



**NUMALIGARH REFINERY LIMITED**  
NOTICE INVITING TENDER

Two parts **ONLINE bid (E-tender)** offers are requested from competent bidders for following work:

|                                     |                                                                                                                                                                                                                                                                                                                   |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Name of Work:</b>                | <b>Maintenance Assistance Contract for Analyzer Systems of NRL.</b>                                                                                                                                                                                                                                               |
| <b>Tender No:</b>                   | <b>OC18000088/SKD dated 30-12-2021</b>                                                                                                                                                                                                                                                                            |
| <b>Earnest Money Deposit (EMD):</b> | <b>Nil.</b><br><i>Bidders are required to submit "Declaration for bid security / Earnest Money Deposit (EMD)" enclosed as "Annexure-XVI". However, MSE bidders are exempted from submission of the above declaration. MSE bidders are required to upload UAM / UDYAM Certificate as referred in "Annexure-X".</i> |
| <b>Contract Period:</b>             | The period of contract shall be 02 (two) years from the date of handover of the job/site. However, if the performance of the contractor is found satisfactory or NRL desires to extend of its own then contract may be extended for another one year or part thereof at the same rate and terms and conditions.   |

### 1. Pre bid Conference:

A pre-bid meeting is desirable. Bidders are advised to attend the PRE-BID meeting to understand the job scope and tender requirement. The Pre bid meeting shall be held over **video conferencing through Microsoft Teams (MS Team) as per the following details:**

**Date & Time: 10.01.2022 from 10.30 AM to 12.00 Noon.**

**Bidders may note that attending this pre-bid meeting / discussion is not mandatory. The minutes of "Pre-bid discussion" shall be uploaded in the tender portal and shall become a part of the bid / tender document.**

Link for Microsoft teams for the pre bid meet is provided below. You will be required to install Microsoft Teams. You may click + ctrl or copy-paste the link in your browser.

[https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F%23%2F%2Fmeetup-join%2F19%3Ameeting\\_OTJjYWFINDAtN2ViNC00NzQ1LWI3YTgtMTI0OWFhMjM1Y2E5%40thread.v2%2F0%3Fcontent%3D%257b%2522Tid%2522%253a%2522135b7fba-cc48-43b9-95ac-fce9085482a0%2522%252c%2522Oid%2522%253a%2522e37ff3a8-0f26-4962-a43e-b0a57e0410d5%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=25e0d1ed-5cfe-4202-86ea-e00582582fd4&directDl=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true](https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F%23%2F%2Fmeetup-join%2F19%3Ameeting_OTJjYWFINDAtN2ViNC00NzQ1LWI3YTgtMTI0OWFhMjM1Y2E5%40thread.v2%2F0%3Fcontent%3D%257b%2522Tid%2522%253a%2522135b7fba-cc48-43b9-95ac-fce9085482a0%2522%252c%2522Oid%2522%253a%2522e37ff3a8-0f26-4962-a43e-b0a57e0410d5%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=25e0d1ed-5cfe-4202-86ea-e00582582fd4&directDl=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true)

### Join Microsoft Teams Meeting

We can also share the link on request. Please send us a mail for sharing the link to [m.sarma@nrl.co.in](mailto:m.sarma@nrl.co.in)

2. The intending bidders for above tender should meet the qualifications as given below:

- A. **Past Experience** of having **successfully completed** similar works\* during last 10 years (as on the last date of the month preceding the last bid submission date) should be either of the following:
- **One** similar work costing not less than = **Rs. 28.30 Lakhs;**
  - **Two** similar works costing not less than = **Rs. 22.64 Lakhs each and**
  - **Three** similar works costing not less than=**Rs. 16.98 Lakhs each**

#### **\*Similar Works:**

***Bidder should have experience in Instrumentation job (Maintenance / Maintenance Assistance / AMC of Analysers (CEMS / AAQMS) / Field instruments or Erection / commissioning of field instruments / Analyser Systems (CEMS/AAQMS) in any Hydrocarbon Refinery in India***

- Note: The bidder must submit copy (s) of relevant work order (s) AND work completion certificate from the end user in support of the above criteria. The value of past experience shall be adjusted at a simple rate of 07% for every completed year and / or part thereof ending last day of the month proceeding the month in which bids are invited).

#### **SPECIAL NOTE TO THE BIDDERS:**

- **The subject job involves working in Hazardous refinery environment and related to process quality & safety. As such, there will be no relaxation pertaining to 'prior turnover' and 'prior experience / technical requirements' for MSE and 'Start Up' bidders in this tender. Pre-Qualifying Criteria (PQC) mentioned in the tender should be complied by all participating bidders. However, MSE Price preference as per MSME Guideline is applicable for this subject tender.**

#### **B. Average Annual Turnover:** During the last 3 financial years, shall be at least Rs. 16.98 Lakhs

- Note: Bidders to submit copies of audited profit & loss account for the last three financial years in support of annual turnovers or certification of annual turnover for the last three financial years from a registered chartered accountant firm.

#### **C. Possession of Valid GST registration certificate:**

**Bidders are requested to upload their VALID GSTIN/UIN Certificate along with the Bid Document. NRL at its discretion may not consider the bidder's bid for further evaluation if the same is not found uploaded with the bid or not found to be valid in GST portal.**

- Any misinterpretation or misinformation may attract penal action including putting the bidder on holiday / blacklisting as per rules in vogue at NRL.

#### **D. ADDITIONAL REQUIREMENTS:**

- Possession of Income Tax PAN No.; PF code, ESI, GST registration certificate, Power of Attorney (in case the bidder is not a proprietary firm) etc.

**The Tender Document is uploaded in Central Public Procurement Portal (e-procurement) – Govt of India. Bidders are requested log in to the portal for details. Any tender related information like Corrigendum / Extension of Bid Due Date etc. will be uploaded in the CPP Portal henceforth.**

For any assistance you may please contact our service provider personal:

Dhiraj Mohan Saikia,  
Phone No. 03776 – 265774,  
Email ID: [z\\_tender@nrl.co.in](mailto:z_tender@nrl.co.in)  
M: 96788 65102

For any Technical Clarification please contact:

Mr. Mriganka Sarma,  
Senior Manager (Instrumentation)  
Numaligarh Refinery Limited  
E-mail ID: [m.sarma@nrl.co.in](mailto:m.sarma@nrl.co.in)

Please refer tender document and annexures for more details.

#### **Tender Schedule:**

| SL. | Title                                                              | Date & Time                |
|-----|--------------------------------------------------------------------|----------------------------|
| 1   | Tender Publish / Download start / Bid Submission start date & time | 30-12-2021 after 17.00 hrs |
| 2   | Tender document download / Bid Submission end date & time          | 20-01-2022 at 11.00 AM     |
| 3   | Bid opening date & time (Technical Bid)                            | 21-01-2022 after 11.00 AM  |

**IMPORTANT NOTE:**

- 1) Tender documents should be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website <http://eprocure.gov.in/eprocure/app>. Bidders are advised to go through instructions provided as **'Instructions for online Bid Submission'** provided in the next page.
- 2) Bidders can access tender documents from the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>.
- 3) Tenders and supporting documents should be uploaded through e-procurement portal only. Hard copy of the tender documents will not be accepted.
- 4) Both Technical bid and financial bid are to be submitted concurrently, duly digitally signed in the web site <http://eprocure.gov.in/eprocure/app>.
- 5) Online Bids are received only on CPPP Portal website <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt.

**Chief General Manager (Commercial)**  
**Numaligarh Refinery Limited**