



NUMALIGARH REFINERY LIMITED

NOTICE INVITING TENDER

Two parts ONLINE bid (E-tender) offers are requested from competent bidders for following work:

The vehicle will be operated inside the licensed area of the terminal and since the subject contract falls under public safety, health, critical security operation and equipment etc. Hence, there will be no relaxation pertaining to 'prior turnover' and 'prior experience / technical requirements' for MSE and 'Start Up' bidders in this tender. Pre-Qualifying Criteria (PQC) mentioned in this tender must be complied with by all participating bidders.

Name of Work:	Hiring the Services of Bolero Camper for Siliguri Marketing Terminal
Tender No. & Date:	OC34000048-SKD
Earnest Money Deposit:	Rs.1,11,000.00 (Rupees One Lakh and Eleven Thousand only) [#] <i>The EMD must be submitted online on the portal of HDFC bank (instructions at Annexure-XVII below) and its receipt must be uploaded along with offer. If the EMD is not received along with the offer, offer shall not be accepted.</i> <i>However, MSE bidders are exempted from submission of EMD. MSE bidders are required to upload valid MSE registration certificate (as explained in Annexure-X), instead of the EMD deposit receipt, with the bid. Start-ups, as recognized by Department for Promotion of Industry and Internal Trade (DPIIT) are also exempted from submission of EMD. Valid start-up certification in lieu of the EMD deposit receipt should be uploaded with the bid.</i>
Contract Period:	The contracts shall remain valid for a period of 02 (two) years from the date of placement of vehicles in service of Numaligarh Refinery Limited (NRL) with a provision for extension for another one year at the same, rate, terms & condition at the sole discretion of the company. NRL reserves the right to terminate the contracts or part of the contracts at any time without assigning any reason thereof by giving 15 (fifteen) days' notice in writing after issuing caution letter for two instances of unsatisfactory performance. The agency shall not be entitled for any compensation by reason of such pre-mature termination.
Date & Time of Pre-Bid Meeting / Venue / Contact persons:	Not Required.

PRE-QUALIFICATION CRITERIA:

A. Past Experience of having **successfully completed** similar works* during last 10 (Ten) years ending last day of month previous to the one in which the original bid due date falls, should be either of the following:

- **One** similar work costing not less than **Rs.27.78 Lakhs**, or
- **Two** similar works costing not less than **Rs.22.22 Lakhs each**, or
- **Three** similar works costing not less than **Rs.16.67 Lakhs each**.

Note: Relevant work order copies and corresponding completion certificates are to be enclosed with offer. The completion certificate should consist of Name of Work, Work Order number & date, Actual executed value and Actual completion date. The value of past experience shall be adjusted at a simple rate of 07% for every completed year and / or part thereof ending last day of the month proceeding the month in which the original bid due date falls.

Unless otherwise specifically mentioned in the tender, Provisional Job Completion Certificate or Job Completion Certificate issued against incomplete / in-progress job will not be acceptable.

***Similar Works:** Experience of running commercial vehicle like TATA SUMO / BOLERO / Bolero Camper / Bus etc. on monthly basis to PSU / Govt. organizations for at least 01 year.

B. The bidder should have an existing registered or branch office in Darjeeling or Jalpaiguri district with working office set up on the date of submission of bid. Trade License copy to be submitted as address proof.

C. **AVERAGE ANNUAL TURNOVER of the last 3 (three) financial years, shall be at least Rs.16.67 Lakhs #.**

Bidders to submit copies of audited profit & loss account for the last three financial years in support of annual turnovers “or” certification of annual turnovers for the last three financial years from a registered chartered accountant firm. Last three financial years mentioned above refers to immediate three preceding financial years wherever the last bid submission date is after 31st December. In case of tenders having last bid submission date up to 31st December and audited / CA certified turnover documents of the preceding financial year is not available, the audited / CA certified turnover documents of the three years prior to preceding financial year will be considered. [May refer illustrative example given at Annexure-VII]

Note:- If a Bidder does not submit the aforementioned financial statements for three specified years, then Average Annual Turnover will be calculated based on financial figures of only those specified years for which requisite financial statements are submitted. Turnover will be considered ‘0’ (Zero) for the year(s) for which requisite financial statements are not submitted.

Audited Annual Report / financial statements needs to be accompanied with UDIN number, which is mandatory from July 2019 onwards. Any Financial Report which is issued after July 2019 onwards without UDIN shall not be considered for evaluation.

D. Possession of Valid GST registration certificate: Bidders are requested to upload their VALID GSTIN/UIN Certificate / GSTIN Number along with the Bid Document. NRL at its discretion may not consider the bidder’s bid for further evaluation if the same is not found uploaded with the bid or not found to be valid in GST portal. Any misinterpretation or misinformation may attract penal action including putting the bidder on holiday / blacklisting as per rules in vogue at NRL.

TENDER SCHEDULE:

S.No.	Title	Date & Time
1	Tender Publish / Download start / Bid Submission start date & time	After 1.00 PM of 02.01.2024
2	Tender document download / Bid Submission end date & time	Before 11.00 AM of 17.01.2024
3	Bid opening date & time (Technical Bid)	After 11.00 AM of 18.01.2024

INSTRUCTIONS:

- 1) Tender documents should be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website <http://eprocure.gov.in/eprocure/app>. Bidders are advised to go through instructions provided as ‘Instructions for online Bid Submission’ provided in the next page.
- 2) Bidders can access tender documents from the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>.
- 3) Tenders and supporting documents should be uploaded through e-procurement portal only. Hard copy of the tender documents will not be accepted.

Both Technical bid and Financial bid are to be submitted concurrently, duly digitally signed in the web site <http://eprocure.gov.in/eprocure/app>.

Online Bids are received only on CPPP Portal website <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt.

For CGM (Commercial)
Numaligarh Refinery Limited