

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA UNDERTAKING

TENDER DOCUMENT for

SHORT TENDER NOTICE:

**Design, Supply, Testing & Commissioning of
Indoor Type 415V, 3 phase 4 wire 50Hz LV Panel in SS-2 of
NRL Township, Numaligarh**

(Tender No. OC09000225/MON)

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER

JOB NAME: **SHORT TENDER NOTICE: Design, Supply, Testing & Commissioning of Indoor Type 415V,3 phase 4 wire 50Hz LV Panel in SS-2 of NRL Township, Numaligarh (File ref PUR-ESTATE-1000509)**

Dear Sir/Madam

Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian supplier for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Pre- Qualification Criteria (PQC) of the tender document.

1. TENDER SCHEDULE

S.No.	Title	Date & Time
1	Tender Publish Date	20-01-2021
2	Tender document download start date & time	20-01-2021 at 05:00 PM
3	Pre Bid Meeting date & time	Not Applicable
4	Tender document download end date & time	04-02-2021 at 11.00 AM
5	Bid Submission start date & time	20-01-2021 at 05.00 PM
6	Bid Submission end date & time	04-02-2021 at 11.00 AM
7	Bid opening date & time (Technical Bid)	05-02-2021 after 11.00 AM

2. SUBMISSION OF E-BID:

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I: Techno-commercial / Unpriced Bid
- ii) PART - II : Priced Bid

Note:

- i) ***NRL at its discretion may not accord any extension to the BDD considering the urgent requirement in the plant***
- ii) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>.
- iii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iv) For any assistance you may please contact our service provider personnel
Dhiraj Mohan Saikia
Phone No 03776 – 265774,
email: z_tender@nrl.co.in
- v) Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The Toll free contact number for the helpdesk is 1800 3070 2232.

- vi) For any Technical Clarification please contact :
Sikhamoni Deka; Manager(T&E)
Ph: 9957029397
Email: sikhamoni.deka@nrl.co.in

Alok Kumar; Officer (T&E)
Email: alok.kumar@nrl.co.in

Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered

3. EVALUATION OF TENDER:

Evaluation will be done on **OVERALL LOWEST OFFER BASIS** and items are **NOT SPLITABLE**.

4. PRE QUALIFICATION CRITERIA :

Refer **Page no 7 of 22** of tender document.

SPECIAL NOTE TO THE BIDDERS:

Item performance is directly related to safety of man and machine as the panel is required to be supplied power to the Hospital. Thus to ensure that the items procured have reliable and proven performance PQC cannot be relaxed for MSE/start-up vendor for the subject tender. As such Pre-Qualifying Criteria mentioned in the tender should be complied by all participating bidders

5. DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:

- a) Documents in support of PQC of the tender.
- b) Complete set of tender documents duly signed and stamped.

6. DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:

BoQ/Priced Bid “in “XLS” format as per instructions provided.

7. BENEFITS TO MICRO AND SMALL ENTERPRISES:

Applicable in this tender as per ***Annexure-“X”***

Documents to be submitted in support of ‘Micro & Small’:

Apart from the documents listed above, bidders who are willing to avail the benefit of ‘Micro & Small Enterprises’ are required to submit the documents as per ***Annexure-“X”***.

8. FOR AVAILING THE BENEFITS OF ‘START UPS’:

Bidder who intends to participate as ‘Start-up’ company should enclose the Certificate of Recognition issued by Department of Industrial Policy and Promotion, Ministry of Commerce & Industry, Govt. of India.

9. GENERAL:

- 1.0 Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. **Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document as Annexure “IX”.** It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder’s offer, and if the bid has resulted in a contract, the contract is liable to be terminated.
- 2.0 **Consortium/Joint venture bids shall not be accepted.**
- 3.0 Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- 4.0 In case any of the document/information(s) furnished by a bidder are found to be false/forged,

such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.

- 5.0 NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

IMPORTANT NOTE:

- 1) Tender documents may be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating through the website <http://eprocure.gov.in/eprocure/app>. The portal enrollment is free of cost. Bidders are advised to go through instructions provided at **Appendix-A regarding 'Instructions for online Bid Submission'**.
- 2) Tenderers can access tender documents on the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>.
- 3) **Any queries related to tender must be asked or clarified online (after logging with your User ID) before last date of bid submission.**
- 4) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <https://eprocure.gov.in/eprocure/app>.

Offer will be considered only when NRL is satisfied with experience and capability of the tenderer to take up this work.

The Tender Document is uploaded in Central Public Procurement Portal (e-procurement) – Govt of India. Bidders are requested log in to the portal for details. Any tender related information like Corrigendum / Extension of Bid Due Date etc. will be uploaded in the CPP Portal henceforth.

Thanking you,

For & on behalf of Numaligarh Refinery Limited

General Manager (Commercial) I/C