

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA UNDERTAKING

**TENDER DOCUMENT FOR SUPPLY,
INSTALLATION, COMMISSIONING OF 7 Te GRAB
CRANE AT NRL.**

(Tender No. OC44000017/PRA)

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



NUMALIGARH REFINERY LIMITED NOTICE INVITING TENDER (NIT)

1. Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian supplier for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Pre-Qualification Criteria (PQC) of the tender document.

Supply, installation & commissioning of 7 Te Grab Crane at NRL. (Tender No : OC44000017/PRA)	Tender Publishing Date:	14.12.2018 (12.05 Hours)
	Document Download/ Sale Date:	14.12.2018 (12.05 Hours)
	Seek Clarification Start Date:	14.12.2018 (12.05 Hours)
	Seek Clarification End Date:	04.01.2019 (12.05 Hours)
	Bid submission start date:	14.12.2018 (12.05 Hours)
	Bid submission close date (i.e. Bid Due Date)	09.01.2019 (11.00 Hours)
	Bid Opening Date:	10.01.2019 (11.00 Hours)

2.0 **PRE-BID DISCUSSION:**

- 2.1 A round of Pre-Bid discussion shall be held on **24.12.2018 (11.00 hrs) at NRL, Numaligarh**. Interested bidders meeting the Pre-Qualification Criteria (PQC) of the Tender may participate in the Pre-Bid discussion to be held at the following venue:

**Commercial Dept, Admin Building (3rd Floor),
Numaligarh Refinery Limited, Pankagrang,
PO: Numaligarh Refinery Project,
Dist-Golaghat (Assam), India, PIN-785699.**

- 2.2 Non-attendance of the pre-bid meeting shall not be a cause of disqualification of the bidder.
- 2.3 Prospective bidder(s) requiring any information or clarification of the Bidding Documents may notify NRL in writing over e-mail (E-Mail id: prasanta.barman@nrl.co.in) / Post at address indicated NIT below. All question/ queries should be referred to NRL at least **04 (four) days prior** to scheduled date of pre-bid meeting/ discussion.
- 2.4 NRL will respond in writing to any request for any information or clarification or query of the Bidding Document received up to that date. NRL's response (including an explanation of the query) will be uploaded in the e-tendering portal (<http://eprocure.gov.in/eprocure/app>) & NRL's website (www.nrl.co.in) ; without disclosing source of such query.
- 2.5 Any modification of the Bidding Document, which may become necessary as a result of the bidders query/ pre-bid discussion, shall be published in e-tendering portal (<http://eprocure.gov.in/eprocure/app>) & NRL's website (www.nrl.co.in) through the issue of an Addendum/ Amendment/ Corrigendum/Clarifications.

3. **SUBMISSION OF E-BID:**

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I : Techno-commercial / Unpriced Bid
- ii) PART - II : Price Bid

Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>

- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in
- iv) **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**
- v) Corrigendum, Addendum (if any) will be published in e-tendering portal (<http://eprocure.gov.in/eprocure/app>) only.

4. **EARNEST MONEY DEPOSIT:** Not applicable.

5. **Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.**

6. **PRE-QUALIFICATION CRITERIA (PQC):**

- 6.1 Bidder shall be OEM of the offered crane or an Indian sales & service partner of the OEM. The Indian partner shall be in the business of crane manufacturing in India for last 05 years.
- 6.2 Bidder (OEM/ OEM's Indian Partner) must have supplied Double girder EOT flame proof Grab crane of similar (capacity 7 ton & span 24.5 m) or higher configuration in any petroleum refinery/Cement, Coal, or Fertilizer Handling Industries/ steel industry in last 05 (five) years ending last day of the previous month from the date of tender.
- 6.3 Bidder (OEM/ OEM's Indian Partner) must have supplied minimum 03 (three) units of the offered grab crane model in last 5 (five) years in India and are in working condition.
- 6.4 Bidder must have existing after sales customer support network in India specifically for the offered crane model.

NRL reserves the right for independent verification of the references provided. Any negative feedback from any of the Clients on the performance and reliability shall lead to the rejection of the bid.

7. **SUPPORTING DOCUMENTS FOR PQC:**

Bidders shall submit documents in support of complying PQC as under duly signed with seal by authorized signatory of the bidder/OEM.

- 7.1 **For PQC sl. no. 6.1:** Copy of valid and appropriate dealership certificate/technical collaboration agreement between the Indian bidders with OEM shall be submitted.

7.2 **For PQC Sl. no. 6.2 & 6.3:**

- 7.2.1 List of clients with name of organization, name of contact person(s), postal address, e-mail address and contact numbers.
- 7.2.2 Copy of Purchase Order(s) in respect of offered model supplied by the bidder in the last 05 years.
- 7.2.3 Copy of successful commissioning certificate of the client for the supplied cranes as in '6.2.2' above.
- 7.2.4 Copy of recent satisfactory performance certificate of the client for the supplied cranes as in '6.2.2' above.

7.3 **For PQC Sl.no. 3.4:** Contact details of the after sales support network in India for the offered crane model. Indicative sources for information shall be regarded as document not submitted.

- 7.4 Bidder shall guarantee that supplied crane is made to retrofit on existing structure. Undertaking confirming the aforesaid shall be attached with the Technical Bid.
- 7.5 Bidder shall have service/spare assistance within India & undertaking for same shall be attached with the Technical Bid along with relevant documents.

Note: All declarations, document submittals, drawings, catalogues, test and inspection certificates shall be in English language only. Purchaser shall not be able to interpret bidder submitted document(s) in any other language than English and the bid shall not be further evaluated or communicated to bidder.

8. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of PQC of the tender.
- b) Complete Technical Document duly signed and stamped.
- c) Agreed Terms & Conditions (ATC) duly filled, signed & stamped. **The commercial terms & conditions should not be repeated in the offer.**
- d) Bidder's Self-Declaration of black listing/ holiday listing as per Performa enclosed - duly signed & sealed.
- e) Integrity Pact duly signed & sealed.
- f) Un-priced Price Schedule for Mandatory Spares, Commissioning Spares, Special Tools & Tackles **(with prices left blank).**
- g) Un-priced Price Schedule for list of Recommended 02 years O&M spares **(with prices left blank).**
- h) Vendor Details as per Format enclosed.
- i) **In case of Micro & Small Enterprise (MSE), bidders are mandatorily required to declare their Udyog Aadhar Memorandum (UAM) Number on Central Public Procurement (CPP) Portal; failing which such bidders will not be eligible for benefits applicable to MSEs under Public Procurement policy for MSEs Order 2012 issued by MSME. After declaring UAM Number on CPP Portal, MSE bidder also need up upload a copy of UAM in their un-priced Techno-Commercial bid.**
- j) In case of availing benefits under Purchase Preference Policy (Linked with Local Content) (PP-LC Policy), bidder to submit duly signed & sealed copy of per Special Conditions of Contract (SCC) and 'Table 1: Calculation of Local Content – Supply Contracts (Goods)' (i.e. Page 5 of 7 of SCC) to be stated as **'QUOTED IN PRICED BID'**.

9. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

Bidder to Quote Price in ‘BoQ’ in "XLS format’ and also to upload the price break-ups in ‘PDF format’ as explained below:

a) ‘BoQ’ in "XLS" format:

- (i) **Against Item sl. no. 10 of BoQ:** Bidder to quote price for supply of 07 Te Grab Crane including cost of mandatory spares (as per the list provided with the tender), recommended commissioning spares (if any) and special tools & tackles (if any) as per instructions provided in "XLS" format. Further, price break-up of the mandatory spares, commissioning spares and special tools & tackles must be uploaded in the priced bid in ‘PDF format’ in the Priced bid as per instruction provided in clause no. 9 (b) (i) below.
- (ii) **Against Item sl. no. 20 of BoQ:** Bidder to quote price for supply of Long Travel Rails as per instructions provided in "XLS" format.
- (iii) **Against item sl. no. 30 of BoQ:** Bidder to quote for service part (i.e. dismantling of the existing crane and Installation, Testing & Commissioning of the new crane at NRL Site) as per instructions provided in "XLS" format.

b) Uploading of Price Break-up of spares in ‘PDF format’:

- (i) Price break-up for Mandatory Spares, Commissioning Spares and Special Tools & Tackles (*cost of which are included in quoted price in item sl. no. 10 of BoQ*) shall be furnished as per ‘Price Schedule Format for Mandatory Spares, Commissioning Spares and Special Tools & Tackles’ enclosed with Tender Document and the same must be uploaded in ‘PDF format’ in the priced bid.
- (ii) Price list of for 02 (Two) Years recommended Operation & Maintenance (O&M) Spares also to be uploaded in ‘PDF format’ in the priced bid as per ‘Price Schedule Format for 02 Years O&M spares’.

Note:

- ✓ Cost of 02 years O&M Spares shall not be considered for evaluation
- ✓ Prices for 2 years O&M spares shall be valid for award up to 06 months beyond the validity of bid.
- (iii) In case availing benefits under Purchase Preference Policy (Linked with Local Content) (PP-LC Policy) (as explained per Special Conditions of Contract enclosed), bidder shall provide break up of "Local component" and "Imported Component" along with their price bid (in PDF) as per format in ‘Table 1: Calculation Of Local Content – Supply Contracts (Goods)’; refer page 5 of 7 of Special Conditions of Contract (SCC).

10. **EVALUATION OF THE TENDER:** Tender shall be evaluated on ‘**Overall Lowest Offer Basis**’.

11. **TENDERS FROM MICRO AND SMALL ENTERPRISES (MSEs):**

The Government of India vide letter No. J-25011/31/2018-Gen dated March, 2018 (Ministry of Petroleum & Natural Gas) and Office Memorandum no. F.5/4/2018-PPD dated 28th February, 2018 (Ministry of Finance) has mandated that **declaration of Udyog Aadhar Memorandum (UAM) numbers by the vendors on CPP Portal (i.e. E-tenders submitted through www.eprocure.gov.in portal) is mandatory with effect from 01-04-2018. The bidders who fail to declare UAM number on the CPP Portal shall not be able to avail the benefits available to MSEs as contained in Public Procurement Policy for MSEs Order 2012 issued by MSME, for tenders invited electronically through CPPP.**

In case, UAM number of such bidder is not available on the CPP Portal, no benefits shall be given to such bidders and in case such bidder have not submitted EMD (if applicable against tender) and availed EMD exemption, such bidder shall be rejected for further evaluation.

TENDERS FROM MICRO AND SMALL ENTERPRISES (MSEs):

With reference to Public Procurement Policy for Micro and Small Enterprises (MSEs) notified by the Government under the Micro, Small and Medium Enterprise Development Act, 2006, which came into effect from 1st April, 2012. The Ministry of MSME published an order known as Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012 under which Micro and Small Enterprises (MSEs) shall be entitled for benefits, subject to terms and conditions as under:

A. Qualifying Criteria for MSEs Bidder:

- (i) MSE bidder must submit a copy of Udyog Aadhar Memorandum (UAM)* wherein bidder is registered as 'Micro/ Small Enterprise'.
- (ii) The MSE registration shall be valid as on date of placement of order
- (iii) The registration must be for the items/category of items/services relevant to the tendered items/category of items /services.

*** In case bidder submits the UAM No. in the bid but same is not declared on the CPP Portal, such bidder will not be eligible to claim benefits.**

B. Benefits Under The Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012:

(i) Issue of Tender Sets Free of Cost:

Tenders shall be provided free of cost and tender documents are downloadable from NRL Website www.nrl.co.in, The Indian Government tenders information system www.tenders.gov.in or Central Public Procurement (CPP) Portal <http://eprocure.gov.in/eprocure/app> or can be obtained from the Office of General Manager (Commercial & Legal).

(ii) Exemption from payment of EMD (Earnest Money Deposit)

MSE units qualifying as at (A) above shall be exempt from paying EMD if EMD is applicable against the tender.

(iii) Price preference for MSEs Bidder:

- i) In tender, participating Micro and Small Enterprises quoting price within price band of L1+15% per cent shall also be allowed to supply a portion of requirement by bringing down the price to L1 price in a situation where L1 bidder is from someone other than a Micro and Small Enterprise and such Micro and Small Enterprise shall be allowed to supply up to 20 percent of total tendered value.

In case of more than one such MSE, the supply shall be shared proportionately (to tendered quantity)

- ii) In case of tender item is non-splitable or non-dividable etc. MSE quoting price within price band L1+15% may be awarded the full/complete supply of the total tendered value to MSE, considering spirit of policy for enhancing the Government procurement from MSE, provided they agree to bring down their price to L1 price.

In such cases, the MSE who is lowest within the MSEs and quoting price within the price band of L1+15% shall be provided the first opportunity to agree to accept and execute the contract at the L1 price and on his refusal to accept the L1 price, opportunity shall be provided so on to the other MSEs.

12. GENERAL:

- i) **Consortium/Joint venture bids shall not be accepted.**
- ii) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- iii) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- iv) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: 14.12.2018

Contact Person: Prasanta Barman
Phone : 03776-265482
Email ID: prasanta.barman@nrl.co.in

**GM (Commercial) I/c
Numaligarh Refinery Limited.
Commercial Dept, Pankagrath,
PO- NR Project, Dist – Golaghat.
PIN-785699, Assam.**