NUMALIGARH
REFINERY
LIMITED

A GOVERNMENT OF INDIA UNDERTAKING

# TENDER DOCUMENT

# for

# Supply of Pre-Coated Sheet on Ex-works basis for Numaligarh Refinery Limited.

**(Tender No. OC10000287/SKD)**

## PART – I: UN-PRICED BID

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**PREPARED & ISSUED BY**

**NUMALIGARH REFINERY LIMITED**

**A Govt. of India Enterprise)**

**NUMALIGARH REFINERY LIMITED**
**NOTICE INVITING TENDER**

**JOB NAME: Supply of Pre-Coated Sheet on Ex-works basis for Numaligarh Refinery Limited.**

## TENDER DETAILS

E – tender Reference No: OC10000287; Col. No. OC10000287/SKD Tender Publish Date: 22-01-2019; Officer Name: Mr. Susen Kr. Das; Designation: CM (Commercial) / DGM (Commercial) E-Mail: susen.das@nrl.co.in / diganta.das@nrl.co.in [Phone: 03776- 265409]

**Note:** Only online offer shall be considered against the subject enquiry. For details please go to NRL's e-tendering portal http://eprocure.gov.in/eprocure/app.

Bids shall be submitted online only at CPPP website: http://eprocure.gov.in/eprocure/app. Tenderer/Contractors are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at http://eprocure.gov.in/eprocure/app'.

NRL invites Online Bids from Prospective Bidders through e-tendering mode for subject items.

This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.

**For any assistance you may please contact our service provider personal:**

**Dhiraj Mohan Saikia,**
**Phone No. 03776 – 265774,**
**Email ID: z_tender@nrl.co.in**
**M: 96788 65102**

**For any Technical Clarification please contact:**

1. **Mr. Mani Pranjal Saikia [मणि प्रांजल शईकीया]]**
   **Dy. General Manager (IHP);**
   **E-mail ID: manipranjal.saikia@nrl.co.in; Mobile No.: 9435152119**

2. **Mr. Dhiren Handique [धीरेन हेंण्डिक]**
   **General Manager (Project);**
   **E-mail ID: dhiren.handique@nrl.co.in; Mobile: 9435526520**

## 1. EVALUATION & ORDER AWARD:

- **Evaluation shall be done on Item wise lowest offer basis. Bidder may quote for all the items or some of the items.**

- **L1 bidder shall be decided based on landed cost at NRL site**

  **i) Landed cost (P) shall be calculated based on the formula as mentioned below:**

**Landed cost (P) = P1+ P2**

**Where:**

**P1 = Quoted rate (Ex-Works Rate) + Packing & Forwarding Charge + GST**

**P2 = Rate per MT per Km x D (Distance from Bidder's works to NRL site in Km) x GST**

**Rate per MT per Km are as below (as per NRL ARC):**

| | Per MT rate per KM (in INR) |
|---|---|
| Consignt from 1KM to 100KM | 116.04 |
| Consigt from 101KM to 500KM | 95.48 |
| Consigt from 501KM to 1000KM | 78.63 |
| Consnt from 1001KM to 2000KM | 69.27 |
| Consnt from 2001KM and above | 61.76 |

- Bidder shall indicate the distance from their works to NRL site (Numaligarh, in Golaghat district of Assam), in their offer. However, the actual distance to be considered for calculation of the landed cost (P2), shall be checked and confirmed from the distance chart published on www.mapsofindia.com / or www.distancebetweencities.com or Google map whichever is higher, to respective bidders before price bid opening.

- **In case of a single L1 bidder for all the items, NRL may decide to split items quantity among L1 & L2 bidders for the respective items in the ratio of 70:30 subject to L2 bidder matches the price of L1 bidder landed price at NRL (Evaluated as per above formula) otherwise whole quantity shall be awarded to L1 bidder.**

## 2. PRE-QUALIFICATION CRITERIA:

1. The bidder has to be the manufacturer or authorized dealer of the make of Pre-Coated Sheet mentioned in the TCS recorded herein.
   In case of a dealer Valid Dealership Certificate with a validity period of at least 06 months to be furnished along with the bid.

2. In case of authorized dealer documentary evidence of supplying Pre-Coated Sheet of the requisite make to a Public Sector / Govt. Organization in the last 7 years to be submitted along with the bid document. Copies of Purchase Order along with Inspection Release Note will be accepted as Documentary Evidence.

3. Manufacturer's Test Certificate / Quality Assurance Certificate in line with the relevant IS code shall be furnished by Seller along with the supply.

4. The approved manufacturer for the tendered items are:
   a) COLOUR ROOF INDIA LIMTED.
   b) ERA BUILDING SYSTEMS LIMITRD.
   c) INTERARCH BUILDING PRODUCTS (P) LIMITED.
   d) JAPAN METAL BUILDING SYSTEMS PVT. LIMITED.
   e) LLYOD INSULATION (I) LIMITED.
   f) METCO ROOF PVT. LIMITED.
   g) METECNO (INDIA) PVT. LIMITED.
   h) MULTI COLOUR STEEL (I) PVT. LIMITED
   i) SHREE PRECOATED STEELS LIMITED
   j) TATA BLUESCOPE STEEL LIMITED
   k) DYNAROOF PVT. LTD.
   l) DURA ROOF Pvt. Ltd.
   m) JSW Steel

   **<u>Pre-Coated Sheet of any other manufacturer will not be considered for evaluation.</u>**

**<u>SPECIAL NOTE TO THE BIDDERS</u>:**

- **The relaxation of Prior Turnover and Prior Experience (Indicated in the tender document) will not be applicable for Micro and Small Enterprise (MSE) or Startup bidder for the subject tender. As such Pre-Qualifying Criteria mentioned in the tender should be complied by all participating bidders.**

- **Note: As per CVC Circular no. 03/01/12 dated 13/01/2012 Para 3 a) both Manufacturer and their Authorized dealer cannot bid simultaneously in the same tender. If both of them participated in the same tender, then both the offers shall be rejected without any further communication.**

- **<u>Price preference for MSE Bidder:</u> The price benefit/preference as per MSE policy will be extended only to the original manufacturer and not to trader. For availing MSE benefit UAM based MSE certificate has to be necessarily uploaded during submission of offer.** ***Further, ddeclaration of Udyog Adhaar Memorandum (UAM) numbers by the bidders on CPPP (i.e. e-Tenders submitted through [www.eprocure.gov.in](http://www.eprocure.gov.in) portal) needs to ensured during bid submission.***

**3. <u>DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:</u>**

a) Documents in support of PQC of the tender.
b) Complete set of tender documents duly signed and stamped.
c) Special Instruction to bidders duly signed and stamped.
d) Vendor Details as per Format enclosed.

**4. <u>DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:</u>**

(a) BoQ/Priced Bid “in "XLS" format as per instructions provided.

**5. <u>GENERAL</u>:**

i) **Consortium/Joint venture bids shall not be accepted.**
ii) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
iii) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
iv) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof**.**

6. **Earnest Money Deposit** : **Rs. 1,00,000.00** (Rupees One Lakh only)
(The EMD must be submitted **on line within 30-01-2019 before 11.00 AM**. If the EMD is not received within the stipulated date, offer shall not be considered for opening).

- **MSE units shall be exempted from paying of EMD subject to submission of relevant documents against MSE for the tendered item.**

**Only online EMD is acceptable.** The details of online EMD submission are as below:

**Bidder(s) must follow the following for submission of online EMD:**

1. Bidders shall open the link https://easypay.axisbank.co.in/nrl and type the Tender ID for which EMD is to be paid and click on the option "Validate".
2. The web page will auto populate Tender Name, Last Date of Payment, Bid Opening date and EMD (not editable).
3. The bidder will enter his Company/ Firm Name, Address, e-Mail ID, Amount and Mobile Number.
4. The bidder is also required to enter his preferred account No. and IFS Code twice for receiving EMD refund. In case of any mismatch in the account No. or IFS Code entered twice, the web page will prompt the bidder to correct the data and then allow to proceed with payment.
5. The Bidder is then required to enter verification code as displayed in the web page and click on the option "Submit".
6. The next Web Page will then display the summary of the EMD payment along with a Unique Reference Number (URN).
7. Bidder is required to accept the payment Terms and Conditions and select his preferred mode of payment from the options provided, viz., Net Banking (Axis Bank or Other Banks), Credit/ Debit Cards or NEFT/RTGS.
8. In case of Net Banking, the bidder will enter his User ID/ Password/ Transaction Password and One time password as per the online payment system of the Bidder's Bank.
9. For Credit/ Debit Card payment, the Bidder will enter his Card Number, Expiry Date, CVV and 'Verified by VISA' or 'Master Secure' password as applicable.
10. For bidders selecting the payment option of NEFT/ RTGS, the web page will generate a challan with a Dynamic/Virtual Account Number, IFS Code, Account Name and Amount. The bidders can take a print out of this challan or just note the relevant details and initiate the NEFT payment from their Bank.

**A receipt will be generated after successful payment (irrespective of the mode of payment). Bidder can take print out for onward submission with tender as well as save a soft copy of the receipt.**

Tender without earnest money will be summarily rejected.

**Return / forfeiture of EMD:**

1. EMD is to be refunded to the unsuccessful bidders immediately on award of contract to the successful bidder.
2. The earnest money deposit (EMD) of the successful bidder whose tender may be accepted, will remain valid for a period of six months from the date of un-priced bid opening.
3. As soon as the contractor commits any breach of the terms and conditions of tender / contract, prompt action should be taken to forfeit the EMD.

**IMPORTANT NOTE:**

1) Tender documents may be downloaded from Central Public Procurement Portal **http://eprocure.gov.in/eprocure/app**. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating through the website **http://eprocure.gov.in/eprocure/app .** The portal enrollment is free of cost. Bidders are advised to go through instructions provided at **Appendix-A regarding 'Instructions for online Bid Submission'.**
2) Tenderers can access tender documents on the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website

   **http://eprocure.gov.in/eprocure/app**.
3) Tenders and supporting documents should be uploaded through e-procurement. Hard copy of the tender documents will not be accepted.
4) **All documents as per tender requirement should be uploaded online and further no documents will be accepted offline.**
5) **Any queries related to tender must be asked or clarified online (after logging with your User ID) before last date of bid submission**.
6) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website **https://eprocure.gov.in/eprocure/app**.

**Tender Schedule**

| S.No. | Title | Date & Time |
|---|---|---|
| 1 | Tender Publish Date | **22-01-2019** |
| 2 | Tender document download start date & time | **22-01-2019 at 05:00 PM** |
| 3 | Pre Bid Meeting date & time | **Not Applicable** |
| 4 | Tender document download end date & time | **30-01-2019 at 11.00 AM** |
| 5 | Bid Submission start date & time | **22-01-2019 at 05.00 PM** |
| 6 | Bid Submission end date & time | **30-01-2019 at 11.00 AM** |
| 7 | Bid opening date & time (Technical Bid) | **31-01-2019 after 11.00 AM** |

Bid submission or queries relating to CPP Portal in general may be directed to the CPP Portal Helpdesk at 0120-4200462 / support-eproc@nic.in

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