and proceedings arising out of this contract shall be under the jurisdictions of the courts in the city of Golaghat only.
22	RECEIPT & CONFIRMATION OF ORDER	The vendor shall acknowledge the receipt of the purchase order within 10 days of mailing the same. The vendor shall sign, stamp the acknowledgement copy of the purchase order and return the same to NRL.
23	Distribution of Documents	Invoices and other original despatch documents in case of direct payment and advance copies of despatch documents in case of thro' Bank payments, shall be sent to the Commercial & Warehouse of NRL individually.
24	Conflict among other Terms and Conditions	In case of conflict between these General Terms & Conditions and any other special or typed conditions agreed to for a particular Purchase Order, the latter shall prevail to the extent applicable.
25	Non Assignment	The Purchase Order shall not be assigned by the vendor to any other party without prior written permission from NRL.
26	Control Regulations	Vendor shall arrange for supply and despatch in strict conformity with the control regulations applicable and after obtaining permits, if any, under the regulations in force from time to time.
27	Govt. Policy	The existing policy of the Government of India with regard to Purchase Preference to Public Sector Enterprises shall be applicable.
28	PURCHASE PREFERENCE TO MSE:	NRL reserves its right to allow Micro and Small Enterprises (MSEs) and MSEs owned by Scheduled Caste (SC) or the Scheduled tribe (ST) entrepreneurs, purchase preference as admissible/applicable from time to time under the existing Govt. policy. Purchase preference to a MSE and a MSE owned by SC/ST entrepreneurs shall be decided based on the price quoted by the said MSEs being within specified percentage as compared to L1 vendor at the time of evaluation of the price bid and its agreeing to L1 rates.
29	Performance Bank Guarantee	Vendor will have to provide Performance Bank Guarantee for 10% of the basic value of purchase order unless otherwise specified. This bank guarantee shall be valid (shall remain in force) for guarantee period (as mentioned in the guarantee clause), with an invocation period of six months thereafter. In the case of Indigenous vendors, the Performance Bank Guarantee shall be given on a non-judicial stamp paper of appropriate value (currently Rs 100). Proforma of Bank Guarantee for Indigenous Purchase (Performance) is available at www.nrl.co.in in Tender Room section.  In case, PBG is not provided by the Vendor, 10% of the basic value shall be retained in lieu of PBG, till the expiry of guarantee and claim period.
30	Spare Parts	The vendor must furnish itemized and price list of spare parts required for two year's operation of equipments wherever applicable. The vendor shall provide the necessary cross sectional drawings to identify the spare parts numbers and their location as well as in interchangeability chart, wherever applicable.
31	Force Majeure	Definition: The term "Force Majeure" means any event or circumstance or combination of events or circumstances that affects the performance by the vendor of its obligations pursuant to the terms of this Agreement (including by preventing,

		hindering or delaying such performance), but only if and to the extent that such events and circumstances are not within the vendor's reasonable control and were not reasonably foreseeable and the effects of which the vendor could not have prevented or overcome by acting as a Reasonable and Prudent person or, by the exercise of reasonable skill and care. Force Majeure events and circumstances shall in any event include the following events and circumstances to the extent they or their consequences satisfy the requirements set forth above in this Clause:  (i) the effect of any element or other act of God, including any storm, flood, drought, lightning, earthquake, tidal wave, tsunami, cyclone other natural disaster;  (ii) fire, accident, loss or breakage of facilities or equipment, structural collapse or explosion;  (iii) epidemic, plague or quarantine;  (iv) air crash, shipwreck, or train wreck;  (v) acts of war (whether declared or undeclared), sabotage, terrorism or act of public enemy (including the acts of any independent unit or individual engaged in activities in furtherance of a programme of irregular warfare), acts of belligerence of foreign enemies (whether declared or undeclared), blockades, embargoes, civil disturbance, revolution, rebellion or insurrection, exercise of military or usurped power, or any attempt at usurpation of power;  (vi)radioactive contamination or ionizing radiation;
		Notice and Reporting: The Vendor shall as soon as reasonably practicable after the date of commence of the event of Force Majeure, but in any event no later than seven (7) days after such commencement date, notify NRL in writing of such event of Force Majeure.  Mitigation Responsibility: The Vendor shall use all reasonable endeavour, acting as Reasonable and Prudent Person, to circumvent or overcome any event or circumstance of Force Majeure as expeditiously as possible, and relief under this Clause shall cease to be available to the Vendor claiming Force Majeure if it fails to use such reasonable endeavour during or following any such event of Force Majeure. Consequences of Force Majeure. Provided that the Vendor has complied and continues to comply with the obligations of this Clause, the obligations of the Parties under this Agreement to the extent performance thereof is prevented or impeded by the event of Force Majeure shall be suspended and the Parties shall not be liable for the non-performance thereof for the duration of the period of Force Majeure.
		Force Majeure Events Exceeding 60 Days: If an event or series of events (alone or in combination) of Force Majeure occur, and continue for a period in excess of 60 consecutive days then NRL shall have the right to terminate this agreement, whereupon the Parties shall meet to mitigate the Impediments caused by the Force Majeure event.
32	Sales Conditions	On the issue of Purchase Order after process of tender, vendor waives and considers as cancelled any of his general sales conditions.
33	New & Unused Materials	All the material supplied by the vendor shall be brand new, unused and of recent manufacture.
34	LIMITATION OF LIABILITY (FOR INDIAN/ FOREIGN BIDDERS)	The aggregate liability of the vendor to the owner (whether bases on contract or tort including negligence and strict or absolute liability) arising out of or under this contract shall not exceed purchase price of this contract provided that no such limit shall apply in respect of:  i. Any liability pursuant to vendors indemnity obligations under the contract; or ii. Any loss resulting from fraud, intention or willful misconduct or illegal or

		unlawful acts or omissions of vendor, its affiliates or any sub-vendor of any supplier or any of its or their respective officers, directors, employees, servants of agents; or  iv. Any liability to rectify, repair, restore or replace any materials and / or works or deficiencies therein in terms of the Contract;  v. Any liability under clause 15.0 of General Purchase Conditions (indigenous) of NRL and clause 5.0 of General Purchase Conditions (imports) of NRL.  AND provided always that such limitation shall exclude any amounts recovered under any policy (ies) of insurance taken out and/or maintained by the vendor pursuant to the provisions of the Contract on behalf of owner.  However, neither party shall be liable to the other party for any indirect and consequential losses on account of production, revenue or profit.
35	Compliance of Regulations	Vendor warrants that all goodsl Materials covered by this order have been produced, sold, dispatched, delivered and furnished in strict compliance with all applicable laws, regulations, labour agreement, working condition and technical codes and statutory requirements as applicable from time to time. The vendor shall ensure compliance with the above and shall indemnify owner against any actions, damages, costs and expenses of any failure to comply as aforesaid.
36	Integrity Pact	Vendors are requested to sign & return our pre-signed IP document, if applicable. This document is essential & binding. Vendor's failure to return the IP document duly signed along with Bid Document may result in the bid not being considered for further evaluation.
37	Anti- Competitive Agreements/ Abuse of Dominant Position	The Competition Act, 2002 as amended by the Competition Amendment) Act 2007 (the Act), prohibits anti-competitive practices and aims at fostering competition and at protecting Indian markets against anti-competitive practices by enterprises. The Act prohibits anti-competitive agreements, abuse of dominant position by enterprises, and regulates combinations (consisting of acquisition, acquiring of control and M&A) wherever such agreements, abuse or combination causes, or is likely to cause, appreciable adverse effect on competition in markets in India.
		NRL reserves the right to approach the Competition Commission established under the Act of Parliament and file information relating to anti-competitive agreements and abuse of dominant position. If such a situation arises, then Vendors are bound by the decision of the Competitive Commission and also subject to penalty and other provisions of the Competition Act.

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